

R.M. of Antelope Park No. 322

Meeting Minutes

December 20th, 2016 - Regular Meeting of Council - 7:00 p.m.

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday, December 20th, 2016 commencing at 7:00 p.m. in the municipal office in Marengo, Saskatchewan.

Council members in attendance were:

Reeve: Gordon Dommett

Division 1: Clinton Barr

Division 2: William Warrington

Division 3: Brantford Whittleton

Division 4: Barry Noble

Division 6: Eldon Roesler

Division 5 council member Raymond McKeary was absent.

CALL TO ORDER

Reeve Gordon Dommett called the meeting to order at 7:00 p.m.

ADOPT AGENDA

Resolution No. 2016-206

Moved By: William H. Warrington

That the agenda be adopted as presented.

CARRIED

MINUTES

Resolution No. 2016-207

Moved By: Clinton Barr

That the minutes from the meeting held on November 15, 2016 be approved as circulated.

CARRIED

REPORTS

Resolution No. 2016-208

Moved By: Brantford Whittleton

That the following board reports be filed for future reference:

Kindersley & District Plains Museum

Agricultural Producers of Saskatchewan

West Central Municipal Government Committee

Kindersley Vet Board

Western Regional Landfill Inc. Board Meeting
Pest Control Committee Meeting - November 25th, 2016
PCO Inspection Report

CARRIED

PEST CONTROL OFFICER AND WEED INSPECTOR

Resolution No. 2016-209

Moved By: William H. Warrington

That the contract with Pest Control Officer and Weed Inspector Larry Mann not be renewed when the contract expires on December 31st, 2016.

CARRIED

PEST CONTROL PARTNERSHIP WITH R.M. OF MILTON NO. 292

Resolution No. 2016-210

Moved By: William H. Warrington

That we investigate partnering with the Rural Municipality of Milton No. 292 to contract a Pest Control Officer and Weed Inspector that would provide service for both municipalities.

CARRIED

REVENUE AND EXPENSES

Resolution No. 2016-211

Moved By: Brantford Whittleton

That the statement of revenue and expenses for November be approved as presented.

CARRIED

CORRESPONDENCE

Resolution No. 2016-212

Moved By: Barry Noble

That the correspondence be filed for future reference.

CARRIED

NOTICE OF COMPLETION OF SEISMIC OPERATIONS

Resolution No. 2016-213

Moved By: William H. Warrington

That we acknowledge the Notice of Completion for Seismic Operations received from GeoStrata Resources for work completed in Township 30 and 31 Range 28 W3M.

CARRIED

HEALTH AND DENTAL BENEFITS PACKAGE**Resolution No. 2016-214****Moved By: Brantford Whittleton**

That we change our current level of extended health and dental benefits from Level 2 to Level 5 for all eligible employees effective January 1st, 2017.

CARRIED

8:25 p.m. - Robin Busby left the board room while council discussed the joint report.

8:29 p.m. - Robin Busby was called back into the board room and Mr. Dommett announced that the council agreed to all changes regarding wages, and office repairs.

2016 WAGES**Resolution No. 2016-215****Moved By: Clinton Barr**

That the following wage increases be approved and come into effect January 1st, 2017:

	2016 Wage	Increase	2017 Wage
Marvin Mohr	35.00	1.00	36.00
Gerry Heeks	30.00	1.00	31.00
Kevin Rea	33.00	1.00	34.00
Mower Operator	23.00	0.00	23.00

CARRIED**COUNCIL INDEMNITY****Resolution No. 2016-216****Moved By: Brantford Whittleton**

That the council remuneration for 2017 be administered as follows:

- Regular Meetings - \$200.00
- Committee Meetings - \$100.00 to \$200.00 per meeting (councillor's discretion)
- Convention Days - \$200.00 per day
- Regina - SARM Annual – 5 days Midterm -3 days
- Saskatoon - SARM Annual – 4days Midterm - 2.5 days
- Mileage - \$.65 per km

CARRIED

BYLAW 2016-06 - CODE OF ETHICS BYLAW - FIRST READING**Resolution No. 2016-217****Moved By:** William H. Warrington

That Bylaw 2016-06, a bylaw to provide for a code of ethics for the Rural Municipality of Antelope Park No. 322 be given first reading.

