

RURAL MUNICIPALITY OF ANTELOPE PARK NO. 322

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday, October 15, 2024 at the Marengo Municipal Office located at 20 1st Avenue North in Marengo, Saskatchewan.

CALL TO ORDER

Reeve Clinton Barr called the meeting to order at 6:58 p.m. with the following members in attendance:

Division 1: Joel Hamm

Division 2: William Warrington

Division 4: Barry Noble

Division 6: Eldon Roesler

Division 3 council member Brantford Whittleton was absent.

Division 5 council member Raymond McKeary was absent.

The following staff members were in attendance:

Acting Administrator: Lisa Ensor

Assistant: Valerie May

AGENDA

2024-233

BARRY NOBLE – That the agenda was reviewed by council and will be used as a guideline for this meeting and that we approve the following changes:

Agenda Additions:

NWMA Membership Fee

Pipeline Installations/Crossings

Drilling Licenses

Correspondence Addition:

Update – October 10, 2024

CARRIED UNANIMOUSLY

MINUTES

2024-234

WILLIAM WARRINGTON – That the minutes from the regular meeting of council held on September 17, 2024 be approved as circulated.

CARRIED

REPORTS

2024-235

WILLIAM WARRINGTON – That the following reports be filed:

Kindersley & District Plains Museum

West Central Municipal Government Committee (WCMGC)

North West Municipalities Association (NWMA)

KLD Wellness Foundation Inc.

Major & District Fire Board

RoadData Reports

Foreman's Report

CARRIED

NWMA MEMBERSHIP FEE

2024-236 **JOEL HAMM** – That we approve payment for Invoice 2024-022 from the Northwest Municipalities' Association in the amount of \$200.00 for the 2024 Membership Fee.

CARRIED

FINANCIAL REPORTS

2024-237 **ELDON ROESLER** – That the statement of financial activities and bank reconciliations for September 2024 be approved as presented.

CARRIED

ADMINISTRATOR'S HOURS

2024-238 **JOEL HAMM** – That the Administrator's Hours for September 2024 be acknowledged as received and filed.

CARRIED

CORRESPONDENCE

2024-239 **CLINTON BARR** – That we acknowledge receipt of the following correspondence and file for future reference:

Saskatchewan Association of Rural Municipalities (SARM)

Rural Dart – September 17, 2024

Rural Dart – October 1, 2024

Rural Dart - October 8, 2024

Rural Sheaf – September 2024

Rural Councillor – Fall 2024

News Release – October 3, 2024

News Release – October 10, 2024

Ministry of Government Relations

Municipalities Today – September 2024

Agricultural Producers Association of Saskatchewan (APAS)

Update – September 26, 2024

Update – October 10, 2024 (*added after agenda deadline*)

CARRIED

CANCEL CHEQUE #10034

2024-240 **JOEL HAMM** – That we cancel cheque #10034 payable to Rocky Mountain Equipment in the amount of \$287.91 as it was a duplicate payment made in error.

CARRIED

2024 TAX ENFORCEMENT LIST

2024-241 **JOEL HAMM** – That we acknowledge the presentation of the List of Lands in Arrears to the head of council and that we advertise the Tax Enforcement List in Your West Central Voice newspaper, deleting from the advertisement any properties that owe less than 1/2 of the previous year's levy.

CARRIED

2024 TAX ENFORCEMENT FOR OIL & GAS

2024-242 **JOEL HAMM** – That we proceed with tax enforcement collection procedures for oil or gas wells in accordance with *The Tax Enforcement Act* for the following properties:

41/01-22-032-27W3

21/05-23-032-27W3

11/08-27-032-27W3

41/02-34-032-27W3

11/11-14-033-28W3

CARRIED

SARM MID-TERM CONVENTION

2024-243 **WILLIAM WARRINGTON** – That Joel Hamm and Barry Noble be appointed as our voting delegates for the 2024 SARM Mid-Term Convention to be held in Saskatoon on November 20 - 21, 2024.

CARRIED

IN-CAMERA

2024-244 **BARRY NOBLE** – That we enter an in-camera session at 7:36 p.m. to discuss confidential human resources matters pursuant to Section 120 Subsection 2(a) of *The Municipalities Act*.

CARRIED

OUT OF CAMERA

2024-245 **CLINTON BARR** – That we conclude the in-camera session at 7:48 p.m. and that the regular meeting of council resume.

