

## RURAL MUNICIPALITY OF ANTELOPE PARK NO. 322

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday, March 25, 2025 at the Marengo Municipal Office located at 20 1st Avenue North in Marengo, Saskatchewan.

### CALL TO ORDER

Reeve Clinton Barr called the meeting to order at 7:02 p.m. with the following members in attendance:

**Division 3:** Clay Patton

**Division 4:** Barry Noble

**Division 5:** Chad Bouchard

**Division 6:** Eldon Roesler

Division 1 council member Joel Hamm was absent.

Division 2 council member William Warrington was absent.

The following staff members were in attendance:

**Administrator:** Lisa Ensor

### AGENDA

**2025-059**

**CHAD BOUCHARD** – That the agenda was reviewed by council and will be used as a guideline for this meeting and that we approve the following changes:

*Agenda Additions:*

Quote for Snow Wing

Bylaw 2025-01 – Assigning Civic Addressing

Teine Energy Surface Lease Assignments

Prairie Winds Emergency Planning District

*Correspondence Additions:*

Westcliffe Composite School Email – Notice Nature Facilitator Kits

**CARRIED UNANIMOUSLY**

### MINUTES

**2025-060**

**BARRY NOBLE** – That the minutes from the regular meeting of council held on February 18, 2025 be approved as circulated.

**CARRIED**

### REPORTS

**2025-061**

**CLAY PATTON** – That the following board reports be acknowledged as received and be filed:

Kindersley & District Plains Museum

West Central Municipal Government Committee (WCMGC)

North West Municipalities Association (NWMA)

Kindersley Medical Arts

Kindersley Health and Wellness Foundation Inc.

KLD Wellness Foundation Inc.

Major & District Fire Board

SARM Annual Convention

PCO Monthly Report

RoadData Reports  
Prairie Winds Emergency Planning District  
Foreman's Report

**CARRIED**

**FINANCIAL REPORTS**

**2025-062**     **ELDON ROESLER** – That the statement of financial activities and bank reconciliations for February 2025 be approved as presented.

**CARRIED**

**ADMINISTRATOR'S HOURS**

**2025-063**     **CHAD BOUCHARD** – That the Administrator's hours for February 2025 be acknowledged as received and filed.

**CARRIED**

**CORRESPONDENCE**

**2025-064**     **CLINTON BARR** – That we acknowledge receipt of the following correspondence and file for future reference:

Saskatchewan Association of Rural Municipalities (SARM)

Rural Dart –February 11, 2025

Rural Dart –February 18, 2025

Rural Dart – March 4, 2025

Rural Dart – March 18, 2025

Rural Sheaf – February 2025

Information – February 26, 2025

Information – March 7, 2025

Rural Councillor Spring 2025

2024 Annual Report

News Release – February 26, 2025

Ministry of Government Relations

Municipalities Today – February 2025

Municipalities Today – March 2025

Wheatland Regional Library

2024 Statistics

Agriculture in the Classroom

Donation Request

Loverna Sports Club

Letter – March 3, 2025

William Warrington

Letter – February 20, 2025

Westcliffe Composite School  
Email - Notice Nature Facilitator Kits

**CARRIED**

**DONATION – LOVERNA SPORTS CLUB**

**2025-065**     **CLAY PATTON** – That we donate \$4,000.00 to the Loverna Sports Club to be used towards the re-shingling of the roof on the Loverna Community Hall and offer any equipment we may have available to assist.

**CARRIED**

**RESIGNATION – WILLIAM WARRINGTON**

**2025-066**     **CLINTON BARR** – That we acknowledge the letter of resignation the Administrator received from William Warrington.

**CARRIED**

**NOTICE NATURE FACILITATOR PACKAGE**

**2025-067**     **CHAD BOUCHARD** – That we order the medium Notice Nature Facilitator Package at price of \$312.99 plus gst and shipping and donate the kit to the Westcliffe Composite School.

**CARRIED**

**GRAVEL SPREADING TENDERS**

The following tenders for 2025 gravel spreading were received:

Kodiak Energy Services Inc.	\$ 82,500
628514 Saskatchewan Ltd.	\$ 70,000
Weir Construction Ltd.	\$ 336,900
TKC Picker Service/Ching Construction	\$ 120,000

**2025-068**     **CHAD BOUCHARD** – That we accept the tender from 628514 SK Ltd. For the hauling and spreading of gravel for our regular spreading of gravel for the season from May 15, 2025 to September 30, 2025.

