

Rural Municipality of Antelope Park No. 322

Meeting Minutes

November 19, 2018 - Regular Meeting of Council - 7:00 p.m.

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday November 19th, 2018 commencing at 7:00 p.m. in the municipal office in Marengo, Saskatchewan.

Member of Council Oath was signed by Division 6 council member Eldon Roesler.

Council members in attendance were:

Reeve: Gordon Dommett

Division 1: Clinton Barr

Division 2: William Warrington

Division 4: Barry Noble

Division 6: Eldon Roesler

Division 3 council member Brantford Whittleton was absent.

Division 5 council member Raymond McKeary was absent.

CALL TO ORDER

Reeve Gordon Dommett called the meeting to order at 7:08 p.m.

AGENDA

Resolution No. 2018-177

Moved By: Barry Noble

That the agenda be adopted as presented.

CARRIED

MINUTES

Resolution No. 2018-178

Moved By: William H. Warrington

That the minutes from the meeting held on October 16, 2018 be approved as circulated.

CARRIED

7:15 p.m. - Clinton Barr attended the meeting.

7:30 p.m. to 8:05 p.m. - Kevin Rea attended the meeting to discuss road repairs, scraper, graveling of roads, road construction, end of season, and grader repairs.

REPORTS**Resolution No. 2018-179****Moved By:** William H. Warrington

That the following board reports be filed for future reference:

Road Construction Update

Kindersley Regional Airport

Kindersley & District Plains Museum

West Central Municipal Government Committee

Kindersley Medical Arts

Saskatchewan Emergency Planners Association Conference

Highway 317

SARM Mid-Term Convention

CARRIED**REVENUE AND EXPENSES****Resolution No. 2018-180****Moved By:** Barry Noble

That the statement of revenue and expenses for October be approved as presented.

CARRIED**CORRESPONDENCE****Resolution No. 2018-181****Moved By:** Eldon Roesler

That the correspondence be filed for future reference.

CARRIED**DRILLING LICENSES****Resolution No. 2018-182****Moved By:** William H. Warrington

That the following drilling licenses be approved:

ISH Energy Ltd.

9-12-32-27W3

15-12-32-27W3

2-13-32-27W3

8-13-32-27W3

9-13-32-27W3

1-24-32-27W3

Gear Energy Ltd.

4-10-31-28W3

CARRIED

PIPELINE CROSSINGS**Resolution No. 2018-183****Moved By:** Barry Noble

That the following pipeline crossings be approved:

ISH Energy Ltd.

1-13-32-27W3 to 9-12-32-27W3

2-13-32-27W3 to 15-12-32-27W3

CARRIED**PROGRESS PAYMENT - N 22, 23, 24-32-27W3****Resolution No. 2018-184****Moved By:** Eldon Roesler

That we approve a progress payment for the 2018 road construction along the north of 22, 23 and 24-32-27W3 to Denny Forbes Construction Ltd. in the amount of \$180,571.75 including PST and GST.

CARRIED**MAJOR & DISTRICT FIRE BOARD - ESTABLISH RESERVE FOR FIRE TRUCK****Resolution No. 2018-185****Moved By:** William H. Warrington

That we establish a reserve account for the future purchase of a fire truck for the Major & District Fire Board and that we placed \$100,000 into this reserve; and that we instruct the Administrator to contact ScotiaBank to create a new bank account for this reserve.

CARRIED**HIRING OF FULL-TIME OFFICE CLERK****Resolution No. 2018-186****Moved By:** Barry Noble

That we acknowledge the hiring of Kjerstin Cooper as a full-time office clerk at a rate of \$18.00 per hour effective November 1st, 2018.

CARRIED**REGULAR MEETING DATE AND TIME****Resolution No. 2018-187****Moved By:** Eldon Roesler

That we hold our regular monthly council meeting on the third Tuesday of each month in the municipal office located at 20 1st Avenue North in Marengo, Saskatchewan, commencing at 7:00 p.m.

CARRIED

8:46 p.m. - Clinton Barr left the board room and did not return.

