

Rural Municipality of Antelope Park No. 322

Meeting Minutes

October 15th, 2019 - Regular Meeting of Council - 7:00 p.m.

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday October 15th, 2019 in the municipal council chambers located at 20 1st Avenue North in Marengo, Saskatchewan.

Council members in attendance were:

Reeve: Gordon Dommett

Division 1: Clinton Barr

Division 2: William H. Warrington

Division 3: Brantford Whittleton

Division 4: Barry Noble

Division 5: Raymond McKeary

Division 6: Eldon Roesler

The following staff members were in attendance:

Administrator: Robin Busby

CALL TO ORDER

Reeve Gordon Dommett called the meeting to order at 6:57 p.m.

AGENDA

Resolution No. 2019-202

Moved By: Brantford Whittleton

That the agenda be adopted as presented.

CARRIED

MINUTES

Resolution No. 2019-203

Moved By: William H. Warrington

That the minutes from the meeting held on September 17, 2019 be approved as circulated.

CARRIED

HIGHWAY 317 PROJECT COMMITTEE

Resolution No. 2019-204

Moved By: Barry Noble

That the following Highway 317 Project Committee minutes attached hereto and forming part of these minutes be approved:

September 10th, 2019 Committee Meeting

September 13th, 2019 Committee Meeting

CARRIED

GRAVEL TENDER

Resolution No. 2019-205

Moved By: Clinton Barr

That we advertise for tender 15,000 cubic yards of 5/8" road gravel; gravel requirements to be included in the tender for the supply and stockpile of Highway 317 gravel; municipality to be fully responsible for the cost of the supply and stockpile of the 15,000 cubic yards of 5/8" road gravel; gravel to be stockpiled at the NE 10-31-27W3 stockpile location; gravel to be delivered in 2020 during the winter months.

CARRIED

REPORTS

Resolution No. 2019-206

Moved By: William H. Warrington

That the following board reports be filed for future reference:

Kindersley & District Plains Museum
Agricultural Producers of Saskatchewan
West Central Municipal Government Committee
Highway 317

CARRIED

7:26 p.m. to 7:47 p.m. - Kevin Rea attended the meeting to discuss mowing, mounting of snow wing on grader, rock piles within road allowances, grading of roads, heavy traffic on municipal roads, and work on dugout.

REVENUE AND EXPENSES

Resolution No. 2019-207

Moved By: Brantford Whittleton

That the statement of revenue and expenses for September be approved as presented.

CARRIED

CORRESPONDENCE

Resolution No. 2019-208

Moved By: Barry Noble

That we acknowledge receipt of the following correspondence and file for future reference"

Saskatchewan Association of Rural Municipalities (SARM)

Weekly Policy Bulletin - September 17, 2019

Weekly Policy Bulletin - September 24, 2019

Weekly Policy Bulletin - October 1, 2019

Weekly Policy Bulletin - October 8, 2019

Agricultural Producers Association of Saskatchewan
September 2019 APAS in Action
Ministry of Government Relations
September 2019 Municipalities Today
Saskatchewan Crop Insurance Corporation (SCIC)
2019 Harvest
Great Plains College
Scholarship Reception
Saskatchewan Party
Kindersley Premier's Dinner
Wheatland Regional Library
Fall Regional Board Meeting

CARRIED

NOTICE OF ABANDONMENT - MANY ISLANDS PIPE LINES (CANADA) LIMITED

Resolution No. 2019-209

Moved By: Barry Noble

That we acknowledge receipt of the approved deactivation of 2,717 metres of pipeline by Many Islands Pipe Lines (Canada) Limited between 09-013-32-01W4 and 01-13-32-29W3.

CARRIED

DRILLING LICENSES

Resolution No. 2019-210

Moved By Brantford Whittleton

That the following drilling licenses be approved:

Saturn Oil & Gas Inc.

2-13-31-29W3

Tamarack Acquisition Corp.

2-19-32-27W3

13-21-32-27W3

CARRIED

PIPELINE CROSSINGS

Resolution No. 2019-211

Moved By: Brantford Whittleton

That the following pipeline crossings be approved:

Tamarack Acquisition Corp.

NE 19-32-27W3

CARRIED

BYLAW 2019-05 FIRST READING

Resolution No. 2019-212

Moved By: Raymond McKeary

That Bylaw 2019-05, a bylaw to provide for the care and control of animals, bees, livestock and poultry be given first reading.

CARRIED

BYLAW 2019-05 - SECOND READING

Resolution No. 2019-213

Moved By: Clinton Barr

That Bylaw 2019-05 be given second reading.

