

RURAL MUNICIPALITY OF ANTELOPE PARK NO. 322

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday, August 19, 2025 at the Marengo Municipal Office located at 20 1st Avenue North in Marengo, Saskatchewan.

CALL TO ORDER

Reeve Clinton Barr called the meeting to order at 7:00 p.m. with the following members in attendance:

Division 1: Joel Hamm

Division 2: VACANT

Division 4: Barry Noble

Division 5: Chad Bouchard

Division 3 council member Clay Patton was absent

Division 6 council member Eldon Roesler was absent.

The following staff members were in attendance:

Administrator: Lisa Ensor

One guest was in attendance.

AGENDA

2025-173 **CHAD BOUCHARD** – That the agenda was reviewed by council and will be used as a guideline for this meeting.

CARRIED UNANIMOUSLY

MINUTES

2025-174 **BARRY NOBLE** – That the minutes from the regular meeting of council held on July 15, 2025 be approved as circulated.

CARRIED

REPORTS

2025-175 **JOEL HAMM** – That the following board reports be acknowledged as received and be filed:

Kindersley & District Plains Museum
West Central Municipal Government Committee (WCMGC)
North West Municipalities Association (NWMA)
Kindersley Medical Arts
Kindersley Health and Wellness Foundation Inc.
KLD Wellness Foundation Inc.
Major & District Fire Board
PCO Monthly Report
Road Data Reports
Prairie Winds Emergency Planning District
Foreman's Report

CARRIED

FINANCIAL REPORTS

2025-176 **JOEL HAMM** – That the statement of financial activities and bank reconciliations for July 2025 be approved as presented.
CARRIED

ADMINISTRATOR'S HOURS

2025-177 **CLINTON BARR** – That the Administrator's hours for July 2025 be acknowledged as received and filed.
CARRIED

CORRESPONDENCE

2025-178 **CHAD BOUCHARD** – That we acknowledge receipt of the following correspondence and file for the future reference:

Saskatchewan Association of Rural Municipalities (SARM)

Rural Dart – July 8, 2025

Rural Dart – July 22, 2025

Rural Sheaf – July 2025

Saskatchewan Ministry of Government Relations

Municipalities Today July 2025

Gravelock

Presentation Consideration Gravelock Road Stabilizer

CARRIED

CREDIT UNION-MASTER CARD AUTHORIZATIONS

2025-179 **JOEL HAMM** – That we obtain 3 Low-Rate Business Mastercards as follows:

Consolidated Pay Option

Total Authorized Credit Limit \$15,000.00

Authorized Users and Credit Limit:

Clinton Barr \$5,000.00

Ken Mielke \$5,000.00

Lisa Ensor \$5,000.00

Designation of Authorized business Representatives:

Clinton Barr - Reeve

Barry Noble - Deputy Reeve

Lisa Ensor - Administrator

CARRIED

SYNERGY CREDIT UNION-ACCOUNTS & SIGNING AUTHORITY

2025-180 **BARRY NOBLE** – That we open 4 chequing accounts with the Synergy Credit Union and give signing authority for our contractual agreements and transactional processing of the accounts to the following:
Clinton Barr – Reeve
Barry Noble – Deputy Reeve
Lisa Ensor – Administrator

CARRIED

SYNERGY CREDIT UNION-DIGITAL BANKING AUTHORITY

2025-181 **CHAD BOUCHARD** – That we give digital banking authority of our Synergy Credit Union Accounts to the following:
Clinton Barr – Reeve
Lisa Ensor – Administrator
Candace Rea – Assistant Administrator
Valerie May – Assistant

CARRIED

CREDIT UNION-CHEQUE SIGNING AUTHORITY

2025-182 **JOEL HAMM** – That we give dual signature cheque signing authority for our Synergy Credit Union Accounts; meaning one of Reeve/Deputy Reeve and one of the Administrator/Assistant Administrator/Assistant to the following:
Clinton Barr – Reeve
Barry Noble – Deputy Reeve
Lisa Ensor – Administrator
Candace Rea – Assistant Administrator
Valerie May – Assistant

CARRIED

SYNERGY CREDIT UNION-CAFT PROCESSING AUTHORITY

2025-183 **CLINTON BARR** – That we give CAFT Processing Authority for our Synergy Credit Union Accounts to the following:
Lisa Ensor – Administrator
Candace Rea – Assistant Administrator
Valerie May – Assistant
with the following limits:
CAFT File Upload Credit Originator
Transaction Limit \$5,000.00, File and Daily Limits: \$50,000.00
CAFT Data Entry Debit Originator
Transaction Limit \$1,000.00, File and Daily Limit: \$5,000.00

CARRIED

2025 WEED MANAGEMENT PLAN

2025-184 **JOEL HAMM** – That we adopt the 2025 Weed Management Plan attached hereto and forming part of these minutes.

