Rural Municipality of Antelope Park No. 322

Meeting Minutes

December 18th, 2018 - Regular Meeting of Council - 7:00 p.m.

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday December 18th, 2018 commencing at 7:00 p.m. in the municipal office in Marengo, Saskatchewan.

Council members in attendance were:
Reeve: Gordon Dommett
Division 1: Clinton Barr
Division 2: William Warrington
Division 3: Brantford Whittleton
Division 4: Barry Noble
Division 6: Eldon Roesler

Division 5 council member Raymond McKeary was absent.

CALL TO ORDER

Reeve Gordon Dommett called the meeting to order at 7:03 p.m.

AGENDA

Resolution No. 2018-192
Moved By: Brantford Whittleton

That the agenda be adopted as presented.

CARRIED

MINUTES

Resolution No. 2018-193
Moved By: Barry Noble

That the minutes from the meeting held on November 19th, 2018 be approved as circulated.

CARRIED

REPORTS

Resolution No. 2018-194
Moved By: Eldon Roesler

That the following board reports be filed for future reference:
 Kindersley & District Plains Museum
 Agricultural Producers of Saskatchewan

West Central Municipal Government Committee
Kindersley Vet Board
Major & District Fire Board
Highway 317

CARRIED

7:28 p.m. to 7:41 p.m. - Kevin Rea attended the meeting to discuss grading of roads, and safety.

REVENUE AND EXPENSES
Resolution No. 2018-195
Moved By: Clinton Barr

That the statement of revenue and expenses for November be approved as presented.

CARRIED

CORRESPONDENCE
Resolution No. 2018-196
Moved By: William H. Warrington

That the correspondence be filed for future reference.

CARRIED

AGRICULTURAL PRODUCERS ASSOCIATION OF SASKATCHEWAN (APAS) MEMBERSHIP
Resolution No. 2018-197
Moved By: William H. Warrington

That we remain full members of APAS for 2019 and pay the membership fees in the amount of $4,032.94 ($4,115.25 with 2% discount of $82.31)

CARRIED

DRILLING LICENSES
Resolution No. 2018-198
Moved By: Brantford Whittleton

That the following drilling licenses be approved:
Saturn Oil & Gas Inc.
15-36-32-27W3

CARRIED

[redacted]

COUNCIL REMUNERATION

Resolution No. 2018-199

Moved By: Clinton Barr

That the council remuneration for 2019 be administered as follows:

Regular Meetings - $200.00
Committee Meetings - $100.00 to $200.00 per meeting (councillor's discretion)
Convention Days - $200.00 per day
Regina - SARM Annual – 5 days SARM Midterm -3 days
Saskatoon - SARM Annual – 4 days SARM Midterm - 2.5 days
Mileage - $.65 per km

CARRIED

8:27 p.m. - Robin Busby left the board room while council discussed the joint administration report.

8:34 p.m. - Robin Busby returned to the board room to discuss a proposed amendment to the joint administration report.

8:37 p.m. - Robin Busby left the board room while council discussed the proposed amendment to the joint administration report.

8:44 p.m. - Robin Busby returned to the board room.

2019 WAGES

Resolution No. 2018-200

Moved By: William H. Warrington

That the following wage increases be approved and come into effect January 1st, 2019:

	2018 Wage	Increase	2019 Wage
Kevin Rea	36.00	1.00	37.00

CARRIED

HIRING OF SEASONAL EMPLOYEE

Resolution No. 2018-201

Moved By: Clinton Barr

That we hire Ken Mielke as a seasonal employee effective December 18th, 2018 at a rate of $29.00 per hour. Mr. Mielke will start the 2019 season at the discretion of the Foreman.

CARRIED

CANCEL CHEQUE 8143
Resolution No. 2018-202
Moved By: Brantford Whittleton

That the following cheque be cancelled as the invoice was cancelled and product was not delivered:

Cheque #8143 for $934.13 dated November 19, 2018 payable to Triod Supply.

