

Rural Municipality of Antelope Park No. 322

Meeting Minutes

May 20th, 2021 - Regular Meeting of Council - 7:00 p.m.

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Thursday, May 20th, 2021 at the Marengo Community Hall located at 13 Main Street in Marengo, Saskatchewan.

The following council members were in attendance:

Reeve: Clinton Barr

Division 1: VACANT

Division 2: William Warrington

Division 3: Brantford Whittleton

Division 4: Barry Noble

Division 5: Raymond McKeary

Division 6: Eldon Roesler

The following staff members were in attendance:

Administrator: Robin Busby

CALL TO ORDER

Reeve Clinton Barr called the meeting to order at 6:57 p.m.

MOMENT OF SILENCE

A moment of silence was held by all present in the council chambers for employee Kevin Rea, who passed away on May 19th, 2021. Our thoughts go out to Kevin's family during this difficult time.

The agenda was reviewed by council and will be used as a guideline for this meeting.

MINUTES

Resolution No. 2021-102

Moved By: William H. Warrington

That the minutes from the meeting held on April 20th, 2021 be approved as circulated.

CARRIED

REPORTS

Resolution No. 2021-103

Moved By: Barry Noble

That the following board reports be filed for future reference:

Kindersley Regional Airport
Kindersley & District Plains Museum
West Central Municipal Government Committee
Kindersley Vet Board
Kindersley Medical Arts
Major & District Fire Board

CARRIED

PURCHASE NO HEAVY TRAFFIC SIGNS

Resolution No. 2021-104

Moved By: William H. Warrington

That we authorize Acting Foreman Ken Mielke to purchase four "No Heavy Traffic" signs.

CARRIED

7:26 p.m. to 8:12 p.m. - Ken Mielke attended the meeting to discuss communications during the fire that occurred on May 18th, 2021, water extinguishers for graders, grading of roads, and graveling of roads.

REVENUE AND EXPENSES

Resolution No. 2021-105

Moved By: Brantford Whittleton

That the statement of revenue and expenses for April be approved as presented.

CARRIED

CORRESPONDENCE

Resolution No. 2021-106

Moved By: Raymond McKeary

That we acknowledge receipt of the following correspondence and file for future reference:

Saskatchewan Association of Rural Municipalities (SARM)

Weekly Policy Bulletin – April.13, 2021

Weekly Policy Bulletin – April 20, 2021

Weekly Policy Bulletin – April 27, 2021

Weekly Policy Bulletin – May 11, 2021

Weekly Policy Bulletin – May 18, 2021

Rural Sheaf – April 2021

PHO Quarterly – Spring 2021

News Release – Response to 2021 Federal Budget
Letter to Members regarding SUMA name change

Ministry of Government Relations
April 2021 Municipalities Today
May 2021 Municipalities Today

Community Futures – Meridian Region
Zone 5 Board Member Nominations

CARRIED

MANY ISLANDS PIPE LINES (CANADA) LIMITED

Resolution No. 2021-107

Moved By: Barry Noble

That we approve the abandonment of the 2,716 metre section of 8-inch natural gas pipe using the open trench method over the municipal road allowances on the west side of the NE 14-32-29W3 and the west side of the SW 13-32-29W3.

CARRIED

BEREAVEMENT LEAVE

Resolution No. 2021-108

Moved By: William H. Warrington

That effective May 17th, 2021 all employees be granted ten eight hour paid days for bereavement leave due to the death of immediate family and five eight hour paid days due to the death of an extended family member, paid days off to be taken within the period commencing on the death of the family member and ending six months after the death of the family member; the definition of “immediate family” as taken from *The Labour Standards Act* as follows:

“Immediate family” means a spouse, parent, grandparent, child, brother or sister of an employee or of a spouse.

CARRIED

APPOINTMENT OF BYLAW ENFORCEMENT OFFICER AND PEACE OFFICER

Resolution No. 2021-109

Moved By: William H. Warrington

That the Council of the Rural Municipality of Antelope Park No. 322 appoints Northbound Planning Ltd., Enforcement Services as a Bylaw Officer within the Rural Municipality of Antelope Park No. 322 pursuant to section 373 of *The Municipalities Act* for the purposes of bylaw enforcement and shall be considered a Peace Officer for the purposes of bylaw enforcement under *The Summary Offences Procedures Act, 1990*; appointment term to be from January 1st, 2021 to December 31st, 2021.

