

Rural Municipality of Antelope Park No. 322

Meeting Minutes

January 16th, 2018 - Regular Meeting of Council - 7:00 p.m.

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday January 16th, 2018 commencing at 7:00 p.m. in the municipal office in Marengo, Saskatchewan.

Council members in attendance were:

Reeve: Gordon Dommett

Division 2: William Warrington

Division 3: Brantford Whittleton

Division 4: Barry Noble

Division 5: Raymond McKeary

Division 6: Eldon Roesler

Division 1 council member Clinton Barr was absent.

CALL TO ORDER

Reeve Gordon Dommett called the meeting to order at 7:00 p.m.

ADOPT AGENDA

Resolution No. 2018-001

Moved By: Barry Noble

That the agenda be adopted as presented.

CARRIED

MINUTES

Resolution No. 2018-002

Moved By: William H. Warrington

That the minutes from the meeting held on December 19th, 2017 be approved as circulated.

CARRIED

REPORTS

Resolution No. 2018-003

Moved By: Brantford Whittleton

That the following board reports be filed for future reference:

Kindersley Regional Airport

Kindersley & District Plains Museum

Agricultural Producers of Saskatchewan

West Central Municipal Government Committee

Kindersley Medical Arts

Major & District Fire Board

Joint Administration Report

CARRIED



7:25 p.m. to 7:55 p.m. - Kevin Rea attended the meeting to discuss grader operator applications, lights installed in shop, door repair, 2018 road construction and grading of roads.

JOINT ADMINISTRATION

Resolution No. 2018-004

Moved By: William H. Warrington

That the following salary increases, contract increases and purchases for the municipal office be approved effective January 1st, 2018:

- Increase Lorelie Pyttlik's contract from \$5,640.00 per year to \$5,760.00 per year;
- Increase Trina Mears' wage from \$23.50 per hour to \$24.00 per hour;
- Increase Candace Dueck's salary from \$51,100 per year to \$52,225 per year;
- Increase Robin Busby's salary from \$92,105 per year to \$97,220 per year;
- Purchase the Munisoft Municipal System at the quoted cost of \$45,421.00 plus PST and GST, annual support after the first year will be in the amount of \$7,612.00 plus PST and GST, costs to be allocated as per the Joint Administration agreement;
- Purchase the Connect by All-Net communication software at a quoted cost of \$3,995.00 plus GST and PST, costs to be allocated as per the Joint Administration agreement;
- Pay for the Administrator's membership in the Canadian Association of Municipal Administrators in the amount of \$135.00 for the first year and \$270.00 in subsequent years, costs to be allocated as per the Joint Administration agreement.

CARRIED

REVENUE AND EXPENSES

Resolution No. 2018-005

Moved By: Brantford Whittleton

That the statement of revenue and expenses for December be approved as presented.

CARRIED

CORRESPONDENCE

Resolution No. 2018-006

Moved By: Brantford Whittleton

That the correspondence be filed for future reference.

CARRIED

DRILLING LICENSES

Resolution No. 2018-007

Moved By: Eldon Roesler

That the following drilling licenses be approved:

Cona Resources Ltd.

11-25-33-28W3

CARRIED

FIDELITY BOND**Resolution No. 2018-008****Moved By:** Barry Noble

That the administration fidelity bond issued by SARM and renewed annually, be noted in the minutes as having been examined at the first meeting of 2018.

CARRIED**2018 CUSTOM WORK RATES****Resolution No. 2018-009****Moved By:** William H. Warrington

That the municipal custom work (machine & operator) rates for 2018 are as follows:

<u>Machine</u>	<u>Per/hr rates</u>
Volvo Grader	\$170.00
Terex TS14B Scraper	\$200.00
Backhoe	\$140.00
Tractor and Grass Mower	\$130.00
Tractor and Rock Picker	\$130.00
Tractor and Grass Seeder	\$130.00
Loader	\$140.00
Grader with Packer	\$160.00
Spreader Truck	\$120.00
1993 Ford Truck	Not rented

CARRIED**SASKATCHEWAN LOTTERIES GRANT****Resolution No. 2018-010****Moved By:** Raymond McKeary

That we apply to Saskatchewan Lotteries for the Saskatchewan Lotteries Community Grant Program for 2019 in the amount of \$6.35 per capita.

