

RURAL MUNICIPALITY OF ANTELOPE PARK NO. 322

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park
No. 322 held on Tuesday, June 24, 2025 at the Marengo Municipal Office located at 20 1st Avenue North
in Marengo, Saskatchewan.

CALL TO ORDER

Reeve Clinton Barr called the meeting to order at 6:57 p.m. with the following members in attendance:

Division 1: Joel Hamm

Division 2: VACANT

Division 3: Clay Patton

Division 4: Barry Noble

Division 5: Chad Bouchard

Division 6: Eldon Roesler

The following staff members were in attendance:

Administrator: Lisa Ensor

AGENDA

2025-143 **CLAY PATTON** – That the agenda was reviewed by council and will be used as a guideline for this meeting.

CARRIED UNANIMOUSLY

MINUTES

2025-144 **JOEL HAMM** – That the minutes from the regular meeting of council held on May 27, 2025 be approved as circulated.

CARRIED

REPORTS

2025-145 **BARRY NOBLE** – That the following board reports be acknowledged as received and be filed:

Kindersley & District Plains Museum

West Central Municipal Government Committee (WCMGC)

North West Municipalities Association (NWMA)

Kindersley Medical Arts

Kindersley Health and Wellness Foundation Inc.

KLD Wellness Foundation Inc.

Major & District Fire Board

Prairie Winds Emergency Planning District

Foreman's Report

Joint Administration Board Report

CARRIED

**CLINIC SALE SYNOPSIS KINDERSLEY REGIONAL MEDICAL ARTS AUTHORITY
INC**

- 2025-146 CHAD BOUCHARD** – That we approve the Clinic Sale Synopsis dated June 19, 2025 proposed by the Kindersley Regional Medical Arts Authority Inc. to sell the clinic to the Town of Kindersley.

CARRIED UNANIMOUSLY

FINANCIAL REPORTS

- 2025-147 ELDON ROESLER** – That the statement of financial activities and bank reconciliations for May 2025 be approved as presented.

CARRIED

ADMINISTRATOR'S HOURS

- 2025-148 CLAY PATTON** – That the Administrator's hours for May 2025 be acknowledged as received and filed.

CARRIED

CORRESPONDENCE

- 2025-149 CLINTON BARR** – That we acknowledge receipt of the following correspondence and file for future reference:
Saskatchewan Association of Rural Municipalities (SARM)
Rural Dart – May 6, 2025
Rural Dart – May 13, 2025
Rural Dart – May 20, 2025
Rural Sheaf – May 2025
Rural Councillor Summer 2025
Seeds for Elected Officials

Saskatchewan Ministry of Government Relations
Municipalities Today May 2025

CARRIED

HEAVY HAUL ROAD USE POLICY

- 2025-150 JOEL HAMM** – That we approve the Heavy Haul Road Use Policy attached hereto and forming part of these minutes.

CARRIED

DUST CONTROL POLICY

- 2025-151 CHAD BOUCHARD** – That we approve the Dust Control Policy attached hereto and forming part of these minutes.

CARRIED

WEIGH SCALE

2025-152

JOEL HAMM – That we change the registered status of the scale to personal use and place a “not for legal trade” label on it, and we still maintain calibration bi-annually and purchase a new printer for the scale.

CARRIED

TEMPORARY SUMMER GRASS CUTTING POSITION

2025-153

CLINTON BARR – That we hire Jeff Tymchak as a mower operator from June 23, 2025 to approximately July 26, 2025 in a temporary position to operate the mower, at a rate of \$36.00 per hour.

CARRIED

TRANSGAS – LOVERNA NPS 3 LATERAL E ABANDONMENT AND CROSSING NOTIFICATION

2025-154

JOEL HAMM – That we acknowledge the abandonment of 200 meters of pipeline located 10-01-32-28-W3, with no concerns and they contact the pasture manager upon entering.

CARRIED

SASKPOWER FILE #20552033

2025-155

CHAD BOUCHARD – That we acknowledge SaskPower will be replacing poles located at 16-28-32-28 W3.

CARRIED

AUDITED 2024 FINANCIAL STATEMENTS

2025-156

JOEL HAMM – That we acknowledge receipt of the 2024 Audited Financial Statements from our auditor, CHBB Chartered Professional Accountants, and we approve the statements as presented.

CARRIED

ACCOUNTS

2025-157

CLAY PATTON – That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 10388 to 10404 in the amount of \$127,801.94, and EFT cheque numbers 990689 to 990706 in the amount of \$53,078.60 be approved for payment.

CARRIED

ADJOURN

2025-158

CHAD BOUCHARD – That this meeting now adjourn at 8:35 p.m.

