

Rural Municipality of Antelope Park No. 322

Meeting Minutes

June 15th, 2021 - Regular Meeting of Council - 7:00 p.m.

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday June 15th, 2021 at the Marengo Community Hall located at 13 Main Street in Marengo, Saskatchewan.

Member of Council oath was signed by Joel Hamm

The following council members were in attendance:

Reeve: Clinton Barr

Division 1: Joel Hamm

Division 2: William Warrington

Division 3: Brantford Whittleton

Division 4: Barry Noble

Division 5: Raymond McKeary

Division 6: Eldon Roesler

The following staff members were in attendance:

Administrator: Robin Busby

CALL TO ORDER

Reeve Clinton Barr called the meeting to order at 7:00 p.m.

The agenda was reviewed by council and will be used as a guideline for this meeting.

MINUTES

Resolution No. 2021-118

Moved By: Barry Noble

That the minutes from the meeting held on May 20th, 2021 be approved as circulated.

CARRIED

REPORTS

Resolution No. 2021-119

Moved By: Brantford Whittleton

That the following board reports be filed for future reference:

Kindersley & District Plains Museum

West Central Municipal Government Committee

Kindersley Vet Board

Kindersley Medical Arts

Major & District Fire Board

North West Heavy Oil Municipalities Committee

PCO Inspection Report
Rat Infestation Report

CARRIED

REVENUE AND EXPENSES

Resolution No. 2021-120

Moved By: William H. Warrington

That the statement of revenue and expenses for May be approved as presented.

CARRIED

CORRESPONDENCE

Resolution No. 2021-121

Moved By: Eldon Roesler

That we acknowledge receipt of the following correspondence and file for future reference:

Saskatchewan Association of Rural Municipalities (SARM)

Weekly Policy Bulletin – May 25, 2021

Weekly Policy Bulletin – June 1, 2021

Rural Sheaf – May 2021

Sasklander Platform

Candace Rea

Thank you

Saskatchewan Municipal Hail Insurance (SMHI)

2020 Annual Report

CARRIED

WEST CENTRAL EARLY CHILDHOOD INTERVENTION PROGRAM

Resolution No. 2021-122

Moved By: Brantford Whittleton

That we donate \$500.00 to West Central Early Childhood Intervention Program.

CARRIED

PIPELINE CROSSINGS

Resolution No. 2021-123

Moved By: Eldon Roesler

That the following pipeline crossings be approved:

Strathcona Resources Ltd.

SE 26-33-28W3 File No. E23185

CARRIED

KINDERSLEY REGIONAL AIRPORT - 2021 CONTRIBUTION

Resolution No. 2021-124

Moved By: Brantford Whittleton

That we donate \$7,500 to the Kindersley Regional Airport.

CARRIED

7:42 p.m. to 8:01 p.m. - Ken Mielke attended the meeting to discuss grading of roads, mowing of allowances, road construction, graveling of roads, and culverts.

7:54 p.m. - Joel Hamm entered the meeting.

WELLTRAXXRM - MAPPING TOOL

Resolution No. 2021-125

Moved By: Joel Hamm

That we table further discussion of the WellTraxxRM mapping tool until the July 2021 meeting of council.

CARRIED

MUNICIPAL FOREMAN

Resolution No. 2021-126

Moved By: Raymond McKeary

That Ken Mielke be promoted to the position of Foreman for the Rural Municipality of Antelope Park No. 322.

CARRIED

REQUEST FOR REFUND OF RENTAL PAYMENTS - TEINE ENERGY

Resolution No. 2021-127

Moved By: Eldon Roesler

That we agree to refund \$600.00 to Teine Energy for the rental payments made in error in 2019 and 2020 for file S02527, location SE 18-33-27W3.

CARRIED

CONTRACT BOOKKEEPING SERVICES

Resolution No. 2021-128

Moved By: William H. Warrington

That we contract Valerie May to provide bookkeeping services at a rate of \$30.00 per hour while the Assistant Administrator is on leave; hours to be at the discretion of the Administrator and costs to be split according to the joint administration arrangement with the Village of Marengo and the Rural Municipality of Milton No. 292.

CARRIED

2020 FINANCIAL STATEMENT

Resolution No. 2021-129

Moved By: Brantford Whittleton

That we acknowledge the receipt of the 2020 Audited Financial Statements from our auditor, Close Hauta Bertoia Blanchette, and we approve the statements as presented.

CARRIED

2021 BUDGET MEETING

Resolution No. 2021-130

Moved By: William H. Warrington

That we hold a special meeting of council on June 29th, 2021 commencing at 7:00 p.m. to discuss and adopt the 2021 budget.