APPOINTMENTS

Resolution No. 2018-188

Moved By: William H. Warrington

That the following appointments be made for the period from November 19th, 2018 to the next meeting following the 2020 elections:

Admin, Assessor, Tax Collector	Robin Busby
Ag Councillor	William Warrington
Assessment Appeals	3 RM 292, to be appointed prior to hearings
Auditor	Close Hauta Bertoia Blanchette
Finance	William Warrington, Eldon Roesler (Brantford Whittleton alternate)
Fire Chief	Raymond McKeary
Fire Control (Major)	Raymond McKeary & Gordon Dommett
Janitor	Tracy Clow
Joint Administration	Reeve, Deputy Reeve & William Warrington
Machinery, Tools Etc.	Reeve & Deputy Reeve
Nuisance Grounds	Clinton Barr & Gordon Dommett
Pest Control Officer	Gordon Roesch
Weed Inspector	Gordon Roesch
Personnel Committee	All of Council
Returning Officer	Robin Busby
Polls	Loverna
Vet Service Board	Brantford Whittleton
Highway 317 & 51	Barry Noble, Gordon Dommett, Ray McKeary
Heavy Haul Roads	Gordon Dommett, William Warrington
Kindersley Airport	Barry Noble, Gordon Dommett (alternate)
Kindersley Medical Arts	Clinton Barr (alternate Gordon Dommett)
Kindersley & Dist.Plains Museum	William Warrington
West Central Municipal Gov't	William Warrington
Community Planning	Gordon Dommett , Clinton Barr
Building Inspector - All Classes	Ryan Shepherd
EMO Coordinator	Robin Busby
Emergency Planning Committee	Kevin Rea, Gordon Dommett, Clinton Barr, Robin Busby, Barry Noble
Safety Committee	Kevin Rea, Robin Busby, Gordon Dommett, Clinton Barr
Municipal Fire Rangers	Each councillor for their division
Western Regional Landfill Inc.	Gordon Dommett

CARRIED

APPOINTMENT OF DEPUTY REEVE**Resolution No. 2018-189****Moved By:** Eldon Roesler

That Barry Noble be appointed as Deputy Reeve for the period of November 19th, 2018 to the first meeting following the 2020 municipal election.

CARRIED**ACCOUNTS****Resolution No. 2018-190****Moved By:** Eldon Roesler

That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

CARRIED**ADJOURN****Resolution No. 2018-191****Moved By:** Barry Noble

That this meeting now adjourn at 9:37 p.m.

CARRIED

Reeve



Administrator

Report Date
19/11/2018 1:58 PM**List of Accounts for Approval**

As of 19/11/2018

Page 1

Batch: 2018-00041 to 2018-00042

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Bank1 - Main Demand					
Computer Cheques:					
8133	09/11/2018	MEPP			
		PP20-2018	Remittance Sep 22-Oct 5, 2018	2,505.62	
		PP21-2018	Remittance Oct 6-19, 2018	2,285.02	4,790.64
8134	09/11/2018	SMHI			
		Oct 2018	Remittance - October 2018	1,814.40	1,814.40
8135	19/11/2018	Enviroway Detergent Man Inc			
		IN031740	WTP Chemicals	184.80	184.80
8136	19/11/2018	Jamac Publishing Ltd			
		24849	Tax Enforcement Listing	161.44	161.44
8137	19/11/2018	Kindersley & District Co-op			
		8509	Shop Supplies	72.10	
		9445	Shop Supplies	11.17	
		242716	Regular & Diesel Fuel - Oct	5,078.23	5,161.50
8138	19/11/2018	Kindersley Regional Airport			
		2018 Grant	Annual Contribution	15,000.00	15,000.00
8139	19/11/2018	Mitch's Contracting			
		14762	Rock Truck & Operator	1,642.20	1,642.20
8140	19/11/2018	Noble, Darlene			
		Refund	Refund overpymt 2018 taxes	24.31	24.31
8141	19/11/2018	Noble, Layne James			
		Refund	Refund overpymt 2018 taxes	14.17	14.17
8142	19/11/2018	Redhead Equipment			
		P70991	Wiper Blades	113.44	
		X29433	Grader Park Brake Repair	555.87	
		P73491	Oil	498.90	1,168.21
8143	19/11/2018	Triod Supply			
		000-120017	Mower Blades	934.13	934.13
8144	19/11/2018	Village of Marengo PO			
		269	Tax Enforcement Letters	105.00	105.00
8145	19/11/2018	Waste Management Corporation			
		0847264-0646-9	Garbage Bins - Hoosier	3,574.60	
		0847265-0646-6	Garbage Bins - Loverna	1,205.71	4,780.31
8146	19/11/2018	WellTraxx			
		4887	Processing Fees	388.00	388.00
8147	19/11/2018	Wood Enviro. & Infrastructure			
		C23423647	Road Construction 2018-05	10,393.76	10,393.76
8148	19/11/2018	Gordon Dommett			
		Nov 2018	Reeve Indemnity & Mileage	1,205.00	1,205.00
8149	19/11/2018	Clinton Barr			
		Oct2018 CommMtg	Medical Arts Mtg - Kindersley	229.30	
		Nov 2018	Councillor Indemnity & Mileage	222.10	451.40