**CARRIED**

**COLD MIX PURCHASE**

**2025-069**     **ELDON ROESLER** – That we purchase two loads of cold mix for 2025.

**CARRIED**

**SASKATCHEWAN WORKERS COMPENSATION – 2025 COVERAGE FOR COUNCIL**

**2025-070**     **BARRY NOBLE** – That the municipal council for the RM of Antelope Park No. 322 be insured through Saskatchewan Workers Compensation at the minimum rate of \$42,235.00.

**CARRIED**



**SET BUDGET MEETING DATE**

**2025-071**     **CLINTON BARR** – That we set the Budget Meeting to be on April 29, 2025 at 7:00 pm in council chambers.

**CARRIED**

**TEINE ENERGY SURFACE LEASE ASSIGNMENT – S05109**

**2025-072**     **CHAD BOUCHARD** – That we acknowledge the RM of Antelope Park No. 322 is not the lease holder of surface agreement S05109 Teine Surface Lease and that we assign the surface rights to the correct land owner, and send a payment to the actual lease holder in the amount of \$9,750.00 for the payments the municipality has received in error since 2012.

**CARRIED**

**KLD WELLNESS FOUNDATION – 2024 LEVY**

**2025-073**     **BARRY NOBLE** – That we pay \$1,534.17 to the KLD Wellness Foundation Inc. for the 2024 Doctor Retention Health levy as the invoice was missed in 2024.

**CARRIED**

**LOVERNA LOT PURCHASE**

**2025-074**     **CLINTON BARR** – That we do not wish to sell lots at this time.

**CARRIED**

**HUDSON BAY ROUTE ASSOCIATION**

**2025-075**     **CHAD BOUCHARD** – That we acknowledge the request for membership and decline at this time.

**CARRIED**

**CCBF-INFRASTRUCTURE INVESTMENT PLAN – HOOSIER VALLEY RECREATION CENTRE**

**2025-076**     **CLINTON BARR** – That the Hoosier Valley Recreation Centre provides direct benefit to the residents of our municipality by providing a localized building to be used for community events, church, emergencies, and also provides a safe place with 24hr access to the community AED; and that we submit an Infrastructure Investment Plan with an estimated project cost of \$31,308.97 to replace the flooring and baseboards in the Hoosier Valley Community Recreation Centre.

**CARRIED**



**BYLAW 2025-01 – ASSIGNING CIVIC ADDRESSING**

**2025-077**      **ELDON ROESLER** – That Bylaw 2025-01 – Assigning Civic Addressing, be given a first reading.

**CARRIED**

**2025-078**      **BARRY NOBLE** – That Bylaw 2025-01 be given a second reading.

**CARRIED**

**2025-079**      **CLAY PATTON** – That the third reading of Bylaw 2025-01 be permitted at this meeting.

**CARRIED UNANIMOUSLY**

**2025-080**      **CHAD BOUCHARD** – That Bylaw 2025-01 – Assigning Civic Addressing, be given third reading and be adopted.

**CARRIED**

**ACCOUNTS**

**2025-081**      **CLAY PATTON** – That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 10313 to 10339 in the amount of \$62,429.15, and EFT cheque numbers 990622 to 990649 in the amount of \$46,605.00 be approved for payment.

**CARRIED**

**AGRICULTURE IN THE CLASSROOM**

**2025-082**      **CLAY PATTON** – That we contribute \$250.00 to the Agriculture in the Classroom for 2025.

**CARRIED**

**ADJOURN**

**2025-083**      **CHAD BOUCHARD** – That this meeting now adjourn at 9:57 p.m.

**CARRIED**

  
Reeve

  
Administrator

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April 15, 2025 – 7:00 p.m. - Regular meeting of council