CARRIED

ROAD USE AGREEMENT REQUEST-INTER PIPELINE LTD.

2025-185 **CHAD BOUCHARD** – That we table the discussion of the road use agreement request from Inter Pipeline Ltd. until the next meeting of council.

CARRIED

VOLVO GRADER TIRES

2025-186 **CHAD BOUCHARD** – That we contract Integra Tire in Kindersley to replace the tires on the Volvo Grader with new Michelins as soon as possible as they are cracked and have exceeded their lifespan.

CARRIED

ACCOUNTS

2025-187 **JOEL HAMM** – That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 10419 to 10438 in the amount of \$55,232 and EFT cheque numbers 990719 to 990736 in the amount of \$67,315.55 to be approved for payment.


CARRIED

ADJOURN

2025-188 **CHAD BOUCHARD** – That we adjourn this meeting at 8:50 p.m.

CARRIED


Reeve


Administrator

September 16, 2025 – 7:00 p.m. - Regular meeting of council

Rural Municipality of Antelope Park No. 322
List of Accounts for Approval
Batch: 2025-00056 to 2025-00066

Date Printed
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Bank Code - Bank1 - Main Demand

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
10419	2025-07-18	Payroll - Scotia EFT Issued Warrington, Lynae				
		WarrLPP2025-15		Wages, 29June-12July 2025	740.73	740.73
10420	2025-07-31	Hill Acme Machine Ltd.				
		155436		Supply parts	219.11	219.11
10421	2025-07-31	Marengo Community Club				
		SellItAll Table		Information Table Fee	10.00	10.00
10422	2025-07-31	Minister of Finance				
		RP-2025-047		Policing Services 2025	7,510.97	7,510.97
10423	2025-07-31	SGI Canada				
		2025T12413466-0		Comm Auto Policy Renewal	1,197.80	1,197.80
10424	2025-07-31	Your Southwest Media Group				
		13607		Ad - Div 2 Nomination for By-electi	152.25	152.25
10425	2025-07-31	Payroll - Scotia EFT Issued Warrington, Lynae				
		WarrLPP2025-16		Wages, 13 - 26 Jul 2025	1,161.03	1,161.03
10426	2025-08-19	628514 Saskatchewan Ltd.				
		3184		Gravel Spread May 2025	22,338.75	22,338.75
10427	2025-08-19	Enviroway Detergent Man Inc				
		IN082401		WTP Chemicals	128.10	128.10
10428	2025-08-19	Great Plains College				
		116-2624-25/26		2024-25 Entrance Scholarship	1,000.00	1,000.00
10429	2025-08-19	Integra Tire				
		KINR087870		Tire Changeover/Repair	301.04	301.04
10430	2025-08-19	Kindersley & District Co-op				
		#1255		Shop Supplies	11.32	
		#1258		Repairs	23.30	
		#1269		Shop Supplies	27.54	
		#1394		Truck Maintenance	6.09	
		#1497		Shop Supplies	69.91	
		#1528		Shop Supplies	27.50	
		#9435		Shop Supplies	31.07	
		June CardlockCR		Bulk Fuel Jul	-8,722.51	
		Fuel Stmt - 06		Bulk Fuel Jul	8,722.51	
		#1546		Shop Supplies	19.97	
		#1763		Shop Supplies	21.92	
		#1837		Shop Supplies	5.29	
		#1838		Oil	558.80	
		#1901		Oil	281.95	
		Fuel Stmt - 07		Bulk Fuel Jul	11,134.34	12,219.00
10431	2025-08-19	Loraas Disposal North Ltd.				
		0000565375		Garbage Bins Hoosier & Loverna	1,528.72	1,528.72
10432	2025-08-19	Payroll - Scotia EFT Issued Warrington, Lynae				
		WarrLPP2025-17		Wages, 27 Jul - 09 Aug2025	539.57	539.57
10433	2025-08-19	RM of Milton No 292				
		2025-00083		Reimburse KndslyBring invoice	112.58	112.58
10434	2025-08-19	Sask Workers' Compensation Board Issued Saskatchewan WCB				

