

Rural Municipality of Antelope Park No. 322

Meeting Minutes

March 19th, 2019 - Regular Meeting of Council - 7:00 p.m.

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday March 19th, 2019 commencing at 7:00 p.m. in the municipal office in Marengo, Saskatchewan.

Council members in attendance were:

Reeve: Gordon Dommett

Division 1: Clinton Barr

Division 2: William Warrington

Division 3: Brantford Whittleton

Division 5: Raymond McKeary

Division 6: Eldon Roesler

Division 4 council member Barry Noble was absent.

CALL TO ORDER

Reeve Gordon Dommett called the meeting to order at 6:54 p.m.

AGENDA

Resolution No. 2019-046

Moved By: Brantford Whittleton

That the agenda be adopted as presented.

CARRIED

MINUTES

Resolution No. 2019-047

Moved By: William H. Warrington

That the minutes from the meeting held on February 19th, 2019 be approved as circulated.

CARRIED

REPORTS

Resolution No. 2019-048

Moved By: William H. Warrington

That the following board reports be filed for future reference:

Kindersley & District Plains Museum

Agricultural Producers of Saskatchewan

West Central Municipal Government Committee
Major & District Fire Board
SARM Annual Convention

CARRIED

7:16 p.m. to 7:55 p.m. - Staff Sergeant Ray Blais from the Royal Canadian Mounted Police attended the meeting to discuss the municipality's 2019 policing priorities.

REVENUE AND EXPENSES

Resolution No. 2019-049

Moved By: Clinton Barr

That the statement of revenue and expenses for February be approved as presented.

CARRIED

CORRESPONDENCE

Resolution No. 2019-050

Moved By: Eldon Roesler

That the correspondence be filed for future reference.

CARRIED

DRILLING LICENSES

Resolution No. 2019-051

Moved By: Brantford Whittleton

That the following drilling licenses be approved:

Whitecap Resources Inc.

01-03-033-27W3 - 2 wells

16-34-032-27W3 - 2 wells

CARRIED

SCRAPER TENDER

Resolution No. 2019-052

Moved By: Raymond McKeary

That we accept the tender received from Byron Graham in the amount of \$17,005.00 for the 1982 Terex TS-14B Scraper serial number 053-69155 with the following conditions:

Purchaser is responsible for all costs incurred for the removal of the equipment;

Item is purchased is "as-is" and "where-is" condition;

Purchase is subject to GST and PST;

Payment must be made by certified cheque.

CARRIED



PURCHASE OF GRAVEL TRUCK**Resolution No. 2019-053****Moved By: William H. Warrington**

That we purchase a 2000 Sterling gravel truck serial number 2FWYJSEB6YAB75328, complete with new gravel box and safety inspection from Can Am Truck Export Ltd. in the amount of \$52,000 plus GST and PST.

CARRIED**RESIGNATION OF EMPLOYEE****Resolution No. 2019-054****Moved By: Clinton Barr**

That we acknowledge the resignation of Johnathon Strong effective March 8th, 2019.

CARRIED**OFFICE CLERK****Resolution No. 2019-055****Moved By: William H. Warrington**

That we acknowledge the hiring of Lisa Ensor as a full-time office clerk at a rate of \$18.00 per hour effective April 1st, 2019. Ms. Ensor is currently enrolled in the Administrative Assistant program at Great Plains College and will first complete a 90 hour practicum with the municipalities starting April 1st, 2019.

CARRIED**RESCIND RESOLUTION 2018-046****Resolution No. 2019-056****Moved By: Clinton Barr**

That we rescind resolution 2018-046.

CARRIED**ROYAL CANADIAN LEGION - MILITARY SERVICE RECOGNITION BOOK****Resolution No. 2019-057****Moved By: Brantford Whittleton**

That we purchase ad space in the Royal Canadian Legion Military Service Book in the amount of \$195.24 plus GST.

CARRIED

FENCING POLICY**Resolution No. 2019-058****Moved By:** Brantford Whittleton

That the fencing policy attached hereto and forming part of these minutes be adopted effective March 19th, 2019 and that all previous policies be considered void.

CARRIED**GRADER/UTILITY OPERATOR****Resolution No. 2019-059****Moved By:** William H. Warrington


That we advertise for a grader/utility operator and that Gordon Dommett, Barry Noble, Clinton Barr, Kevin Rea and Robin Busby be given authority to interview applicants for the seasonal grader/utility operator position and make the decision to hire after the interviews are completed; committee is further authorized to offer a maximum of \$29.00 per hour to the successful applicant.

CARRIED**ACCOUNTS****Resolution No. 2019-060****Moved By:** Eldon Roesler

That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

CARRIED**ADJOURN****Resolution No. 2019-061****Moved By:** Raymond McKeary

That this meeting now adjourn at 9:42 p.m.

