

Rural Municipality of Antelope Park No. 322

Meeting Minutes

October 20th, 2020 - Regular Meeting of Council - 7:00 p.m.

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday, October 20th, 2020 at the Marengo Community Hall located at 13 Main Street in Marengo, Saskatchewan.

The following council members were in attendance:

Reeve: Gordon Dommett

Division 1: Clinton Barr

Division 2: William Warrington

Division 3: Brantford Whittleton

Division 4: Barry Noble - via conference call

Division 5: Raymond McKeary

Division 6: Eldon Roesler

The following staff members were in attendance:

Administrator: Robin Busby

CALL TO ORDER

Reeve Gordon Dommett called the meeting to order at 7:00 p.m.

The agenda was reviewed by council and will be used as a guideline for this meeting.

MINUTES

Resolution No. 2020-243

Moved By: Clinton Barr

That the minutes from the meeting held on September 15th, 2020 be approved as circulated.

CARRIED

REPORTS

Resolution No. 2020-244

Moved By: William H. Warrington

That the following board reports be filed for future reference:

West Central Municipal Government Committee

PCO Inspection Report

CARRIED

CANADA POST - LOVERNA POST OFFICE

Resolution No. 2020-245

Moved By: William H. Warrington

That we instruct the Administrator to contact Canada Post with the council's recommendation that the Loverna Post Office be staffed and that Canada Post report to the council at the November 2020 meeting on progress on staffing efforts.

CARRIED

7:15 p.m. to 7:25 p.m. - Tamara Penner and Erika Meier from Canada Post attended the meeting to discuss the Loverna post office and future service in Loverna.

REVENUE AND EXPENSES

Resolution No. 2020-246

Moved By: Eldon Roesler

That the statement of revenue and expenses for September be approved as presented.

CARRIED

CORRESPONDENCE

Resolution No. 2020-247

Moved By: Brantford Whittleton

That we acknowledge receipt of the following correspondence and file for future reference:

Saskatchewan Association of Rural Municipalities

Weekly Policy Bulletin - September 15th, 2020

Weekly Policy Bulletin - September 22nd, 2020

Weekly Policy Bulletin - September 29th, 2020

Weekly Policy Bulletin - October 6th, 2020

Weekly Policy Bulletin - October 13th, 2020

Rural Sheaf - September 2020

PHO Quarterly - Fall 2020

Ministry of Government Relations

September 2020 Municipalities Today

Safe Restart Program - Funding Received

Investing in Canada Infrastructure Program (ICIP) - Application Intake

Great Plains College

Thank you for your support

CARRIED

BYLAW 2020-05 A BYLAW TO AMEND BYLAW 2017-06, KNOWN AS THE ZONING BYLAW - SECOND READING

Resolution No. 2020-248

Moved By: Clinton Barr

That Bylaw 2020-05, a bylaw to amend Bylaw 2017-06, known as the Zoning Bylaw be given second reading.

CARRIED

BYLAW 2020-05 A BYLAW TO AMEND BYLAW 2017-06 - THIRD READING

Resolution No. 2020-249

Moved By: William H. Warrington

That Bylaw 2020-05 be given third reading and be adopted.

CARRIED

IN-CAMERA

Resolution No. 2020-250

Moved By: Clinton Barr

That we enter an in-camera session at 7:58 p.m. to discuss confidential human resource matters pursuant to Section 120 Subsection 2(a) of *The Municipalities Act*.

CARRIED

OUT OF CAMERA

Resolution No. 2020-251

Moved By: Brantford Whittleton

That we conclude the in-camera session at 8:30 p.m. and that the regular meeting of council resume.

CARRIED

TAX ENFORCEMENT LIST

Resolution No. 2020-252

Moved By: William H. Warrington

That we acknowledge the presentation of the list of land in arrears to the head of the council and that we advertise the Tax Enforcement List in the Your West Central Voice newspaper deleting from the advertisement any properties that owe less than ½ of the previous year's levy.

CARRIED

ASSISTANT ADMINISTRATOR - UNPAID LEAVE

Resolution No. 2020-253

Moved By: Clinton Barr

That we acknowledge and approve the request from Assistant Administrator Candace Rea for a 60 day unpaid compassionate leave effective October 19th, 2020.