CARRIED


Reeve


Administrator

June 15, 2025 – 7:00 p.m. - Regular meeting of council

Rural Municipality of Antelope Park No. 322
List of Accounts for Approval
Batch: 2025-00045 to 2025-00047

Bank Code - Bank1 - Main Demand

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
10388	2025-06-18	628514 Saskatchewan Ltd.				
		3179		Gravel Spread May 2025	70,318.50	70,318.50
10389	2025-06-18	Brandt Tractor Ltd.				
		02 4241225		Repairs	202.08	202.08
10390	2025-06-18	Loraas Disposal North Ltd.				
		0000564254		Garbage Bins Hoosier & Loverna	1,581.86	1,581.86
10391	2025-06-18	Sask Workers' Compensation Board				
		Issued Saskatchewan WCB				
		Stmt 27May2025		WCB Premiums 2024 Adj & 2025	4,149.91	4,149.91
10392	2025-06-18	VOID - Cheque Confirmation				
10393	2025-06-24	Enviroway Detergent Man Inc				
		IN081284		WTP Chemicals	131.52	131.52
10394	2025-06-24	Hamm, Carla				
		2025-04		Hoosier Water Shed Apr	80.00	
		2025-05		Hoosier Water Shed May	80.00	
		2025-06		Hoosier Water Shed Jun	80.00	240.00
10395	2025-06-24	Kindersley & District Co-op				
		#9483		Shop Supplies	7.76	
		424145		Bulk Fuel - *7240 May	4,240.73	
		424146		Bulk Fuel - *5511 May	3,423.35	
		424147		Bulk Fuel - *5537 May	2,476.71	
		50100097		Weed Spray	61.00	
		#9861		Shop Supplies	7.50	10,217.05
10396	2025-06-24	Major & District Fire Board				
		2025-02		Fire Services Levy 2025	10,000.00	10,000.00
10397	2025-06-24	Murlin Electronics				
		304529		Website Development - Domain	36.74	36.74
10398	2025-06-24	NSC Minerals				
		SXP332872		Dust control	23,710.98	23,710.98
10399	2025-06-24	Prairie Bylaw				
		013-2025		Bylaw Services	321.78	321.78
10400	2025-06-24	RM of Milton No 292				
		Donation 2025		Donation - Alsask Pool 2025	2,000.00	2,000.00
10401	2025-06-24	WellTraxx				
		012156		Annual Subscription	3,538.32	3,538.32
10402	2025-06-24	Wheatland Regional Library				
		5522		Library Levy - 2nd Half 2025	502.20	502.20
10403	2025-06-24	Noble, Barry				
		IND Mtg2025-06		Councillor Indemnity & Mileage	517.00	517.00
10404	2025-06-24	Roesler, Eldon				
		IND Mtg 2025-10		Councillor Indemnity & Mileage	334.00	334.00
Total Computer Cheque:						127,801.94

Total Bank1: 127,801.94

Rural Municipality of Antelope Park No. 322
List of Accounts for Approval
Batch: 2025-00045 to 2025-00047

Bank Code - EFT - Paid Electronically

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
990689	2025-06-06	Payroll - Scotia EFT				
		EnsorLPP2025-12		Salary, 18 - 31 May 2025	2,440.40	
		MakraWPP25-12		Wages, 18 - 31 May 2025	1,031.24	
		MayVPP2025-12		Salary, 18 - 31 May 2025	1,789.82	
		MearsTPP2025-12		Wages, 18 - 31 May 2025	1,424.88	
		MielkePP2025-12		Salary, 18 - 31 May 2025	2,475.25	
		ReaCPP2025-12		Salary, 18 - 31 May 2025	1,696.13	
		RiouA2025-12		Wages, 18 - 31 May 2025	2,159.85	
		WeinkJPP2025-12		Wages, 18 - 31 May 2025	2,310.80	15,328.37
990690	2025-06-10	MEPP				
		AP1PP2025-05		Remittance May 2025	8,224.16	8,224.16
990691	2025-06-10	Minister of Finance				
		LS Remit2025-05		EPT Remittance - Monthly	10,344.72	10,344.72
990692	2025-06-10	Ministry of Finance				
		SW Remit2025-05		EPT Remittance - Monthly	494.75	494.75
990693	2025-06-10	Receiver General for Canada				
		RP1Remit25-05		Source Deduction Remittance RP(15,608.12	15,608.12
990694	2025-06-10	Receiver General for Canada				
		RP2Remit25-05		Source Deduction Remittance RP(12.90	12.90
990695	2025-06-10	SMHI				
		Remit 2025-05		Monthly Remittance - May	1,216.02	1,216.02
990696	2025-06-10	Swift-net.ca				
		2025-05		Shop Internet Service May	99.79	99.79
990697	2025-06-16	SaskEnergy				
		Shop 2025-05		Grader Shop	81.71	81.71
990698	2025-06-16	SaskEnergy				
		HTG 2025-05		Hoosier TG	85.31	85.31
990699	2025-06-16	SaskPower				
		LPH 2025-05		Loverna Pump House	70.20	70.20
990700	2025-06-16	SaskPower				
		LSL 2025-05		Loverna Street Lights	90.97	90.97
990701	2025-06-16	SaskPower				
		HTG 2025-05		Hoosier TG	93.85	93.85
990702	2025-06-16	SaskPower				
		HSL 2025-05		Hoosier Street Lights	136.46	136.46
990703	2025-06-16	SaskPower				
		Shop 2025-05		Hoosier Grader Shop	150.72	150.72
990704	2025-06-24	Barr, Clinton				
		IND Mtg 2025-06		Reeve Indemnity & Mileage	444.55	444.55
990705	2025-06-24	Patton, Clay				
		IND Mtg 2025-08		Councillor Indemnity & Mileage	271.00	271.00
990706	2025-06-24	Bouchard, Chad				
		IND Mtg 2025-09		Councillor Indemnity & Mileage	325.00	325.00
					Total EFT:	53,078.60

Grand Total: 180,880.54

RM of Antelope Park No. 322

TRANSPORTATION SERVICES

DUST CONTROL POLICY

Dust control is applied at the request of the ratepayer or resident.

