

Rural Municipality of Antelope Park No. 322

Meeting Minutes

October 16th, 2018 - Regular Meeting of Council - 7:00 p.m.

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday, October 16th, 2018 commencing at 7:00 p.m. in the municipal office in Marengo, Saskatchewan.

Member of Council Oaths were signed by Division 2 council member William H. Warrington and Division 4 council member Barry Noble.

Council members in attendance were:

Reeve: Gordon Dommett

Division 1: Clinton Barr

Division 2: William Warrington

Division 3: Brantford Whittleton

Division 4: Barry Noble

Division 5: Raymond McKeary

Division 6 council member Eldon Roesler was absent.

CALL TO ORDER

Reeve Gordon Dommett called the meeting to order at 7:00 p.m.

AGENDA

Resolution No. 2018-164

Moved By: Brantford Whittleton

That the agenda be adopted as presented.

CARRIED

MINUTES

Resolution No. 2018-165

Moved By: William H. Warrington

That the minutes from the meeting held on September 18th, 2018 be approved as circulated.

CARRIED

REPORTS

Resolution No. 2018-166

Moved By: Clinton Barr

That the following board reports be filed for future reference:

Road Construction Update
 Kindersley & District Plains Museum
 Agricultural Producers of Saskatchewan
 West Central Municipal Government Committee
 Kindersley Medical Arts
 PCO Inspection Report

CARRIED

7:20 p.m. to 7:49 p.m. - Kevin Rea attended the meeting to discuss mowing, grading, and Loverna.

7:55 p.m. to 8:22 p.m. - Bruce Dodds from Agricultural Producers Association of Saskatchewan (APAS) attended the meeting to discuss initiatives that APAS is currently working on.

REVENUE AND EXPENSES

Resolution No. 2018-167

Moved By: Raymond McKeary

That the statement of revenue and expenses for September be approved as presented.

CARRIED

CORRESPONDENCE

Resolution No. 2018-168

Moved By: Barry Noble

That the correspondence be filed for future reference.

CARRIED

**KINDERSLEY CHAMBER OF COMMERCE - 13 WAYS TO KILL A COMMUNITY
 PRESENTATION**

Resolution No. 2018-169

Moved By: William H. Warrington

That we sponsor a table at the "13 Ways to Kill a Community with Doug Griffiths on November 21st, 2018 at a cost of \$550.00.

CARRIED

PROGRESS PAYMENT - N. 22, 23, 24-32-27W3**Resolution No. 2018-170****Moved By:** William H. Warrington

That we approve the progress payment for the 2018 road construction along the north of 22, 23 and 24-32-27W3 to Denny Forbes Construction Ltd. in the amount of \$104,845.05 including PST and GST.

CARRIED**TAX ENFORCEMENT LIST****Resolution No. 2018-171****Moved By:** Brantford Whittleton

That we acknowledge the presentation of the list of land in arrears to the head of council and that we advertise the Tax Enforcement List in the West Central Crossroads deleting from the ad any properties that owe less than 1/2 of the previous year's levy.

CARRIED**SARM MID-TERM CONVENTION - VOTING DELEGATES****Resolution No. 2018-172****Moved By:** Barry Noble

That William Warrington and Gordon Dommett be appointed as the voting delegates for the 2018 SARM Mid-Term Convention to be held in Saskatoon on November 14-15, 2018.

CARRIED**PURCHASE OF OFFICE EQUIPMENT & SOFTWARE****Resolution No. 2018-173****Moved By:** Clinton Barr

That we approve the purchase of the following items to allow for the additional office clerk; all costs to be paid through the joint administration agreement with the Village of Marengo and the Rural Municipality of Milton No. 292:

Office Desk and Installation - approximate cost \$1,933.44

Office Chair - approximate cost \$338.14

SaskTel IBC Phone - approximate cost \$155.00, plus installation if necessary

Electrical work - approximate cost \$500.00

Munisoft License - approximate cost \$2,000.00

Computer System - approximate cost \$2,450.72

CARRIED

DATE OF NEXT MEETING**Resolution No. 2018-174****Moved By: William H. Warrington**

That the next meeting of council will be held on November 19, 2018 commencing at 7:00 p.m.

CARRIED**ACCOUNTS****Resolution No. 2018-175****Moved By: Clinton Barr**

That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

CARRIED**ADJOURN****Resolution No. 2018-176****Moved By: Raymond McKeary**

That this meeting now adjourn at 9:01 p.m.