CARRIED

MARENGO COMMUNITY CLUB - HALL RENTAL

Resolution No. 2021-110

Moved By: Eldon Roesler

That we agree to the rental fee of \$750.00 per month as agreed upon between the Rural Municipality of Milton No. 292 and the Marengo Community Club for the rental of the main area of the Marengo Community Hall for council and committee meetings and that the Administrator allocates the rental costs by use between the RM of Milton No. 292 and the RM of Antelope Park No. 322.

CARRIED

KINDERSLEY REGIONAL AIRPORT - 2021 CONTRIBUTION

Resolution No. 2021-111

Moved By: Brantford Whittleton

That we table further discussion of the Kindersley Regional Airport contribution until the June 2021 meeting of council.

CARRIED

WELLTRAXXRM - MAPPING TOOL

Resolution No. 2021-112

Moved By: Brantford Whittleton

That we table further discussion of the WellTraxxRM Mapping Tool until June 2021 meeting of council.

CARRIED

ADDITIONAL POUND AND POUND KEEPER

Resolution No. 2021-113

Moved By: Barry Noble

That we appoint Lisa and Adam Ensor as additional pound keepers for the municipality with the pound located at the Pt NE 06-29-27W3.

CARRIED

MUNICIPAL OFFICE CARPET REPLACEMENT

Resolution No. 2021-114

Moved By: Brantford Whittleton

That we contract DunRite Contracting & Flooring Ltd. to replace approximately 1,656 square feet of carpeting and all of the baseboards in the office at a quoted cost of 17,955.83 including taxes with the costs to be split according to the joint administration arrangement with the Village of Marengo and the Rural Municipality of Milton No. 292.

CARRIED

MUNICIPAL ECONOMIC ENHANCEMENT PROGRAM (MEEP) - AMEND FUNDING ALLOCATION

Resolution No. 2021-115

Moved By: Barry Noble

That we apply to the Municipal Economic Enhancement Program (MEEP) to amend our funding allocation to the following:

Asset Management Plan - \$4,455.00

Office Renovations - \$14,230.00

CARRIED

ACCOUNTS

Resolution No. 2021-116

Moved By: Raymond McKeary

That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

CARRIED

ADJOURN

Resolution No. 2021-117

Moved By: Raymond McKeary

That this meeting now adjourn at 10:00 p.m.

CARRIED

Reeve

Administrator

Report Date
18/05/2021 5:01 PM

List of Accounts for Approval

As of 18/05/2021

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Batch: 2021-00032 to 2021-00038

