

Rural Municipality of Antelope Park No. 322

Meeting Minutes

November 17th, 2020 - Regular Meeting of Council - 7:00 p.m.

Minutes of the first meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday, November 17th, 2020 at the Marengo Community Hall located at 13 Main Street in Marengo, Saskatchewan.

Member of Council Oaths were signed by Reeve Gordon Dommett, Division 1 council member Clinton Barr, Division 3 council member Brantford Whittleton, and Division 5 council member Raymond McKeary.

The following council members were in attendance:

Reeve: Gordon Dommett

Division 1: Clinton Barr

Division 2: William Warrington

Division 3: Brantford Whittleton

Division 4: Barry Noble - via conference call

Division 5: Raymond McKeary

Division 6: Eldon Roesler

The following staff members were in attendance:

Administrator: Robin Busby

CALL TO ORDER

Reeve Gordon Dommett called the meeting to order at 7:07 p.m.

The agenda was reviewed by council and will be used as a guideline for this meeting.

MINUTES

Resolution No. 2020-261

Moved By: William H. Warrington

That the minutes from the meeting held on October 20th, 2020 be approved as circulated.

CARRIED

REPORTS

Resolution No. 2020-262

Moved By: Brantford Whittleton

That the following board reports be filed for future reference:

Kindersley & District Plains Museum

Agricultural Producers Association of Saskatchewan

West Central Municipal Government Committee

Kindersley Medical Arts
Western Regional Landfill - Annual General Meeting - November 4, 2020
CARRIED

REVENUE AND EXPENSES

Resolution No. 2020-263

Moved By: Barry Noble

That the statement of revenue and expenses for October be approved as presented.
CARRIED

CORRESPONDENCE

Resolution No. 2020-264

Moved By: William H. Warrington

That we acknowledge receipt of the following correspondence and file for future reference:

Saskatchewan Association of Rural Municipalities

Weekly Policy Bulletin – October 20th, 2020

Weekly Policy Bulletin – October 27th, 2020

Weekly Policy Bulletin – November 3rd, 2020

Weekly Policy Bulletin – November 10th, 2020

Weekly Policy Bulletin – November 17th, 2020

Liability Self-Insurance Plan – 2021

Property Self-Insurance Program

Rural Sheaf - October 2020

Saskatchewan Public Safety Agency (SPSA)

Transition from Canadian Public Safety Operations Organization (CanOps) to SPSA

Rocky Mountain Equipment

Thank you for your purchase

Eatonia Oasis Living

Thank you for your contribution

Agriculture in the Classroom

Annual General Meeting & 2019 Annual Report

CARRIED

DRILLING LICENSES

Resolution No. 2020-265

Moved By: Brantford Whittleton

That the following drilling licenses be approved:

Tamarack Acquisition Corp.

3-19-32-27W3 (4 wells) - File No. MLL 17-120

CARRIED

ACKNOWLEDGEMENT OF ELECTION RESULTS

Resolution No. 2020-266

Moved By: Eldon Roesler

That we acknowledge the results of the 2020 election:

Reeve

Gordon Dommett – Acclaimed

Division 1

Clinton Barr – Acclaimed

Division 3

Brantford Whittleton – Acclaimed

Division 5

Raymond McKeary - Acclaimed

CARRIED

COUNCIL APPOINTMENTS

Resolution No. 2020-267

Moved By: William H. Warrington

That the following appointments be made for the period from November 17th, 2020 to the first meeting following the 2022 elections:

Appointment/Committee

Administrator, Assessor, Tax Collector

APAS Representative

Auditor

Board of Revision

Building Inspector - all classes

Bylaw 2007-01 Designated Officer

Bylaw Officer

Development Appeals Board

Animal Control Bylaw Pound

Emergency Planning Committee

EMO Coordinator

Finance

Fire Rangers

Members

Robin Busby

William Warrington (elected by acclamation)

Close, Hauta, Bertoia, Blanchette

3 from RM 292 to be appointed prior to hearings

Chris Gates, Karly Heatcoat, Terry Rolleston

Ken Mielke

Robin Busby, Luc Morin

Gord Krismer & Associates

Municipal Shop - Hoosier

Ken Mielke, Gordon Dommett, Clinton Barr, Robin Busby, Barry

Noble

Robin Busby

Clinton Barr, Barry Noble (Raymond McKeary alternate)

