

Rural Municipality of Antelope Park No. 322

Meeting Minutes

July 21st, 2020 - Regular Meeting of Council - 7:00 p.m.

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday July 21st, 2020 at the Marengo Community Hall located at 13 Main Street in Marengo, Saskatchewan.

The following council members were in attendance:

Reeve: Gordon Dommett

Division 1: Clinton Barr

Division 2: William Warrington

Division 3: Brantford Whittleton

Division 4: Barry Noble

Division 5: Raymond McKeary

Division 6 council member Eldon Roesler was absent

The following staff members were in attendance:

Administrator: Robin Busby

CALL TO ORDER

Reeve Gordon Dommett called the meeting to order at 6:47 p.m.

REVIEW OF AGENDA

Resolution No. 2020-176

Moved By: Brantford Whittleton

That the agenda has been reviewed and will be used as a guideline for this meeting with the following additions approved by council:

Meetings back in council chambers

Robin away July 27, 2020 to August 9, 2020

CARRIED

MINUTES

Resolution No. 2020-177

Moved By: William H. Warrington

That the minutes from the meeting held on June 16th, 2020 be approved as circulated.

CARRIED

REPORTS

Resolution No. 2020-178

Moved By: Clinton Barr

That the following board reports be filed for future reference:

Road Construction Update
Agricultural Producers Association of Saskatchewan
Kindersley Medical Arts

CARRIED

REVENUE AND EXPENSES

Resolution No. 2020-179

Moved By: William H. Warrington

That the statement of revenue and expenses for July be approved as presented.

CARRIED

CORRESPONDENCE

Resolution No. 2020-180

Moved By: Barry Noble

That we acknowledge receipt of the following correspondence and file for future reference:

Saskatchewan Association of Rural Municipalities SARM)

Weekly Policy Bulletin - June 23rd, 2020

Weekly Policy Bulletin - June 30th, 2020

Irrigation Project at Lake Diefenbaker

2020 Midterm Convention

Agricultural Producers Association of Saskatchewan (APAS)

Review of agricultural issues and rural problems

Ministry of Government Relations

Gas Tax Fund - Accelerated Payment in August

Wheatland Regional Library

Libraries Update

City of Cold Lake

Criminal Code Amendment

Kindersley & District Plains Museum

Thank you for your donation

Saskatchewan Crime Stoppers

Thank you for your contribution

Kindersley & District Music Festival
Thank you for your donation

CARRIED

NATIONAL WALL OF REMEMBRANCE - REQUEST FOR SUPPORT

Resolution No. 2020-181

Moved By: Brantford Whittleton

That we acknowledge receipt of a request from the National Wall of Remembrance Association to purchase advertising space in the Remembrance Magazine and that we decline the request.

CARRIED

ANAVET - REQUEST FOR SUPPORT

Resolution No. 2020-182

Moved By: Brantford Whittleton

That we purchase 1/8 of a page in the ANAVETS upcoming yearbook in the amount of \$399.00 plus taxes.

CARRIED

RURAL MUNICIPALITY OF PRAIRIEDALE NO. 321 - GRAVEL LEASE NE 3 & SW 10-32-27W3

Resolution No. 2020-183

Moved By: Clinton Barr

That we acknowledge receipt of a letter from the Rural Municipality of Prairiedale No. 321 dated June 16th, 2020 regarding the RM of Prairiedale's lease in the NE 3 and SW 10-32-27W3 and that we decline the offer to assume the gravel pit lease they are in the process of reclaiming and surrendering back to the Ministry of Agriculture.

CARRIED

PIPELINE CROSSINGS

Resolution No. 2020-184

Moved By: Brantford Whittleton

That the following pipeline crossings be approved:

Steel Reef Infrastructure Corp.

01-03-033-27W3 to 06-31-31-27W3 - File No. 20-46001

CARRIED

PIONEER HAVEN - REQUEST FOR FUNDING

Resolution No. 2020-185

Moved By: Raymond McKeary

That we table further discussion of the request for donation to replace the east side driveway at the Pioneer Haven until the August 2020 meeting of council.

CARRIED

BYLAW 2020-03 - A BYLAW TO AMEND BYLAW 2017-06 KNOWN AS THE ZONING BYLAW - 1ST READING

Resolution No. 2020-186

Moved By: Clinton Barr

That Bylaw 2020-03, a bylaw to amend Bylaw 2017-06 known as the Zoning Bylaw be given first reading.