CARRIED

TREE TRIMMING INVOICE

2024-246 **JOEL HAMM** – That we send a letter advising that we are declining payment for Invoice 352289 in the amount of \$73.50 for tree trimming.
CARRIED

PIPELINE INSTALLATIONS/CROSSINGS

2024-247 **JOEL HAMM** – That the following pipeline crossings be acknowledged as approved by council:
 Teine Energy Ltd.
 SW1/4 3-32-27-W3M File 24-26076
 Baytex Energy Ltd.
 NW1/4 35 & NE1/4 34-32-28W3M File 24-64062
CARRIED

DRILLING LICENSES

2024-248 **WILLIAM WARRINGTON** – That the following drilling license be acknowledged as approved by council:
 Baytex Energy Ltd.
 NW1/4 11-35-32-28W3M File 24-64124
CARRIED

GRADER REPAIR

2024-249 **CLINTON BARR** – That we table the decision regarding the grader repair to the next regular meeting of council.
CARRIED

SNOW REMOVAL PRIORITY MAP

2024-250 **CLINTON BARR** – That we table the decision regarding the snow removal priority map to the next regular meeting of council.
CARRIED

ROYAL CANADIAN LEGION SASKATCHEWAN COMMAND – MILITARY SERVICE RECOGNITION BOOK

2024-251 **WILLIAM WARRINGTON** – That we purchase advertising space in the 2025 Royal Canadian Legion Military Service Book in the amount of \$285.00 including GST.
CARRIED

CANADA COMMUNITY BUILDING FUND AGREEMENT

2024-252

WILLIAM WARRINGTON – That we sign the Municipal Funding Agreement received from the Ministry of Government Relations to allow the municipality access to funds through the 10-year Canada Community-Building Fund Program.

CARRIED

ACCOUNTS

2024-253

ELDON ROESLER – That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 10164 to 10194 in the amount of \$27,243.31, EFT cheque numbers 990522 to 990537 in the amount of \$1,108,386.77, and Online Banking payment number 990537OB in the amount of \$321.00 be approved for payment.

CARRIED

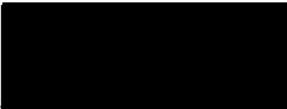
ADJOURN

2024-254

ELDON ROESLER – That this meeting now adjourn at 9:14 p.m.

CARRIED


Reeve


Acting Administrator

November 18, 2024 – 7:00 p.m. - Regular meeting of council

Rural Municipality of Antelope Park No. 322
List of Accounts for Approval
Batch: 2024-00080 to 2024-00091

Bank Code - Bank1 - Main Demand

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
10164	2024-09-24	Enviroway Detergent Man Inc	IN077161	WTP Chemicals	166.37	166.37
10165	2024-09-24	Hill, Douglas	2024 Tx Ovrpmt		128.08	128.08
10166	2024-09-24	RM of Milton No 292	292AR #2024-000	Reimburse RM 292 Map Sale	18.00	18.00
10167	2024-10-15	628514 Saskatchewan Ltd.	3060	Gravel Spread September 2024	6,132.75	6,132.75
10168	2024-10-15	Ashbacher, Owen	2024 Overpmt	Refund of 2024 overpaid taxes	685.51	685.51
10169	2024-10-15	Barr, Clinton	F-ROW SE043128	Hwy 317 ROW Purchase & Damag	740.19	740.19
10170	2024-10-15	Brandt Tractor Ltd.	1297600	JD 870GP Warranty	222.00	222.00
10171	2024-10-15	Brown, Patricia	F-ROW NE 043128	Hwy 317 ROW Purchase & Damag	886.60	886.60
10172	2024-10-15	C. Fischer Trucking	F-ROW NW103128	Hwy 317 ROW Purchase NW10-3	871.59	871.59
10173	2024-10-15	Tappauf Farms Ltd., Edwin	F-ROW SW103128	Hwy 317 ROW Purchase & Damag	219.94	219.94
10174	2024-10-15	Fiest, Estate Of Vince	F-ROW SE163128	Hwy 317 ROW Purchase & Damag	217.33	217.33
10175	2024-10-15	Hawkins, Roger & Muriel	F-ROW SW033128	Hwy 317 ROW Purchase & Damag	761.56	761.56
10176	2024-10-15	1302322 Alberta Ltd.	205526	Safety Meeting Administration	312.00	312.00
10177	2024-10-15	Tappauf Farms Ltd., Karl	F-ROW SW103128	Hwy 317 ROW Purchase & Damag	219.94	219.94
10178	2024-10-15	Kindersley & District Co-op	#1263	Shop Supplies	7.50	
			#1286	Shop Supplies	22.19	29.69
10179	2024-10-15	Kindersley & District Co-op	405791	Bulk Fuel - Sep	8,103.50	
			#1741	Shop Supplies	3.47	8,106.97
10180	2024-10-15	Loraas Disposal North Ltd.	0000559602	Garbage Bins Hoosier & Loverna	1,336.92	1,336.92
10181	2024-10-15	Murlin Electronics	299134	Surveillance Configuration	386.99	386.99
10182	2024-10-15	Tappauf Enterprises Ltd., Robert	F-ROW NW033128	Hwy317 ROW Purchase & Damag	221.65	
			F-ROW SW103127	Hwy 317 ROW Purchase & Damag	219.94	441.59
10183	2024-10-15	SARM	BEN132307	2024 Premium for Adjusted Benefi	1,155.78	1,155.78
10184	2024-10-15	Sunset Grain & Oil Inc.	F-ROW SW153128	Hwy 317 ROW Purchase & Damag	127.76	127.76
10185	2024-10-15	Tappauf, Edwin	F-ROW NW033128	Hwy 317 ROW Purchase & Damag	221.65	221.65
10186	2024-10-15	Tappauf, Gary				