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COMPUTER CHEQUE

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
		Stmt 27May25 2n	WCB Premiums 2025	4,793.14	4,793.14
10435	2025-08-19	Village of Marengo PO			
		768	Postage	30.22	30.22
10436	2025-08-19	Hamm, Joel			
		IND Mtg2025-08	Councillor Indemnity & Mileage	606.63	606.63
10437	2025-08-19	Noble, Barry			
		IND Mtg2025-08	Councillor Indemnity & Mileage	308.50	308.50
10438	2025-08-19	Roesler, Eldon			
		IND Mtg 2025-08	Councillor Indemnity & Mileage	334.00	334.00
			Total Computer Cheque:		55,232.14

Total Bank1: 55,232.14

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Bank Code - EFT - Paid Electronically

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
990719	2025-07-14	SaskEnergy HTG 2025-06	Hoosier TG	67.90	67.90
990720	2025-07-14	SaskEnergy Shop 2025-06	Grader Shop	59.48	59.48
990721	2025-07-14	SaskPower LPH 2025-06	Loverna Pump House	67.67	67.67
990722	2025-07-14	SaskPower LSL 2025-06	Loverna Street Lights	90.97	90.97
990723	2025-07-14	SaskPower Shop 2025-06	Hoosier Grader Shop	104.55	104.55
990724	2025-07-14	SaskPower HSL 2025-06	Hoosier Street Lights	136.46	136.46
990725	2025-07-14	SaskPower HTG 2025-06	Hoosier TG	203.11	203.11
990726	2025-07-18	Payroll - Scotia EFT			
		EnsorLPP2025-15	Salary, 29 June - 12 July 2025	2,418.00	
		MakraWPP25-15	Wages, 29 June - 12 July 2025	900.57	
		MayVPP2025-15	Salary, 29 June - 12 July 2025	1,740.96	
		MearsTPP2025-15	Wages, 29 June - 12 July 2025	997.08	
		MielkePP2025-15	Salary, 29 June - 12 July 2025	2,442.84	
		ReaCPP2025-15	Salary, 29 June - 12 July 2025	1,673.81	
		RiouA2025-15	Wages, 29 June - 12 July 2025	1,716.94	
		TymchJPP2025-15	Wages, 29 June - 12 July 2025	1,828.13	
		WeinkJPP2025-15	Wages, 29 June - 12 July 2025	2,114.42	15,832.75
990727	2025-07-31	Payroll - Scotia EFT			
		EnsorLPP2025-16	Salary, 12 - 26 July 2025	310.88	
		MakraWPP25-16	Wages, 13 - 26 July 2025	909.19	
		MayVPP2025-16	Salary, 13 - 26 July 2025	1,740.96	
		MearsTPP2025-16	Wages, 13 - 26 July 2025	765.20	
		MielkePP2025-16	Salary, 13 - 26 July 2025	2,442.85	
		ReaCPP2025-16	Salary, 13 - 26 July 2025	1,673.81	
		RiouA2025-16	Wages, 13 - 26 July 2025	1,811.42	
		TymchJPP2025-16	Wages, 13 - 26 July 2025	1,616.13	
		WeinkJPP2025-16	Wages, 13 - 26 July 2025	1,799.38	13,069.82
990728	2025-08-18	MEPP			
		AP1PP2025-07	Remittance Jul 2025	10,857.98	10,857.98
990729	2025-08-18	SaskPower			
		ScaleQtrly25-02	Weigh Scale 14Apr-15Jul25	137.13	137.13
990730	2025-08-18	SaskPower			
		FuslerQtr_25-02	Lot 21 Blk 2 Plan G448 Fusillier	145.59	145.59
990731	2025-08-18	SMHI			
		Remit 2025-07	Monthly Remittance - Jul	47.30	47.30
990732	2025-08-18	Swift-net.ca			
		2025-07	Shop Internet Service Jul	99.79	99.79
990733	2025-08-12	Minister of Finance			
		LS Remit2025-07	EPT Remittance - Monthly	2,901.65	2,901.65
990734	2025-08-12	Ministry of Finance			
		SW Remit2025-07	EPT Remittance - Monthly	2,434.85	2,434.85
990735	2025-08-18	Receiver General for Canada			