CARRIED
Reeve
Administrator

Report Date
16/10/2018 11:40 AM

Rural Municipality of Antelope Park No. 322
List of Accounts for Approval
As of 16/10/2018
Batch: 2018-00036 to 2018-00037

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Bank1 - Main Demand					
Computer Cheques:					
8107	05/10/2018	MEPP			
		PP18-2018	Remittance Aug 25 - Sep 7	2,444.02	
		PP19-2018	Remittance Sep 8-21, 2018	2,556.72	5,000.74
8108	05/10/2018	SARM			
		ATS123050004502	Road Signs	249.13	249.13
8109	05/10/2018	SMHI			
		Sept 2018	Remittance - Sept 2018	8,661.87	8,661.87
8110	16/10/2018	Antelope Park Grazing Corp.			
		Refund 2018	Refund 2018 Tax Overpayment	385.87	385.87
8111	16/10/2018	Ashbacher, Duane			
		Refund	Overpayment of Taxes	107.74	107.74
8112	16/10/2018	Barr, Clinton			
		2018 Sept	Operator Contract Hoosier WTP	80.00	80.00
8113	16/10/2018	C. Fischer Trucking			
		420576	May & June Gravel Spreading	13,676.25	13,676.25
8114	16/10/2018	G-Mac's AgTeam Inc.			
		MA04553	Grass Seed for 2018 Const.	2,565.00	2,565.00
8115	16/10/2018	Information Services Corp			
		Stmt 30Sep2018	Title Prints - Tax Enf.	517.00	517.00
8116	16/10/2018	Jamac Publishing Ltd			
		24428	Abandonment of Poll Ad	215.25	215.25
8117	16/10/2018	Kindersley & District Co-op			
		7377	Oil	50.39	
		7465	Oil for Mower	110.82	
		7547	Grease	61.80	
		7803	Hoosier Water Shed Repairs	142.43	
		8024	Shop Supplies	37.48	
		8025	Antifreeze tester	13.86	
		240390	Regular & Diesel Fuel - Sept	3,821.93	4,238.71
8118	16/10/2018	Kindersley & District Chamber			
		14388	13 Ways Event Sponsor Table	550.00	550.00
8119	16/10/2018	Redhead Equipment			
		P66625	Latch Assembly - Grader	115.30	
		P66997	Bulb	123.74	239.04
8120	16/10/2018	RM of Milton No 292			
		2018-00050	Joint Admin Expenses - Jan-Jun	23,276.80	23,276.80
8121	16/10/2018	Saskatchewan Volunteer			
		2018 Donation	SVFFA Donation 2018	75.50	75.50
8122	16/10/2018	Village of Marengo			
		2018-00004	Joint Admin Exp. - Jan-Jun	2.96	2.96
8123	16/10/2018	Waste Management Corporation			

Report Date
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List of Accounts for Approval

As of 16/10/2018

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		0846075-0646-0	Garbage Bins - Hoosier	3,542.77	
		0846076-0646-8	Garbage Bins - Loverna	1,194.95	4,737.72
8124	16/10/2018	Wood Enviro. & Infrastructure C23423599	Road Construction 2018-05	771.98	771.98
8125	16/10/2018	Gordon Dommett Oct 2018	Reeve Indemnity & Mileage	476.00	476.00
8126	16/10/2018	Clinton Barr Oct 2018	Councillor Indemnity & Mileage	222.10	222.10
8127	16/10/2018	William Warrington Oct 2018	Councillor Indemnity & Mileage	533.90	533.90
8128	16/10/2018	Brantford Whittleton Oct 2018	Councillor Indemnity & Mileage	250.70	250.70
8129	16/10/2018	Barry Noble Oct 2018	Councillor Indemnity & Mileage	250.70	250.70
8130	16/10/2018	Raymond McKeary Oct 2018	Councillor Indemnity & Mileage	254.60	254.60
8131	16/10/2018	Eldon Roesler Oct 2018	Councillor Indemnity & Mileage	272.80	272.80
8132	16/10/2018	Denny Forbes Construction Inc Progress Pmt #1	Rd Construction #2018-05	104,845.05	104,845.05
Other:					
180921901-Man	21/09/2018	Payroll - Scotia EFT MearsT PP1819 ReaK PP1819 StrongJ PP1819 BusbyR PP1819 DueckC PP1819	Wages, 8 - 21 Sept 2018 Wages, 8 - 21 Sept 2018 Wages, 8 - 21 Sept 2018 Wages, 8 - 21 Sept 2018 Wages, 8 - 21 Sept 2018	1,185.42 2,372.39 1,982.42 2,436.95 1,403.54	9,380.72
181001301-Man	01/10/2018	SaskTel Bill 16Sept2018	Internet Bill	17.93	17.93
181005901-Man	05/10/2018	Payroll - Scotia EFT BusbyR PP1820 DueckC PP1820 MearsT PP1820 ReaK PP1820 StrongJ PP1820	Wages, 22 Sept - 5 Oct 2018 Wages, 22 Sept-5 Oct 2018 Wages, 22 Sept-5 Oct 2018 Wages, 22 Sept-5 Oct 2018 Wages, 22 Sept-5 Oct 2018	2,476.95 1,443.54 1,200.53 2,530.51 1,896.18	9,547.71
181009701-Man	09/10/2018	Receiver General Sep 2018 RP0001	Remittance RP0001 - Sep 2018	8,241.24	8,241.24
181009702-Man	09/10/2018	Receiver General Sep2018 RP0002	Remittance RP0002 - Sep 2018	52.66	52.66
181009801-Man	09/10/2018	Minister of Finance Sep2018LivSky	EPT Remittance - Monthly	587,079.31	587,079.31
181009802-Man	09/10/2018	Minister of Finance Sep2018SunWest	EPT Remittance - Monthly	423,081.11	423,081.11

