

Rural Municipality of Antelope Park No. 322

Meeting Minutes

October 19th, 2021 - Regular Meeting of Council - 7:00 p.m.

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday October 19th, 2021 at the Marengo Municipal Office located at 20 1st Avenue North in Marengo, Saskatchewan.

The following council members were in attendance:

Reeve: Clinton Barr

Division 1: Joel Hamm

Division 2: William Warrington

Division 4: Barry Noble

Division 5: Raymond McKeary

Division 6: Eldon Roesler

Division 3 council member Brantford Whittleton was absent.

The following staff members were in attendance:

Administrator: Robin Busby

CALL TO ORDER

Reeve Clinton Barr called the meeting to order at 6:58 p.m.

The agenda was reviewed by council and will be used as a guideline for this meeting.

MINUTES

Resolution No. 2021-196

Moved By: Barry Noble

That the minutes from the meeting held on September 27th, 2021 be approved as circulated.

CARRIED

REPORTS

Resolution No. 2021-197

Moved By: Joel Hamm

That the following board reports be filed for future reference:

Kindersley & District Plains Museum

West Central Municipal Government Committee

Highway 317 Project Committee

PCO Inspection Report

CARRIED

REVENUE AND EXPENSES

Resolution No. 2021-198

Moved By: William H. Warrington

That the statement of revenue and expenses for September 2021 be approved as presented.

CARRIED

CORRESPONDENCE

Resolution No. 2021-199

Moved By: William H. Warrington

That we acknowledge receipt of the following correspondence and file for future reference:

Saskatchewan Association of Rural Municipalities (SARM)

Weekly Policy Bulletin – October 5, 2021

PHO Quarterly – Fall 2021

News Release – SARM calls on Grain Companies to Work with Farmers

Ministry of Government Relations

October 2021 Municipalities Today

Royal Canadian Mounted Police (RCMP) – Kindersley Detachment

July to Sept 30, 2021 Report

Many Islands Pipe Lines (Canada) Limited

Esther-Smile Pipeline Abandonment

CARRIED

ACKNOWLEDGE CROWN CONSERVATION EASEMENT REGISTRATIONS

Resolution No. 2021-200

Moved By: Raymond McKeary

That we acknowledge receipt of notification from the Ministry of Environment that Crown Conservation Easements have been registered against the following lands:

NE 18-31-27W3

SE 19-31-27W3

NE 27-33-28W3

CARRIED

DRILLING LICENSES

Resolution No. 2021-201

Moved By: William H. Warrington

That the following drilling licenses be approved:

Teine Energy Ltd.

08-11-31-29W3 File No. 21-26197

Strathcona Resources Ltd

12-25-33-28W3 File No. S005341, S108324 (5 wells)

11-26-33-28W3 File No. S104946 (3 wells)

CARRIED

PIPELINE CROSSINGS

Resolution No. 2021-202

Moved By: Joel Hamm

That the following pipeline crossings be approved:

Baytex Energy Ltd.

09-34-32-28W3 to 08-34-32-28W3 File No. 21-64151

CARRIED

FACILITY CONSTRUCTION AMENDMENT

Resolution No. 2021-203

Moved By: Eldon Roesler

That the following facility development applications be approved:

Strathcona Resources Ltd.

SW 25-33-28W3 Acquiring additional lease space File No. S005431

CARRIED

7:26 p.m to 8:02 p.m. - Ken Mielke attended the meeting to discuss mowing, mower repairs and warranty, rock picking, road damage repair, grading of roads, snow removal equipment on grader, repairs on graders, picking up old culverts, and COVID-19 policy discussion.

COVID-19 PROOF OF VACCINATION POLICY

Resolution No. 2021-204

Moved By: William H. Warrington

That we table further discussion of a COVID-19 Proof of Vaccination or Negative Test policy until the November 2021 meeting of council.

CARRIED

WORKPLACE ILLNESS POLICY UPDATE

Resolution No. 2021-205

Moved By: Joel Hamm

That we table further discussion of an update to the Workplace Illness Policy until the November 2021 meeting of council.

CARRIED

TEINE ENERGY LEASE - 16-29-32-27W3 – ACCESS

Resolution No. 2021-206

Moved By: Raymond McKeary

That we approve the installation of a Texas gate by Teine Energy Ltd. in the road allowance between section 32 and 33-32-27 with all costs of the material and installation to be the responsibility of Teine Energy Ltd.

CARRIED

ROAD DAMAGE

Resolution No. 2021-207

Moved By: Joel Hamm

That we send a letter to the Prairie View colony noting that the damage caused by their equipment to the road that runs along the south half 06-32-28W3 will be completed in the spring and any work required by the municipal staff to repair the road will be invoiced to the Prairie View colony and will be payable upon receipt.