CARRIED

BYLAW 2020-04 - GENERAL ELECTION BYLAW

Resolution No. 2020-187

Moved By: Raymond McKeary

That Bylaw 2020-04 a bylaw to decide matters pursuant to *The Local Government Election Act* be given first reading.

CARRIED

Resolution No. 2020-188

Moved By: Barry Noble

That Bylaw 2020-04 be given second reading.

CARRIED

BYLAW 2020-04 - ALLOW FOR 3RD READING

Resolution No. 2020-189

Moved By: William H. Warrington

That the third reading of Bylaw 2020-04 be permitted at this meeting.

CARRIED UNANIMOUSLY

Resolution No. 2020-190
Moved By: Brantford Whittleton

That Bylaw 2020-04, a bylaw to decide matters pursuant to *The Local Government Election Act, 2015* be given third reading and be adopted.

CARRIED

ASSET MANAGEMENT PROPOSAL

The following proposals were received for the completion of an asset management plan for the Rural Municipality of Antelope Park No. 322:

Ladder up Consulting Ltd.	\$58,800.00
KGS Group	\$31,000.00
MPE Engineering Ltd.	\$42,899.00
Associated Engineering (Sask) Ltd.	\$28,400.00
Allnorth	\$25,338.00
Pillar Systems Inc.	\$44,550.00
Catterall & Wright	\$28,200.00

Resolution No. 2020-191
Moved By: Barry Noble

That after review and deliberation of the proposals we accept the proposal submitted by Pillar Systems Inc. for the completion of the asset management plan for the municipality at a cost of \$44,550.00.

CARRIED

FEDERATION OF CANADIAN MUNICIPALITIES (FCM) - ASSET MANAGEMENT PROGRAM GRANT

Resolution No. 2020-192
Moved By: Clinton Barr

That we engage Pillar Systems Inc. to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Asset Management to conduct the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance the municipality's asset management program;

Asset Management Analysis
Asset Management Database
Reporting and Documentation

and further that the municipality commits \$4,455.00 towards the cost of the initiative, which includes 10 percent of the cost for Pillar Systems (\$44,550.00) to complete the project.

CARRIED

MEDIATION WITH JDL UNDERGROUND LTD.

Resolution No. 2020-193

Moved By: Raymond McKeary

That we appoint Gordon Dommett and Barry Noble, with Clinton Barr as an alternate, along with Administrator Robin Busby to attend the mediation session between the RM of Antelope Park . 322, the RM of Milton No. 292 and JDL Underground Ltd.

CARRIED

RESCIND RESOLUTION 2020-028

Resolution No. 2020-194

Moved By: William H. Warrington

That we rescind resolution 2020-028.

CARRIED

FRONT CLERK POSITION - PAYMENT OF WAGES DURING COVID-19 PANDEMIC

Resolution No. 2020-195

Moved By: William H. Warrington

That we continue to agree to pay Lisa Ensor for a full 8 hour work day due to the COVID-19 pandemic and Ms. Ensor's preference to not place her children in a day care setting at this time; Ms. Ensor to return home for a maximum of 1.5 hours per work day; this approval be reviewed at the September 2020 meeting of council.

CARRIED

AUTHORIZE PROCEEDINGS TO REQUEST TITLE

Resolution No. 2020-196

Moved By: William H. Warrington

That we authorize proceedings to request titles due to non-payment of taxes:

Lot 1 Block 13 Plan G394

Lot 2 Block 13 Plan G394

Lot 16 Block 13 Plan G394

Lot 17 Block 13 Plan G394

Lot 24 Block 6 Plan G394

Lot 26 Block 6 Plan G394

CARRIED

TENDER DOCUMENT

Resolution No. 2020-197

Moved By: Clinton Barr

That we agree to pay for a portion of the standardized tender document being created by Mark Yemen of MacDougall Gauley LLP for the municipalities and that the municipality's portion of the document be based on the percentage stated in the Joint Administration agreement.

CARRIED

MEETINGS BACK IN COUNCIL CHAMBERS

Resolution No. 2020-198

Moved By: Raymond McKeary

That we hold all upcoming council meetings in the municipal office council chambers effective July 22nd, 2020.

CARRIED

ACCOUNTS

Resolution No. 2020-199

Moved By: Brantford Whittleton

That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

CARRIED

ADJOURN

Resolution No. 2020-200

Moved By: Raymond McKeary

That this meeting now adjourn at 9:55 p.m.