CARRIED

BYLAW 2019-05 - ALLOW FOR THIRD READING

Resolution No. 2019-214

Moved By: Barry Noble

That the third reading of Bylaw 2019-05 be permitted at this meeting.

CARRIED UNANIMOUSLY

BYLAW 2019-05 - THIRD READING

Resolution No. 2019-215

Moved By: Brantford Whittleton

That Bylaw 2019-05, a bylaw to provide for the care and control of animals, bees, livestock and poultry be given third reading and be adopted.

CARRIED

WASTE MANAGEMENT OF CANADA CORPORATION - QUOTE

Resolution No. 2019-216

Moved By: Brantford Whittleton

That we acknowledge the receipt of the quote from Waste Management of Canada Corporation and we instruct the Administrator to write a letter to inform Waste Management that the municipality has entered into an agreement with Loraas Environmental for waste disposal services.

CARRIED



SCRAPER BLADES

Resolution No. 2019-217

Moved By: Clinton Barr

That we advertise for sale by tender ^{twenty (20)} sixteen (16) scraper blades located at the RM shop in Hoosier; tender to close November 19th, 2019 at 4:00 p.m.; items sold in "as-is" and "where-is" condition.

CARRIED

TAX ENFORCEMENT LIST

Resolution No. 2019-218

Moved By: Eldon Roesler

That we acknowledge the presentation of the list of land in arrears to the head of the council and that we advertise the Tax Enforcement List in the West Central Crossroads deleting from the advertisement any properties that owe less than $\frac{1}{2}$ of the previous year's levy.

CARRIED

HIGHWAY 317 COLLABORATION AGREEMENT

Resolution No. 2019-219

Moved By: Clinton Barr

That we enter into a Collaboration Agreement with the Rural Municipality of Milton No. 292 to formalize the partnership between the municipalities setting forth the terms and conditions upon which the municipalities will work together to complete the Highway 317 Project.

CARRIED

BYLAW 2019-06 - PRAIRIE WINDS PLANNING DISTRICT - 1ST READING

Resolution No. 2019-220

Moved By: William H. Warrington

That Bylaw 2019-06, a bylaw to enter into an emergency planning district be given first reading.

CARRIED

BYLAW 2019-06 - SECOND READING

Resolution No. 2019-221

Moved By: Eldon Roesler

That Bylaw 2019-06 be given second reading.

CARRIED

BYLAW 2019-06 - ALLOW FOR THIRD READING

Resolution No. 2019-222

Moved By: Raymond McKeary

That the third reading of Bylaw 2019-06 be permitted at this meeting.

CARRIED UNANIMOUSLY

BYLAW 2019-06 - THIRD READING

Resolution No. 2019-223

Moved By: Clinton Barr

That Bylaw 2019-06, a bylaw to enter into an Emergency Planning District be given third reading and be adopted.

CARRIED

BUILDING SERVICES AGREEMENT

Resolution No. 2019-224

Moved By: Clinton Barr

That we enter into an agreement with BuildTECH Consulting & Inspections Inc. to provide plan review and building inspection services for the municipality.

CARRIED

APPOINTMENT OF BUILDINGS OFFICIALS

Resolution No. 2019-225

Moved By: Brantford Whittleton

That we appoint the following employees of BuildTECH Consulting & Inspections Inc. as the municipality's building officials:

Chris Gates - BOL-3

Karly Heatcoat - BOL-3

Terry Rolleston - BOL-1

CARRIED

AUTHORIZATION TO PROSECUTE BYLAWS

Resolution No. 2019-226

Moved By: Barry Noble

That Administrator Robin Busby be authorized to prosecute bylaws on the municipality's behalf in accordance with PART I, Sub (2)(u)(ii) of *The Summary Offences Procedures Act, 1990*; and that this authorization shall become effective immediately upon the passing of this resolution.

CARRIED

DEMOLITION PERMIT

Resolution No. 2019-227

Moved By: Eldon Roesler

That we issue a demolition permit 2019-01 for the demolition of a building located at NE 01-33-29W3.

CARRIED

SARM VOTING DELEGATES

Resolution No. 2019-228

Moved By: Barry Noble

That William Warrington be appointed as our voting delegate for the SARM Mid-Term Convention to be held in Regina on November 13th-14th, 2019.

CARRIED

ACCOUNTS

Resolution No. 2019-229

Moved By: Eldon Roesler

That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

CARRIED

ADJOURN

Resolution No. 2019-230

Moved By: Raymond McKeary

That this meeting now adjourn at 9:04 p.m.