CARRIED
Reeve
Administrator

Report Date
19/03/2019 10:47 AM

Rural Municipality of Antelope Park No. 322
List of Accounts for Approval
As of 19/03/2019
Batch: 2019-00013 to 2019-00016

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Bank1 - Main Demand					
Computer Cheques:					
8247	20/02/2019	ScotiaBank Visa Stmt14Feb2019	Milwaukee Ratchet (Battery)	712.90	712.90
8248	28/02/2019	MEPP 2019PP03 2019PP04	Remittance 26Jan2019-8Feb2019 Remittance Feb 9-22, 2019	1,965.10 1,963.68	3,928.78
8249	05/03/2019	Enviroway Detergent Man Inc IN034454 CN005105	WTP Chemicals Returned Pail Deposit	223.65 84.00-	139.65
8250	19/03/2019	Barr, Clinton January 2019 February 2019 March 2019	Contract - Hoosier Water Shed Contract - Hoosier Water Shed Contract - Hoosier Water Shed	80.00 80.00 80.00	240.00
8251	19/03/2019	Kindersley & District Co-op 2536 253272	Heater - Water Shed Regular & Diesel Fuel - Feb	44.39 591.95	636.34
8252	19/03/2019	Saskatchewan Workers' Comp Issued To: Saskatchewan WCB 1400223-20Feb19	2019 WCB - First Installment	1,629.77	1,629.77
8253	19/03/2019	SGI 2019 978IHC	1992 GMC Heavy Vehicle	862.66	862.66
8254	19/03/2019	Waste Management Corporation 0851901-0646-9 0851900-0646-1	Garbage Bins - Loverna Garbage Bins - Hoosier	1,306.38 3,877.95	5,184.33
8255	19/03/2019	Wood Enviro. & Infrastructure C23423814	Highway 317 Estimate	1,096.49	1,096.49
8256	19/03/2019	Gordon Dommatt Mar 2019	Reeve Net Indemnity & Mileage	1,340.87	1,340.87
8257	19/03/2019	Clinton Barr Feb 2019 Comm Mar 2019 Mtg	Commitee-Medical Arts & KMs Councillor Indemnity & Mileage	229.00 219.12	448.12
8258	19/03/2019	William Warrington Mar 2019 Mtg	Councillor Indemnity & Mileage	1,781.54	1,781.54
8259	19/03/2019	Brantford Whittleton Mar 2019 Mtg	Councillor Indemnity & Mileage	250.70	250.70
8260	19/03/2019	Raymond McKeary Mar 2019 Mtg	Councillor Indemnity & Mileage	254.60	254.60
8261	19/03/2019	Eldon Roesler Mar 2019 Mtg	Councillor Indemnity & Mileage	272.80	272.80
Total for Bank1:					18,779.55

Report Date
19/03/2019 10:47 AM

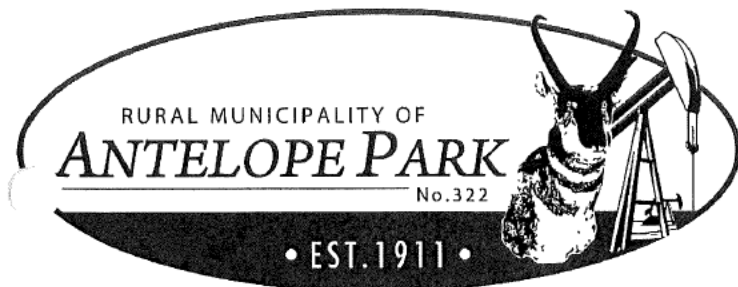
Rural Municipality of Antelope Park No. 322