Each councillor for his/her division

Highway 317 Project Committee	Gordon Dommett, Clinton Barr, Barry Noble
Janitor	Tracy Clow
Joint Administration	Reeve, Deputy Reeve & William Warrington
Kindersley & District Plains Museum	William Warrington
Kindersley Regional Medical Arts Authority	Clinton Barr (Gordon Dommett alternate)
North West Heavy Oil Municipalities	Clinton Barr
Peace Officer	Robin Busby, Luc Morin
Pest Control Officer	Gordon Roesch
Polling Place	Hoosier Valley Recreation Centre, Loverna Community Hall
Pound	Saskatoon Livestock Sales
Pound Keeper	Saskatoon Livestock Sales
Prairie West Planning District	Gordon Dommett, Clinton Barr, Robin Busby
Prairie Winds Emergency Planning District	Clinton Barr
Returning Officer	Robin Busby
Rural Crime Watch	Gordon Dommett
Safety Committee	Ken Mielke, Robin Busby, Gordon Dommett, Clinton Barr
Safety Supervisor	Ken Mielke
Solicitor (general inquiries)	Mark Yemen - MacDougall Gauley LLP
Vet Service Board	Brantford Whittleton
WCMGC	William Warrington
Weed Inspector	Gordon Roesch
Western Regional Landfill Inc.	William Warrington (Clinton Barr alternate)
WTP Operator - Hoosier	Clinton Barr

CARRIED

APPOINTMENT OF DEPUTY REEVE

Resolution No. 2020-268

Moved By: William H. Warrington

That Barry Noble be appointed as Deputy Reeve for the period of November 17th, 2020 to the first meeting following the 2022 municipal election.

CARRIED

**AGRICULTURAL PRODUCERS ASSOCIATION OF SASKATCHEWAN (APAS) - 2020
APAS REPRESENTATIVE ELECTION**

Resolution No. 2020-269

Moved By: Clinton Barr

That we acknowledge the result of the 2020 APAS Representative Election:
William Warrington - Acclaimed

CARRIED

SARM - EXCESS LIABILITY COVERAGE

Resolution No. 2020-270

Moved By: Raymond McKeary

That we acknowledge the information provided by the Administrator regarding the municipality's excess liability insurance coverage and that no changes are required to the coverage.

CARRIED

SARM - NEW CYBER LIABILITY COVERAGE

Resolution No. 2020-271

Moved By: Brantford Whittleton

That we instruct the Administrator to obtain a quote through SARM for \$1,000,000 in cyber liability coverage and that the quote be reviewed at the December 2020 meeting of council.

CARRIED

REGULAR MEETING DATE AND TIME

Resolution No. 2020-272

Moved By: Barry Noble

That we hold our regular monthly council meetings on the third Tuesday of each month in the Marengo Community Hall located at 13 Main Street in Marengo, Saskatchewan commencing at 7:00 p.m.

CARRIED

INTERNET FOR MARENGO COMMUNITY HALL

Resolution No. 2020-273

Moved By: Clinton Barr

That we enter into a one year contract with SaskTel to provide Business interNet Extended 5 service to the Marengo Community Hall at a cost of \$52.95 per month plus taxes.

CARRIED

ACCOUNTS

Resolution No. 2020-274

Moved By: Clinton Barr

That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

CARRIED

ADJOURN

Resolution No. 2020-275

Moved By: Raymond McKeary

That this meeting now adjourn at 8:30 p.m.

CARRIED



Reeve



Administrator

Report Date
17/11/2020 4:23 PM**List of Accounts for Approval**
As of 17/11/2020
Batch: 2020-00085 to 2020-00088