CARRIED

LM BYLAW ENFORCEMENT

Resolution No. 2021-208

Moved By: William H. Warrington

That we contract LM Bylaw Enforcement to provide bylaw enforcement services for the municipality for one year with the term ending October 18, 2022.

CARRIED

APPOINT BYLAW ENFORCEMENT OFFICER

Resolution No. 2021-209

Moved By: Eldon Roesler

That the Council of the Rural Municipality of Antelope Park No. 322 appoints LM Bylaw Enforcement as a Bylaw Officer within the Rural Municipality of Antelope Park No. 322 pursuant to section 373 of *The Municipalities Act* for the purposes of bylaw enforcement and shall be considered a Peace Officer for the purposes of bylaw enforcement under *The Summary Offences Procedures Act, 1990* appointment term to be from October 19, 2021 to December 31, 2021.

CARRIED

2021 TAX ENFORCEMENT LIST

Resolution No. 2021-210

Moved By: Raymond McKeary

That we acknowledge the presentation of the list of land in arrears to the head of the council and that we advertise the Tax Enforcement List in Your West Central Voice deleting from the advertisement any properties that owe less than ½ of the previous year's levy.

CARRIED

OIL AND GAS TAX ARREARS

Resolution No. 2021-211

Moved By: Eldon Roesler

That the tax arrears incurred by following companies be written off in the amount of due to non-payment and the wells being added to the Orphan Well Program:

Bow River Energy Ltd.

\$249.91

Point Loma Resources Ltd.

\$11,846.37

CARRIED

2021 SARM VIRTUAL MID-TERM CONVENTION - VOTING DELEGATES

Resolution No. 2021-212

Moved By: Barry Noble

That William Warrington and Clinton Barr be appointed as our voting delegates for the 2021 SARM Virtual Mid-Term Convention to be held on November 9th, 2021.

CARRIED

MUNICIPAL OFFICE CLOSURE - NOVEMBER 12, 2021

Resolution No. 2021-213

Moved By: William H. Warrington

That we approve the closure of the municipal office on November 12th, 2021 to allow for the installation of the carpet throughout the and that we approve any scheduled staff for November 12th, 2021 to work at home that day or take the day off without pay.

CARRIED

ACCOUNTS

Resolution No. 2021-214

Moved By: William H. Warrington

That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

CARRIED

ADJOURN

Resolution No. 2021-215

Moved By: Raymond McKeary

That this meeting now adjourn at 9:18 p.m.

CARRIED

[REDACTED]

Reeve

[REDACTED]

Administrator

Report Date
19/10/2021 11:13 AM

Rural Municipality of Antelope Park No. 322
List of Accounts for Approval
As of 19/10/2021
Batch: 2021-00081

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Bank1 - Main Demand					
Computer Cheques:					
9146	04/10/2021	RM of Milton No 292 2021-00071	Joint Admin Exp - Jan-Jun 2021	21,569.01	21,569.01
9147	19/10/2021	3-Way Sales & Service Ltd. 206462	Check Vertex Radio Issues	49.95	49.95
9148	19/10/2021	Ashbacher, Duane Ovrpmt Taxes	Overpayment of Taxes	60.37	60.37
9149	19/10/2021	B & T Mears Enterprises Inc. 592	Tire Repair	652.95	652.95
9150	19/10/2021	CCL Networks 158628	Shop Internet Plan	77.70	77.70
9151	19/10/2021	Enviroway Detergent Man Inc IN056697	WTP Chemicals	283.50	283.50
9152	19/10/2021	Kindersley & District Co-op #1706 #1708 1Sep2021 #2016 10Sep 2054 10Sep2021 #2149 #2229 #2296 2389 2358 20Sep2021 324033	Def Fluid - Tractor &JD Grader Shop Supplies - Cutting Wheels Shop Supplies BBQ Supplies Def Fluid - Tractor &JD Grader Def Fluid - Tractor &JD Grader Shop Supplies Mower Repairs 317 Fencing Staples Bulk Fuel - September 2021	116.48 5.75 26.61 42.04 49.92 199.66 21.73 19.96 144.29 9,887.99	10,514.43
9153	19/10/2021	Loraas Environmental Services 0000403826	Garbage Bins Hoosier & Lovernia	1,084.69	1,084.69
9154	19/10/2021	RM of Chesterfield No 261 2021-00141	Pest Control Contract to 7Oct	1,026.85	1,026.85
9155	19/10/2021	The Royal Canadian Legion 2021 Book	Military Service Recog Book	235.00	235.00
9156	19/10/2021	Village of Marengo PO 405	Postage	9.52	9.52
9157	19/10/2021	Village of Marengo 2021-00012	Joint Commercial Policy	28.40	28.40
9158	19/10/2021	Wood Enviro. & Infrastructure C26424855	Hwy 317 Infrastruct&Environ	48,607.39	48,607.39
9159	19/10/2021	Hamm, Joel IND Mtg 2021-10	Councillor Indemnity & Mileage	231.20	231.20
9160	19/10/2021	Warrington, William IND19Oct2021	Councillor Indemnity & Mileage	546.90	546.90
9161	19/10/2021	Noble, Barry IND Mtg 2021-10	Councillor Indemnity & Mileage	250.70	250.70