List of Accounts for Approval
As of 19/03/2019

Batch: 2019-00013 to 2019-00016

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: EFT - Electronic Funds Transfer					
Computer Cheques:					
990055	28/02/2019	Payroll - Scotia EFT			
		BusbyR PP1904	Salary, 9-22 February 2019	2,314.92	
		CooperK PP1904	Wages, 9-22 February 2019	1,051.28	
		DueckC PP1904	Salary, 9-22 February 2019	1,444.42	
		MearsT PP1904	Wages, 9-22 February 2019	793.30	
		ReaK PP1904	Wages, 9-22 February 2019	1,556.09	7,160.01
990056	04/03/2019	SaskTel			
		Bill 16Feb2019	Internet Bill	73.45	73.45
990057	08/03/2019	Payroll - Scotia EFT			
		BusbyR PP1905	Salary, 23 Feb-8 Mar 2019	2,354.92	
		CooperK PP1905	Wages, 23 Feb-8 Mar 2019	644.05	
		DueckC PP1905	Salary, 23 Feb-8 Mar 2019	1,484.42	
		MearsT PP1905	Wages, 23 Feb-8 Mar 2019	1,055.58	
		ReaK PP1905	Wages, 23 Feb-8 Mar 2019	1,561.80	7,100.77
990058	08/03/2019	Receiver General for Canada			
		Feb2019 RP0002	Remittance RP0002 - Feb 2019	0.86	0.86
990059	08/03/2019	Receiver General for Canada			
		Feb2019 RP0001	Remittance RP0001 - Feb 2019	6,977.49	6,977.49
990060	14/03/2019	SaskPower			
		LSL 19Feb2019	Loverna Street Lights	86.56	86.56
990061	14/03/2019	SaskPower			
		HSL 19Feb2019	Hoosier Street Lights	129.84	129.84
990062	14/03/2019	SaskPower			
		LPH 19Feb2019	Loverna Pump House	162.70	162.70
990063	14/03/2019	SaskPower			
		HTG 19Feb2019	Hoosier TG	262.64	262.64
990064	14/03/2019	SaskPower			
		Shop19Feb2019	Hoosier Grader Shop	306.57	306.57
990065	18/03/2019	SaskEnergy			
		HTG 19Feb2019	Hoosier TG	207.56	207.56
990066	18/03/2019	SaskEnergy			
		Shop19Feb2019	Grader Shop	233.64	233.64
				Total for EFT:	22,702.09
				Grand Total:	41,481.64



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Fencing Policy

All newly constructed or reconstructed fencing must be placed at least 0.5 metres onto the owner's property

The municipality is not responsible for locating the municipal road allowance property line

The municipality is not responsible for any fence that is placed on the municipal road allowance. Any removal costs will be invoiced to the ratepayer.

Fencing - Road Construction

The municipality will be responsible for paying for the cost of the labour for the removal of any existing fence. The municipality will be responsible for paying for posts 4-5 inches x 6 feet placed at a minimum distance of 16.5 feet to a maximum of 20 feet apart and the replacement of existing gates and for the installation of such, minus any wire. Corner posts will be 5-6 inches x 7 feet.

If the landowner/occupant wishes to upgrade the fence past the municipal standards as listed above, all costs for the extra or new material will be invoiced to the landowner/occupant. The municipality will supply the labour.

The owner shall be responsible for the cost of all wire and for costs relating to any difference in post size, placement, wire or gates from the original construction. If an electric fence is being erected, the owner shall be responsible for the cost of the wire and insulators.

Adjacent landowners to road construction projects shall be requested to move cattle to another holding area during construction. In the event that moving the cattle is not possible, then the following shall apply:

The municipality shall install a 2 wire electric fence where possible;

If an electric fence is not possible, then the municipality will install a three wire temporary fence with posts placed 33-40 feet apart;

The municipality shall be responsible for the removal of all temporary fencing as soon as possible upon completion of the new fence construction.

The municipality shall remove all old fencing material as soon as possible after the road construction is complete, the old fencing material is property of the municipality.

Resolution No. 2019-059

March 19th, 2019



R.M. of Antelope Park No. 322
March 19, 2019 - Regular Meeting of Council - 07:00 PM

- 1 **Call to order**
 - 🔗 2019-03-19 RM 322 Delegation
- 2 **Adopt Agenda**
- 3 **Minutes**
 - 🔗 2019-02-19 RM 322 Minutes
- 4 **Reports**
 - 🔗 Major & District Fire Board - February 27, 2019 Minutes
- 5 **Revenue and Expenses**
 - 🔗 Revenue and Expenses - February 2019
- 6 **Correspondence**
 - 🔗 Ministry of Government Relations - March 2019 Municipalities Today
 - 🔗 Ministry of Government Relations - Gas Tax Fund
 - 🔗 SGI - Business Recognition Assessment
 - 🔗 West Central Crisis & Family Support Centre - Newsletter & thank you for your support
 - 🔗 Prairie Sky Recovery Centre - Thank you for your donation
 - 🔗 Sask Abilities - Thank you for your donation
 - 🔗 The Lung Association - Thank you for your donation
 - 🔗 Ronald McDonald House - Thank you for your donation
- 7 **Drilling Licenses**
- 8 **Scraper Tender**
- 9 **Purchase of Tandem truck**
- 10 **Resignation of Employee**
- 11 **Office Clerk**
- 12 **North West Oil Municipalities Committee**
- 13 **Rescind resolution 2018-046**
- 14 **Highway 317**

- 15 **Royal Canadian Legion - Military Service Recognition Book**
- 16 **Fencing Policy**
 🔗 Fencing Policy
- 17 **Direct Deposit for Council Members**
- 18 **Date of Next Meeting - April 16**
- 19 **Grader/Utility Operator**
- 20 **Accounts**
 🔗 Accounts up to March 19, 2019
- 21 **Adjourn**

R.M. of Antelope Park No. 322
Tuesday March 19th, 2019 at 7:00 p.m.

7:15 p.m. - Royal Canadian Mounted Police - Staff Sergeant Ray Blais