CARRIED

MARENGO EMERGENCY OPERATIONS CENTRE - PAYMENT OF ASSISTANT

Resolution No. 2020-254

Moved By: Brantford Whittleton

That we agree to pay Trina Mears for 4 hours of overtime for her assistance in the Marengo Emergency Operations Centre on October 9th, 2020 and that this payment be allocated according to the Joint Administration agreement.

CARRIED

PAYMENT OF WAGES DURING MUNICIPAL OFFICE CLOSURE

Resolution No. 2020-255

Moved By: Eldon Roesler

That we pay Trina Mears and Lisa Ensor for a full 8 hour workday on October 9th, 2020 due to the evacuation of the Village of Marengo from the fire at the Providence Grain facility and that this payment of wages be allocated according to the Joint Administration agreement.

CARRIED

SASKATCHEWAN ASSESSMENT MANAGEMENT AGENCY - CONFIRMATION OF ASSESSMENT

Resolution No. 2020-256

Moved By: Raymond McKeary

That we acknowledge the confirmed 2020 SAMA taxable assessment of \$141,170,150.

CARRIED

PROCYK BROS TRANSPORT INC. - FINAL PAYMENT - HIGHWAY 317 PROJECT PHASE 1

Resolution No. 2020-257

Moved By: Raymond McKeary

That we approve the final payment for the Highway 317 Phase 1 Construction adjacent to the E 21, 28, 33-32-27W3 and E 4, 9, 16 & 21-33-27W3 to Procyk Bros. Transport Inc.:
ST 193221 - \$105,654.07 (includes PST and GST)

CARRIED

HIGHWAY 317 PHASE 1 DISTURBED AREA PAYMENTS

Resolution No. 2020-258

Moved By: Clinton Barr

That we approve the following disturbed area payments for the Highway 317 Phase 1

Construction:

Name	Land Location	Disruption Allowance	Excavated Area Total	Equipment Damage Total	Landscape Borrow Total	Pit Total	Total
Dommett, Douglas	SW 22-32-27W3	\$ 400.00	\$ -	\$ -	\$ 3,866.62	\$ -	\$ 4,266.62
Wooster, Stanley & April	NW 27-32-27W3	\$ 400.00	\$ 1,209.80	\$ -	\$ -	\$ -	\$ 1,609.80
Wooster, Stanley & April	SW 27-32-27W3	\$ 400.00	\$ -	\$ -	\$ 4,515.01	\$ -	\$ 4,915.01
Glazier, Alexandra Jeanne	SW 34-32-27W3	\$ 400.00	\$ -	\$ -	\$ 5,705.04	\$ -	\$ 6,105.04
McKeary, Raymond John & Mary Ann	NW 10-33-27W3	\$ 400.00	\$ 5,191.08	\$ -	\$ -	\$ -	\$ 5,591.08
McKeary, Raymond John & Mary Ann	NW 15-33-27W3	\$ 400.00	\$ -	\$ -	\$ -	\$ 4,756.50	\$ 5,156.50
Hjalte, Carl Rondal & Toni Mari	Parcel B Plan 101435970	\$ 400.00	\$ -	\$ -	\$ -	\$ 4,831.00	\$ 5,231.00
							\$ 32,875.06

CARRIED

ACCOUNTS

Resolution No. 2020-259

Moved By: William H. Warrington

That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

CARRIED

ADJOURN


Resolution No. 2020-260

Moved By: Raymond McKeary

That this meeting now adjourn at 9:16 p.m.

CARRIED


Reeve


Administrator

Report Date

List of Accounts for Approval

2020-11-04 6:42 PM

As of 2020-11-04

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Batch: 2020-00077 to 2020-00081