CARRIED**BYLAW 2016-06 SECOND READING****Resolution No. 2016-218****Moved By:** Brantford Whittleton

That Bylaw 2016-06, a bylaw to provide for a code of ethics for the Rural Municipality of Antelope Park No. 322 be given second reading.

CARRIED**BYLAW 2016-06 - ALLOW FOR THIRD READING****Resolution No. 2016-219****Moved By:** Barry Noble

That the third reading of Bylaw 2016-06 be permitted at this meeting.

CARRIED UNANIMOUSLY**BYLAW 2016-06 - THIRD READING AND ADOPTION****Resolution No. 2016-220****Moved By:** Clinton Barr

That Bylaw 2016-06 be given third reading and be adopted.

CARRIED

Oaths of Office were signed by all council members in attendance after the passing of Bylaw 2016-06.

TRANSFER FUNDS FROM SYNERGY CREDIT UNION TO SCOTIA BANK**Resolution No. 2016-221****Moved By:** Barry Noble

That we transfer two million dollars (\$2,000,000) from the municipality's Synergy Credit Union account to the municipality's operating account with Scotia Bank to progress towards closing of the Synergy Credit Union account.

CARRIED

CANCEL CHEQUE # 7368**Resolution No. 2016-222****Moved By:** Eldon Roesler

That we cancel cheque no. 7368 payable to Raymond McKeary issued November 15, 2016 in the amount of \$254.60 as Mr. McKeary was not in attendance at the November 2016 council meeting and is not in attendance at the December 2016 council meeting.

CARRIED**ALLOWANCE FOR UNCOLLECTED TAXES****Resolution No. 2016-223****Moved By:** William H. Warrington

That we decrease the following amount for the allowance of uncollected taxes:

Account 1138 - decrease from \$596.17 to \$150.00

CARRIED**HOOSIER COMMUNITY EVENT LICENSE****Resolution No. 2016-224****Moved By:** Clinton Barr

That we approve the issuance of a Community Event License to the Hoosier Valley Recreation Board for an Outdoor Bonspiel to take place at the Hoosier Valley Recreation Centre in Hoosier, Saskatchewan on the following dates:

January 20th, 2017 2:00 p.m. to 2:00 a.m.

January 21st, 2017 2:00 p.m. to 2:00 a.m.

CARRIED**APPLICATION TO PURCHASE AGRICULTURAL LEASE LAND****Resolution No. 2016-225****Moved By:** Brantford Whittleton

That the municipality agrees to the sale of the following agricultural lease land:

SW 5-33-27W3

NE 31-32-27W3

CARRIED**APPOINT ADMINISTRATOR - LOCAL AUTHORITY FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT****Resolution No. 2016-226****Moved By:** William H. Warrington

The Administrator be appointed as the Head and be accountable for all decisions, duties and obligations pursuant to *The Local Authority Freedom of Information and Protection of Privacy Act*.

CARRIED

Rescinded
Jan 17, 2017

ACCOUNTS**Resolution No. 2016-227****Moved By: Clinton Barr**

That the following accounts be approved for payment:

