

RURAL MUNICIPALITY OF ANTELOPE PARK NO. 322

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park
No. 322 held on Tuesday, October 17th, 2023 at the Marengo Municipal Office located at 20 1st Avenue
North in Marengo, Saskatchewan.

CALL TO ORDER

Reeve Clinton Barr called the meeting to order at 6:56 p.m. with the following members in attendance:

Division 1: Joel Hamm

Division 2: William Warrington

Division 3: Brantford Whittleton

Division 4: Barry Noble

Division 5: Raymond McKeary

Division 6: Eldon Roesler

The following staff members were in attendance:

Administrator: Robin Busby

AGENDA

2023-238 WILLIAM WARRINGTON – That the agenda be used as a guideline for this meeting and that we approve the following changes to the agenda:

Agenda Additions:

RM Shop Furnace

Amend resolution 2023-231

Correspondence - Plant Health Network Fall 2023 Newsletter

CARRIED UNANIMOUSLY

AMEND RESOLUTION 2023-231

2023-239 BRANTFORD WHITTLETON – That we amend resolution 2023-231 by changing Will Hamm to Carla Hamm.

CARRIED

MINUTES

2023-240 CLINTON BARR – That the minutes from the regular meeting of council held on September 19th, 2023 be approved as circulated.

CARRIED

REPORTS

2023-241 RAYMOND MCKEARY – That the following reports be filed:

Kindersley & District Plains Museum

KLD Wellness Foundation Inc.

Major & District Fire Board

Road Construction Update

Pest Control Officer Inspection Reports - May to August 2023

Roadata Reports

CARRIED

ADMINISTRATOR'S REPORT

2023-242 **BARRY NOBLE** – That the Administrator's Report dated October 17th, 2023 be acknowledged as received and filed.

CARRIED

FINANCIAL REPORTS

2023-243 **WILLIAM WARRINGTON** – That the statement of financial activities and bank reconciliations for September 2023 be approved as presented.

CARRIED

CORRESPONDENCE

2023-244 **JOEL HAMM** – That we acknowledge receipt of the following correspondence and file for future reference:

Saskatchewan Association of Rural Municipalities (SARM)

Rural Dart – September 19, 2023

Rural Dart – September 26, 2023

Rural Dart – October 3, 2023

Rural Dart – October 10, 2023

Rural Sheaf – September 2023

Plant Health Network – Fall 2023 Newsletter

Ministry of Parks, Culture and Sport

125 for 125 Initiative

Royal Canadian Mounted Police (RCMP) – Kindersley Detachment

3rd Quarter Policing Report

Agricultural Producers of Saskatchewan

Update – September 7, 2023

Update – September 21, 2023

Update – September 28, 2023

Update – October 5, 2023

Update – October 12, 2023

Headwater Equipment Ltd.

SANY AWD Grader & Equipment

CARRIED

**ROYAL CANADIAN LEGION - MILITARY SERVICE RECOGNITION BOOK
ADVERTISEMENT**

2023-245 **WILLIAM WARRINGTON** – That we purchase advertising space in the Royal Canadian Legion Military Service Book in the amount of \$260.00 including GST.

CARRIED

DRILLING LICENSES

- 2023-246** **BARRY NOBLE** – That the following drilling licenses be acknowledged as approved by the Development Officer:
 Baytex Energy Ltd.
 11-35-32-28W3 File No. 23-64140 (7 wells)
CARRIED

2023 WAGE INCREASE

- 2023-247** **RAYMOND MCKEARY** – That we increase Ken Mielke's wage from \$38.00 per hour to \$41.00 per hour effective October 16th, 2023.
CARRIED

INSTALLATION OF SHOP FURNACE

- 2023-248** **JOEL HAMM** – That we authorize the Foreman Ken Mielke to install a new furnace in the RM shop to a maximum cost of \$7,500.00 plus applicable taxes.
CARRIED

