

## RURAL MUNICIPALITY OF ANTELOPE PARK NO. 322

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday, January 20, 2026 at the Marengo Municipal Office located at 20 1st Avenue North in Marengo, Saskatchewan.

### CALL TO ORDER

**Deputy Reeve** Barry Noble called the meeting to order at 6:55 p.m. with the following members in attendance:

**Division 1:** Joel Hamm

**Division 2:** Darren Comstock

**Division 3:** Clay Patton

**Division 4:** Barry Noble

**Division 5:** Chad Bouchard

**Division 6:** Eldon Roesler

Reeve Clinton Barr was absent.

The following staff members were in attendance:

**Administrator:** Lisa Ensor

### AGENDA

**2026-001** **JOEL HAMM** – That the agenda was reviewed by council and will be used as a guideline for this meeting and that we approve the following changes:

*Agenda Additions:*

Hoosier Bonspiel

Request to return Lots 4-6 G471 to RM

Bylaw Enforcement Officer Contract

Donation to Rebuild Dodsland Arena

Saskatchewan Lotteries Community Grant Program – 2027 Application

2026 Custom Rates

2026 Gravel Spreading

*Agenda Deletions:*

Saskatchewan Lotteries Community Grant Program – 2026 Application

2025 Custom Rates

2025 Gravel Spreading

**CARRIED UNANIMOUSLY**

### MINUTES

**2026-002** **CHAD BOUCHARD** – That the minutes from the regular meeting of council held on December 16, 2025 be approved as circulated.

**CARRIED**



**REPORTS**

**2026-003**

**JOEL HAMM** – That the following board reports be acknowledged as received and be filed:

Kindersley & District Plains Museum  
West Central Municipal Government Committee (WCMGC)  
North West Municipalities Association (NWMA)  
Kindersley Health and Wellness Foundation Inc.  
KLD Wellness Foundation Inc.  
Major & District Fire Board  
RoaData Reports  
Prairie Winds Emergency Planning District  
HR Committee Report  
PCO Monthly Inspection Report  
Foreman's Report

**CARRIED**

**FINANCIAL REPORTS**

**2026-004**

**CHAD BOUCHARD** – That the draft statement of financial activities and bank reconciliations for December 2025 be reviewed and tabled to the next meeting of council.

**CARRIED**

**ADMINISTRATOR'S HOURS**

**2026-005**

**CLAY PATTON** – That the Administrator's hours for December 2025 be acknowledged as received and filed.

**CARRIED**

**CORRESPONDENCE**

**2026-006**

**DARREN COMSTOCK** – That we acknowledge receipt of the following correspondence and file for future reference:

Saskatchewan Association of Rural Municipalities (SARM)

Rural Dart – December 2, 2025

Rural Dart – December 9, 2025

Rural Dart – December 16, 2025

Rural Councillor – Winter

Rural Sheaf – December 2025

Saskatchewan Ministry of Government Relations

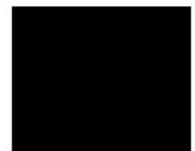
Municipalities Today – December 2025

Hudson Bay Route Association

Membership Request

Kindersley Police

Mayors' Report



SaskTip  
Membership Invoice

**CARRIED**

**HUDSON BAY ROUTE ASSOCIATION**

**2026-007**     **JOEL HAMM** – That we accept the membership request for 2026 in the amount of \$500.00.

**CARRIED**

**DONATION TO DODSLAND ARENA REBUILD PROJECT**

**2026-008**     **CHAD BOUCHARD** – That we donate \$10,000.00 to the Village of Dodsland towards the Dodsland Arena Rebuild Project.

**CARRIED**

**BYLAW ENFORCEMENT OFFICER CONTRACT**

**2026-009**     **DARREN COMSTOCK** – That we table the contract to the next meeting of council.

**CARRIED**

**2026 FIDELITY BOND**

**2026-010**     **JOEL HAMM** – That the administration fidelity bond, in the amount of \$200,000.00, issued by SARM and renewed annually, be noted in the minutes as having been examined at the first meeting of 2026.

**CARRIED**

**SASKATCHEWAN LOTTERIES 2027 GRANT APPLICATION**

**2026-011**     **ELDON ROESLER** – That we apply to Saskatchewan Lotteries for the Saskatchewan Lotteries Community Grant Program for 2027 in the amount of \$7.95 per capita.