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COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
990736	2025-08-18	Receiver General for Canada	RP1Remit25-07	Source Deduction Remittance RP(19,371.51	19,371.51
			RP2Remit25-07	Source Deduction Remittance RP(1,684.04	1,684.04
			Total Computer Cheque:			67,312.55

Total EFT:	67,312.55
Grand Total:	122,544.69

2025 WEED MANAGEMENT PLAN

for

RURAL MUNICIPALITY OF ANTELOPE PARK NO. 322

OBJECTIVE

The objective of the Weed Management Program for the Rural Municipality of Antelope Park No. 322 will be to prevent the establishment of new Invasive Alien Plants (IAPs), eradication of small isolated infestations of prohibited and isolated noxious weeds, and the containment and control of those established noxious weeds that are now in the area. This is essential for the continued use of land base to its fullest extent, whether it is for crop production, livestock production or recreation.

DESCRIPTION OF THE LAND(S) AFFECTED BY THE PLAN:

The areas covered in this plan are all lands within the Rural Municipality of Antelope Park No. 322.

Legal land locations included in this plan are:

The boundaries of the Rural Municipality of Antelope Park No. 322

- Highway 317 and 51 runs through the municipality.
- TransGas and SaskEnergy have pipelines that cross the municipality as well as other oil infrastructure.
- Antelope Park Grazing Co-Operative is the only community pasture.
- The area is a mix of crop land and pastureland, with some organic farms.
- The crop production areas have different weed management priorities than the pasture areas. Herbicides required for crop production areas may be different than those for use in pastures.
- Traffic corridors require extra surveillance to immediately address weeds that may contaminate roadsides as they are a primary pathway and allow weeds to spread quickly. Monitoring of these corridors will be the responsibility of the municipality and the Weed Inspector. The Ministry of Highways and Infrastructure will ultimately be responsible for weed control on their rights-of-way.
- Farmers that are registered as organic producers must not lose their certification because of the off-target movement of herbicide during the spraying of weeds within or near their lands. However, organic producers are responsible for the creation of their own buffer zones to municipal right-of-ways.

DESCRIPTION OF CURRENT INVASIVE ALIEN PLANT SPECIES IN THE AREA:

Prohibited Weeds

General monitoring for any prohibited weeds is ongoing. Leafy Spurge is a high priority weed because of how it adversely affects the desired biodiversity within native prairie/tame rangeland, its ability to spread, and the nature of the landscape in the municipality.

Noxious Weeds

Baby's-breath and absinthe are found within the municipality and are widespread in the Ministry of Highways ditches.

Nuisance Weeds

Kochia, dandelions, barley foxtail, and various thistles are the predominant weeds in this category and can be controlled mechanically or by spraying in the prescribed manner.

Other Control Activities:

To prevent the introduction and establishment of new Prohibited or Noxious Weeds or other invasive plants, it is important for area residents be able to identify species of immediate concern and report them to the Weed Inspector so that they may be eradicated quickly with the use of herbicides or hand pulling.

Municipal Controlled Public Land

The priority is to spray municipal road ditches that have evidence of the weeds immediately before they spread onto any private lands. These sites must be closely monitored.

All herbicide application will be conducted by a licensed applicator using herbicides with the least risk of secondary impact to the environment and non-target plants, animals or fish. Where required, permits will be acquired from Saskatchewan Environment to apply herbicides within 50 metres of water bodies.

Safe work procedures are followed in accordance with The Occupational Health and Safety Act (OH&S) for potentially dangerous activities during herbicide applications conducted by municipal applicators.

Private Land

The municipality has a weed inspector available to ratepayers for identification and information on the best ways to manage weeds on their property. When necessary, the weed inspector will order to remedy prohibited, noxious, and nuisance weeds if the action is required.

This plan and the weed management actions taken will be reviewed on a yearly basis and updated or modified where required.

Municipal Authority:

This Weed Management Plan is authorized by Resolution # 2025-184 :

Signed this 19 day of August, 2025.

Clinton Barr
Reeve

Lisa Ensor
Administrator