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List of Accounts for Approval

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
9162	19/10/2021	McKeary, Raymond IND Mtg 2021-10	Councillor Indemnity & Mileage	409.20	409.20
9163	19/10/2021	Roesler, Eldon IND Mtg 2021-10	Councillor Indemnity & Mileage	445.15	445.15
				Total for Bank1:	86,082.91

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List of Accounts for Approval

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
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Bank Code: EFT - Electronic Funds Transfer

Computer Cheques:

990525	01/10/2021	Payroll - Scotia EFT			
		BusbyRPP2021-20	Salary, 18 Sep - 01 Oct 2021	2,757.07	
		EnsorLPP2021-20	Wages, 18 Sep - 01 Oct 2021	1,244.08	
		LokenCPP2021-20	Wages, 18 Sep - 01 Oct 2021	2,054.40	
		MearsTPP2021-20	Wages, 18 Sep - 01 Oct 2021	1,287.76	
		MielkeKP2021-20	Wages, 18 Sep - 01 Oct 2021	2,728.24	
		ReaCPP2021-20	Salary, 18 Sep - 01 Oct 2021	1,398.78	
		WldmanGP2021-20	Wages, 18 Sep - 01 Oct 2021	1,965.71	
		MielkeKCorr-20	Wages, 18 Sep - 01 Oct 2021	0.60	13,436.64
990526	06/10/2021	MEPP			
		AP1PP2021-18	Remittance 21 Aug -03 Sep 2021	3,153.92	
		AP1PP2021-19	Remittance 04-17 Sep 2021	3,231.30	6,385.22
990527	06/10/2021	Minister of Finance			
		SunWest 21-09	EPT Remittance - Sept. 2021	360,301.11	360,301.11
990528	06/10/2021	Minister of Finance			
		LivingSky 21-09	EPT Remittance -September 2021	369,378.21	369,378.21
990529	06/10/2021	Receiver General for Canada			
		RP0002Remit2109	Remittance RP0002 - Sept 2021	11.80	11.80
990530	06/10/2021	Receiver General for Canada			
		RP0001Remit2109	Remittance RP0001 - Sept 2021	10,368.73	10,368.73
990531	06/10/2021	SMHI			
		September2021	Remittance - September 2021	36,643.66	36,643.66
990532	14/10/2021	SaskEnergy			
		Shop 20Sep2021	Grader Shop	46.93	46.93
990533	14/10/2021	SaskEnergy			
		HTG 20Sep2021	Hoosier TG	56.35	56.35
990534	14/10/2021	SaskPower			
		LPH 20Sep2021	Loverna Pump House	40.98	40.98
990535	14/10/2021	SaskPower			
		LSL 20Sep2021	Loverna Street Lights	79.87	79.87
990536	14/10/2021	SaskPower			
		Shop 20Sep2021	Hoosier Grader Shop	119.34	119.34
990537	14/10/2021	SaskPower			
		HSL 20Sep2021	Hoosier Street Lights	119.81	119.81
990538	14/10/2021	VOID - Wrong Date			
990539	15/10/2021	Payroll - Scotia EFT			
		BusbyRPP2021-21	Salary, 02 Oct-15 Oct 2021	2,717.07	
		EnsorLPP2021-21	Wages, 02 Oct-15 Oct 2021	1,053.30	
		LokenCPP2021-21	Wages, 02 Oct-15 Oct 2021	1,857.30	
		MearsTPP2021-21	Wages, 02 Oct - 15 Oct 2021	1,031.80	
		MielkeKP2021-21	Wages, 02 Oct - 15 Oct 2021	2,444.05	
		ReaCPP2021-21	Salary, 02 Oct - 15 Oct 2021	1,318.78	

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount	
990540	20/10/2021	WldmanGP2021-21	Wages, 02 Oct - 15 Oct 2021	1,620.24	12,042.54	
		Barr, Clinton IND19Oct2021	Reeve Indemnity & Mileage	222.10	222.10	
					Total for EFT:	809,253.29
					Grand Total:	895,336.20