PURCHASE OF ONE-WAY BLADE

- 2023-249** **JOEL HAMM** – That we authorize Reeve Clinton Barr to negotiate and purchase a one-way blade and manual quick attach coupler compatible with the municipality's Deere graders to a maximum of \$60,000 including delivery and plus GST and PST.
CARRIED

IN CAMERA

- 2023-250** **CLINTON BARR** – That we enter an in-camera session at 8:09 p.m. to discuss confidential strategic and long-term planning matters pursuant to Section 120 Subsection 2(b) of *The Municipalities Act*.
CARRIED

OUT OF CAMERA

- 2023-251** **BRANTFORD WHITTLETON** – That we conclude the in-camera session at 8:12 p.m. and that the regular meeting of council resume.
CARRIED

**TARGETED SECTOR SUPPORT INITIATIVE PROGRAM - MUNICIPAL DISTRICT
FEASIBILITY STUDY**

- 2023-252** **JOEL HAMM** – That the Rural Municipality of Antelope Park No. 322 supports the application by the Rural Municipality of Milton No. 292 to the Targeted Sector Support (TSS) Initiative to fund a feasibility study for a Municipal District with the following municipalities to a project maximum of \$133,333 and that the municipal portion (25%) of the feasibility study if approved for grant funding be split according to the administration cost percentages as set in the Joint Administration Agreement:
RM of Milton No. 292
Village of Marengo

CARRIED

2024 ROAD CONSTRUCTION

- 2023-253** **CLINTON BARR** – That we table further discussion regarding the 2024 road construction until the November 2023 meeting of council.

CARRIED

REVIEW OF MUNITRAXX

- 2023-254** **BRANTFORD WHITTLETON** – That we table further discussion regarding the MuniTraxx review until the November 2023 meeting of council.

CARRIED

**2023 ROAD CONSTRUCTION SECTION 1 & 2-31-29W3 - CHANGE TO
ENVIRONMENTAL SERVICES**

- 2023-255** **WILLIAM WARRINGTON** – That we approve the change order received on September 22nd, 2023 from WSP for the 2023 road construction project along Section 1 & 2-31-29W3 due to a scope change in the amount of \$8,523.00 plus applicable taxes.

CARRIED

2023 ROAD CONSTRUCTION SECTION 1 & 2-31-29W3 - FINAL PAYMENT

- 2023-256** **BRANTFORD WHITTLETON** – That we approve the following final payment for the 2023 road construction project along Section 1 & 2-31-29W3 to Procyk Bros. Transport Inc.:
ST233221 - \$50,047.80 (includes GST)

CARRIED

TOWNSHIP & RANGE ROAD SIGNAGE

- 2023-257** **JOEL HAMM** – That we instruct the Administrator to obtain a quote from the Ministry of Highways to place Township and Range Road signage along Highway 317 and Highway 51 within the municipality.

CARRIED

EMERGENCY RESPONSE PLAN & TRAINING - REQUEST FOR PROPOSALS

- 2023-258** **CLINTON BARR** – That we tender for the completion of an Emergency Response Plan and Training for the Prairie Winds Emergency Planning District and that the Administrator publish the tender package on Sasktenders with a deadline for submission set as November 10th, 2023.

CARRIED

BYLAW 2023-03 - A BYLAW TO AMEND BYLAW 2017-06

- 2023-259** **WILLIAM WARRINGTON** – That Bylaw 2023-03, a bylaw to amend Bylaw 2017-06, be given first reading.

CARRIED

BYLAW 2023-03 - PUBLIC HEARING AND NOTICE

- 2023-260** **BARRY NOBLE** – That the Public Hearing for Bylaw 2023-03 be held on November 21st, 2023 commencing at 6:45 p.m. at the Marengo Municipal Office located at 20 1st Avenue North in Marengo, Saskatchewan.