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Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			F-ROW NW033128	Hwy 317 ROW Purchase & Damag	221.65	
			F-ROW SW103127	Hwy 317 ROW Purchase & Damag	219.94	441.59
10187	2024-10-15	Tappauf, Kevin				
			F-ROW NW033128	Hwy 317 ROW Purchase & Damag	221.65	221.65
10188	2024-10-15	Warrington Holdings Ltd.				
			2024 Tx Ovrpmt	Refund overpayment of 2024 Taxe	57.18	57.18
10189	2024-10-15	Weisbrod Farms Ltd.				
			F-ROW NE093127	Hwy 317 ROW Purchase & Damag	853.41	
			F-ROW SE093127	Hwy 317 ROW Purchase & Damag	879.77	1,733.18
10190	2024-10-15	Your Southwest Media Group				
			11706	Notice of Call for Nominations	136.50	136.50
10191	2024-10-15	Whittleton, Brantford				
			IND Mtg 2024-Se	Councillor Indemnity & Mileage	308.50	308.50
10192	2024-10-15	Noble, Barry				
			IND Mtg2024-Sep	Councillor Indemnity & Mileage	308.50	308.50
10193	2024-10-15	McKeary, Raymond				
			IND Mtg 2024-Se	Councillor Indemnity & Mileage	313.00	313.00
10194	2024-10-15	Roesler, Eldon				
			IND Mtg 2024-Se	Councillor Indemnity & Mileage	334.00	334.00
Total Computer Cheque:						27,243.31

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Bank Code - EFT - Paid Electronically

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
990522	2024-09-16	SaskEnergy HTG 2024-08	Hoosier TG	51.92	51.92
990523	2024-09-16	SaskEnergy Shop 2024-08	Grader Shop	53.97	53.97
990524	2024-09-16	SaskPower LPH 2024-08	Loverna Pump House	51.35	51.35
990525	2024-09-16	SaskPower HTG 2024-08	Hoosier TG	78.37	78.37
990526	2024-09-16	SaskPower LSL 2024-08	Loverna Street Lights	92.70	92.70
990527	2024-09-16	SaskPower Shop 2024-08	Hoosier Grader Shop	111.37	111.37
990528	2024-09-16	SaskPower HSL 2024-08	Hoosier Street Lights	139.05	139.05
990529	2024-09-27	Payroll - Scotia EFT			
		EnsorLPP2024-20	Salary, 14 - 27 Sep 2024	1,934.98	
		MayVPP2024-20	Wages, 14 - 27 Sep 2024	1,569.08	
		MearsTPP2024-20	Wages, 14 - 27 Sep 2024	1,308.65	
		MielkePP2024-20	Wages, 14 - 27 Sep 2024	3,386.47	
		ReaCPP2024-20	Salary, 14 - 27 Sep 2024	1,565.79	
		RiouA2024-20	Wages, 14 - 27 Sep 2024	1,871.41	
		WeinkJPP2024-20	Wages, 14 - 27 Sep 2024	2,215.45	13,851.83
990530	2024-10-03	ScotiaBank Visa			
		Stmt 16Sept2024	TS Expenses	293.95	293.95
990531	2024-10-09	MEPP			
		AP1PP2024-19	Remittance 31 Aug - 13 Sep 2024	3,776.66	
		AP1PP2024-20	Remittance 14 -27 Sep 2024	3,620.78	7,397.44
990532	2024-10-09	Receiver General for Canada			
		RP2Remit24-09	Source Deduction Remittance RP(	12.90	12.90
990533	2024-10-09	Receiver General for Canada			
		RP1Remit24-09	Source Deduction Remittance RP(	12,937.55	12,937.55
990534	2024-10-09	SMHI			
		Remit 2024-09	Monthly Remittance - Sep	30,900.46	30,900.46
990535	2024-10-10	Minister of Finance			
		LS Remit2024-09	EPT Remittance - Monthly	652,170.97	652,170.97
990536	2024-10-10	Ministry of Finance			
		SunWest 24-09	EPT Remittance - Monthly	389,502.89	389,502.89
990537	2024-10-15	Barr, Clinton			
		IND Mtg 2024-Se	Reeve Indemnity & Mileage	419.05	419.05
					<u>1,108,065.77</u>

Total EFT: 1,108,065.77

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ONLINE BANKING

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
990537OB	2024-10-15	Warrington, William IND Mtg 2024-Se	Councillor Indemnity & Mileage	321.00	321.00
			Total Online Banking:		321.00

Grand Total: 1,135,630.08