**CARRIED**

**SASKATCHEWAN LOTTERIES 2026 GRANT ALLOCATION**

**2026-012**     **CHAD BOUCHARD** – That we allocate the 2026-2027 Saskatchewan Lotteries funding to the Loverna Sports Club.

**CARRIED**



**2026 DONATIONS**

**2026-013**

**DARREN COMSTOCK** – That the following donations be approved for 2026:

**\$200.00 Donations**

Canadian Cancer Society	The Salvation Army
Sask Abilities Council	Sask. Lung Association
Canadian Red Cross	Mental Health Association
Camp Easter Seal	Westcliffe Composite School
Ronald McDonald House	Awards Night
Kindersley District Music Festival	Saskatchewan Crime Stoppers

**\$500.00 Donations**

West Central Crisis Centre	Loverna Sports Club
Heritage Manor Auxiliary	Hoosier Rec. Board
Prairie Sky Recovery Centre	Major Rec. Board
West Central Early Childhood Intervention Program	Bea Bank Beef 4H Club
	Major 4H Club
	Altario 4H Club

**\$1,000.00 Donations**

Kindersley Plains Museum

**\$5,000.00 Donations**

KAC Fire Association  
Eatonia Oasis Living Inc.

**\$10,000.00 Donations**

STARS (sent to SARM)

**CARRIED**

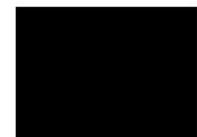
**BUILDING OFFICIAL APPOINTMENTS**

**2026-014**

**CLAY PATTON** – That we appoint the following building officials for the municipality for 2026:

Inspector Name	Class	License #
Ryan Shepard	BOL-3	BOL360
Chris Gates	BOL-3	BOL105
Karly Heatcoat	BOL-3	BOL421
Rashel Gervais	BOL-3	BOL307
Ryan Paquette	BOL-3	BOL314
Raymond Humenny	BOL-2R	BOL635
Ben McLeod	BOL-3R	BOL886
Janelle Cox	BOL-2R	BOL845
Jerry Wintonyk	BOL-1	BOL142
Virginia Shepley	BOL-3	BOL517
Dan Knutson	BOL-3	BOL112
Dale Wagner	BOL-2	BOL035
Dwayne Williams	BOL-2	BOL122

**CARRIED**



**2026 CUSTOM RATES**

**2026-015 CHAD BOUCHARD** – That the municipal custom work rates (machine and operator) rates for 2026 be set as follows:

Grader	\$170.00
Backhoe	\$140.00
Tractor and Grass Mower	\$130.00
Tractor and Rock Picker	\$130.00
Tractor and Grass Seeder	\$130.00
Loader	\$140.00
Grader with Packer	\$160.00
Spreader Truck	\$120.00
1993 Ford Truck	Not Rented

**CARRIED**

**2026 GRAVEL SPREADING**

**2026-016 DARREN COMSTOCK** – That we advertise for tender the loading, hauling, and spreading of approximately 10,000 cubic yards of road gravel in 2026, 2027, & 2028 from the municipality's gravel stockpile locations throughout the municipality, tenders to close February 10, 2026, at 4:00 p.m.

**CARRIED**

**2026 GRAVEL SUPPLY AND STOCKPILE**

**2026-017 CHAD BOUCHARD** – That we advertise for tender the supply and stockpile of a minimum of 15,000 cubic yards of 5/8" gravel, delivered to two locations in the RM, by early 2026, tenders to close February 17, 2026, at 4:00 p.m.

**CARRIED**

**PRIMARY WEIGHT ANNUAL PERMITS**

**2026-018 JOEL HAMM** – That we acknowledge the protocol of annual permits to haul primary weights and the option to temporarily restrict road access based on the condition of the road as explained by the Administrator.

**CARRIED**

**HIGHWAY 317 2025 MAINTENANCE REVIEW**

**2026-019 ELDON ROESLER** – That we acknowledge the review of the Highway 317 road maintenance revenue and expenses for 2025 presented by the Administrator and that we file for future reference.