CARRIED

[Redacted Signature]

Reeve

[Redacted Signature]

Administrator

Report Date
21/07/2020 4:54 PM

Rural Municipality of Antelope Park No. 322
List of Accounts for Approval
As of 21/07/2020
Batch: 2020-00050 to 2020-00055

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Bank1 - Main Demand					
Computer Cheques:					
8703	26/06/2020	Enviroway Detergent Man Inc IN045948	WTP Chemicals	225.75	225.75
8704	26/06/2020	MEPP AP1PP2020-12 AP1PP2020-13	Remittance 30 May-12 June 2020 Remittance 13 - 26 June 2020	3,519.46 3,487.62	7,007.08
8705	26/06/2020	ScotiaBank Visa Stmt 14Jun2020	Repair Comm Well @ B Noble's	244.21	244.21
8706	16/07/2020	All-Net Municipal Solutions 101938	Six Months Support & Updates	2,217.23	2,217.23
8707	16/07/2020	GopherNet High Speed 29155	Shop Internet PIn-Installation	352.43	352.43
8708	16/07/2020	SARM SARM800096 SARM800090	Hwy #317 Marker Sign Road Work Signs	57.71 138.00	195.71
8709	16/07/2020	SGL Canada 2020Z08501106-2 2020T12413466-0	Renew Major Acct Policy Comm Auto Policy Renewal	6,520.06 1,222.18	7,742.24
8710	21/07/2020	101213124 Sask Ltd. 8774-321521	2015 Volvo Windshield	681.16	681.16
8711	21/07/2020	C. Fischer Trucking 419990 419991 419992 419993	Gravel Spreading June 15 - 21 Gravel Spreading June 22-28 Gravel Spreading June 29-Jul 5 Gravel Spreading July 6-12	11,773.12 8,331.75 5,433.75 7,063.87	32,602.49
8712	21/07/2020	Close Hauta Bertoia Blanchette 2019 Audit	2019 Audit & Financial Stmts	5,217.00	5,217.00
8713	21/07/2020	Enviroway Detergent Man Inc IN046654 CN_ORD37032 DB_ORD37032	WTP Chemicals Returned Pail Deposit Offset CN error - No Returns	105.00 21.00- 21.00	105.00
8714	21/07/2020	Great Plains College 116-209	2020-21 Entrance Scholarship	1,000.00	1,000.00
8715	21/07/2020	HUB International 2020 521GKL	2008 Ford F150 Supercab 4WD	1,212.80	1,212.80
8716	21/07/2020	Kee Sheet Metal (2016) Ltd. 15159	Replace Shop Venting	707.64	707.64
8717	21/07/2020	Kindersley & District Co-op #3046 03Jn2020 4143 4June2020 4277 8June2020 4278 8Jun2020 4693 18Jun2020	Kindersle Bulk Fuel-June 2020 Shop Supplies - Trash Bags Shop Supplies Shop Supplies - Paint Return Shop Supplies - Shop Towels	1,721.82 6.65 39.47 9.86- 13.28	

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Rural Municipality of Antelope Park No. 322

List of Accounts for Approval

As of 21/07/2020

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Batch: 2020-00050 to 2020-00055

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		4880 23Jun2020	Shop Supplies - Hardware	85.91	
		5031	Oil for JD Tractor	209.65	
		293859	Bulk Fuel - June 2020	2,890.67	
		5092	Oil for Graders	260.63	
		5098	Oil for Graders	158.67	
		5115	Oil for Trucks & Mower	73.46	5,450.35
8718	21/07/2020	Loraas Environmental Services			
		0000287366	Garbage Bins Hoosier & Loverna	1,050.07	1,050.07
8719	21/07/2020	Marengo Community Club			
		Hall Rent	Council Mtgs during Covid 19	450.00	450.00
8720	21/07/2020	Meridian Surveys Ltd			
		K38379	Register Road #2018-05 K19408	3,270.97	3,270.97
8721	21/07/2020	Minister of Finance			
		RP-2020-047	Policing Services 2020	6,261.43	6,261.43
8722	21/07/2020	Pattison Agriculture			
		WO 326670	A/C Repair - 2009 JD7330	2,409.13	2,409.13
8723	21/07/2020	RM of Milton No 292			
		2020-00063	To correct amounts to wrong RM	6,495.11	
		2020-00065	Hwy 317 Daylighting Costs	3,286.00	9,781.11
724	21/07/2020	Wheatland Regional Library			
		4142	Library Levy - SecondHalf 2020	499.20	499.20
8725	21/07/2020	Wood Enviro. & Infrastructure			
		C26424335	Hwy 317 Infrastruct&Environ	10,206.20	10,206.20
8726	21/07/2020	Dommett, Gordon			
		21July2020	Reeve Indemnity & Mileage	328.06	328.06
8727	21/07/2020	Warrington, William			
		21 July 2020	Councillor Indemnity & Mileage	229.90	229.90
8728	21/07/2020	Whittleton, Brantford			
		21 July 2020	Councillor Indemnity & Mileage	250.70	250.70
8729	21/07/2020	Noble, Barry			
		21 July 2020	Councillor Indemnity & Mileage	350.70	350.70
8730	21/07/2020	McKeary, Raymond			
		21 July 2020	Councillor Indemnity & Mileage	402.15	402.15
8731	21/07/2020	Roesler, Eldon			
		21 July 2020	Councillor Indemnity & Mileage	272.80	272.80
				Total for Bank1:	100,723.51