Cancelled
RS #
2018
-202

Report Date
19/11/2018 1:58 PM**List of Accounts for Approval**

As of 19/11/2018

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Batch: 2018-00041 to 2018-00042

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
8150	19/11/2018	William Warrington Nov 2018 Mtg	Councillor Indemnity & Mileage	948.40	948.40
8151	19/11/2018	Brantford Whittleton Nov 2018	Councillor Indemnity & Mileage	250.70	250.70
8152	19/11/2018	Barry Noble Nov 2018	Councillor Indemnity & Mileage	250.70	250.70
8153	19/11/2018	Raymond McKeary Nov 2018	Councillor Indemnity & Mileage	254.60	254.60
Other:					
181018401-Man	18/10/2018	Minister of Finance Jul-Sep2018	PST Remittance	15.42	15.42
181019901-Man	19/10/2018	Payroll - Scotia EFT BusbyR PP1821 DueckC PP1821 MearsT PP1821 ReaK PP1821 StrongJ PP1821	Wages, 6 - 19 Oct 2018 Wages, 6 - 19 Oct 2018 Wages, 6 - 19 Oct 2018 Wages, 6 - 19 Oct 2018 Wages, 6 - 19 Oct 2018	2,436.95 1,403.54 1,189.58 2,287.32 1,345.65	8,663.04
181030301-Man	30/10/2018	SaskTel Bill 16Oct2018	Internet Bill	17.93	17.93
Total for Bank1:					58,620.06

Cancelled
15th Nov 2018
2013

Report Date
19/11/2018 1:58 PM**List of Accounts for Approval**
As of 19/11/2018

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Batch: 2018-00041 to 2018-00042