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Bank1 - Main Demand					
Computer Cheques:					
8784	2020-09-16	Rocky Mountain Equipment 2017Case145	Purchase of 2017 Case Maxxum	91,901.25	91,901.25
8785	2020-10-16	Enviroway Detergent Man Inc IN048294	WTP Chemicals	215.47	215.47
8786	2020-10-16	G-Mac's AgTeam Inc. MA05892	Grass Seed for Hwy 317	3,920.00	3,920.00
8787	2020-10-16	GopherNet High Speed 32129	Shop Internet Plan	77.70	77.70
8788	2020-10-16	WellTraxx 6400 Remainder	50% MunicipalPipelineProgram	2,775.00	2,775.00
8789	2020-10-16	Your Southwest Media Group 1154	PublicNoticex2wksZoningBylaw	472.50	472.50
8790	2020-10-16	MEPP AP1PP2020-18 AP1PP2020-19	Remittance 22 Aug - 4 Sep 2020 Remittance 5 - 18 Sept 2020	2,903.24 2,505.76	5,409.00
8791	2020-10-20	3-Way Sales & Service Ltd. 203946	New Antenna Case Tractor	77.59	77.59
8792	2020-10-20	Arthurs Holdings Ltd. 2020 TaxOvrpmt	Overpayment 2020 Taxes	114.72	114.72
8793	2020-10-20	C. Fischer Trucking 419995	Gravel Spread Sept 25-30 317	5,071.50	5,071.50
8794	2020-10-20	Cowan, Daniel & Rosalea 2020 Tax Ovrpmt	Overpayment 2020 Taxes	70.05	70.05
8795	2020-10-20	Dommett, Douglas GrDisSW223227	Highway 317 Gr Dis SW 22-32-27	4,266.62	4,266.62
8796	2020-10-20	Ensor, Lisa GiftBskt KRea	Welcome Hm Gift Basket	108.35	108.35
8797	2020-10-20	Enviroway Detergent Man Inc IN049079	WTP Chemicals	215.25	215.25
8798	2020-10-20	Glazier, Alexandra Jeanne GrDisSW34-3227	Highway 317 Gr Dis SW 34-32-27	6,105.04	6,105.04
8799	2020-10-20	Information Services Corp Stmt 30Sept2020	Interest Set up	110.00	110.00
8800	2020-10-20	Kindersley & District Co-op 8176 8184 8214 8218 8285 8321 8741	Shop Supplies Shop Supplies Shop Supplies Shop Supplies Shop Supplies DEF Case Tractor DEF Case Tractor	20.95 11.09 9.86 2.20 9.32 26.62 26.62	

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List of Accounts for Approval

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		298959	Bulk Fuel - September 2020	6,242.14	6,348.80
8801	2020-10-20	Loraas Environmental Services 0000310673	Garbage Bins Hoosier & Loverna	1,050.07	1,050.07
8802	2020-10-20	Pioneer Haven Co. Inc. Donation 2020	Donation - Repair Driveway	1,000.00	1,000.00
8803	2020-10-20	Procyk Bros Transport Inc. ST193221FINAL	Hwy 317 Phase 1 Construction	105,654.07	105,654.07
8804	2020-10-20	Rawhide Supplements Ltd 18544	Dust Control - 4 Sites	4,705.29	4,705.29
8805	2020-10-20	Redhead Equipment X44455 X45164 X44254	Belts/Filters G970 #530114 Travel RadioRepairG970 #530114 P/U & Deliver G970 #530114	1,643.05 607.95 2,872.14	5,123.14
8806	2020-10-20	RM of Milton No 292 2020-00077	Foldable Election Booth	72.08	72.08
8807	2020-10-20	Trio Welding Ltd. 803	Weld screen for mower tractor	328.13	328.13
8808	2020-10-20	Village of Marengo PO 350 358	CallNominationsMailoutLov&Hoos AbandonPoll/CallNomination	16.88 20.20	37.08
8809	2020-10-20	Wiste, Sheila 2020 Tax Ovrpmt	Overpayment 2020 Taxes	59.38	59.38
8810	2020-10-20	Wooster, Stanley & April GrDisNW273227 GrDisSW273227	Highway 317 Gr Dis NW 27-32-27 Highway 317 Gr Dis SW 27-32-27	1,609.80 4,915.01	6,524.81
8811	2020-10-20	Dommett, Douglas & Bernadine TaxOverPynt	2020 Tax Overpayment	95.40	95.40
8812	2020-10-20	Hjalte, Carl & Toni GrDis101435970	Hwy 317 Gr Dis Par B 101435970	8,148.76	8,148.76
8813	2020-10-20	McKeary, Raymond & Mary Ann GrDisNW103327 GrDisNW153327	Highway 317 Gr Dis NW103327 Hwy 317 Gr Dis NW153327	5,591.08 6,322.31	11,913.39
8814	2020-10-20	Dommett, Gordon 20 Oct 2020	Reeve Indemnity & Mileage	477.56	477.56
8815	2020-10-20	Warrington, William 20 Oct 2020	Councillor Indemnity & Mileage	570.40	570.40
8816	2020-10-20	Whittleton, Brantford 20 Oct 2020	Councillor Indemnity & Mileage	250.70	250.70
8817	2020-10-20	Noble, Barry 19 May 2020-01	Councillor Indemnity & Mileage	450.70	450.70
8	2020-10-20	McKeary, Raymond 20 Oct 2020	Councillor Indemnity & Mileage	254.60	254.60
8819	2020-10-20	Roesler, Eldon			