Cheque No.	Payee	Description	Amount
EFT	BUSBY, Robin	Salary, November 5-18, 2016	2,726.38
EFT	DUECK, Candace	Salary, November 5-18, 2016	1,662.96
EFT	HEEKS, Gerry	Wages, November 5-18, 2016	1,879.88
EFT	MEARS, Trina	Wages, November 5-18, 2016	1,079.88
EFT	MOHR, Marvin	Wages, November 5-18, 2016	2,172.06
EFT	REA, Kevin	Wages, November 5-18, 2016	2,179.69
EFT	SaskTel	Grader Shop	64.54
EFT	Receiver General	Remittance - November 2016	10,712.89
EFT	SaskTel	Cell Phones	136.39
EFT	BUSBY, Robin	Salary, Nov 19 - Dec 2, 2016	1,884.62
EFT	DUECK, Candace	Salary, Nov 19 - Dec 2, 2016	1,200.28
EFT	MEARS, Trina	Wages, Nov 19 - Dec 2, 2016	920.67
EFT	MOHR, Marvin	Wages, Nov 19 - Dec 2, 2016	101.48
EFT	REA, Kevin	Wages, Nov 19 - Dec 2, 2016	1,818.14
EFT	Sask Energy	Grader Shop	39.28
EFT	Sask Energy	Hoosier TG	85.96
EFT	SaskPower	Loverna Fire Hall - Final Bill	40.05
EFT	SaskPower	Loverna Pump House	56.13
EFT	SaskPower	Hoosier TG	64.31
EFT	SaskPower	Loverna Street Lights	80.70
EFT	SaskPower	Hoosier Street Lights	121.05
EFT	SaskPower	Grader Shop	126.89
EFT	Sask Energy	Loverna Fire Hall - Final Bill	53.78
EFT	BUSBY, Robin	Salary, December 3 - 16, 2016	1,884.62
EFT	DUECK, Candace	Salary, December 3 - 16, 2016	1,200.28
EFT	MEARS, Trina	Wages, December 3 - 16, 2016	781.37
EFT	MOHR, Marvin	Wages, December 3 - 16, 2016	207.58
7368	CANCELLED (resolution #2016-222)		
7369	Eldon Roesler	Councillor Indemnity & Mileage - Dec 2016	250.70
7370	Minister of Finance, Ministry of the Economy	Well Data	52.50
7371	Sun West S.D. No. 207	Remittance - November 2016	295.42
7372	Living Sky S.D. No. 202	Remittance - November 2016	3,514.86
7373	M.E.P.P.	Remittance - November 2016	5,875.60
7374	Waste Management of Canada Corporation	Garbage Bins - December 2016	3,993.65
7375	Amec Foster Wheeler	Surveying and measuring gravel	5,447.74
7376	Buckhorn Earthmoving Ltd	Road Construction N pt.7-33-28-3	49,085.97
7377	Enviroway Detergent Mfg. Inc.	WTP Chemicals	216.22
7378	Gerry Heeks	WTP Contract - Oct - Dec 2016	240.00
7379	Heavy Construction Safety Association	Training Manuals - August 2016	46.20
7380	Information Services Corporation	Title searches & transfers	58.00
7381	It Happens Septic Service	Service Grader Shop	157.50
7382	Kindersley (& District) Co-op Ltd.	Fuel and Shop Supplies	3,415.51
7383	Larry Mann	PCO Contract - December 2016	1,312.50
7384	Minister of Finance - Ministry of Justice	2016 Rural Policing	6,476.22
7385	Redhead Equipment	Snow Plow Kits and Lights	930.67
7386	Triod Supply Ltd.	Blades	1,171.50

Cancelled →
res # 2017-004

7387 Gordon Dommett
7388 Clinton Barr
7389 William Warrington
7390 Brantford Whittleton
7391 Barry Noble

Reeve Indemnity & Mileage - Dec 2016	701.00
Councillor Indemnity & Mileage - Dec 2016	222.10
Councillor Indemnity & Mileage - Dec 2016	520.90
Councillor Indemnity & Mileage - Dec 2016	250.70
Councillor Indemnity & Mileage - Dec 2016	250.70

CARRIED

ADJOURN

Resolution No. 2016-228

Moved By: Eldon Roesler

That this meeting now adjourn at 9:30 p.m.

