

RURAL MUNICIPALITY OF ANTELOPE PARK NO. 322

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park
No. 322 held on Tuesday, March 19th, 2024 at the Marengo Municipal Office located at 20 1st Avenue
North in Marengo, Saskatchewan.

CALL TO ORDER

Reeve Clinton Barr called the meeting to order at 6:59 p.m. with the following members in attendance:

Division 1: Joel Hamm

Division 2: William Warrington

Division 3: Brantford Whittleton

Division 4: Barry Noble

Division 5: Raymond McKeary

Division 6 council member Eldon Roesler was absent.

The following staff members were in attendance:

Acting Administrator: Lisa Ensor

The agenda was reviewed by council and will be used as a guide line for this meeting.

MINUTES

2024-078 **BRANTFORD WHITTLETON** – That the minutes from the regular meeting of council held on February 20th, 2024 be approved as circulated.
CARRIED

REPORTS

2024-079 **BARRY NOBLE** – That the following reports be filed:
West Central Government Committee(WCMGC)
Kindersley & District Plains Museum
North West Municipalities Association (NWMA)
Kindersley Medical Arts
Kindersley Health and Wellness Foundation Inc.
KLD Wellness Foundation Inc.
Major & District Fire Board
Joint Administration Board Meeting-February 23rd, 2024
RoaData Reports - February 2024
CARRIED

FINANCIAL REPORTS

2024-080 **JOEL HAMM** – That the statement of financial activities and bank reconciliations for February 2024 be approved as presented.
CARRIED

7:25 p.m. to 8:09 p.m. – Ken Mielke attended the meeting to discuss tractor quote and maintenance, new operator courses, cold mix, grader blades, new plow, snow plowing, and grading.

CORRESPONDENCE

2024-081 **WILLIAM WARRINGTON** – That we acknowledge receipt of the following correspondence and file for future reference:

Saskatchewan Association of Rural Municipalities (SARM)

Rural Dart – February 13, 2024

Rural Dart – February 20, 2024

Rural Dart – March 5, 2024

Rural Sheaf – February 2024

News Release – February 28, 2024

News Release – March 6, 2024

News Release – March 8, 2024

Letter – February 13, 2024

Information Letter – February 20, 2024

Ministry of Government Relations

March 2024 Municipalities Today

Agricultural Producers Association of Saskatchewan (APAS)

Update – February 22, 2024

Update – March 7, 2024

Update – March 14, 2024

Saskatchewan Municipal Hail Insurance (SMHI)

Letter – March 1, 2024

Saskatchewan Heavy Construction Association (SHCA)

News Release – February 15, 2024

Saskatchewan Assessment Management Agency (SAMA)

2024 Annual Meeting Registration Brochure

Guy Lagrandeur

Farewell Letter

West Central Early Childhood Intervention Program

Thank You Letter

CARRIED

GRADER/UTILITY OPERATOR

2024-082 **JOEL HAMM** – That we Hire Gordon Huckabay for the position of Seasonal Utility Operator effective April 1st 2024 at a wage of \$30.00/hour; 13 week probationary period.

CARRIED

7:30 p.m. – Raymond McKeary entered the board room.

BYLAW ENFORCEMENT OFFICER

2024-083 **JOEL HAMM** – That we hire B&B Enforcement Services to provide bylaw enforcement services within the RM of Antelope Park No. 322 boundries, on an as needed basis.

CARRIED

ASSISTANT POSITION

2024-084 **WILLIAM WARRINGTON** – That we acknowledge that the Joint Administration Board hired Valerie May for the full time office Assistant position starting March 1st, 2024, at a starting wage of 29.00 per hour; 13 weeks probationary period.

CARRIED

MENTORSHIP-VALERIE MAY

2024-085 **BARRY NOBLE** – That we hire Charlotte Helfrich to also mentor Valerie May for the purpose of acquiring her Rural Class "C" and Urban Standard Certificate.

CARRIED

COUNCIL REMUNERATION

2024-086 **JOEL HAMM** – That the council remuneration for 2024 be set as follows:
Regular Meetings - \$250.00
Committee Meetings - \$150.00 per meeting
Convention Days - \$250.00 per day
 Regina - SARM Annual 3 days; SARM Midterm 2 days
 Saskatoon - SARM Annual 3 days; SARM Midterm 2 days
Mileage - \$0.75 per km

CARRIED

SAFETY SERVICES – JORANN SAFETY

2024-087 **WILLIAM WARRINGTON** – That we table discussion to the next meeting, instructing the Administrator to ask JorAnn Safety to attend.

CARRIED

8:46 p.m. – One guest entered the boardroom.

MUNICIPAL FEASIBILITY STUDY – REQUEST FOR TENDER

2024-088 **RAYMOND MCKEARY** – That we tender for the completion of a Feasibility Study for a Municipal District and that the Administrator publish the tender package on Sasktenders with a deadline for submission set as April 30th, 2024.

CARRIED

DONATION – OYEN & DISTRICT HEALTH CARE FOUNDATION

2024-089 **CLINTON BARR** – That we donate \$250.00 to the Oyen & District Health Care Foundation in honor of Cheryle Schroeder.

CARRIED

ACCOUNTS

2024-090 **JOEL HAMM** – That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 10007 to 10024 in the amount of \$91,789.90 and EFT cheque numbers 990416 to 990426 in the amount of \$29,974.31 be approved for payment.

CARRIED

ADJOURN

2024-091 **RAYMOND MCKEARY** – That this meeting now adjourn at 8:55 p.m.