**CARRIED**



**AMEND RESOLUTION 2025-242**

**2026-020**     **CLAY PATTON** – That we amend resolution 2025-242 by crossing out the “2” and adding “1”.

**CARRIED**

**IN-CAMERA**

**2026-021**     **BARRY NOBLE** – That we enter an in-camera session at 7:48 p.m. to discuss confidential legal matters pursuant to clause 120 2(a) of *The Municipalities Act*.

**CARRIED**

**OUT OF CAMERA**

**2026-022**     **BARRY NOBLE** – That we conclude the in-camera session at 7:59 p.m. and that the regular meeting of council resume.

**CARRIED**

**PUBLIC HOLIDAY PAY FOR HOURLY CONSTRUCTION EMPLOYEES**

**2026-023**     **CHAD BOUCHARD** – That the following guidelines for paid construction employees as provided by *Saskatchewan Employment Standards* be accepted: Public holiday pay for hourly-paid construction employees is four percent of wages (excluding overtime and vacation pay) earned in the calendar year. Public holiday must be paid before December 31<sup>st</sup> in the year in which it was earned, or within 14 days of termination.

**CARRIED**

**LOVERNA SPORTS CLUB YEARLY GRANT**

**2026-024**     **JOEL HAMM** – That we approve an annual grant to the Loverna Sports Club in the amount of \$350.00 to go towards liability insurance for the curling rink building as the building houses the non-potable water cistern that is accessible to ratepayers and that we review the grant again in 2031.

**CARRIED**

**SARM ANNUAL CONVENTION**

**2026-025**     **CHAD BOUCHARD** – That we table the decision of SARM Annual Convention attendees and delegates to the next regular meeting of council.

**CARRIED**

**REQUEST TO RETURN LOTS 4-6 G471 TO THE RM**

**2026-026**     **DARREN COMSTOCK** – That we accept the request to return Lots 4-6 G471 and instruct the Administrator to prepare the documents necessary to complete the transfer.

**CARRIED**



**COMMUNITY EVENT LICENCE – HOOSIER CURLING BONSPIEL**

**2026-027 CHAD BOUCHARD** – That we approve the issuance of a Community Event Licence to the Hoosier Rec Board Inc. for an outdoor bonspiel to take place at the Hoosier Valley Recreation Centre in Hoosier, SK on the following dates:  
February 13, 2026-5:00 p.m.-2:00 a.m.  
February 14, 2026-2:00 p.m.-2:00 a.m.

**CARRIED**

**ACCOUNTS**

**2026-028 CHAD BOUCHARD** – That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 10505 to 10518 in the amount of \$55,003.27; online banking payments in the amount of \$86,823.77 and EFT cheque numbers 990841 to 990852 in the amount of \$61,946.31 be approved for payment.

**CARRIED**

**ADJOURN**

**2026-029 CHAD BOUCHARD** – That we adjourn this meeting at 8:21 p.m.

**CARRIED**

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Administrator

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**February 17, 2026 – 7:00 p.m. - Regular meeting of council**