CARRIED

CANCEL CHEQUE 8153
Resolution No. 2018-203
Moved By: Barry Noble

That the following cheque be cancelled as council member Raymond McKeary was unable to attend the November 19, 2018 or the December 18th, 2018 meetings of council:

Cheque #8153 for $254.60 dated November 19, 2018 payable to Raymond McKeary

CARRIED

ALLOWANCE FOR UNCOLLECTIBLE TAXES
Resolution No. 2018-204
Moved By: William H. Warrington

That we increase the amount for the allowance of uncollectible taxes by the following amount:

Account 1138 - increase from $951.35 to $3043.48.

CARRIED

COMMUNITY EVENT LICENSE - HOOSIER OUTDOOR BONSPIEL
Resolution No. 2018-205
Moved By: Clinton Barr

That we approve the issuance of a Community Event License to the Hoosier Valley Recreation Board for an outdoor bonspiel to take place at the Hoosier Valley Recreation Centre in Hoosier, Saskatchewan on the following dates:

January 18th, 2019 2:00 p.m. to 2:00 a.m.
January 19th, 2019 2:00 p.m. to 2:00 a.m.

CARRIED

ROAD MAINTENANCE AGREEMENT
Resolution No. 2018-206
Moved By: Barry Noble

That we enter into a Road Maintenance Agreement with the Ministry of Highways and Infrastructure for the hauling of 10,300 tonnes of aggregate from the NE 15-32-28W3; hauling to take place until March 15th, 2019 using the road along the north boundaries of section 22,23,24,-32-28W3 and sections 19,20,21-32-27W3.

CARRIED

ACCOUNTS
Resolution No. 2018-207
Moved By: Eldon Roesler

That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

CARRIED

ADJOURN
Resolution No. 2018-208
Moved By: Barry Noble

That this meeting now adjourn at 9:45 p.m.

CARRIED

[redacted] [redacted]

Reeve Administrator

Rural Municipality of Antelope Park No. 322

Report Date
18/12/2018 11:57 AM

List of Accounts for Approval
As of 18/12/2018
Batch: 2018-00046 to 2018-00050

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Bank1 - Main Demand					
8151	**19/11/2018**	**Brantford Whittleton**	Indemnity Carryover	250.70	
8154	**21/11/2018**	**Denny Forbes Construction Inc**			
		Seasonal Final	Road Construction 2018-05	180,571.75	180,571.75
8155	**05/12/2018**	**MEPP**			
		Nov2018 Remit	Remittance - November 2018	7,559.40	7,559.40
8156	**05/12/2018**	**Waste Management Corporation**			
		0848464-0646-4	Garbage Bins - Hoosier	3,555.62	
		0848465-0646-1	Garbage Bins - Loverna	1,199.28	4,754.90
8157	**18/12/2018**	**Barr, Clinton**			
		October 2018	Contract Hooiser Water Shed	80.00	
		November 2018	Contract Hooiser Water Shed	80.00	
		December 2018	Contract Hooiser Water Shed	80.00	240.00
8158	**18/12/2018**	**Hill Acme Machine Ltd.**			
		106307	Supply parts	482.65	482.65
8159	**18/12/2018**	**Information Services Corp**			
		Stmt 30Nov2018	Rd Const Interest Setup	972.00	972.00
8160	**18/12/2018**	**Jamac Publishing Ltd**			
		25027	Tax Enforcement Notice	430.50	430.50
8161	**18/12/2018**	**Kindersley & District Co-op**			
		9729	Oil	177.24	
		9743 2Nov2018	Shop Supplies	37.72	
		9846 6Nov2018	Oil & Shop Supplies	528.76	
		9972 9Nov2018	Oil	201.22	
		245102 30Nov18	Regular & Diesel Fuel - Nov	1,447.66	2,392.60
8162	**18/12/2018**	**Loverna Cemetery Club**			
		22Nov2018	Sale of Partial Plot B15 11NEC	50.00	50.00
8163	**18/12/2018**	**Meridian Surveys Ltd**			
		K36557	Survey Gravel Pits	2,047.19	2,047.19
8164	**18/12/2018**	**Ministry of Agriculture**			
		359764	Quarry Lease #359764	28.90	
		373017	Quarry Lease #373017	257.12	
		443165	Quarry Lease #443165	1,347.70	1,633.72
8165	**18/12/2018**	**Mitch's Contracting**			
		14796	Rock Truck & Operator	1,164.45	1,164.45
8166	**18/12/2018**	**Redhead Equipment**			
		X29674	Travel for Repair G970 #058	555.87	
		X29824	Travel for Repair G970 #059	555.87	1,111.74
8167	**18/12/2018**	**RM of Chesterfield No 261**			
		2018-00143	Pest control Contract	454.63	454.63
8168	**18/12/2018**	**SARM**			
		EHD180702	Ext Health & Dental - K.Cooper	245.22	
		LTD180718	Long Term Disability -K.Cooper	55.70	
		DIS180773	S/T Disability Premium-KCooper	104.79	405.71