CARRIED

Reeve

Administrator

Report Date
15/10/2019 2:15 PM

List of Accounts for Approval

As of 15/10/2019

Page 1

Batch: 2019-00064 to 2019-00068

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Bank1 - Main Demand					
Computer Cheques:					
8431	30/09/2019	HUB International 1695706	Increase on Com PropertyPolicy	534.24	534.24
8432	30/09/2019	MEPP 2019PP18 2019PP19	Remittance 24 Aug - 6 Sep 2019 Remittance 7 - 20 Sept 2019	3,227.76 3,321.66	6,549.42
8433	30/09/2019	ScotiaBank Visa Stmt16Sept2019	Shop Supplies	26.01	26.01
8434	30/09/2019	ScotiaBank Visa Stmt 16Sept2019	Filters	378.03	378.03
8435	30/09/2019	Waste Management Corporation 0859386-0646-5 0859385-0646-7	Garbage Bins - Loverna Garbage Bins - Hoosier	1,308.81 3,885.13	5,193.94
8436	15/10/2019	C. Fischer Trucking 419974	Gravel Spreading Sep 23-29	4,390.47	4,390.47
8437	15/10/2019	Dan's Contracting Ltd. DCL 2019002	Contracted-Weed Control	1,937.25	1,937.25
8438	15/10/2019	Kindersley & District Co-op 272720 1321 1385 1417 1586 2031 2061 2110	Cardlock Fuel - Sept 2019 Shop Supplies Shop Supplies Water Shed Supplies Shop Supplies Shop Supplies Shop Supplies Shop Supplies	4,792.68 39.82 18.85 51.44 3.99 51.77 7.15 43.28	5,008.98
8439	15/10/2019	Meridian Surveys Ltd K37568	Interest for Road SE19-32-27-3	136.50	136.50
8440	15/10/2019	Minister of Finance 702509	Road Registration Proj#2018-05	3,463.20	3,463.20
8441	15/10/2019	Triod Supply 000-125342	Mower Blades	934.13	934.13
8442	15/10/2019	Wood Enviro. & Infrastructure C26423979 C26424036	August Engineering 2018-05 Sept Engineering 2018-05	110.25 282.30	392.55
8443	15/10/2019	Zee Medical Service Co V2-165078	Defibulator Supplies - Masks	62.53	62.53
8444	15/10/2019	VOID - Credit to apply			
8445	15/10/2019	Warrington, William 15Oct2019 Mtg	Councillor Indemnity & Mileage	653.50	653.50
8446	15/10/2019	Whittleton, Brantford Oct 2019	Councillor Indemnity & Mileage	250.70	250.70

Report Date
15/10/2019 2:15 PM**List of Accounts for Approval**
As of 15/10/2019
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
8447	15/10/2019	Noble, Barry Oct 2019	Councillor Indemnity & Mileage	250.70	250.70
8448	15/10/2019	McKeary, Raymond Oct 2019	Councillor Indemnity & Mileage	254.60	254.60
8449	15/10/2019	Roesler, Eldon Oct 2019	Councillor Indemnity & Mileage	272.80	272.80
8450	15/10/2019	Domett, Gordon AdjCPPSepIND 15Oct2019 Mtg	Adjust Reeve CPP deduction-Sep Reeve Indemnity & Mileage	5.10- 567.37	562.27
				Total for Bank1:	31,251.82