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Bank1 - Main Demand					
Computer Cheques:					
8820	10/11/2020	MEPP			
		AP1PP2020-20	Remittance19 Sep - 2 Oct 2020	2,664.04	
		AP1PP2020-21	Remittance 3-16 Oct 2020	1,957.44	
		AP1PP2020-22	Remittance17-30 Oct 2020	2,892.66	7,514.14
8821	17/11/2020	B & T Mears Enterprises Inc.			
		291	Tire Repair	22.20	22.20
8822	17/11/2020	Crosby Hanna & Associates			
		#2 (372-28)	Professional Planner Fees	97.13	97.13
8823	17/11/2020	GopherNet High Speed			
		33167	Shop Internet Plan	77.70	77.70
8824	17/11/2020	Information Services Corp			
		Stmnt 31Oct2020	Title Detail	72.00	72.00
8825	17/11/2020	Kindersley & District Co-op			
		0039	Shop Supplies	4.65	
		0259	DEF Case Tractor	13.31	
		0319	DEF Case Tractor	53.24	
		0655	Batteries for Gravel truck	661.47	
		0750	DEF Case Tractor	13.31	
		0870	Shop Supplies	11.09	
		300947	Bulk Fuel - October 2020	6,926.94	7,684.01
8826	17/11/2020	Loraas Environmental Services			
		0000318226	Garbage Bins Hoosier & Loverna	1,050.07	1,050.07
8827	17/11/2020	OK Marking Devices Ltd			
		115374	RM Seal	72.27	72.27
8828	17/11/2020	Redhead Equipment			
		P66518	Grader Oil & Antifreeze	2,026.90	2,026.90
8829	17/11/2020	RM of Chesterfield No 261			
		2020-00129	Pest Control Contract -October	176.27	176.27
8830	17/11/2020	Triod Supply			
		000-132715	Mower Parts	325.60	325.60
8831	17/11/2020	Wood Enviro. & Infrastructure			
		C26424445	Hwy 317 Infrastruct&Environ	52,788.01	52,788.01
8832	17/11/2020	Your Southwest Media Group			
		1291	Tax Enforcement List	114.66	114.66
8833	17/11/2020	Dommett, Gordon			
		17 Nov 2020	Reeve Indemnity & Mileage	472.31	472.31
8834	17/11/2020	Warrington, William			
		17 Nov 2020	Councillor Indemnity & Mileage	496.90	496.90
8835	17/11/2020	Whittleton, Brantford			
		17 Nov 2020	Councillor Indemnity & Mileage	250.70	250.70
8836	17/11/2020	Noble, Barry			

Report Date

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List of Accounts for Approval

As of 17/11/2020

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Batch: 2020-00085 to 2020-00088

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		17 Nov 2020	Councillor Indemnity & Mileage	200.00	200.00
8837	17/11/2020	McKeary, Raymond			
		17 Nov 2020	Councillor Indemnity & Mileage	254.60	254.60
8838	17/11/2020	Roesler, Eldon			
		17 Nov 2020	Councillor Indemnity & Mileage	272.80	272.80
				Total for Bank1:	73,968.27

Report Date
17/11/2020 4:23 PM**List of Accounts for Approval**

As of 17/11/2020

Batch: 2020-00085 to 2020-00088

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: EFT - Electronic Funds Transfer					
Computer Cheques:					
990361	30/10/2020	Payroll - Scotia EFT			
		BusbyRPP2020-22	Salary, 17-30 October 2020	2,648.69	
		ReaCPP2020-22	Refund of MEPP Premium	263.33	
		EnsorLPP2020-22	Wages, 17-30 Oct 2020	1,033.06	
		GoldsmithP20-22	Wages, 17-30 Oct 2020	520.45	
		LokenC 2020-22	Wages, 03 - 16 Oct 2020	1,618.49	
		MearsTPP2020-22	Wages, 17-30 Oct 2020	1,697.50	
		MielkeKP2020-22	Wages, 17-30 Oct 2020	2,359.19	
		ReaK PP2020-22	STD Pay, 17-30 Oct 2020	1,885.19	12,025.90
990362	09/10/2020	Minister of Finance			
		SunWest 2020-10	EPT Remittance - Oct 2020	2,553.52	2,553.52
990363	09/10/2020	Minister of Finance			
		LivingSky202010	EPT Remittance - Oct 2020	4,234.70	4,234.70
990364	09/10/2020	Receiver General for Canada			
		RP0001Remit2010	Remittance RP0001 - Oct 2020	13,848.33	13,848.33
990365	09/10/2020	Receiver General for Canada			
		RP0002Remit2010	Remittance RP0002 - Oct 2020	1,490.02	1,490.02
990366	12/11/2020	SaskPower			
		Scale15Oct2020	Weigh Scale 8Oct19-15 Oct 2020	137.00	137.00
990367	13/11/2020	Payroll - Scotia EFT			
		BusbyRPP2020-23	Salary, Oct 31 - Nov 13, 2020	2,688.69	
		EnsorLPP2020-23	Wages, Oct 31 - Nov 13, 2020	1,253.06	
		LokenC 2020-23	Wages, Oct 31 - Nov 13, 2020	1,627.41	
		MearsTPP2020-23	Wages, Oct 31 - Nov 13, 2020	1,471.10	
		MielkeKP2020-23	Wages, Oct 31 - Nov 13, 2020	2,184.97	
		ReaK PP2020-23	STD Pay, 31 Oct - 13 Nov 2020	1,885.19	11,110.42
990368	13/11/2020	SaskEnergy			
		HTG 20Oct2020	Hoosier TG	44.44	44.44
990369	13/11/2020	SaskEnergy			
		Shop 20Oct2020	Grader Shop	67.19	67.19
990370	16/11/2020	SaskPower			
		LPH 20Oct2020	Loverna Pump House	54.57	54.57
990371	16/11/2020	SaskPower			
		HTG 20Oct2020	Hoosier TG	76.42	76.42
990372	16/11/2020	SaskPower			
		LSL 20Oct2020	Loverna Street Lights	88.11	88.11
990373	16/11/2020	SaskPower			
		HSL 20Oct2020	Hoosier Street Lights	132.18	132.18
990374	16/11/2020	SaskPower			
		Shop 20oct2020	Hoosier Grader Shop	134.94	134.94
990375	17/11/2020	Barr, Clinton			
		17 Nov 2020	Councillor Indemnity & Mileage	222.10	222.10