**Rural Municipality of Antelope Park No. 322**  
**List of Accounts for Approval**  
Batch: 2025-00013 to 2025-00021

Bank Code - Bank1 - Main Demand

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
10313	2025-02-18	Kindersley & District Co-op				
		414779		Bulk Fuel - *7240 Jan	1,592.65	
		415396		Bulk Fuel - *5511 Jan	460.44	
		#5877		Switch - GMC Spreader Truck	14.97	2,068.06
10314	2025-02-28	Enviroway Detergent Man Inc				
		IN079694		WTP Chemicals	179.08	179.08
10315	2025-02-28	Mid Plains Diesel Ltd.				
		1048621		Parts - GMC Spreader Truck	412.82	
		1048781		Parts - GMC Spreader Truc	286.96	
		1048794		Parts - GMC Spreader Truck	158.00	
		1048886		Parts - GMC Spreader Truck	253.88	
		1048987		Stock - Cam shaft	88.64	1,200.30
10316	2025-02-28	Receiver General for Canada				
		20250010347		Radio Authorization Renewal 034C	383.08	383.08
10317	2025-02-28	RM of Milton No 292				
		2024-00096	Accrual	Joint Expenses - Oct - Dec 2024	5,271.93	
		292AR #2025-26		Reimburse RM 292 Signs x 4	420.50	5,692.43
10318	2025-03-25	VOID - Cheque Confirmation				
10319	2025-03-25	Enviroway Detergent Man Inc				
		IN080135		WTP Chemicals	191.67	
		CN011185		Deposit Returned	-33.30	158.37
10320	2025-03-25	Hamm, Carla				
		2025-01		Hoosier Water Shed Jan	80.00	80.00
10321	2025-03-25	Information Services Corp				
		Stmnt 2025-02		Title Details & Interest Setup	230.00	230.00
10322	2025-03-25	1302322 Alberta Ltd.				
		206050		Power Mobile EquipmentTraining -	126.00	
		206080		Safety Training	257.25	383.25
10323	2025-03-25	Kindersley Bearing (2008) Ltd.				
		001-084189		Filters	203.12	203.12
10324	2025-03-25	Kindersley & District Co-op				
		#6190		Shop Supplies	22.19	
		#6192		Shop Supplies	22.19	
		#6270		Gasline Antifreeze	1.99	
		#6286		GMC Spreader Truck repair	7.64	
		#6294		GMC Spreader Truck repair	9.52	
		#6381		Oil	140.98	
		417696		Bulk Fuel - *5511 Feb	555.71	
		417695		Bulk Fuel - *7240 Feb	2,799.48	
		#6398		GMC Spreader Truck repair	85.81	
		#6401		Shop Supplies	37.15	
		#6412		Shop Supplies	9.98	
		#6421		Shop Supplies	7.50	
		#6679-27Feb2025		Shop Supplies	6.65	3,706.79
10325	2025-03-25	KLD Wellness Foundation Inc.				
		2025 Dr Retenti		2025 Dr Retention Funding	1,514.78	1,514.78
10326	2025-03-25	Loraas Disposal North Ltd.				
		0000562559		Garbage Bins Hoosier & Loverna	1,550.84	1,550.84



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Date Printed  
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**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
10327	2025-03-25	<b>Marengo Community Club</b>			
		HallRntAdj24Jan	Hall Rental for EMO Trg Day	300.00	300.00
10328	2025-03-25	<b>Materi, Payten</b>			
	2025-02		PCO Contract	484.56	484.56
10329	2025-03-25	<b>Redhead Equipment</b>			
		P58258	970 Volvo - Oil & Filters	4,114.04	
		P58857	G970 Volvo Repair Parts	457.15	
		P59052	G970 Vovo - Cabin Air Filters	430.03	
		P59740	Machine Maintenance	110.95	5,112.17
10330	2025-03-25	<b>RM of Milton No 292</b>			
	202500029		Prairie Winds photocopying	56.24	56.24
10331	2025-03-25	<b>SARM</b>			
		BEN134514	2025 Benefit Premium Adjustment	39.54	
		SARM835518	No Parking/Loading Zone signs	100.64	140.18
10332	2025-03-25	<b>SeBo Enterprises Ltd.</b>			
		352-064438	Fuel Filter	20.01	20.01
10333	2025-03-25	<b>SGI</b>			
		978IHC 2025	1992 GMC Heavy Vehicle	774.68	
		524LII 2025	2000 Sterling Heavy Vehicle	1,105.18	1,879.86
10334	2025-03-25	<b>Triod Supply</b>			
		000-161832	Grader Blades	35,486.70	35,486.70
10335	2025-03-25	<b>Village of Marengo PO</b>			
		698	Postage	4.99	
		715	Postage-Registered Letters	45.96	50.95
10336	2025-03-25	<b>Your Southwest Media Group</b>			
		12756	Gravel Spreading Tender	273.00	273.00
10337	2025-03-25	<b>Hamm, Joel</b>			
		IND Mtg2025-02	Councillor Indemnity & Mileage	632.88	632.88
10338	2025-03-25	<b>Noble, Barry</b>			
		IND Mtg2025-02	Councillor Indemnity & Mileage	308.50	308.50
10339	2025-03-25	<b>Roesler, Eldon</b>			
		IND Mtg 2025-02	Councillor Indemnity & Mileage	334.00	334.00
				Total Computer Cheque:	62,429.15

Total Bank1: 62,429.15

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Bank Code - EFT - Paid Electronically