Report Date
15/10/2019 2:15 PM**List of Accounts for Approval**
As of 15/10/2019
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: EFT - Electronic Funds Transfer					
Computer Cheques:					
990147	16/09/2019	SaskEnergy Shop 20Aug2019	Grader Shop	40.43	40.43
990148	16/09/2019	SaskEnergy HTG 20Aug2019	Hoosier TG	47.80	47.80
990149	16/09/2019	SaskPower LPH 20Aug2019	Loverna Pump House	72.74	72.74
990150	16/09/2019	SaskPower HTG 20Aug2019	Hoosier TG	80.93	80.93
990151	16/09/2019	SaskPower LSL 20Aug2019	Loverna Street Lights	87.42	87.42
990152	16/09/2019	SaskPower Shop20Aug2019	Hoosier Grader Shop	101.48	101.48
990153	16/09/2019	SaskPower HSL 20Aug2019	Hoosier Street Lights	131.14	131.14
990154	20/09/2019	Payroll - Scotia EFT BusbyR PP1919 DueckC PP1919 EnsorL PP1919 LokenC PP1919 MearsT PP1919 MielkeK PP1919 ReaK PP1919	Salary, 7 - 20 September 2019 Salary, 7 - 20 September 2019 Wages, 7 - 20 September 2019 Wages, 7 - 20 September 2019 Wages, 7 - 20 September 2019 Wages, 7 - 20 September 2019 Wages, 7 - 20 September 2019	2,558.52 1,444.42 1,157.39 1,606.54 1,173.73 1,930.92 2,546.27	 12,417.79
990155	30/09/2019	SaskTel Bill 16Sept2019	Internet Bill	73.43	73.43
990156	04/10/2019	Payroll - Scotia EFT BusbyR PP1920 DueckC PP1920 EnsorL PP1920 LokenC PP1920 MearsT PP1920 MielkeK PP1920 ReaK PP1920	Salary, 21 Sept - 4 Oct 2019 Salary, 21 Sept - 4 Oct 2019 Wages, 21 Sept - 4 Oct 2019 Wages, 21 Sept - 4 Oct 2019 Wages, 21 Sept - 4 Oct 2019 Wages, 21 Sept - 4 Oct 2019 Wages, 21 Sept - 4 Oct 2019	2,563.82 1,484.42 1,046.05 1,476.91 1,328.50 1,866.38 2,496.99	 12,263.07
990157	08/10/2019	Minister of Finance Sep2019SunWest	EPT Remittance - Sep 2019	389,712.81	389,712.81
990158	08/10/2019	Minister of Finance Sep2019Living	EPT Remittance - Sep 2019	552,157.61	552,157.61
990159	08/10/2019	SMHI Sept 2019	Remittance - Sept 2019	4,345.96	4,345.96
990160	09/10/2019	Receiver General for Canada RP0002 201909	Remittance RP0002 - Sep 2019	52.72	52.72
990161	09/10/2019	Receiver General for Canada RP0001 201909	Remittance RP0001 - Sep 2019	10,493.28	10,493.28

Report Date
15/10/2019 2:15 PM

List of Accounts for Approval
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
990162	15/10/2019	Barr, Clinton 15Oct2019 Mtg	Councillor Indemnity & Mileage	222.10	222.10
				Total for EFT:	982,300.71
				Grand Total:	1,013,552.53

**RURAL MUNICIPALITY OF MILTON NO. 292
& RURAL MUNICIPALITY OF ANTELOPE PARK NO. 322
HIGHWAY 317 PROJECT COMMITTEE
FRIDAY SEPTEMBER 13TH, 2019**

Minutes of a meeting of Highway 317 Project Committee for the R.M. of Antelope Park No. 322, R.M. of Milton No. 292, held on Friday September 13th, 2019 in the municipal council chambers located at 20 1st Avenue North in the municipal council chambers, Marengo, Saskatchewan.

Clinton Barr nominated Gordon Dommatt as chairperson.

CALL TO ORDER

Chairperson Gordon Dommatt called the meeting to order 8:06 a.m. with the following in attendance:

David Bond	Reeve, R.M. of Milton No. 292
Adrian Boisvert	Council member, R.M. of Milton No. 292
James Loken	Council member, R.M. of Milton No. 292
Gordon Dommatt	Reeve, R.M. of Antelope Park No. 322
Clinton Barr	Council member, R.M. of Antelope Park No. 322
Barry Noble	Council member, R.M. of Antelope Park No. 322

AGENDA

2019-014 JAMES LOKEN – That the agenda be adopted as with the following amendments:

Additions:
Gravel

**CARRIED
UNANIMOUSLY**

MINUTES


2019-015 JAMES LOKEN – That the minutes of the meeting held on September 10th, 2019 be approved as read and circulated.

CARRIED

ADJOURN

2019-016 BARRY NOBLE – That this meeting now adjourn at 9:04 a.m.

CARRIED


Robin Busby - Administrator


Gordon Dommatt - Chairperson



**RURAL MUNICIPALITY OF MILTON NO. 292
& RURAL MUNICIPALITY OF ANTELOPE PARK NO. 322
HIGHWAY 317 PROJECT COMMITTEE
TUESDAY SEPTEMBER 10TH, 2019**

Minutes of a meeting of Highway 317 Project Committee for the R.M. of Antelope Park No. 322, R.M. of Milton No. 292, held on Tuesday September 10th, 2019 in the municipal council chambers located at 20 1st Avenue North in the municipal council chambers, Marengo, Saskatchewan.

James Loken nominated David Bond as chairperson.