CARRIED

[Redacted Signature]

Reeve

[Redacted Signature]

Administrator



R.M. of Antelope Park No. 322
12/20/2016 - Regular Meeting of Council - 7:00 p.m.

- 1 Call to order**
- 2 Adopt Agenda**
- 3 Minutes**
- 4 Reports**
 - ☞ WCMGC - Approved Minutes - October 27, 2016
 - ☞ Pest Control Committee Meeting Minutes - November 25, 2016
 - ☞ Letter from R.M. of Prairiedale No. 321 re: Pest Control Officer
- 5 Revenue and Expenses**
 - ☞ Change in income - November 30th, 2016
 - ☞ Balance Sheet - November 30th, 2016
- 6 Correspondence**
 - ☞ SARM Update - November 2016
 - ☞ SARM - 2017 Membership Fees
 - ☞ SARM 2017 Annual Convention Resolution Deadline
 - ☞ SARM - 2017 Fees for Legal & Planning Services
 - ☞ SARM - 2017 Fidelity Bond
 - ☞ PREP Update Fall Winter 2016
 - ☞ Ministry of Government Relations - November 2016 Municipalities Today
 - ☞ Ministry of Government Relations - News Release - Property Tax Percentage of Values for 2017 Revaluation
 - ☞ Ministry of Government Relations - News Release - Two Infrastructure Programs Accepting Applications
 - ☞ Ministry of Justice - 2016 RCMP Levy
 - ☞ Office of the Information and Privacy Commissioner - LA FOIP
 - ☞ Saskatchewan Workers' Compensation Board - 2017 Premium Rate Notice
 - ☞ Saskatchewan Assessment Management Agency - 2017 Revaluation Information Sheets
 - ☞ Waste Management Corporation of Canada - 1.25% increase to all charges
 - ☞ Living Sky School Division No. 202 - Review of Education Governance in Saskatchewan

- 📎 South Saskatchewan River Watershed Stewards - Fall Newsletter
- 📎 Saskatchewan Hospital
- 📎 RMAA - 2017 Curling Info
- 📎 Heritage Manor Auxiliary - Request for Donation
- 📎 Kindersley District Music Festival - Request for Donation
- 📎 Canadian Association of Chiefs of Police - Request for advertising
- 7 Notice of Completion of Seismic Operations**
- 8 Health and Dental Benefits Package**
 - 📎 Comparison of Health and Dental Plans
- 9 Joint Administration Report**
 - 📎 Joint Administration Report
 - 📎 Joint Administration Agreement
 - 📎 2017 RMAA Salary Schedule
 - 📎 Picture of Proposed Counter
- 10 2016 Wages**
 - 📎 2016 Wages - RM 322
 - 📎 2016 Surrounding Municipalities Wages
- 11 Council Indemnity**
- 12 Bylaw 2016-06 - Code of Ethics Bylaw - First Reading**
 - 📎 Bylaw 2016-06 First Reading 1
- 13 Bylaw 2016-06 Second Reading**
- 14 Bylaw 2016-06 - Allow for Third Reading**
- 15 Bylaw 2016-06 - Third Reading and Adoption**
- 16 Council to sign new Oaths of Office after passing of Bylaw 2016-06**
- 17 Transfer funds from Synergy Credit Union to Scotia Bank**
- 18 Allowance for uncollected taxes**
- 19 Hoosier Community Event License**
- 20 Application to Purchase Agricultural Lease Land**
- 21 Appoint Administrator - Local Authority Freedom of Information and Protection of Privacy Act**
- 22 Prairie West Planning District - January 5th, 2017, 6:30 p.m. - Kindersley Inn**
- 23 Hoosier Co-op Garbage Bin**
- 24 Re calibrate Scale**

- 25 Loverna Grid Traffic Count
- 26 Date of Next Meeting - January 17th, 2017
- 27 Accounts
- 28 Adjourn