| Payment # | Date | Vendor Name Invoice # | Reference | Invoice Amount | Payment Amount |
|---------------------------------------|------------|-------------------------------|--------------------------------|----------------|----------------|
| Bank Code: Bank1 - Main Demand | | | | | |
| Computer Cheques: | | | | | |
| 8990 | 30/04/2021 | VOID - wrong amount | | | |
| 8991 | 30/04/2021 | ScotiaBank Visa | | | |
| | | Stmnt 15Apr2021 | Socket & Shop Supplies | 178.46 | 178.46 |
| 8992 | 30/04/2021 | MEPP | | | |
| | | AP1PP2021-07 | Remittance 20 Mar-02 Apr 2021 | 2,386.00 | |
| | | AP1PP2021-08 | Remittance 03 - 16 Apr 2021 | 3,356.58 | |
| | | AP1PP2021-09 | Remittance 17-30 April 2021 | 3,516.80 | |
| | | Ensor PP09 Adj. | Ensor PP09 MEPP Adj | 226.44- | 9,032.94 |
| 8993 | 18/05/2021 | Spoiled During Printing | | | |
| 8994 | 18/05/2021 | 3-Way Sales & Service Ltd. | | | |
| | | 205463 | Motorola Mic | 76.59 | 76.59 |
| 8995 | 18/05/2021 | C. Fischer Trucking | | | |
| | | 010363 | Gravel Spread Apr 27 - 29 317 | 5,071.50 | 5,071.50 |
| 8996 | 18/05/2021 | Enviroway Detergent Man Inc | | | |
| | | CN007810 | Returned Pail Deposit (May) | 73.50- | |
| | | IN054035 | WTP Chemicals | 105.00 | 31.50 |
| 8997 | 18/05/2021 | GopherNet High Speed | | | |
| | | 39758 | Shop Internet Plan | 77.70 | 77.70 |
| 8998 | 18/05/2021 | Information Services Corp | | | |
| | | Stmnt 30Apr2021 | Title Detail | 12.00 | 12.00 |
| 8999 | 18/05/2021 | Kindersley & District Co-op | | | |
| | | 5851 | Repairs Loverna Water Well | 55.33 | |
| | | 6086 | Shop Supplies | 18.86 | |
| | | 313604 | Bulk Fuel - April 2021 | 10,787.79 | 10,861.98 |
| 9000 | 18/05/2021 | Loraas Environmental Services | | | |
| | | 0000363212 | Garbage Bins Hoosier & Loverna | 1,084.69 | 1,084.69 |
| 9001 | 18/05/2021 | Ministry of Finance | | | |
| | | D-114034-443165 | Quarry Lease #443165 | 1,415.09 | |
| | | D-114100-373017 | Quarry Lease #373017 | 269.98 | |
| | | D-114109-359764 | Quarry Lease #359764 | 30.35 | 1,715.42 |
| 9002 | 18/05/2021 | Redhead Equipment | | | |
| | | P89406 | Sight Glass & Freight | 118.14 | |
| | | P91855 | Belt Tensioner - Grader | 382.58 | 500.72 |
| 9003 | 18/05/2021 | RM of Chesterfield No 261 | | | |
| | | 2021-00050 | Pest Control Contract April | 837.50 | 837.50 |
| 9004 | 18/05/2021 | SGI | | | |
| | | 2021 893LUE | 2018 Ford F350 SD CrewcabTruck | 1,222.34 | 1,222.34 |
| 9005 | 18/05/2021 | Village of Marengo PO | | | |
| | | 388 | Notice Prep Assessment Mailout | 10.31 | 10.31 |
| 9006 | 18/05/2021 | Zee Medical Service Co | | | |
| | | 179463 | Eye Wash Station & Supplies | 307.72 | 307.72 |

Report Date

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List of Accounts for Approval

As of 18/05/2021

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Batch: 2021-00032 to 2021-00038

| Payment # | Date | Vendor Name Invoice # | Reference | Invoice Amount | Payment Amount |
|-----------|------------|---|--------------------------------|------------------|----------------|
| 9007 | 18/05/2021 | Warrington, William IND Mtg 2021-05 | Councillor Indemnity & Mileage | 229.90 | 229.90 |
| 9008 | 18/05/2021 | Whittleton, Brantford IND Mtg 2021-05 | Councillor Indemnity & Mileage | 558.60 | 558.60 |
| 9009 | 18/05/2021 | Noble, Barry IND Mtg 2021-05 | Councillor Indemnity & Mileage | 450.70 | 450.70 |
| 9010 | 18/05/2021 | McKeary, Raymond IND Mtg 2021-05 | Councillor Indemnity & Mileage | 509.20 | 509.20 |
| 9011 | 18/05/2021 | Roesler, Eldon IND Mtg 2021-05 | Councillor Indemnity & Mileage | 272.80 | 272.80 |
| | | | | Total for Bank1: | 33,042.57 |

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Batch: 2021-00032 to 2021-00038

| Payment # | Date | Vendor Name Invoice # | Reference | Invoice Amount | Payment Amount |
|-----------|------|--------------------------|-----------|----------------|----------------|
|-----------|------|--------------------------|-----------|----------------|----------------|