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List of Accounts for Approval

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		20 Oct 2020	Councillor Indemnity & Mileage	272.80	272.80
				Total for Bank1:	274,247.20

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: EFT - Electronic Funds Transfer					
Computer Cheques:					
990344	2020-09-18	Payroll - Scotia EFT			
		BusbyRPP2020-19	Salary, 5 - 18 Sep 2020	2,648.69	
		D_ReaCPP2020-19	Salary, 5 - 18 Sep 2020	1,461.33	
		EnsorLPP2020-19	Wages, 5 - 18 Sep 2020	1,075.07	
		GoldsmithP20-19	Wages, 5 - 18 Sep 2020	1,135.20	
		LokenC 2020-19	Wages, 5 - 18 Sep 2020	1,546.12	
		MearsTPP2020-19	Wages, 5 - 18 Sep 2020	1,217.16	
		MielkeKP2020-19	Wages, 5 - 18 Sep 2020	2,146.84	
		ReaK PP2020-19	Wages, 5 - 18 Sep 2020	1,740.14	12,970.55
990345	2020-10-02	Payroll - Scotia EFT			
		BusbyRPP2020-20	Salary, 19 Sep - 2 Oct 2020	2,688.69	
		D_ReaCPP2020-20	Salary, 19 Sep - 2 Oct 2020	1,238.88	
		EnsorLPP2020-20	Wages, 19 Sep - 2 Oct 2020	1,246.38	
		GoldsmithP20-20	Wages, 19 Sep - 2 Oct 2020	1,265.47	
		LokenC 2020-20	Wages, 19 Sep - 2 Oct 2020	1,932.98	
		MearsTPP2020-20	Wages, 19 Sep - 2 Oct 2020	1,332.68	
		MielkeKP2020-20	Wages, 19 Sep - 2 Oct 2020	2,534.04	
		ReaK PP2020-20	Wages, 19 Sep - 2 Oct 2020	1,769.82	14,008.94
990346	2020-10-09	Minister of Finance			
		SunWest 2020-09	EPT Remittance - Sept 2020	379,226.88	379,226.88
990347	2020-10-09	Minister of Finance			
		LivingSky202009	EPT Remittance - Sept 2020	555,362.87	555,362.87
990348	2020-10-09	SMHI			
		Sept 2020	Remittance - September 2020	31,143.14	31,143.14
990349	2020-10-13	Receiver General for Canada			
		RP0001Remit2009	Remittance RP0001 - Sept 2020	10,767.89	10,767.89
990350	2020-10-13	Receiver General for Canada			
		RP0002Remit2009	Remittance RP0002 - Sept 2020	1,507.34	1,507.34
990351	2020-10-13	SaskEnergy			
		HTG 18Sept2020	Hoosier TG	40.43	40.43
990352	2020-10-13	SaskEnergy			
		Shop 18Sep2020	Grader Shop	42.44	42.44
990353	2020-10-14	SaskPower			
		LPH 18Sep2020	Loverna Pump House	62.11	62.11
990354	2020-10-14	SaskPower			
		LSL 18Sep2020	Loverna Street Lights	88.11	88.11
990355	2020-10-14	SaskPower			
		Shop 18Sept2020	Hoosier Grader Shop	102.45	102.45
990356	2020-10-14	SaskPower			
		HSL 18Sept2020	Hoosier Street Lights	132.18	132.18
990357	2020-10-14	SaskPower			
		HTG 18Sept2020	Hoosier TG	185.37	185.37

