

Rural Municipality of Antelope Park No. 322

Meeting Minutes

October 19th, 2017 - Regular Meeting of Council - 7:00 p.m.

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Thursday October 19th, 2017 commencing at 7:00 p.m. in the municipal office in Marengo, Saskatchewan.

Council members in attendance were:

Reeve: Gordon Dommett

Division 1: Clinton Barr

Division 3: Brantford Whittleton

Division 4: Barry Noble

Division 5: Raymond McKeary

Division 6: Eldon Roesler

Division 2 council member William Warrington was absent.

CALL TO ORDER

Reeve Gordon Dommett called the meeting to order at 7:00 p.m.

7:01 p.m. to 7:42 p.m. - Marvin Mohr and Kevin Rea attended the meeting to discuss the emergency response to the Alsask fires on October 17th, 2017.

7:43 p.m. to 7:54 p.m. - Marvin Mohr attended the meeting to discuss road construction, graveling, signs and seeding of grass.

ADOPT AGENDA

Resolution No. 2017-168

Moved By: Barry Noble

That the agenda be adopted as presented.

CARRIED

MINUTES

Resolution No. 2017-169

Moved By: Brantford Whittleton

That the minutes from the meeting held on September 19th, 2017 be approved as circulated.

CARRIED

REPORTS**Resolution No. 2017-170****Moved By: Clinton Barr**

That the following board reports be filed for future reference:

Road Construction Update

Kindersley Medical Arts

CARRIED**REVENUE AND EXPENSES****Resolution No. 2017-171****Moved By: Eldon Roesler**

That the statement of revenue and expenses for September be approved as presented.

CARRIED**CORRESPONDENCE****Resolution No. 2017-172****Moved By: Barry Noble**

That the correspondence be filed for future reference.

FIRE BAN**Resolution No. 2017-173****Moved By: Brantford Whittleton**

That we impose a fire ban effective October 19, 2017 at 8:22 p.m.

CARRIED**DRILLING LICENSES****Resolution No. 2017-174****Moved By: Eldon Roesler**

That the following drilling licenses be approved:

Cona Resources Ltd.

12-31-33-27W3

16-23-33-28W3

8-25-33-28W3

16-25-33-28W3 - 2 wells

2-26-33-28W3

7-26-33-28W3

11-26-33-28W3

15-26-33-28W3

2-36-33-28W3

CARRIED

PIPELINE CROSSINGS**Resolution No. 2017-175****Moved By:** Brantford Whittleton

That the following pipeline crossings be approved:

Teine Heavy Oil Partnership

SW 3-32-27W3

Gear Energy Ltd.

13-10-31-28W3 to 4-15-31-28W3

CARRIED**RETIREMENT OF FOREMAN****Resolution No. 2017-176****Moved By:** Clinton Barr

That we acknowledge the written notification received from the foreman Marvin Mohr of his upcoming retirement effective November 3, 2017.

CARRIED**RETIREMENT GIFT FOR FOREMAN****Resolution No. 2017-177****Moved By:** Barry Noble

That we purchase a travel voucher in the amount of \$2,200.00 for Marvin Mohr in recognition of his years of service to the municipality.

CARRIED**PROMOTION TO FOREMAN****Resolution No. 2017-178****Moved By:** Brantford Whittleton

That we promote Kevin Rea to the position of Foreman effective November 4th, 2017 and that Kevin Rea be paid at a rate of \$36.00 effective November 4th, 2017.

CARRIED**ADVERTISE FOR GRADER OPERATOR****Resolution No. 2017-179****Moved By:** Raymond McKeary

That we advertise for a grader operator, position to begin in the spring of 2018; position to be advertised in the West Central Crossroads; deadline for applications to be December 8th, 2017.

CARRIED

ROAD CONSTRUCTION - E 1/2 3-31-28W3**Resolution No. 2017-180****Moved By: Clinton Barr**

That we approve the construction of the road allowance along the E 1/2 3-31-28W3 by Gear Energy with the stipulation that the following standards are met:

- 8 metre top;
- 4:1 side slopes;
- 4:1 back slopes;
- Installation of a texas gate across the road allowance.