Report Date
18/12/2018 11:57 AM

Rural Municipality of Antelope Park No. 322
List of Accounts for Approval
As of 18/12/2018
Batch: 2018-00046 to 2018-00050

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
8169	**18/12/2018**	**Warrington, Micheal & Christy**			
		RefundNov2018	Refund of overpaid taxes	140.03	140.03
8170	**18/12/2018**	**Wood Enviro. & Infrastructure**			
		C23423712 Plus	Road Construction 2018-05	7,859.60	7,859.60
8171	**18/12/2018**	**Loverna Sports Club**			
		2018/19 Sk Lott	2018-2019 Sk. Lotteries	952.00	952.00
8172	**18/12/2018**	**Gordon Dommett**			
		Dec 2018	Reeve Indemnity & Mileage	572.00	572.00
8173	**18/12/2018**	**Clinton Barr**			
		Dec 2018	Councillor Indemnity & Mileage	222.10	
		Nov2018Safety	Safety Meeting 26 Nov 2018	122.10	344.20
8174	**18/12/2018**	**William Warrington**			
		Dec 2018	Councillor Indemnity & Mileage	229.90	
		Dec2018 WCGSC	WSGSC Meeting in Kindersley	263.70	493.60
8175	**18/12/2018**	**Barry Noble**			
		Exp19 Nov2018	Airport Meeting - Kindersley	330.00	
		Dec 2018	Councillor Indemnity & Mileage	250.70	580.70
8176	**18/12/2018**	**Eldon Roesler**			
		Nov 2018	Councillor Indemnity & Mileage	272.80	272.80
				Total for Bank1:	215,486.17