CARRIED**2018 DONATIONS****Resolution No. 2018-011****Moved By:** Raymond McKeary

That the following donations for 2018 be approved:

\$100.00 Donations

Canadian Cancer Society	The Salvation Army
Sask Abilities Council	Sask. Lung Association
Canadian Red Cross	Mental Health Association
Camp Easter Seal	Hoosier Rec. Board

Loverna Sports Club Major Rec. Board
Westcliffe Composite School - Awards Night

\$150.00 Donations

Bea Bank Beef 4H Club

\$200.00 Donations

Ronald McDonald House
Kindersley District Music Festival

\$500.00 Donations

West Central Crisis Centre

Heritage Manor Auxiliary

~~Leipzig Serenity Retreat~~ Prairie Sky Recovery Centre Inc

\$1,000.00 Donations

Kindersley Plains Museum

\$5,000 Donations

KAC Fire Association

\$10,000 Donations

STARS (donation made through SARM)

CARRIED

PEST CONTROL OFFICER AND WEED INSPECTOR**Resolution No. 2018-012**

Moved By: Barry Noble

That we appoint Gordon Roesch as the municipality's Pest Control Officer and Weed Inspector and that we agree to pay the R.M. of Chesterfield No. 261 \$23.51 per hour for services and \$0.64/km for mileage.

CARRIED

ACCOUNTS

Resolution No. 2018-013

Moved By: Raymond McKeary

That the following accounts be approved for payment:

Cheque No.	Payee	Description	Amount
EFT	BUSBY, Robin	Salary, January 1-12, 2018	2,334.11
EFT	DUECK, Candace	Salary, January 1-12, 2018	1,490.36

EFT	MEARS, Trina	Wages, January 1-12, 2018	979.44
EFT	REA, Kevin	Wages, January 1-12, 2018	363.79
EFT	SaskTel	Cell phones	128.00
EFT	Receiver General	Remittance - December 2017	3,778.87
EFT	BUSBY, Robin	Salary, January 1-12, 2018	2,217.74
EFT	DUECK, Candace	Salary, January 1-12, 2018	1,414.98
EFT	REA, Kevin	Wages, January 1-12, 2018	899.44
EFT	MEARS, Trina	Wages, January 1-12, 2018	1,243.21
EFT	Sask Energy	Grader Shop	131.38
EFT	Sask Energy	Hoosier TG	138.01
EFT	SaskPower	Loverna Street Lights	83.60
EFT	SaskPower	Hoosier Street Lights	125.40
EFT	SaskPower	Grader Shop	127.36
EFT	SaskPower	Hoosier TG	863.63
EFT	Minister of Finance, PST	Oct - Dec 2017	60.00
7849	CANCELLED		
7850	CANCELLED		
7851	Brantford Whittleton	Indemnity & Mileage - Vet Board	254.00
7852	Raymond McKeary	TS Supervision & Indemnity - Fire Board	300.00
7853	Sun West S.D. No. 207	Remittance - December 2017	8,124.34
7854	Living Sky S.D. No. 202	Remittance - December 2017	11,101.77
7855	SMHI	Remittance - December 2017	11,818.10
7856	M.E.P.P.	Remittance - December 2017	4,430.24
7857	Integra Tire	Back Hoe	3,336.32
7858	ScotiaBank VISA	Travel Voucher & TS Travel - Saskatoon	2,333.20
7859	ScotiaBank VISA	Christmas Dinner Costs	802.38
7860	CANCELLED		
7861	SARM	Snow tires for grader	3,446.41
7862	APAS	2018 APAS Membership	4,032.94
7863	Aaron Electric	Grader Shop, Light fixtures	2,422.08
7864	Amec Foster Wheeler	Measure Ground Disturbance Proj.# 2017-01	1,397.68
7865	City of Prince Albert	2017 Dispatching Services	162.50
7866	Clinton Barr	Rental of Land for Gravel Stockpile	200.00
7867	Empress Area Fire	2018 Donation	5,000.00
7868	Jamac Publishing Ltd.	Notice of Public Hearing	1,967.28
7869	Kevin Rea	Cell Phone Allowance	50.00
7870	Kindersley & District Health amp;	2018 Donation	30,000.00
7871	Kindersley (& District) Co-op Ltd.	Hoosier Well	339.24
7872	Loverna Sports Club	2018 Donation	350.00
7873	Major & District Fire Board	2018 Levy	10,000.00
7874	SARM	Membership Fee, Bond, Insurances	33,589.05
7875	Sask. Heavy Construction Assoc.	2018 Membership	446.25
7876	Village of Marengo PO	Registered Letter re: Construction	9.45
7877	Waste Management of Canada Corporation	Garbage Bins	4,661.57
7878	West Central Municipal Gov't Comm.	2018 Membership	58.50
7879	Wheatland Regional Library	2018 Levy	487.50
7880	Gordon Dommett	Land for Stockpile, Reeve Ind., Mil. - Jan 2018	478.00
7881	William Warrington	Councillor Indemnity & Mileage - Jan 2018	259.80