**Rural Municipality of Antelope Park No. 322**  
**List of Accounts for Approval**  
Batch: 2025-00104 to 2026-00003

Bank Code - Bank1 - Main Bank - Operating

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
10505	2025-12-31	Thompson, Marion				
		RefundFees2025		Refund of Assessment Appeal Fee	200.00	200.00
10506	2025-12-31	Brandt Tractor Ltd.				
		4254585		JD clamps & screws	793.97	793.97
10507	2025-12-31	Hill Acme Machine Ltd.				
		158187		Supply parts	272.52	272.52
10508	2025-12-31	Valley Ranch Custom Snowblowing				
		Issued Ostrowski, Donald				
		925		Road Maintenance	630.00	630.00
10509	2026-01-20	Evolution Training				
		Estimate1011		Core Program 2 & 3	3,805.00	3,805.00
10510	2026-01-20	Kindersley Bearing (2008) Ltd.				
		001-096041		Tools & Shop Supply	90.88	90.88
10511	2026-01-20	Minister of Finance				
		FD2026014		Annual Fire Dispatching	260.40	260.40
10512	2026-01-20	SARM				
		BEN138867		2025 Benefit Premium Adjustment	-1,944.82	
		MID25-3221		Midterm Convention Registration	222.00	
		MID25-3222		Convention Meal Fee	111.00	
		BON26322		Fidelity Bond Renewal	620.10	
		EXC260322		Excess Liability Coverage	972.02	
		MEM2026322		SARM Membership 2026	3,248.16	
		LIA26322		Liability Insurance Premium	1,716.79	
		PSIP26322-0		Property Self-Insurance Program 2	8,815.66	
		BEN139251		Group Ins & Benefits Premiums	32,861.84	46,622.75
10513	2026-01-20	West Central Mun. Gov.'t Comm				
		23-2026		Membership 2026	55.80	55.80
10514	2026-01-20	Wheatland Regional Library				
		5618		Library Levy - 1st Half 2026	519.56	519.56
10515	2026-01-20	Hamm, Joel				
		IND Mtg2026-01		Councillor Indemnity & Mileage	642.63	642.63
10516	2026-01-20	Comstock, Darren				
		IND Mtg 2026-01		Councillor Indemnity & Mileage	258.76	258.76
10517	2026-01-20	Noble, Barry				
		IND Mtg2026-01		Councillor Indemnity & Mileage	517.00	517.00
10518	2026-01-20	Roesler, Eldon				
		IND Mtg2026-01		Councillor Indemnity & Mileage	334.00	334.00
					Total Computer Cheque:	55,003.27



**Rural Municipality of Antelope Park No. 322**  
**List of Accounts for Approval**  
Batch: 2025-00104 to 2026-00003

**ONLINE BANKING**

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
991-001	2026-01-02	<b>Payroll - Scotia EFT</b>			
		MakraWPP26-01	Wages, 14 - 27 Dec 2025	885.16	
		MayVPP2026-01	Salary, 14 - 27 Dec 2025	1,651.60	
		McGilPP2026-01	Wages, 14 - 27 Dec 2025	1,333.51	
		MearsTPP2026-01	Wages, 14 - 27 Dec 2025	905.98	
		ReaCPP2026-01	Salary, 14 - 27 Dec 2025	1,589.49	
		WeinkJPP2026-01	Salary, 14 - 27 Dec 2025	2,504.19	8,869.93
991-002	2026-01-09	<b>MEPP</b>			
		AP1PP2025-12	Remittance Dec 2025	5,088.12	5,088.12
991-003	2026-01-09	<b>Minister of Finance</b>			
		LS Remit2025-12	EPT Remittance - Monthly	9,248.38	9,248.38
991-004	2026-01-09	<b>Ministry of Finance</b>			
		SW Remit2025-12	EPT Remittance - Monthly	6,098.64	6,098.64
991-005	2026-01-09	<b>Receiver General for Canada</b>			
		RP2Remit25-12	Source Deduction Remittance RP(	67.45	67.45
991-006	2026-01-09	<b>Receiver General for Canada</b>			
		RP1Remit25-12	Source Deduction Remittance RP(	8,270.74	8,270.74
991-007	2026-01-09	<b>SaskEnergy</b>			
		HTG 2025-12	Hoosier TG	168.81	168.81
991-008	2026-01-09	<b>SaskEnergy</b>			
		Shop 2025-12	Grader Shop	238.50	238.50
991-009	2026-01-09	<b>SMHI</b>			
		Remit 2025-12	Monthly Remittance - Dec	29,988.10	29,988.10
991-010	2026-01-16	<b>Payroll - Scotia EFT</b>			
		LokenCPP26-02	Wages, 28 Dec 2025 - 10 Jan 2026	1,039.29	
		MakraWPP26-02	Wages, 28 Dec 2025 - 10 Jan 2026	1,021.71	
		MayVPP2026-02	Salary, 28 Dec 2025 - 10 Jan 2026	1,652.17	
		McGilPP2026-02	Wages, 28 Dec 2025 - 10 Jan 2026	1,305.44	
		MearsTPP2026-02	Wages, 14 - 27 Dec 2025	1,499.23	
		ReaCPP2026-02	Salary, 28 Dec 2025 - 10 Jan 2026	1,582.63	
		WeinkJPP2026-02	28 Dec 2025 - 10 Jan 2026	2,223.55	10,324.02
991-011	2026-01-21	<b>Barr, Clinton</b>			
		Land Rent 2026	Gravel Pile Land Rent	200.00	200.00
991-012	2026-01-21	<b>Enviroway Detergent Man Inc</b>			
		IN082790	WTP Chemicals	131.52	
		CN011520	WTP Chemicals	-488.40	
		IN083203	WTP Chemicals	126.27	
		IN083718	WTP Chemicals	125.07	
		IN084302	WTP Chemicals	121.02	15.48
991-013	2026-01-21	<b>Kindersley &amp; District Co-op</b>			
		#6817	Shop Maintenance	49.94	
		#6849	Diesel Additive	49.94	
		#6857	Grease	73.44	
		#7261	Shop Supplies	7.76	
		#7397	Shop Supplies	12.20	
		Fuel Stmt —12	Bulk Fuel Dec	1,577.29	
		#7488	Shop Supplies	22.19	1,792.76
991-014	2026-01-21	<b>Loraas Disposal North Ltd.</b>			
		0000568355	Garbage Bins Hoosier & Loverna	1,528.72	1,528.72
991-015	2026-01-21	<b>RM of Milton No 292</b>			
		2025-00132	Joint Admin Payroll Costs - Dec	3,156.48	
		2025-00135	Cheque Order (1000)	569.91	3,726.39