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: EFT - Electronic Funds Transfer					
Computer Cheques:					
990013	**30/11/2018**	**Payroll - Scotia EFT**			
		BusbyR PP1824	Wages, 17-30 November 2018	2,436.95	
		CooperK PP1824	Wages,17-30 November 2018	1,148.01	
		DueckC PP1824	Wages,17-30 November 2018	1,403.54	
		MearsT PP1824	Wages,17-30 November 2018	1,040.16	
		ReaK PP1824	Wages,17-30 November 2018	2,263.17	
		StrongJ PP1824	Wages,17-30 November 2018	521.05	8,812.88
990014	**30/11/2018**	**SaskTel**			
		Bill 16Nov2018	Internet Bill	73.41	73.41
990015	**07/12/2018**	**Minister of Finance**			
		Nov2018SunWest	EPT Remitance - Monthly	1,507.69	1,507.69
990016	**07/12/2018**	**Minister of Finance**			
		Nov2018LivSky	EPT Remittance - Monthly	5,725.92	5,725.92
990017	**11/12/2018**	**Receiver General**			
		Nov 2018 RP0001	Remittance RP0001 - Nov 2018	11,055.61	11,055.61
990018	**14/12/2018**	**Payroll - Scotia EFT**			
		BusbyR PP1825	Wages, 1-14 December 2018	2,476.95	
		CooperK PP1825	Wages, 1-14 December 2018	1,098.21	
		DueckC PP1825	Wages, 1-14 December 2018	1,608.40	
		MearsT PP1825	Wages,17-30 November 2018	1,355.53	
		ReaK PP1825	Wages, 1-14 December 2018	1,351.52	7,890.61
990019	**14/12/2018**	**SaskPower**			
		HTG20Nov2018	Hoosier TG	10.48	10.48
990020	**14/12/2018**	**SaskPower**			
		LPH20Nov2018	Loverna Pump House	48.71	48.71
990021	**14/12/2018**	**SaskPower**			
		LSL20Nov2018	Loverna Street Lights	86.56	86.56
990022	**14/12/2018**	**SaskPower**			
		Shop20Nov2018	Hoosier Grader Shop	129.16	129.16
990023	**14/12/2018**	**SaskPower**			
		HSL20Nov2018	Hoosier Street Lights	129.84	129.84
990024	**14/12/2018**	**SaskEnergy**			
		Shop20Nov2018	Grader Shop	153.92	153.92
990025	**14/12/2018**	**SaskEnergy**			
		HTG20Nov2018	Hoosier TG	127.40	127.40
				Total for EFT:	35,752.19
				Grand Total:	251,238.36

[redacted]

R.M. of Antelope Park No. 322
December 18, 2018 - Regular Meeting of Council - 7:00 P.M.

1 **Call to order**
- 2018-12-18 RM 322 Delegation

2 **Public Disclosure Statements**

3 **Adopt Agenda**

4 **Minutes**
- 2018-11-19 RM 322 Minutes

5 **Reports**
- WCMGC - Approved Minutes - October 25, 2018
- Western Regional Landfill Inc. - 2018 AGM Minutes and Financial Information

6 **Revenue and Expenses**
- Revenue and Expenses - November 2018

7 **Correspondence**
- SARM - News Release - Trespass Changes Welcomed by SARM
- SARM - Capacity Plan Elected Officials Survey
- SARM - 2019 Membership
- SARM - Annual Convention Resolution Deadline
- APAS in Action - November 2018
- APAS - Notice of Contractor Change
- Ministry of Government Relations - December 2018 Municipalities Today
- Ministry of Labour Relations and Workplace Safety - Harassment Policy
- FCM - Membership Renewal
- RCMP - Quarterly Report
- Kindersley Flying Club - Request for Donation
- Saskatchewan Crime Stoppers - October 2018 Newsletter
- Courageous Companions

8 **Agricultural Producers Association of Saskatchewan (APAS) - Membership**
- Invoice and Letter from APAS President

9 **Drilling Licenses**

10 Changes to federal tax exemption for elected officials

11 Council Remuneration

12 Meal Allowance Policy

13 Joint Administration Report

14 2019 Wages

15 Grader Operator Application

16 Cancel Cheque 8143

17 Cancel Cheque 8153

18 Oil and Gas Tax Arrears

19 Allowance for uncollectible taxes

20 Community Event License - Hoosier Outdoor Bonspiel

21 Rural Crime Watch

22 Road Maintenance Agreement

23 Gravel Spreading Invoice - 420593

24 2019 Gravel Spreading

25 2019 Equipment Purchases

26 2019 Road Construction

27 Hoosier Water

28 Date of Next Meeting - January 15, 2019

29 Accounts

Accounts up to December 18, 2018

30 Adjourn

R.M. of Antelope Park No. 322
Tuesday December 18th, 2018 at 7:00 p.m.

7:30 p.m. - Kevin Rea