

RURAL MUNICIPALITY OF ANTELOPE PARK NO. 322

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park
No. 322 held on Tuesday, June 18, 2024 at the Marengo Municipal Office located at 20 1st Avenue North
in Marengo, Saskatchewan.

CALL TO ORDER

Reeve Clinton Barr called the meeting to order at 6:58 p.m. with the following members in attendance:

Division 1: Joel Hamm

Division 2: William Warrington

Division 3: Brantford Whittleton

Division 4: Barry Noble

Division 5: Raymond McKeary

Division 6: Eldon Roesler

The following staff members were in attendance:

Acting Administrator: Lisa Ensor

Assistant: Valerie May

AGENDA

2024-140

BRANTFORD WHITTLETON – That the agenda was reviewed by council and will be used as a guideline for this meeting with the following changes:

Agenda Additions:

2023 Audited Financial Statements

Cancel Cheque 10056

Municipality Feasibility Study

Pest Control Officer - Annual License Fee

CARRIED UNANIMOUSLY

Ken Mielke reported new operator is doing well, gravelling of 317 and 772, grader issues, hiring of temporary mower operator.

UTILITY OPERATOR

2024-141

JOEL HAMM – That we hire Jeff Tymchak for the temporary position of Utility Operator to commence July 2, 2024.

CARRIED

MINUTES

2024-142

RAYMOND MCKEARY – That the minutes from the regular meeting of council held on May 21, 2024 be approved as circulated.

CARRIED

REPORTS

2024-143

JOEL HAMM – That the following reports be filed:

Kindersley & District Plains Museum
West Central Government Committee(WCMGC)
North West Municipalities Association (NWMA)
Kindersley Medical Arts
Kindersley Health and Wellness Foundation Inc.
KLD Wellness Foundation Inc.
Major & District Fire Board
Roada Reports - March 2024
Prairie Winds Emergency Planning Workshop

CARRIED

FINANCIAL REPORTS

2024-144

ELDON ROESLER – That the statement of financial activities and bank reconciliations for May 2024 be approved as presented.

CARRIED

ADMINISTRATOR'S HOURS

2024-145

CLINTON BARR – That the Administrators Hours for May 2024 be acknowledged as received and filed.

CARRIED

CORRESPONDENCE

2024-146

JOEL HAMM – That we acknowledge receipt of the following correspondence and file for future reference:

Saskatchewan Association of Rural Municipalities (SARM)

Rural Dart – May 21, 2024

Rural Dart – June 4, 2024

Rural Dart – June 11, 2024

Rural Sheaf – May 2024

Rural Councillor – Summer 2024

Information Item – June 3, 2024

Ministry of Government Relations

April 2024

May 2024

June 2024

Agricultural Producers Association of Saskatchewan (APAS)

Update – May 16, 2024

Update – May 30, 2024

Ministry of Highways
Approach Permit

CARRIED

BYLAW 2023-03 A BYLAW TO AMEND BYLAW 2017-06 ZONING BYLAW

2024-147 **BRANTFORD WHITTLETON** – That we advertise the public notice to amend Bylaw 2023-03, and table the second reading to the August meeting of council.

CARRIED

ROAD RESTRICTION ENFORCEMENT

2024-148 **BARRY NOBLE** – That we authorize the purchase of road restriction signage to be placed at every access to the Rural Municipality of Antelope Park No. 322.

CARRIED

2023 AUDITED FINANCIAL STATEMENTS

2024-149 **WILLIAM WARRINGTON** – That we acknowledge the receipt of the 2023 Audited Financial Statements from our auditor, CHBB Chartered Professional Accountants, and we approve the statements as presented.

CARRIED

CANCEL CHEQUE #10056

2024-150 **JOEL HAMM** – That we cancel cheque number 10056 made payable to the Anne Chambers in the amount of \$2633.30 as it is the wrong payee and that a replacement cheque be issued to Bolt From The Blue Management in the amount of \$2633.30.

CARRIED

ADOPT-A-HIGHWAY PROGRAM

2024-151 **WILLIAM WARRINGTON** – That we enter into an agreement with the Ministry of Highways for the Adopt-A-Highway program for Highway 317 and Highway 51 that the compensation rate for Litter Pick Up Events be set at \$200.00 per km for Provincial Highways and \$100.00 per km for Municipal Roads, with a maximum budget of \$4000.00 annually for the Highway Cleanup Program.

CARRIED

ASSESSMENT APPEAL-CAMPUS ENERGY

2024-152 **BRANTFORD WHITTLETON** – That we acknowledge Assessment Appeal #WM2024-0333 received from Campus Energy has been settled through an agreement to adjust and that the appeal fee of \$200.00 be refunded.

CARRIED

BUDGET MEETING DATE

2024-153 **CLINTON BAR** – That we schedule the budget meeting to be held at the July 16, 2024 regular meeting of council at 7:00 p.m.