CARRIED**PROGRESS PAYMENT - NORTH PT. 23, NORTH 24-32-29W3****Resolution No. 2017-181****Moved By: Barry Noble**

That we approve the progress payment for the 2017 road construction along the north pt. 23 and the north of 24-32-29W3 to Kelly's Construction in the amount of \$221,238.29 including PST and GST.

CARRIED**RENEWAL OF GRAVEL LEASE 54468****Resolution No. 2017-182****Moved By: Brantford Whittleton**

That we renew the quarry lease agreement No. 54468 for the parcels located at the north 1/2 3-32-27W3 and the SE 10-32-27W3; lease to be renewed for a 21 year term.

CARRIED**TAX ENFORCEMENT LIST****Resolution No. 2017-183****Moved By: Barry Noble**

That we acknowledge the presentation of the list of land in arrears to the head of council and that we advertise the Tax Enforcement List in the West Central Crossroads deleting from the ad any properties that owe less than 1/2 of the previous year's levy.

CARRIED**APPLICATION FOR SUBDIVISION NE 1/4 16-31-27W3****Resolution No. 2017-184****Moved By: Clinton Barr**

That we approve the application to subdivide submitted by Paul Noonan for the subdivision of the NE 16-31-27W3 severing 17.11 acres from the rest of the quarter section.

CARRIED

BYLAW 2017-03 - A BYLAW TO REPEAL CERTAIN BYLAWS**Resolution No. 2017-185****Moved By:** Eldon Roesler

That Bylaw 2017-03, a bylaw to repeal certain bylaws given first reading.

CARRIED**BYLAW 2017-03 - SECOND READING****Resolution No. 2017-186****Moved By:** Raymond McKeary

That Bylaw 2017-03, a bylaw to repeal certain bylaws be given second reading.

CARRIED**BYLAW 2017-03 - ALLOW FOR THIRD READING****Resolution No. 2017-187****Moved By:** Clinton Barr

That the third reading of Bylaw 2017-03 be permitted at this meeting.

CARRIED UNANIMOUSLY**BYLAW 2017-03 - THIRD READING AND ADOPTION****Resolution No. 2017-188****Moved By:** Barry Noble

That Bylaw 2017-03 be given third reading and be adopted.

CARRIED**SASKTEL INTERGRATED BUSINESS SOLUTIONS****Resolution No. 2017-189****Moved By:** Brantford Whittleton

That we install 3 standard IBC phone lines, and one basic fax line and that we purchase the required hardware for an approximate cost of \$527.00; costs to be shared through the joint administration arrangement with the Village of Marengo and the Rural Municipality of Milton No. 292.

CARRIED**SASKATCHEWAN ASSESSMENT MANAGEMENT AGENCY - CONFIRMATION OF ASSESSMENT****Resolution No. 2017-190****Moved By:** Raymond McKeary

That we acknowledge the confirmed 2017 SAMA taxable assessment of \$145,484,005.

CARRIED

SARM MID-TERM CONVENTION

Resolution No. 2017-191

Moved By: Barry Noble

That William Warrington and Gordon Dommett be appointed as the voting delegates for the 2017 SARM Mid-term Convention to be held in Regina on November 7-8, 2017.

CARRIED

WELLTRAXX RM - TRIAL OF ONLINE WELL AND PIPELINE APPLICATIONS

Resolution No. 2017-192

Moved By: Clinton Barr

That we authorize the Administrator to work with WellTraxxRM and set up a trial for the municipality to accept online well and pipeline applications; no additional costs to be borne by the municipality for the acceptance of online applications.

CARRIED

CREATION OF SEPARATE BANK ACCOUNT - ONLINE WELL APPLICATIONS

Resolution No. 2017-193

Moved By: Brantford Whittleton

That we authorize the Administrator to create a separate bank account with our current banking institution, Scotia Bank, for the sole purpose of depositing the funds received from PayPal for well applications.

CARRIED

ENROLL WITH PAYPAL FOR ONLINE WELL APPLICATIONS

Resolution No. 2017-194

Moved By: Raymond McKeary

That we authorize the Administrator to enroll with Paypal Inc. to set up an account in which payments for online well application payments will be received. Access to be restricted so that the funds received can only be transferred to a bank account owned by the Rural Municipality of Antelope Park No. 322.