7882	Brantford Whittleton	Councillor Indemnity & Mileage - Jan 2018	250.70
7883	Barry Noble	Councillor Indemnity & Mileage - Jan 2018	301.40
7884	Raymond McKeary	Councillor Indemnity & Mileage - Jan 2018	254.60
7885	Eldon Roesler	Councillor Indemnity & Mileage - Jan 2018	272.80
			\$ 159,317.42

CARRIED

ADJOURN

Resolution No. 2018-014

Moved By: Raymond McKeary

That this meeting now adjourn at 9:10 p.m.

CARRIED


Reeve


Administrator



R.M. of Antelope Park No. 322
01/16/2018 - Regular Meeting of Council - 7:00 p.m.

- 1 Call to order
 - ☞ January 16th, 2018 Delegation
- 2 Adopt Agenda
- 3 Minutes
- 4 Reports
- 5 Kindersley Regional Airport
- 6 Joint Administration
- 7 Revenue and Expenses
 - ☞ Change in Income - December 2017
 - ☞ Balance Sheet - December 2017
- 8 Correspondence
 - ☞ SARM Update - December 2017
 - ☞ SARM - Action Required - 2018 Annual Convention Resolution Deadline
 - ☞ Government of Saskatchewan - Improvements to Rural Wireless Communication Services
 - ☞ SAMA - Notice of Annual Meeting
 - ☞ Teine Energy - Weed Control
 - ☞ Hudson Bay Route Association - 2018 Membership
 - ☞ Kerrobert & District Agricultural Society
 - ☞ West Central Municipal Government Committee
 - ☞ Living Sky School Division No. 202 2016-2017 Annual Report
- 9 Drilling Licenses
- 10 Fidelity Bond
- 11 2018 Custom Work Rates
- 12 Board of Revision Members - RM of Milton No. 292
- 13 Saskatchewan Lotteries Grant
- 14 2018 Donations

- 15 Hoosier Recreation Board - Annual Donation
- 16 SARM Annual Convention - March 13-16, 2018 - Regina, SK
- 17 Pest Control Officer and Weed Inspector
- 18 Grader Operator Applications
- 19 2018 Road Construction
 - 📎 2018 Road Construction
- 20 Cement at RM Shop
- 21 SaskPower and SaskTel - Policies for Buried Line Installations
- 22 Gear Energy - Installation of Signs
- 23 Date of Next Meeting - February 20, 2018
- 24 Accounts
 - 📎 Accounts up to January 16, 2018
- 25 Adjourn

R.M. of Antelope Park No. 322
Tuesday January 16th, 2018 at 7:00 p.m.

7:30 p.m. - Kevin Rea