Report Date

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List of Accounts for Approval

As of 17/11/2020

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
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Total for EFT:	46,219.84
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Grand Total:	120,188.11
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R.M. of Antelope Park No. 322
November 17, 2020 - Regular Meeting of Council - 07:00 PM

- 1 OATH OR AFFIRMATION - NEWLY ELECTED MEMBERS OF COUNCIL**
- 2 Call to order**
- 3 Review of Agenda**
- 4 Minutes**
 - 🔗 2020-10-20 RM 322 Minutes
- 5 Reports**
 - 🔗 WCMGC - Approved Minutes - September 24, 2020
 - 🔗 Western Regional Landfill - AGM, President's Report, October 21 Board Minutes
- 6 Revenue and Expenses**
 - 🔗 Revenue and Expenses - October 2020
- 7 Correspondence**
 - 🔗 SARM - Weekly Policy Bulletin - October 20, 2020
 - 🔗 SARM - Weekly Policy Bulletin - October 27, 2020
 - 🔗 SARM - Weekly Policy Bulletin - November 3, 2020
 - 🔗 SARM - Weekly Policy Bulletin - November 10, 2020
 - 🔗 SARM - Weekly Policy Bulletin - November 17, 2020
 - 🔗 SARM - Liability Self-Insurance Plan - 2021
 - 🔗 SARM - Property Self-Insurance Program
 - 🔗 SARM - Rural Sheaf - October 2020
 - 🔗 Saskatchewan Public Safety Agency (SPSA) - Transition from Canadian Public Safety Operations Organization (CanOps) to SPSA
 - 🔗 Rocky Mountain Equipment - Thank you for your purchase
 - 🔗 Eatonia Oasis Living - Thank you for your contribution
 - 🔗 Agriculture in the Classroom - Annual General Meeting & 2019 Annual Report
- 8 Drilling Licenses**
- 9 Acknowledgement of election results**
- 10 Council Appointments**

- 11 **Appointment of Deputy Reeve**
- 12 **Signing Authorities**
- 13 **Council Information and direct deposit information**
- 14 **Public Disclosure Statements**
- 15 **Council Procedures Bylaw - any changes to be made after public notice is given**
 - ☞ Council Procedures Bylaw - any changes to be made after public notice is given
- 16 **Agricultural Producers Association of Saskatchewan (APAS) - 2020 APAS Representative Election**
- 17 **Municipal Leaders' Roles & Responsibilities**
- 18 **SARM - Respect in the Workplace Training**
- 19 **SARM - Fidelity Bond Self-Insurance Plan for 2021**
 - ☞ SARM - Fidelity Bond Self-Insurance Plan for 2021
- 20 **SARM - Excess Liability Coverage**
 - ☞ SARM - Excess Liability - 2021 Renewal
- 21 **SARM - New Cyber Liability Coverage**
 - ☞ Cyber Liability Coverage - Letter to Municipalities
 - ☞ Cyber Coverage Summary
 - ☞ Cyber Coverage Pricing
- 22 **Regular Meeting Date and Time**
- 23 **Internet for Marengo Community Hall**
- 24 **Highway 317 Reserve Funds - Transfer to Operating**
- 25 **Postal Services in Loverna**
- 26 **Date of Next Meeting - December 15, 2020**
- 27 **Accounts**
 - ☞ Accounts up to November 17, 2020
- 28 **Adjourn**