CARRIED

LED LIGHTING FOR MUNICIPAL OFFICE

Resolution No. 2021-131

Moved By: Joel Hamm

That we contract Aaron Electric to replace all of the fluorescent lighting in the municipal office with LED fixtures and bulbs at a quoted cost of \$4,474.96 including taxes; costs to be split according to the joint administration arrangement with the Village of Marengo and the Rural Municipality of Milton No. 292.

CARRIED

KINDERSLEY & DISTRICT WELLNESS FOUNDATION - 2022-2026 CONTRIBUTION

Resolution No. 2021-132

Moved By: William H. Warrington

That we table further discussion of a contribution commitment to the Kindersley and District Health & Wellness Foundation Inc. until the July 2021 meeting of council.

CARRIED

COUNCIL APPOINTMENTS

Resolution No. 2021-133

Moved By: Barry Noble

That the following appointments be made for the period from June 15th, 2021 to the first meeting following the 2022 elections:

Safety Committee	Barry Noble
Rural Crime Watch	Joel Hamm
Prairie West Planning District	William Warrington
Major & District Fire Board	Joel Hamm

CARRIED

TAX TITLE PROPERTY TENDER ADVERTISEMENT

Resolution No. 2021-134

Moved By: William H. Warrington

That we advertise the following properties throughout the area via posters and on the municipality's Facebook page for sale by tender with tenders closing July 19th, 2021 at 4:00 p.m.:
Lot 8-10 Block 11 Plan G394

CARRIED

ACCOUNTS

Resolution No. 2021-135

Moved By: William H. Warrington

That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

CARRIED

ADJOURN

Resolution No. 2021-136

Moved By: Raymond McKeary

That this meeting now adjourn at 9:06 p.m.

CARRIED

[Redacted]
Reeve

[Redacted]
Administrator

Report Date
2021-06-15 3:19 PM

List of Accounts for Approval
As of 2021-06-15
Batch: 2021-00040 to 2021-00047

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Bank1 - Main Demand					
Computer Cheques:					
9012	2021-06-03	Accurate/Western Scale Co. Ltd 023188	Recertify Scale	1,998.00	1,998.00
9013	2021-06-03	MEPP AP1PP2021-10 AP1PP2021-11	Remittance 17-30 April 2021 Remittance 17-30 April 2021	3,186.86 3,081.90	6,268.76
9014	2021-06-03	ScotiaBank VISA Stmt 14May2021	Flowers - Sonmor Funeral	107.67	107.67
9015	2021-06-03	Rea Kevin, Estate of Death Benefit	K Rea Death Benefit	7,500.00	7,500.00
9016	2021-06-15	B & T Mears Enterprises Inc. 505	Tire Repair	44.40	44.40
9017	2021-06-15	Barr, Clinton WTP Con 2021-04 WTP Con 2021-05 WTP Con 2021-06	Contract - Hoosier Water Shed Contract - Hoosier Water Shed Contract - Hoosier Water Shed	80.00 80.00 80.00	240.00
9018	2021-06-15	Faubert Contracting Ltd. 4928	Hydrovac pipelines	7,327.11	7,327.11
9019	2021-06-15	GopherNet High Speed 40910	Shop Internet Plan	77.70	77.70
9020	2021-06-15	Hill Acme Machine Ltd. 125488	Supply Flat Iron & Plate	231.70	231.70
9021	2021-06-15	Kindersley Bearing (2008) Ltd. 001-035629	Fire Extinguishers for Graders	834.33	834.33
9022	2021-06-15	Kindersley & District Co-op 7313 7722 7762 7971 27May2021 315465	Poly Rope Shop Supplies Shop Supplies Shop Supplies Bulk Fuel - May 2021	31.08 22.18 17.74 15.52 10,223.06	10,309.58
9023	2021-06-15	Loraas Environmental Services 0000367358	Garbage Bins Hoosier & Loverna	1,084.69	1,084.69
9024	2021-06-15	Minister of Finance 243285	Gazette Ad - Tax Assessment	30.00	30.00
9025	2021-06-15	Minister of Finance T045546	Mineral Rights Tax	1,449.00	1,449.00
9026	2021-06-15	Prairie Steel IN-155654	Culverts - Hwy 317	25,361.85	25,361.85
9027	2021-06-15	Rawhide Supplements Ltd 19770	Dust Control - 12 Sites	14,863.24	14,863.24
9028	2021-06-15	Redhead Equipment X50468	Grader Hard Starting - Travel	607.95	607.95