Bank Code: EFT - Electronic Funds Transfer

Computer Cheques:

| | | | | | |
|---------------|-------------------|------------------------------------|--------------------------------|-----------|-----------|
| 990451 | 30/04/2021 | Payroll - Scotia EFT | | | |
| | | BusbyRPP2021-09 | Salary, 17 - 30 April 2021 | 2,426.20 | |
| | | EnsorLPP2021-09 | Wages, 17 - 30 April 2021 | 991.07 | |
| | | LokenCPP2021-09 | Wages, 17 - 30 April 2021 | 2,029.40 | |
| | | MearsTPP2021-09 | Wages, 17 - 30 April 2021 | 1,427.32 | |
| | | MielkeKP2021-09 | Wages, 17 - 30 April 2021 | 2,415.47 | |
| | | ReaCPP2021-09 | Wages, 17 - 30 April 2021 | 1,488.78 | |
| | | ReaK PP2021-09 | S/T Dis Pay 17 - 30 April 2021 | 1,762.05 | |
| | | WldmanGP2021-09 | Wages, 17 - 30 April 2021 | 1,782.93 | 14,323.22 |
| 990452 | 18/05/2021 | To Delete Invoice | | | |
| 990453 | 03/05/2021 | SaskTel | | | |
| | | Hall 16Apr2021 | Internet Bill - Marengo Hall | 58.78 | 58.78 |
| 990454 | 05/05/2021 | Receiver General for Canada | | | |
| | | RP0001Remit2104 | Remittance RP0001 - April 2021 | 19,906.78 | 19,906.78 |
| 990455 | 06/05/2021 | Payroll - Scotia EFT | | | |
| | | EnsorPP21-09adj | MEPP Adjustment PP 09 | 113.22 | 113.22 |
| 990456 | 14/05/2021 | Payroll - Scotia EFT | | | |
| | | BusbyRPP2021-10 | Salary, 1 - 14 May 2021 | 2,354.21 | |
| | | EnsorLPP2021-10 | Wages, 1 - 14 May 2021 | 1,463.62 | |
| | | LokenCPP2021-10 | Wages, 1 - 14 May 2021 | 1,970.23 | |
| | | MearsTPP2021-10 | Wages, 1 - 14 May 2021 | 1,265.06 | |
| | | MielkeKP2021-10 | Wages, 1 - 14 May 2021 | 2,343.35 | |
| | | ReaK PP2021-10 | S/T Dis 1 - 14 May 2021 | 1,618.92 | |
| | | WldmanGP2021-10 | Wages, 1 - 14 May 2021 | 1,906.36 | |
| | | ReaCPP2021-10 | Wages, 1 - 14 May 2021 | 27.33- | 12,894.42 |
| 990457 | 11/05/2021 | SaskPower | | | |
| | | Scale16Apr2021 | Weigh Scale 5Jan-16Apr'21 | 125.71 | 125.71 |
| 990458 | 14/05/2021 | SaskEnergy | | | |
| | | HTG 21Apr2021 | Hoosier TG | 126.09 | 126.09 |
| 990459 | 14/05/2021 | SaskEnergy | | | |
| | | Shop 21Apr2021 | Grader Shop | 143.49 | 143.49 |
| 990460 | 14/05/2021 | SaskPower | | | |
| | | LPH 21Apr2021 | Loverna Pump House | 54.20 | 54.20 |
| 990461 | 14/05/2021 | SaskPower | | | |
| | | LSL 21Apr2021 | Loverna Street Lights | 79.87 | 79.87 |
| 990462 | 14/05/2021 | SaskPower | | | |
| | | HTG 21Apr2021 | Hoosier TG | 102.12 | 102.12 |
| 990463 | 14/05/2021 | SaskPower | | | |
| | | HSL 21Apr2021 | Hoosier Street Lights | 119.81 | 119.81 |
| 990464 | 14/05/2021 | SaskPower | | | |
| | | Shop 21Apr2021 | Hoosier Grader Shop | 152.35 | 152.35 |
| 990465 | 18/05/2021 | Barr, Clinton | | | |

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| Payment # | Date | Vendor Name Invoice # | Reference | Invoice Amount | Payment Amount |
|-----------|------|--------------------------|---------------------------|----------------|----------------|
| | | IND Mtg 2021-05 | Reeve Indemnity & Mileage | 438.30 | 438.30 |
| | | | | Total for EFT: | 48,638.36 |
| | | | | Grand Total: | 81,680.93 |