CARRIED

INSURANCE APPRAISAL PROGRAM

- 2023-261** **WILLIAM WARRINGTON** – That we acknowledge the receipt of the Insurance Appraisal from SARM for the municipality's buildings, and that after review, we amend the building values as follows:

RM Shop - decrease building value from \$400,000 to \$293,040

Coverall Cold Storage - decrease value from \$21,500 to \$2,514

Cold Storage Building - decrease building value from \$200,000 to \$152,070

Hoosier Filtration Plant - change from Actual Cash Value to

Replacement Cost, increase building value from \$19,800 to \$79,920

CARRIED

2023 TAX ENFORCEMENT LIST

- 2023-262** **ELDON ROESLER** – That we acknowledge the presentation of the list of land in arrears to the head of council and that we advertise the Tax Enforcement List in Your West Central Voice newspaper deleting from the advertisement any properties that owe less than 1/2 of the previous year's levy.

CARRIED

SARM 2023 MID-TERM CONVENTION

- 2023-263** **BRANTFORD WHITTLETON** – That Joel Hamm and William Warrington be appointed as our voting delegates for the 2023 SARM Mid-Term Convention to be held in Regina on November 8th and 9th, 2023.

CARRIED

ACCOUNTS

2023-264

JOEL HAMM – That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 9857 to 9876 in the amount of \$57,932.98 and EFT cheque numbers 990325 to 990336 in the amount of \$962,954.04 be approved for payment.

CARRIED

ADJOURN

2023-265

RAYMOND MCKEARY – That this meeting now adjourn at 9:24 p.m.

CARRIED


Reeve


Administrator

November 21st, 2023 – 7:00 p.m. - Regular meeting of council

Rural Municipality of Antelope Park No. 322

List of Accounts for Approval

Batch: 2023-00082 to 2023-00087

Date Printed

2023-10-13 2:02 PM

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Bank Code - Bank1 - Main Demand

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
9857	2023-10-02	Brandt Tractor Ltd.	1290920	JD 870 - 2000 Hr Service	7,013.01	7,013.01
9858	2023-10-02	Dan's Contracting Ltd.	RM2023-001	Contracted-Weed Control	5,433.75	5,433.75
9859	2023-10-02	Enviroway Detergent Man Inc	IN070897	WTP Chemicals	312.10	312.10
9860	2023-10-02	Jody's Welding Ltd.	25489	Repair Mower PTO shaft	66.60	66.60
9861	2023-10-02	Ministry of Finance	2022-373017	Quarry Lease #373017 (2022)	269.98	
			2022-359764	Quarry Lease #359764 (2022)	30.35	
			2022-443164	Quarry Lease #443165 (2022)	1,415.09	1,715.42
9862	2023-10-02	Receiver General for Canada	PIER2022-02	2022 CPP due on Retro Vacation -	283.04	283.04
9863	2023-10-02	ScotiaBank Visa	Stmt 15Sep2023	TS Expenses	21.06	21.06
9864	2023-10-17	628514 Saskatchewan Ltd.	3048	Gravel Spread 24-31 Aug, 2023	7,978.13	7,978.13
9865	2023-10-17	Aaron Electric	1394	Supply switch Loverna pump	64.60	64.60
9866	2023-10-17	Information Services Corp	Stmt 30Sep2023	Registrations & Transfer Fees	30.00	30.00
9867	2023-10-17	Kindersley & District Co-op	#7477	Shop Supplies	26.62	
			#7965	Shop Supplies	59.51	
			#7971	Oil	230.06	
			377751	Bulk Fuel - Sep	8,894.07	
			#4475	BBQ Expenses	473.74	9,684.00
9868	2023-10-17	Loraas Disposal North Ltd.	0000553016	Garbage Bins Hoosier & Loverna	1,190.57	1,190.57
9869	2023-10-17	Noble, Darlene	2023 TxOvrpmt	Refund overpayment 2023 taxes	100.00	100.00
9870	2023-10-17	WSP E&I Canada Limited	C27425759	Rd Proj. 2023-01, Services	14,648.51	14,648.51
9871	2023-10-17	Warrington, William	IND Mtg 2023-10	Councillor Indemnity & Mileage	314.50	314.50
9872	2023-10-17	Whittleton, Brantford	IND Mtg 2023-10	Councillor Indemnity & Mileage	308.50	308.50
9873	2023-10-17	Noble, Barry	INDMtg2023-10	Councillor Indemnity & Mileage	708.50	708.50
9874	2023-10-17	McKeary, Raymond	IND Mtg2023-10	Councillor Indemnity & Mileage	313.00	313.00
9875	2023-10-17	Roesler, Eldon	IND Mtg 2023-10	Councillor Indemnity & Mileage	334.00	334.00
9876	2023-10-17	SaskTel	9737413-0	Rd Proj. 2023-01, Relocate Cable	7,413.69	7,413.69
Total Computer Cheque:						57,932.98