CALL TO ORDER

Chairperson David Bond called the meeting to order 7:00 p.m. with the following in attendance:

David Bond	Reeve, R.M. of Milton No. 292
Adrian Boisvert	Council member, R.M. of Milton No. 292
James Loken	Council member, R.M. of Milton No. 292
Gordon Dommett	Reeve, R.M. of Antelope Park No. 322
Clinton Barr	Council member, R.M. of Antelope Park No. 322
Barry Noble	Council member, R.M. of Antelope Park No. 322

AGENDA

2019-009 GORDON DOMMETT – That the agenda be adopted as circulated

MINUTES

2019-010 JAMES LOKEN – That the minutes of the meeting held on September 1st, 2019 be approved as read and circulated.

CARRIED

INVITATION TO TENDER - ADDENDUM DOCUMENTS

2019-011 CLINTON BARR – That we acknowledge the publication of Addendum #3 submitted by Administrator Robin Busby as the addendum was to clarify the intentions of the committee and did not change the intent of the tender.

CARRIED



ENGINEERING SERVICES TENDER


2019-012 **JAMES LOKEN** – That after review of the tenders received, that we recommend that Wood Environmental and Infrastructure be awarded the tender for the engineering services in the amount of \$541,566.00 to the RM of Milton No. 292 council and the RM of Antelope Park No. 322 council.


CARRIED

ADJOURN

2019-013 **ADRIAN BOISVERT** – That this meeting now adjourn at 10:01 p.m.

CARRIED


Robin Busby - Administrator


David Bond - Chairperson





R.M. of Antelope Park No. 322
October 15, 2019 - Regular Meeting of Council - 07:00 PM

- 1 Call to order**
 - ☞ 2019-10-15 RM 322 Delegation
- 2 Adopt Agenda**
- 3 Minutes**
 - ☞ 2019-09-17 RM 322 Minutes
- 4 Highway 317 Project Committee**
- 5 Gravel Tender**
- 6 Reports**
 - ☞ WCMGC Approved Minutes - August 22nd, 2019
- 7 Revenue and Expenses**
 - ☞ Revenue and Expenses - September 2019
 - ☞ Cash and Reserve Accounts - September 2019
 - ☞ Outstanding Receivables - September 2019
- 8 Correspondence**
 - ☞ SARM - Weekly Policy Bulletin - September 17, 2019
 - ☞ SARM - Weekly Policy Bulletin - September 24th, 2019
 - ☞ SARM - Weekly Policy Bulletin - October 1, 2019
 - ☞ SARM - Weekly Policy Bulletin - October 8, 2019
 - ☞ APAS - September 2019 APAS in Action
 - ☞ Ministry of Government Relations - September 2019 Municipalities Today
 - ☞ Saskatchewan Crop Insurance Corporation (SCIC) - 2019 Harvest
 - ☞ Great Plains College - Scholarship Luncheon
 - ☞ Saskatchewan Party - Kindersley Premier's Dinner
 - ☞ Wheatland Regional Library - Fall Regional Board Meeting
- 9 Notice of Abandonment - Many Islands Pipe Lines (Canada) Limited**
 - ☞ Notice of Abandonment - Many Islands Pipe Lines (Canada) Limited
- 10 Drilling Licenses**

- 11 Pipeline Crossings
- 12 Bylaw 2019-05 First Reading
 - 🔗 Bylaw 2019-05 - Animal Control Bylaw
- 13 Bylaw 2019-05 - Second Reading
- 14 Bylaw 2019-05 - Allow for Third Reading
- 15 Bylaw 2019-05 - Third Reading
- 16 Waste Management of Canada Corporation - Quote
- 17 Scraper Blades
- 18 Tax Enforcement List
- 19 Highway 317 Collaboration Agreement
 - 🔗 Highway 317 Collaboration Agreement
- 20 Bylaw 2019-06 - Prairie Winds Planning District - 1st Reading
 - 🔗 Bylaw 2019-06 - Prairie Winds Planning District
 - 🔗 Prairie Winds Emergency Planning District Agreement
- 21 Bylaw 2019-06 - Second Reading
- 22 Bylaw 2019-06 - Allow for Third Reading
- 23 Bylaw 2019-06 - Third Reading
- 24 Building Services Agreement
- 25 Appointment of Buildings Officials
- 26 Authorization to Prosecute Bylaws
- 27 Demolition Permit
- 28 SARM Voting Delegates
- 29 Date of Next Meeting
- 30 Accounts
- 31 Adjourn

R.M. of Antelope Park No. 322
Tuesday October 15th, 2019 at 7:00 p.m.

7:30 p.m. - Kevin Rea