CARRIED

[REDACTED]

Reeve

[REDACTED]

Acting Administrator

April 16th, 2024 – 7:00 p.m. - Regular meeting of council

Rural Municipality of Antelope Park No. 322
List of Accounts for Approval
Batch: 2024-00026 to 2024-00031

Date Printed
2024-03-18 3:03 PM

Page 1

Bank Code - Bank1 - Main Demand

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
10007	2024-02-20	Trevello Travel Group Inc.				
		RobinFarewell		Farewell Gift - Robin Busby	1,125.00	1,125.00
10008	2024-02-29	Enviroway Detergent Man Inc				
		CN010083		WTP Chemicals	-63.00	
		IN073777		WTP Chemicals	226.80	163.80
10009	2024-02-29	Minister of Finance				
		Issued Minister of Finance				
		Highway Rd Sign		Highway 317 & 51 road signs	6,200.32	6,200.32
10010	2024-02-29	ScotiaBank Visa				
		Stmt 14Feb2024		TS Expenses - Shop & Meal	209.07	209.07
10011	2024-02-29	Triod Supply				
		000-154552		Grader Blades	10,800.30	
		000-154453		Purchase of One way snow plow	58,716.00	69,516.30
10012	2024-03-19	Hamm, Carla				
		2024-01		Hoosier Water Shed	80.00	
		2024-02		Hoosier Water Shed Feb	80.00	
		2024-03		Hoosier Water Shed Mar	80.00	240.00
10013	2024-03-19	Hoosier Recreation Board				
		2023-24SkLotter		2023-2024 SK Lotteries Grant	826.00	826.00
10014	2024-03-19	Hudson Bay Route Association				
		Membership 2024		Membership 2024	300.00	300.00
10015	2024-03-19	Information Services Corp				
		Stmt 29Feb24		Registrations & Transfer Fees	45.00	45.00
10016	2024-03-19	1302322 Alberta Ltd.				
		204784		First Aid Training - TS	183.75	
		204821		Global Gr Dist & WHMIS - Riou	267.75	451.50
10017	2024-03-19	Kindersley & District Co-op				
		#2794		Oil	22.19	
		#2814		Shop Supplies	26.62	
		#2820		Shop Supplies	16.64	
		#3531		Shop Supplies	20.77	
		390480		Bulk Fuel - Feb	1,513.65	1,599.87
10018	2024-03-19	Loraas Disposal North Ltd.				
		000055602		Garbage Bins Hoosier & Loverna	1,313.82	1,313.82
10019	2024-03-19	Major & District Fire Board				
		2023-04		House Fire - Loverna April 30, 202	4,525.00	4,525.00
10020	2024-03-19	Receiver General for Canada				
		20240007773		Radio Authorization Renewal 0340	372.99	372.99
10021	2024-03-19	RM of Chesterfield No 261				
		2024-00032		Pest control Contract	1,068.46	1,068.46
10022	2024-03-19	Rocky Mountain Equipment				
		P05780		Filters/Repairs - Case Tractor	287.91	287.91
10023	2024-03-19	SGL				
		2024 524LII		2000 Sterling Heavy Vehicle	1,105.18	
		2024 978IHC		1992 GMC Heavy Vehicle	774.68	1,879.86
10024	2024-03-19	WellTraxx				
		10375		MuniTraxx Annual Subscription	1,665.00	1,665.00
					Total Computer Cheque:	91,789.90

Rural Municipality of Antelope Park No. 322
List of Accounts for Approval
Batch: 2024-00026 to 2024-00031

Date Printed
2024-03-18 3:03 PM

Page 2

Bank Code - EFT - Paid Electronically

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
990416	2024-02-16	Payroll - Scotia EFT			
		EnsorLPP2024-04	Wages, 03 - 16 Feb 2024	1,812.42	
		MearsTPP2024-04	Wages, 03 - 16 Feb 2024	1,435.40	
		MielkePP2024-04	Wages, 03 - 16 Feb 2024	2,313.68	
		ReaCPP2024-04	Salary, 03 - 16 Feb 2024	1,565.80	7,127.30
990417	2024-03-01	Payroll - Scotia EFT			
		EnsorLPP2024-05	Wages, 17 Feb - 01 Mar 2024	2,032.05	
		MearsTPP2024-05	Wages, 17 Feb - 01 Mar 2024	1,493.45	
		MielkePP2024-05	Wages, 17 Feb - 01 Mar 2024	2,306.64	
		ReaCPP2024-05	Salary, 17 Feb - 01 Mar 2024	1,605.80	7,437.94
990418	2024-03-07	MEPP			
		AP1PP2024-03	Remittance 20 Jan - 02 Feb 2024	2,612.12	
		AP1PP2024-04	Remittance 03 - 16 Feb 2024	1,935.94	4,548.06
990419	2024-03-07	Minister of Finance			
		LS Remit2024-02	EPT Remittance - Monthly	1,331.13	1,331.13
990420	2024-03-07	Receiver General for Canada			
		RP2Remit2402	Source Deduction Remittance RPT	127.94	127.94
990421	2024-03-07	Receiver General for Canada			
		RP1Remit2402	Source Deduction Remittance RPT	8,582.46	8,582.46
990421B	2024-03-11	Swift-net.ca			
	2024-02		Shop Internet Service Feb	88.75	88.75
990422	2024-03-14	SaskPower			
		LSL 2024-02	Lovema Street Lights	92.70	92.70
990423	2024-03-14	SaskPower			
		LPH 2024-02	Lovema Pump House	112.00	112.00
990424	2024-03-14	SaskPower			
		HTG 2024-02	Hoosier TG	129.55	129.55
990425	2024-03-14	SaskPower			
		HSL 2024-02	Hoosier Street Lights	139.05	139.05
990426	2024-03-14	SaskPower			
		Shop 2024-02	Hoosier Grader Shop	257.43	257.43
Total Computer Cheque:					29,974.31

Total EFT:	29,974.31
Grand Total:	121,764.21