Coordination and application is as follows:

Product	To be determined by council before application each year
Supplier	To be determined by council before application each year
Eligibility	All <u>Occupied Residential Sites</u> located on a municipal road within the boundaries of the RM of Antelope Park No. 322
Coverage	200 metres x 8 metres
Non-Residential Sites	Dust control requests for non-residential sites must be presented to Council for approval
Cost	The ratepayer is responsible for the cost of supply and applying the product if not a residential site , or for extended coverage unless approved by council.
Site Preparation	The RM is responsible for site preparation
Billing	Once we receive the final invoice from the provider, ratepayers will be invoiced for the cost of the product and application. Invoice is due within 30 days of invoice date or any outstanding amount will be added to the tax roll by resolution of council and will form part of the taxes.
Non-Landowner	Dust control product ordered by a resident who is not a landowner within the municipality must be pre-paid prior to application.

Rural Municipality of Antelope Park No. 322 Heavy Haul Road Use Policy

Council of the Rural Municipality of Antelope Park No. 322 adopts the following policy concerning heavy haul road usage and transportation within their boundaries:

I. PERMIT HOLDER RESPONSIBILITY

The holder of a transportation permit assumes all responsibility for any road damage caused by the movement on the municipal road. All damage must be reported to the Municipal office or to RoaData Services at the time of occurrence.

2. MOVEMENT

Movement is only allowed on dry/frozen track. Dry track can be described as "a lack of any type of moisture on the roadway" When roads are dry vehicles will not leave any type of indentation on the roadway, nor will it leave mud or debris on the road. If uncertain if roads are considered dry track at the time of movement, verification should be obtained from the Municipal Office or RoaData Services prior to the movement. Traffic shall cease during adverse weather conditions such as excessive rain or at the request of council.

- Tracked equipment is prohibited from being walked on any municipal road allowance.
- The use of tire chains is not permitted on any municipal road allowance.
- Parking, loading, or unloading of any vehicles, trailers, or other equipment on any municipal road allowance is not permitted, unless an emergency situation should occur.
- There shall be no deviation from approved haul routes unless authorized by the R.M. or RoaData Services. If a specific route for the movement has been provided, the mover is responsible to check the route prior to the move and contact RoaData or the R.M. if the route requires modification.
- The driver of a loaded unit is responsible to determine the LOADED HEIGHT, WIDTH, AND WEIGHT and determine whether the loaded unit will clear any vertical clearance, weight restricted roads or road bans.
- Any permits issued on behalf of the R.M. shall be considered null and void in the event the Permit Holder has violated any of the terms and conditions within the Permit.

3. MUD

Mud, ridges, or debris tracked/dragged onto the road surface must be cleaned off as soon as possible by sweeping or shoveling. In the case of pavement or oiled surfaces, it will be necessary to wash off the debris or mud. At council's discretion, grading of the gravel surfaced roads and/or adding gravel to restore the road to original state may be required.

4. SPEED LIMITS FOR HEAVY HAUL VEHICLES

These are maximum limits and slower more cautious speeds are appreciated:

- Municipal roads 80 km/h
- Slow to 40 km/h when traveling by workers or construction sites.
- Slow to 60 km/h when traveling by residential yard sites.

5. PROHIBITED

- No chains on any gravel roads.
- No floater tires on any gravel roads.

6. MUD BUGGIES

- Oil companies are responsible for all mud buggy activity to the company they are contracted.
- Loaded mud buggies are not permitted on any municipal road allowance. Movement of EMPTY mud buggies is allowed on dry or frozen track only and are to use the most direct route between the lease/location and nearest Provincial highway.
- No loading on roads or on the shoulder of the road. Must use approaches and staging areas at all times.
- If warmer temperatures are forecasted, please be proactive and get mud buggies moved when road conditions are good for travel.
- If any oil company DOES NOT adhere to the rules and regulations regarding mud buggies, that oil company will no longer be allowed to use mud buggies within the R.M.
- Movement is subject to any road ban restrictions that may be implemented by the R.M. Transportation permits issued do not constitute authority to haul overweight hauls when road bans are implemented.
- Permits from the Minister of Transportation, Province of Saskatchewan are to be obtained when necessary.
- School buses and other vehicles are not to be detained.
- Transportation permits issued are only valid for the route and vehicle(s) specified on the permit.

7. PENALTIES

If any road starts to become damaged due to negligence we will enforce a 10 Ton limit until repair is complete.

Anyone caught destroying a road will be responsible for the cost of repairs and could be subject up to a twenty-five thousand dollar (\$25,000.00) fine.