CARRIED

APPOINTMENT OF BUILDING INSPECTOR

Resolution No. 2017-195

Moved By: Eldon Roesler

That we appoint Raymond Hummeny and Ryan Shepherd, employees of 101234573 Saskatchewan Ltd., operating as CCA Construction Code Authority as the municipality's building officials for all classes.

CARRIED

ACCOUNTS**Resolution No. 2017-196****Moved By: Raymond McKeary**

That the following accounts be approved for payment:

Cheque No.	Payee	Description	Amount
EFT	BUSBY, Robin	Salary, September 9-22, 2017	2,334.11
EFT	DUECK, Candace	Salary, September 9-22, 2017	1,486.40
EFT	HEEKS, Gerry	Wages, September 9-22, 2017	2,272.92
EFT	MEARS, Trina	Wages, September 9-22, 2017	1,308.59
EFT	MOHR, Marvin	Wages, September 9-22, 2017	2,453.42
EFT	REA, Kevin	Wages, September 9-22, 2017	2,423.09
EFT	SaskTel	Cell Phones	141.51
EFT	BUSBY, Robin	Salary, Sept. 23 - Oct. 6, 2017	2,334.11
EFT	DUECK, Candace	Salary, Sept. 23 - Oct. 6, 2017	1,486.39
EFT	HEEKS, Gerry	Wages, Sept. 23 - Oct. 6, 2017	1,782.54
EFT	MEARS, Trina	Wages, Sept. 23 - Oct. 6, 2017	1,160.11
EFT	MOHR, Marvin	Wages, Sept. 23 - Oct. 6, 2017	2,192.21
EFT	REA, Kevin	Wages, Sept. 23 - Oct. 6, 2017	1,868.02
EFT	Receiver General	Remittance - September 2017	10,712.45
EFT	Sask Energy	Grader Shop	57.08
EFT	Sask Energy	Hoosier TG	63.03
EFT	SaskPower	Hoosier TG	77.11
EFT	SaskPower	Loverna Street Lights	83.60
EFT	SaskPower	Grader Shop	119.02
EFT	SaskPower	Hoosier Street Lights	125.40
EFT	BUSBY, Robin	Salary, October 7-20, 2017	2,334.11
EFT	DUECK, Candace	Salary, October 7-20, 2017	1,486.40
EFT	HEEKS, Gerry	Wages, October 7-20, 2017	2,068.60
EFT	MEARS, Trina	Wages, October 7-20, 2017	991.75
EFT	MOHR, Marvin	Wages, October 7-20, 2017	2,059.97
EFT	REA, Kevin	Wages, October 7-20, 2017	2,217.50
7763	CANCELLED		
7764	Sun West S.D. No. 207	Remittance - September 2017	442,842.67
7765	Living Sky S.D. No. 202	Remittance - September 2017	547,380.67
7766	SMHI	Remittance - September 2017	13,064.78
7767	M.E.P.P.	Remittance - September 2017	5,837.96
7768	Raymond McKeary	Refund of Health & Dental Premiums	2,488.48
7769	Waste Management of Canada Corporation	Garbage Bins	4,126.77
7770	Bradley Directories	2017 Reassessment	257.25
7771	Enviroway Detergent Mfg. Inc.	WTP Chemicals	200.34
7772	Heavy Construction Safety Association	PME Participant Manuals	454.13
7773	Impact Energy Services	Weigh Scale	3,284.79
7774	Information Services Corporation	Image View	6.30
7775	Kelly's Construction Ltd.	Road Construction Progress Payment #1	221,238.29
7776	Kevin Rea	Cell Phone Allowance	50.00
7777	Kindersley Bearing (2008) Ltd.	Shop Supplies	36.75
7778	Kindersley (& District) Co-op Ltd.	Fuel, Oil and Shop Supplies	6,676.98

7779	Loverna Cemetery Club	Plot Sale	50.00
7780	Redhead Equipment	Warranty travel and parts for Grader	630.90
7781	SARM	Signs	97.29
7782	Gordon Dommett	Reeve Indemnity & Mileage - Oct 2017	954.00
7783	Clinton Barr	Councillor Indemnity & Mileage - Oct 2017	372.10
7785	Brantford Whittleton	Councillor Indemnity & Mileage - Oct 2017	250.70
7786	Barry Noble	Councillor Indemnity & Mileage - Oct 2017	650.70
7787	Raymond McKeary	Councillor Indemnity & Mileage - Oct 2017	254.60
7788	Eldon Roesler	Councillor Indemnity & Mileage - Oct 2017	272.80
7789	CANCELLED		
	TOTAL		\$ 1,297,118.69

CARRIED

ADJOURN

Resolution No. 2017-197

Moved By: Raymond McKeary

That this meeting now adjourn at 9:57 p.m.