**Rural Municipality of Antelope Park No. 322**  
**List of Accounts for Approval**  
Batch: 2025-00104 to 2026-00003

**ONLINE BANKING**

<b>Payment #</b>	<b>Date</b>	<b>Vendor Name</b>	<b>Reference</b>	<b>Invoice Amount</b>	<b>Payment Amount</b>
991-016	2026-01-21	Barr, Clinton IND Mtg 2026-01	Reeve Indemnity & Mileage	560.13	560.13
991-017	2026-01-21	Bouchard, Chad IND Mtg 2026-01	Councillor Indemnity & Mileage	637.60	637.60
				Total Online Banking:	<u>86,823.77</u>



**Rural Municipality of Antelope Park No. 322**  
**List of Accounts for Approval**  
Batch: 2025-00104 to 2026-00003

Bank Code - EFT - Paid Electronically

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Reference	Invoice #	Invoice Amount	Payment Amount
990841	2025-12-19	Payroll - Scotia EFT				
		MakraWPP25-26	Wages, 30 Nov - 13 Dec 2025		909.19	
		MayVPP2025-26	Salary, 30 Nov - 13 Dec 2025		1,750.38	
		McGilPP2025-26	Wages, 30 Nov - 13 Dec 2025		1,287.89	
		MearsTPP2025-26	Wages, 30 Nov - 13 Dec 2025		1,428.82	
		ReaCPP2025-26	Salary, 30 Nov - 13 Dec 2025		1,750.22	
		WeinkJPP2025-26	Salary, 30 Nov - 13 Dec 2025		2,679.56	9,806.06
990842	2025-12-30	Community Solutions				
		Issued Chyenne Shaw				
		01192024-80PST	ECC Trg & Exercise & kits		5,744.55	
		01192024-81Corr	PWEP Giant boards & travel 10 De		1,403.10	7,147.65
990843	2025-12-30	Jamieson, David				
		TxOverpmt2025	Refund tax overpmt (made in		1,301.78	1,301.78
990844	2025-12-30	Materi, Payten				
		2025-12	duplic PCO Contract - Dec		267.16	267.16
990845	2025-12-30	Triod Supply				
		000-168411	Wing Blade for John Deere 770GP		42,536.25	42,536.25
990846	2025-12-30	REV - WellTraxx				
990847	2026-01-12	Swift-net.ca				
		2025-12	Shop Internet Service Dec		99.79	99.79
990848	2026-01-14	SaskPower				
		LPH 2025-12	Loverna Pump House		46.07	46.07
990849	2026-01-14	SaskPower				
		LSL 2025-12	Loverna Street Lights		90.97	90.97
990850	2026-01-14	SaskPower				
		HSL 2025-12	Hoosier Street Lights		136.46	136.46
990851	2026-01-14	SaskPower				
		Shop 2025-12	Hoosier Grader Shop		143.88	143.88
990852	2026-01-14	SaskPower				
		HTG 2025-12	Hoosier TG		370.24	370.24

Total EFT: 61,946.31

Grand Total: 203,773.35