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: EFT - Electronic Funds Transfer					
Computer Cheques:					
990001	02/11/2018	Payroll - Scotia EFT			
		BusbyR PP1822	Wages, 20 Oct - 2 Nov 2018	2,476.95	
		CooperK PP1822	Wages, 20 Oct - 2 Nov2018	274.06	
		DueckC PP1822	Wages, 20 Oct - 2 Nov2018	1,443.54	
		MearsT PP1822	Wages, 20 Oct - 2 Nov2018	1,250.33	
		ReaK PP1822	Wages, 20 Oct - 2 Nov2018	2,530.51	
		StrongJ PP1822	Wages, 20 Oct - 2 Nov2018	2,007.42	9,982.81
990002	02/11/2018	Payroll - Scotia EFT			
		StroJ PP1822Adj	Wages, 20 Oct - 2 Nov2018 Adj	108.13	108.13
990003	09/11/2018	Minister of Finance			
		Oct2018SunWest	EPT Remittance - Monthly	10,105.54	10,105.54
990004	09/11/2018	Minister of Finance			
		Oct2018LivSky	EPT Remittance - Monthly	8,435.33	8,435.33
990005	09/11/2018	SaskEnergy			
		Shop18Oct2018	Grader Shop	99.46	99.46
990006	09/11/2018	SaskEnergy			
		HTG18Oct2018	Hoosier TG	115.73	115.73
990007	14/11/2018	Receiver General			
		Oct 2018 RP0001	Remittance RP0001 - Oct 2018	7,016.53	
		RP0001CorrOct18	Reduce EI Remittance - overpmt	0.03-	7,016.50
990008	14/11/2018	SaskPower			
		LPH18Oct2018	Loverna Pump House	48.25	48.25
990009	14/11/2018	SaskPower			
		Shop18Oct2018	Hoosier Grader Shop	79.34	79.34
990010	14/11/2018	SaskPower			
		LSL18Oct2018	Loverna Street Lights	86.56	86.56
990011	14/11/2018	SaskPower			
		HSL18Oct2018	Hoosier Street Lights	129.84	129.84
990012	16/11/2018	Payroll - Scotia EFT			
		BusbyR PP1823	Wages, 3-16 November 2018	2,434.87	
		CooperK PP1823	Wages, 3-16 November 2018	1,066.21	
		DueckC PP1823	Wages, 6 - 19 Oct 2018	1,403.58	
		MearsT PP1823	Wages, 3-16 November 2018	1,135.62	
		ReaK PP1823	Wages, 3-16 November 2018	2,239.03	
		StrongJ PP1823	Wages, 3-16 November 2018	1,543.83	9,823.14
				Total for EFT:	46,030.63
				Grand Total:	104,650.69



R.M. of Antelope Park No. 322
November 19, 2018 - Regular Meeting of Council - 7:00 p.m.

- 1 Call to order
- 2 Public Disclosure Annual Declaration
- 3 Adopt Agenda
- 4 Minutes
 - 📎 2018-10-16 RM 322 Minutes
- 5 Reports
 - 📎 Kindersley Regional Airport - Annual General Meeting - October 30, 2018
 - 📎 WCMGC - September 27, 2018 - Approved Minutes
- 6 Revenue and Expenses
 - 📎 Revenue and Expenses - October 2018
- 7 Correspondence
 - 📎 SARM - News Release - SARM Maintains Stance Opposing Carbon Tax
 - 📎 SARM - Information - 2020 Election Dates and Midterm Convention
 - 📎 SARM - Liability Self-Insurance Plan Changes for 2019
 - 📎 SARM - Information - Property Self-Insurance Program
 - 📎 SARM - News Release - SARM, SUMA Support Made in SK Climate Change Strategy
 - 📎 SARM - News Release - Comments on Throne Speech
 - 📎 SARM - News Release - Signing of Bilateral Agreement
 - 📎 SARM - NAPA Purchase Program
 - 📎 Ministry of Government Relations - November 2018 Municipalities Today
 - 📎 Minister of Highways and Infrastructure - Highway 317
 - 📎 Ministry of Environment - Historic Waste Disposal Grounds - Loverna
 - 📎 Saskatchewan Assessment Management Agency - SMB Decision to Assess Oil and Gas Tanks as Equipment
 - 📎 Western Regional Landfill - Annual General Meeting - November 20, 2018
 - 📎 Rural Municipal Administrators Association - 2019 Curling Information
 - 📎 SaskCanola - Clubroot present in 37 canola fields
 - 📎 Santa's Hut - Request for Donation

- 8 Drilling Licenses
- 9 Pipeline Crossings
- 10 Progress Payment - N 22, 23, 24-32-27W3
- 11 Gravel Measurement
- 12 Western Regional Landfill Inc.
- 13 Major & District Fire Board - Establish Reserve for Fire Truck
- 14 Hiring of Full-Time Office Clerk
- 15 Regular Meeting Date and Time
- 16 Appointments
- 17 Appointment of Deputy Reeve
- 18 2018 Christmas Party
- 19 Date of Next Meeting - December 18, 2018
- 20 Accounts
 - ☞ Accounts up to November 19, 2018
- 21 Adjourn

R.M. of Antelope Park No. 322
Tuesday November 19th, 2018 at 7:00 p.m.

7:30 p.m. - Kevin Rea