CARRIED



Reeve



Administrator



R.M. of Antelope Park No. 322
10/19/2017 - Regular Meeting of Council - 7:00 p.m.

1 Call to order

- 📎 2017-10-19 Delegation

2 Adopt Agenda

3 Minutes

- 📎 2017-09-19 RM 322 Minutes

4 Reports

- 📎 WCMGC - Approved Minutes - August 24, 2017
- 📎 Western Regional Landfill Inc. - Annual General Meeting
- 📎 Safety Meeting Minutes - October 3, 2017

5 Revenue and Expenses

- 📎 Change in Income - September 30, 2017
- 📎 Balance Sheet - September 2017

6 Correspondence

- 📎 SARM Update - September 2017
- 📎 SARM - SAMA Board Elections
- 📎 SARM - Murray Purcell - SAMA Election
- 📎 SARM - Media Release - Lobby Trip
- 📎 SARM - Report cellular dead spots
- 📎 SARM - Wendy Trask - SAMA Board Position
- 📎 APAS - District Meeting Schedule
- 📎 APAS - Proposed tax changes
- 📎 APAS - Submission stating opposition to proposed tax changes
- 📎 APAS - Youth Leadership & Mentorship Program
- 📎 Ministry of Government Relations - Saskatchewan 911 Service
- 📎 Ministry of Government Relations - October 2017 Municipalities Today
- 📎 Ministry of Highways & Infrastructure - Ditch Mowing Program
- 📎 Wheatland Regional Library - Proposed Levy Increase
- 📎 Town of Kindersley - Municipal Bylaw Court
- 📎 Great Plains College - Scholarship Luncheon

- 📎 Point Counter Point - Resolution Consultants
- 7 Fire Ban
- 8 Drilling Licenses
- 9 Pipeline Crossings
- 10 Retirement of Foreman
- 11 Retirement Gift for Foreman
- 12 Promotion to Foreman
- 13 Advertise for Grader Operator
- 14 Road Construction - E 1/2 3-31-28W3
- 15 Progress Payment - North pt. 23, North 24-32-29W3
- 16 Contractor Requirements
- 17 Renewal of Gravel Lease 54468
- 18 Tax Enforcement List
- 19 Application for Subdivision NE 1/4 16-31-27W3
📎 Application for Subdivision NE 1/4 16-31-27W3
- 20 Bylaw 2017-03 - A Bylaw to Repeal Certain Bylaws
📎 Bylaw 2017-03 - A Bylaw to Repeal Certain Bylaws
- 21 Bylaw 2017-03 - Second Reading
- 22 Bylaw 2017-03 - Allow for Third Reading
- 23 Bylaw 2017-03 - Third Reading and Adoption
- 24 SaskTel Intergrated Business Solutions
📎 SaskTel Intergrated Business Solutions - Municipal Office Proposal
- 25 Emergency Response Plan - Datasafe
- 26 Saskatchewan Assessment Management Agency - Confirmation of Assessment
📎 Saskatchewan Assessment Management Agency - Confirmation of Assessment
- 27 SARM Mid-term Convention
- 28 WellTraxx RM - Trial of online well and pipeline applications
- 29 Creation of separate bank account - Online well applications
- 30 Enroll with Paypal for online well applications
- 31 Appointment of building inspector

- 32 Robin away October 23-30
- 33 Date of Next Meeting
- 34 Accounts
 - ⌘ Accounts up to October 19, 2017
- 35 Adjourn

R.M. of Antelope Park No. 322
Thursday October 19th, 2017 at 7:00 p.m.

7:00 p.m. - Marvin Mohr and Kevin Rea