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
990622	2025-02-14	SaskPower	LSL 2025-01	Loverna Street Lights	92.92	92.92
990623	2025-02-14	SaskPower	HSL 2025-01	Hoosier Street Lights	139.38	139.38
990624	2025-02-14	SaskPower	LPH 2025-01	Loverna Pump House	139.85	139.85
990625	2025-02-14	SaskPower	HTG 2025-01	Hoosier TG	142.04	142.04
990626	2025-02-14	SaskPower	Shop 2025-01	Hoosier Grader Shop	414.14	414.14
990627	2025-02-19	Barr, Clinton	IND Mtg 2025-01	Reeve Indemnity & Mileage	510.55	510.55
990628	2025-02-19	Patton, Clay	IND Mtg 2025-01	Councillor Indemnity & Mileage	271.00	271.00
990629	2025-02-19	Bouchard, Chad	IND Mtg 2025-01	Councillor Indemnity & Mileage	325.00	325.00
990630	2025-02-24	Ministry of Finance	2024SW EPTAmend	2024 SW Annual EPT Amendment	296.53	296.53
990631	2025-02-28	Payroll - Scotia EFT	EnsorLPP2025-05	Salary, 15 - 28 February 2025	2,306.02	
			MayVPP2025-05	Salary, 15 - 28 February 2025	1,671.66	
			MearsTPP2025-05	Wages, 15 - 28 February 2025	1,444.53	
			MielkePP2025-05	Salary, 15 - 28 February 2025	2,425.24	
			ReaCPP2025-05	Salary, 15 - 28 February 2025	1,587.95	
			WeinkJPP2025-05	Wages, 15 - 28 February 2025	1,965.32	11,400.72
990632	2025-03-07	MEPP	AP1PP2025-02	Remittance Feb 2025	5,917.02	5,917.02
990633	2025-03-07	Minister of Finance	LS Remit2025-02	EPT Remittance - Monthly	1,137.18	1,137.18
990634	2025-03-07	Ministry of Finance	SW Remit2025-02	EPT Remittance - Monthly	115.96	115.96
990635	2025-03-07	Receiver General for Canada	RP1Remit25-02	Source Deduction Remittance RP(	1,547.03	1,547.03
990636	2025-03-07	Receiver General for Canada	RP2Remit25-02	Source Deduction Remittance RP(	12.90	12.90
990637	2025-03-10	Swift-net.ca	2025-02	Shop Internet Service Feb	99.79	99.79
990638	2025-03-11	Receiver General for Canada	RP1Remit25-03	Source Deduction Remittance RP(	10,000.00	10,000.00
990639	2025-03-14	Payroll - Scotia EFT	EnsorLPP2025-06	Salary, 01 - 14 March 2025	2,346.02	
			MayVPP2025-06	Salary, 01 - 14 March 2025	1,711.66	
			MearsTPP2025-06	Wages, 01 - 14 March 2025	1,453.89	
			MielkePP2025-06	Salary, 01 - 14 March 2025	2,475.24	
			ReaCPP2025-06	Salary, 01 - 14 March 2025	1,696.13	
			WeinkJPP2025-06	Wages, 01 - 14 March 2025	1,679.90	11,362.84
990640	2025-03-14	SaskPower	LSL 2025-02	Loverna Street Lights	93.06	93.06
990641	2025-03-14	SaskPower				



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Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
		LPH 2025-02	Loverna Pump House	116.54	116.54
990642	2025-03-14	SaskPower			
		HTG 2025-02	Hoosier TG	128.61	128.61
990643	2025-03-14	SaskPower			
		HSL 2025-02	Hoosier Street Lights	139.60	139.60
990644	2025-03-14	SaskPower			
		Shop 2025-02	Hoosier Grader Shop	407.76	407.76
990645	2025-03-17	SaskEnergy			
		HTG 2025-02	Hoosier TG	291.13	291.13
990646	2025-03-17	SaskEnergy			
		Shop 2025-02	Grader Shop	436.90	436.90
990647	2025-03-25	Barr, Clinton			
		IND Mtg 2025-02	Reeve Indemnity & Mileage	444.55	444.55
990648	2025-03-25	Warrington, William			
		IND Mtg 2025-02	Councillor Indemnity & Mileage	321.00	321.00
990649	2025-03-25	Patton, Clay			
		IND Mtg 2025-02	Councillor Indemnity & Mileage	301.00	301.00
Total Computer Cheque:					46,605.00

Total EFT: 46,605.00  
Grand Total: 109,034.15