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
990358	2020-10-16	Payroll - Scotia EFT			
		BusbyRPP2020-21	Salary, 03 - 16 October 2020	2,648.69	
		D_ReaCPP2020-21	Salary, 03 - 16 Oct 2020	1,127.85	
		EnsorLPP2020-21	Wages, 03 - 16 Oct 2020	767.93	
		GoldsmithP20-21	Wages, 03 - 16 Oct 2020	1,231.81	
		LokenC 2020-21	Wages, 03 - 16 Oct 2020	1,747.17	
		MearsTPP2020-21	Wages, 5 - 18 Sep 2020	1,199.56	
		MielkeKP2020-21	Wages, 03 - 16 Oct 2020	2,529.57	
		ReaK PP2020-21	Wages, 03 - 16 Oct 2020	1,769.82	13,022.40
990359	2020-10-17	Payroll - Scotia EFT			
		K. Rea Adj	Wages, 03 - 16 Oct 2020 Adj.	67.69	67.69
990360	2020-10-20	Barr, Clinton			
		20 Oct 2020	Councillor Indemnity & Mileage	321.66	321.66
				Total for EFT:	1,019,052.45
				Grand Total:	1,293,299.65



R.M. of Antelope Park No. 322
October 20, 2020 - Regular Meeting of Council - 07:00 PM

- 1 Call to order**
 - ☞ 2020-10-20 RM 322 Delegation
- 2 Review of Agenda**
- 3 Minutes**
 - ☞ 2020-09-15 RM 322 Minutes
- 4 Highway 317 Project Committee**
- 5 Reports**
 - ☞ WCMGC - Approved Minutes - February 27, 2020
 - ☞ PCO Reports - August 2020
- 6 Canada Post - Loverna Post Office**
- 7 Revenue and Expenses**
 - ☞ Revenue and Expenses - September 2020
- 8 Correspondence**
 - ☞ SARM - Weekly Policy Bulletin - September 15, 2020
 - ☞ SARM - Weekly Policy Bulletin - September 22, 2020
 - ☞ SARM - Weekly Policy Bulletin - September 29, 2020
 - ☞ SARM - Weekly Policy Bulletin - October 6, 2020
 - ☞ SARM - Weekly Policy Bulletin - October 13, 2020
 - ☞ SARM - Rural Sheaf - September 2020
 - ☞ SARM - PHO Quarterly - Fall 2020
 - ☞ APAS - Update
 - ☞ Ministry of Government Relations - September 2020 Municipalities Today
 - ☞ Ministry of Government Relations - Safe Restart Program - Funding Received
 - ☞ Ministry of Government Relations - ICIP Application Intake
 - ☞ Great Plains College - Thank you for your support
- 9 Bylaw 2020-05 A Bylaw to Amend Bylaw 2017-06, Known as the Zoning Bylaw - Second Reading**
 - ☞ Bylaw 2020-05 A Bylaw to Amend Bylaw 2017-06

- 10 **Bylaw 2020-05 A Bylaw to Amend Bylaw 2017-06 - Third Reading**
- 11 **In Camera Session - Human Resource Matters**
- 12 **Out of Camera - Human Resource Matters**
- 13 **Employee Matters**
- 14 **Tax Enforcement List**
 - 🔗 2020 Tax Enforcement List
- 15 **Assistant Administrator - Unpaid leave**
- 16 **Marengo Emergency Operations Centre - Payment of Assistant**
- 17 **Payment of Wages during municipal office closure**
- 18 **Saskatchewan Assessment Management Agency - Confirmation of Assessment**
- 19 **Asset Management Plan - FCM Application for Funding**
- 20 **Procyk Bros Transport Inc. - Final Payment - Highway 317 Phase 1**
 - 🔗 Procyk Bros Transport Inc. - Final Payment - Highway 317 Phase 1
- 21 **Highway 317 Phase 1 Disturbed Area Payments**
- 22 **Text2Car - Quotes Received for GPS Devices**
 - 🔗 Text2Car - Truck GPS Quote
 - 🔗 Text2Car - Grader GPS Quote
 - 🔗 Text2Car - Mower GPS Quote
- 23 **Date of Next Meeting - November 17, 2020**
- 24 **Accounts**
 - 🔗 Accounts up to October 20, 2020
- 25 **Adjourn**

R.M. of Antelope Park No. 322
Tuesday October 20th, 2020 at 7:00 p.m.

7:15 p.m. – Tamara Penner – Canada Post