Rural Municipality of Antelope Park No. 322
List of Accounts for Approval
Batch: 2023-00082 to 2023-00087

Total Bank1: 57,932.98

Bank Code - EFT - Paid Electronically

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
990325	2023-09-29	Payroll - Scotia EFT			
		BusbyRPP2023-20	Salary, 16 - 29 Sep 2023	3,172.50	
		EnsorLPP2023-20	Wages, 16 - 29 Sep 2023	1,464.27	
		MearsTPP2023-20	Wages, 16 - 29 Sep 2023	1,126.58	
		MielkePP2023-20	Wages, 16 - 29 Sep 2023	2,905.90	
		ReaCPP2023-20	Salary, 16 - 29 Sep 2023	1,493.19	
		RiouA2023-20	Wages, 16 - 29 Sep 2023	1,941.07	
		Springer2023-20	Wages, 16 - 29 Sep 2023	2,037.11	14,140.62
990326	2023-09-29	REV - Receiver General for Canada			
990327	2023-10-05	MEPP			
		AP1PP2023-18	Remittance 19 Aug - 01 Sep 2023	2,402.16	
		AP1PP2023-19	Remittance 02 - 15 Sep 2023	2,888.60	
		AP1PP2023-20	Remittance 16 - 29 Sep 2023	3,288.02	8,578.78
990328	2023-10-05	Minister of Finance			
		LS Remit2023-09	EPT Remittance - Monthly	490,207.62	490,207.62
990329	2023-10-05	Ministry of Finance			
		SunWest 23-09	EPT Remittance - Monthly	380,120.46	380,120.46
990330	2023-10-05	Receiver General for Canada			
		RP0002Remit2309	Source Deduction Remittance RP	1,431.30	1,431.30
990331	2023-10-05	Receiver General for Canada			
		RP0001Remit2309	Source Deduction Remittance RP	12,916.18	12,916.18
990332	2023-10-05	SMHI			
		Remit 2023-09	Monthly Remittance - Sep	42,637.90	42,637.90
990333	2023-10-10	Payroll - Scotia EFT			
		Springer2023-21	Wages, 04-06 Oct 2023	702.62	702.62
990334	2023-10-10	Swift-net.ca			
		2023-09	Shop Internet Invoice	88.75	88.75
990335	2023-10-13	Payroll - Scotia EFT			
		BusbyRPP2023-21	Salary, 30 Sep - 13 Oct 2023	3,212.50	
		EnsorLPP2023-21	Wages, 30 Sep - 13 Oct 2023	1,385.47	
		MearsTPP2023-21	Wages, 30 Sep - 13 Oct 2023	1,298.93	
		MielkePP2023-21	Wages, 30 Sep - 13 Oct 2023	2,726.38	
		ReaCPP2023-21	Salary, 30 Sep - 13 Oct 2023	1,533.19	
		RiouA2023-21	Wages, 30 Sep - 13 Oct 2023	1,554.29	11,710.76
990336	2023-10-18	Barr, Clinton			
		IND Mtg 2023-10	Reeve Indemnity & Mileage	419.05	419.05
				Total Computer Cheque:	962,954.04

Total EFT: 962,954.04

Grand Total: 1,020,887.02