CARRIED

DRILLING LICENSES

2024-154 **ELDON ROESLER** – That the following drilling licenses be acknowledged as approved by council:

Novus Energy Inc.

13-32-32-28 W3 File No. MLL 24-51027 (1 well)

09-07-33-28 W3 File No. MLL 24-51029 (2 wells)

01-01-33-28 W3 File No. MLL 24-51024 (3 wells)

02-14-33-28 W3 File No. MLL 24-51025 (3 wells)

04-14-33-28 W3 File No. MLL 24-51026 (2 wells)

01-07-33-28 W3 File No. MLL 24-51028 (6 wells)

CARRIED

MUNICIPALITY FEASIBILITY STUDY

2024-155 **BRANTFORD WHITTLETON** – That we acknowledge that the RM of Milton No. 292 accepted the tender for the municipal feasibility study to be completed by GSD Strategies and that we authorize the Joint Administration Committee to participate in discussions and make decisions on behalf of their Municipalities and the Village.

CARRIED

PEST CONTROL OFFICER - ANNUAL LICENSE FEE

2024-156 **JOEL HAMM** – That we reimburse Payten Materi \$100.00 for the annual Pest Control Applicator license fee and that we pay for future annual license fees, costs to be split with the RM of Milton No. 292.

CARRIED

AMEND RESOLUTION 2024-092

2024-157 **BARRY NOBLE** – That we amend resolution 2024-092 by adding "unanimously" as the motion was "carried unanimously"

CARRIED

AMEND RESOLUTION 2024-102

2024-158 CLINTON BARR – That we amend resolution 2024-102 by removing "spit" and adding "split"

CARRIED

AMEND RESOLUTION 2024-106

2024-159 BRANTFORD WHITTLETON – That we amend resolution 2024-106 by adding "unanimously" as the motion was "carried unanimously"

CARRIED

ACCOUNTS

2024-160 JOEL HAMM – That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 10070 - 10088 in the amount of \$46,565.38 and EFT cheque numbers 990461 - 990478 in the amount of \$106,253.37 be approved for payment.

CARRIED

ADJOURN

2024-161 RAYMOND MCKEARY – That this meeting now adjourn at 8:50 p.m.

CARRIED

Reeve

Acting Administrator

July 16, 2024 – 7:00 p.m. - Regular meeting of council

Rural Municipality of Antelope Park No. 322

List of Accounts for Approval

Batch: 2024-00050 to 2024-00054

Date Printed

2024-06-17 5:15 PM

Page 1

Bank Code - Bank1 - Main Demand

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
10070	2024-05-24	VOID - Cheque Confirmation				
10071	2024-05-24	Bolt From The Blue Management				
		1012		Draft Regional Agmt & Risk Analys	2,633.30	2,633.30
10072	2024-06-07	Minister of Finance				
		250850		Gazette Ad	30.00	30.00
10073	2024-06-07	Russell Q. Gregory Prof. Corp.				
		8142		Legal Services - Griffon Taxes	18,920.73	18,920.73
10074	2024-06-18	628514 Saskatchewan Ltd.				
		3137		Gravel Spread 24-31 Aug, 2023	13,708.50	13,708.50
10075	2024-06-18	B & B Enforcement Services				
		Issued	Letendre Chris			
		2268		Bylaw Enforcement Services	282.66	282.66
10076	2024-06-18	Enviroway Detergent Man Inc				
		IN075620		WTP Chemicals	259.09	
		CN0010392		WTP Chemicals	-110.25	148.84
10077	2024-06-18	Hamm, Carla				
		2024-04		Hoosier Water Shed Apr	80.00	
		2024-05		Hoosier Water Shed May	80.00	
		2024-06		Hoosier Water Shed Jun	80.00	240.00
10078	2024-06-18	Kindersley & District Co-op				
		5834		Shop Supplies	7.06	
		#5917		Grease	76.63	
		#6012		Shop Supplies	22.19	
		#6040		Shop Supplies	7.30	
		#6093		Shop Supplies	34.33	
		#6131		Dugout water pump	57.13	
		397428		Bulk Fuel - March	3,914.85	
		6654		Shop Supplies	11.09	4,130.58
10079	2024-06-18	Loraas Disposal North Ltd.				
		7514-0000557398		Garbage Bins Hoosier & Lovernia	1,325.37	1,325.37
10080	2024-06-18	Materi, Payten				
		2024-05		PCO Contract	154.00	154.00
10081	2024-06-18	RM of Milton No 292				
		2024-00035		Map receipted in error	18.00	18.00
10082	2024-06-18	Sask Workers' Compensation Board				
		Issued	Saskatchewan WCB			
		Stmnt 10Jun2024		WCB Premiums 2024 & 2023 Adju	3,517.12	3,517.12
10083	2024-06-18	Village of Marengo PO				
		618		Postage - Crop Reports	39.50	39.50
10084	2024-06-18	Warrington, William				
		IND Mtg 2024-03		Councillor Indemnity & Mileage	-489.22	
		IND Mtg 2024-04		Councillor Indemnity & Mileage	321.00	
		IND Mtg 2024-05		Councillor Indemnity & Mileage	321.00	152.78
10085	2024-06-18	Whittleton, Brantford				
		IND Mtg 2024-05		Councillor Indemnity & Mileage	308.50	308.50
10086	2024-06-18	Noble, Barry				
		IND Mtg 2024-05		Councillor Indemnity & Mileage	308.50	308.50
10087	2024-06-18	McKeary, Raymond				