Report Date

List of Accounts for Approval

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
9029	2021-06-15	RM of Chesterfield No 261 2021-00075	Pest Control Contract June	853.38	853.38
9030	2021-06-15	ScotiaBank Visa Stmt01June2021	Charger & Broom	127.64	127.64
9031	2021-06-15	Superb Locating Issued To: 1667442 AB Ltd. 6162	Locate pipeline along 317	2,814.00	2,814.00
9032	2021-06-15	Wood Enviro. & Infrastructure C26424709	Hwy 317 Infrastruct&Environ	3,392.75	3,392.75
9033	2021-06-15	Hamm, Joel IND Mtg 2021-06	Councillor Indemnity	231.20	231.20
9034	2021-06-15	Warrington, William IND Mtg 2021-06	Councillor Indemnity & Mileage	229.90	229.90
9035	2021-06-15	Whittleton, Brantford IND Mtg 2021-06	Councillor Indemnity & Mileage	250.70	250.70
9036	2021-06-15	Noble, Barry IND Mtg 2021-06	Councillor Indemnity & Mileage	250.70	250.70
9037	2021-06-15	McKeary, Raymond IND Mtg 2021-06	Councillor Indemnity & Mileage	254.60	254.60
9038	2021-06-15	Roesler, Eldon IND Mtg 2021-06	Councillor Indemnity & Mileage	272.80	272.80
				Total for Bank1:	87,013.65

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: EFT - Electronic Funds Transfer					
Computer Cheques:					
990466	2021-05-28	Payroll - Scotia EFT			
		BusbyRPP2021-11	Salary, 15 - 28 May 2021	2,314.21	
		EnsorLPP2021-11	Wages, 15 - 28 May 2021	899.60	
		LokenCPP2021-11	Wages, 15 - 28 May 2021	1,841.97	
		MearsTPP2021-11	Wages, 15 - 28 May 2021	1,357.05	
		MielkeKP2021-11	Wages, 15 - 28 May 2021	2,170.59	
		ReaK PP2021-11	S/T Dis, 15 - 28 May 2021	688.58	
		WidmanGP2021-11	Wages, 15 - 28 May 2021	1,727.07	10,999.07
990467	2021-06-01	SaskTel			
		Hall 16May2021	Internet Bill - Marengo Hall	58.78	58.78
990468	2021-06-04	Minister of Finance			
		LivingSky 21-05	EPT Remittance - May 2021	58.91	58.91
990469	2021-06-04	Receiver General for Canada			
		RP0001Remit2105	Remittance RP0001 - May 2021	14,045.91	14,045.91
990470	2021-06-04	Receiver General for Canada			
		RP0002Remit2105	Remittance RP0002 - May 2021	11.80	11.80
990471	2021-06-11	Payroll - Scotia EFT			
		BusbyRPP2021-12	Salary, 29 May-June 11, 2021	2,314.21	
		EnsorLPP2021-12	Wages, 29 May - June 12, 2021	1,229.27	
		LokenCPP2021-12	Wages, 29 May - June 12, 2021	1,945.23	
		MearsTPP2021-12	Wages, 29 May - June 12, 2021	1,541.54	
		MielkeKP2021-12	Wages, 29 May - June 12, 2021	2,293.35	
		WidmanGP2021-12	Wages, 29 May - June 12, 2021	1,881.36	11,204.96
990472	2021-06-14	SaskEnergy			
		Shop 19May2021	Grader Shop	75.17	75.17
990473	2021-06-14	SaskEnergy			
		HTG 19May2021	Hoosier TG	101.23	101.23
990474	2021-06-14	SaskPower			
		LPH 19May2021	Loverna Pump House	50.62	50.62
990475	2021-06-14	SaskPower			
		LSL 19May2021	Loverna Street Lights	79.87	79.87
990476	2021-06-14	SaskPower			
		HTG 19May2021	Hoosier TG	86.91	86.91
990477	2021-06-14	SaskPower			
		HSL 19May2021	Hoosier Street Lights	119.81	119.81
990478	2021-06-14	SaskPower			
		Shop 19May2021	Hoosier Grader Shop	125.43	125.43
990479	2021-06-15	Barr, Clinton			
		IND Mtg 2021-06	Reeve Indemnity & Mileage	222.10	222.10
				Total for EFT:	37,240.57

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Visa - Scotia Bank Visa					
Other:					
200507601	2021-05-07	Miscellaneous C/C Vendor PrairieRos82576	Flowers - K Sonmor Funeral	107.67	107.67
210525601	2021-05-25	3-Way Sales & Service Ltd. 205651	2 way radio charger	83.25	83.25
210527601	2021-05-27	Miscellaneous C/C Vendor PrairieRos82650	Sympathy in Honour of K Rea	138.75	138.75
210528601	2021-05-28	Miscellaneous C/C Vendor BestBuy944303	Apple Ipad	478.13	478.13
				Total for Visa:	807.80
				Grand Total:	125,062.02