Report Date

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
181015101-Man	15/10/2018	SaskEnergy HTG19Sep2018	Hoosier TG	63.92	63.92
181015102-Man	15/10/2018	SaskEnergy Shop19Sep2018	Grader Shop	215.73	215.73
181015201-Man	15/10/2018	SaskPower LSL19Sep2018	Loverna Street Lights	86.56	86.56
181015202-Man	15/10/2018	SaskPower HSL19Sep2018	Hoosier Street Lights	129.84	129.84
181015203-Man	15/10/2018	SaskPower LPH19Sep2018	Loverna Pump House	165.57	165.57
				Total for Bank1:	1,210,519.71



R.M. of Antelope Park No. 322
October 16, 2018 - Regular Meeting of Council - 7:00 P.M.

- 1 **Call to order**
 - ✍ 2018-10-16 RM 322 Delegation
- 2 **Adopt Agenda**
- 3 **Minutes**
 - ✍ 2018-09-18 RM 322 Minutes
 - ✍ Accounts up to September 18, 2018 (part of minutes)
- 4 **Reports**
 - ✍ PCO Inspection Report - July 2018
- 5 **Revenue and Expenses**
 - ✍ Revenue and Expenses - September 2018
- 6 **Correspondence**
 - ✍ SARM - Midterm Convention Agenda
 - ✍ SARM - Municipal Leaders Roles and Responsibilities - MLDP Module
 - ✍ SARM - Elimination fo Municipal Officer's Expense Allowance
 - ✍ SARM - Rural Road Classification System
 - ✍ SARM - News Release - SARM takes rural issues to Ottawa
 - ✍ SARM - Municipal Bridge Services
 - ✍ APAS in Action - October 2018 Edition
 - ✍ Ministry of Government Relations - October 2018 Municipalities Today
 - ✍ SAMA - Oil and Gas Late Reporting
 - ✍ Saskatchewan Pest Control Association - Decrease in funding
 - ✍ Ag Health & Safety Network - Upcoming Webinars
 - ✍ South Saskatchewan River Watershed - September 2018 Newsletter
 - ✍ South Saskatchewan River Watershed - Annual Meeting
 - ✍ Miller Thomson - 6 Considerations for Municipalities under The Cannabis Act
 - ✍ SaskEnergy/Trangas - Notification of Test Station Install
- 7 **Kindersley Chamber of Commerce - 13 Ways to Kill a Community Presentation**
 - ✍ Kindersley Chamber of Commerce - 13 Ways to Kill Your Community

- 8 Hoosier Golf Course
- 9 Progress Payment - N. 22, 23, 24-32-27W3
- 10 Tax Enforcement List
- 11 SARM Mid-Term Convention - Voting Delegates
- 12 Purchase of Office Equipment & Software
- 13 Loverna - Cleanup of Nuisance Lots
- 14 Date of Next Meeting - November 19, 2018
- 15 Accounts
 - ✎ Accounts up to October 16, 2018
- 16 Adjourn

R.M. of Antelope Park No. 322
Tuesday October 16th, 2018 at 7:00 p.m.

7:30 p.m. - Kevin Rea

7:45 p.m. - Bruce Dodds - Agricultural Producers Association of Saskatchewan