Date Printed
2024-06-17 5:15 PM

Rural Municipality of Antelope Park No. 322
List of Accounts for Approval
Batch: 2024-00050 to 2024-00054

Page 2

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
		IND Mtg 2024-05	Councillor Indemnity & Mileage	313.00	313.00
10088	2024-06-18	Roesler, Eldon			
		IND Mtg 2024-05	Councillor Indemnity & Mileage	334.00	334.00
			Total Computer Cheque:		46,565.38

Total Bank1: 46,565.38

Rural Municipality of Antelope Park No. 322

List of Accounts for Approval

Date Printed
2024-06-17 5:15 PM

Batch: 2024-00050 to 2024-00054

Page 3

Bank Code - EFT - Paid Electronically

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
990461	2024-05-24	Payroll - Scotia EFT				
		EnsorLPP2024-11		Salary, 11 - 24 May 2024	1,934.98	
		MayVPP2024-11		Wages, 11 - 24 May 2024	1,659.98	
		MearsTPP2024-11		Wages, 11 - 24 May 2024	1,422.99	
		MielkePP2024-11		Wages, 11 - 24 May 2024	2,693.20	
		ReaCPP2024-11		Salary, 11 - 24 May 2024	1,565.79	
		RiouA2024-11		Wages, 11 - 24 May 2024	2,061.92	11,338.86
990462	2024-05-31	ScotiaBank Visa				
		Stmnt 14May2024		TS Expenses - Shop	520.20	520.20
990463	2024-05-31	VOID - Pay in June				
990464	2024-06-07	MEPP				
		AP1PP2024-10		Remittance 27 Apr - 10 May 2024	2,931.50	
		AP1PP2024-11		Remittance 11 - 24 May 2024	3,135.12	6,066.62
990465	2024-06-07	Minister of Finance				
		LS Remit2024-05		EPT Remittance - Monthly	54,964.37	54,964.37
990466	2024-06-07	Ministry of Finance				
		SunWest 24-05		EPT Remittance - Monthly	7,565.88	7,565.88
990467	2024-06-07	Payroll - Scotia EFT				
		EnsorLPP2024-12		Salary, 25 May - 07 Jun 2024	1,974.98	
		MayVPP2024-12		Wages, 25 May - 07 Jun 2024	1,749.61	
		MearsTPP2024-12		Wages, 25 May - 07 Jun 2024	1,599.79	
		MielkePP2024-12		Wages, 25 May - 07 Jun 2024	2,759.49	
		ReaCPP2024-12		Salary, 25 May - 07 Jun 2024	1,605.79	
		RiouA2024-12		Wages, 25 May - 07 Jun 2024	2,120.01	
		WeinkJPP2024-12		Wages, 25 May - 07 Jun 2024	1,321.58	13,131.25
990468	2024-06-07	Receiver General for Canada				
		RP2Remit24-05		Source Deduction Remittance RP(	12.90	12.90
990469	2024-06-07	Receiver General for Canada				
		RP1Remit24-05		Source Deduction Remittance RP(	11,181.91	11,181.91
990470	2024-06-10	Swift-net.ca				
		2024-05		Shop Internet Service May	99.79	99.79
990471	2024-06-14	SaskPower				
		LPH 2024-05		Loverna Pump House	56.58	56.58
990472	2024-06-14	SaskPower				
		LSL 2024-05		Loverna Street Lights	92.70	92.70
990473	2024-06-14	SaskPower				
		Shop 2024-05		Hoosier Grader Shop	127.73	127.73
990474	2024-06-14	SaskPower				
		HTG 2024-05		Hoosier TG	132.25	132.25
990475	2024-06-14	SaskPower				
		HSL 2024-05		Hoosier Street Lights	139.05	139.05
990476	2024-06-18	Barr, Clinton				
		IND Mtg 2024-05		Reeve Indemnity & Mileage	531.55	531.55
990477	2024-06-18	SaskEnergy				
		HTG 2024-05		Hoosier TG	134.06	134.06
990478	2024-06-18	SaskEnergy				
		Shop 2024-05		Grader Shop	157.67	157.67
Total Computer Cheque:						106,253.37

Rural Municipality of Antelope Park No. 322
List of Accounts for Approval
Batch: 2024-00050 to 2024-00054

Date Printed
2024-06-17 5:15 PM

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			

Total EFT:	<u>106,253.37</u>
Grand Total:	<u>152,818.75</u>