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Rural Municipality of Antelope Park No. 322
List of Accounts for Approval
As of 21/07/2020
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: EFT - Electronic Funds Transfer					
Computer Cheques:					
990288	17/06/2020	Barr, Clinton 16Jun2020Added	Committee Indemnity & Mileage	330.81	330.81
990289	15/06/2020	SaskEnergy HTG 20May2020	Hoosier TG	61.17	61.17
990290	15/06/2020	SaskEnergy Shop 20May2020	Grader Shop	91.27	91.27
990291	15/06/2020	SaskPower LSL 20May2020	Loverna Street Lights	88.11	88.11
990292	15/06/2020	SaskPower Shop 20May2020	Hoosier Grader Shop	99.62	99.62
990293	15/06/2020	SaskPower HSL 20May2020	Hoosier Street Lights	132.18	132.18
990294	15/06/2020	SaskPower LPH 20May2020	Loverna Pump House	52.85	52.85
990295	15/06/2020	SaskPower HTG 20May2020	Hoosier TG	72.96	72.96
990296	26/06/2020	Payroll - Scotia EFT			
		BusbyRPP2020-13	Salary, 13 - 26 June 2020	2,382.12	
		D_ReaCPP2020-13	Salary, 13 - 26 June 2020	1,461.33	
		EnsorLPP2020-13	Wages, 13 - 26 June 2020	1,161.45	
		LokenC 2020-13	Wages, 13 - 26 June 2020	1,666.75	
		MearsTPP2020-13	Wages, 13 - 26 June 2020	1,225.96	
		MielkeKP2020-13	Wages, 13 - 26 June 2020	2,083.92	
		ReaK PP2020-13	Wages, 13 - 26 June 2020	2,434.76	12,416.29
990297	30/06/2020	SaskTel Bill 16Jun2020	Internet Bill	17.93	17.93
990298	10/07/2020	Minister of Finance SunWest 2020-06	EPT Remittance - June 2020	86.54	86.54
990299	10/07/2020	Payroll - Scotia EFT			
		BusbyRPP2020-14	Salary, 27 June - 10 July 2020	2,574.17	
		D_ReaCPP2020-14	Salary, 27 June - 10 July 2020	1,501.33	
		EnsorLPP2020-14	Wages, 27 June - 10 July 2020	1,038.28	
		LokenC 2020-14	Wages, 27 June - 10 July 2020	1,740.00	
		MearsTPP2020-14	Wages, 27 June - 10 July 2020	1,019.65	
		MielkeKP2020-14	Salary, 27 June - 10 July 2020	1,979.67	
		ReaK PP2020-14	Salary, 27 June - 10 July 2020	1,918.89	11,771.99
990300	10/07/2020	Receiver General for Canada RP0002Remit2006	Remittance RP0002 - June 2020	11.38	11.38
990301	10/07/2020	Receiver General for Canada RP0001Remit2006	Remittance RP0001 - June 2020	13,760.14	13,760.14
990302	13/07/2020	SaskEnergy HTG 17Jun2020	Hoosier TG	41.77	41.77

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List of Accounts for Approval

As of 21/07/2020

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Batch: 2020-00050 to 2020-00055

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
990303	13/07/2020	SaskEnergy Shop 17Jun2020	Grader Shop	51.14	51.14
990304	14/07/2020	SaskPower LPH 17Jun2020	Loverna Pump House	52.54	52.54
990305	14/07/2020	SaskPower LSL 17Jun2020	Loverna Street Lights	88.11	88.11
990306	14/07/2020	SaskPower HSL 17Jun2020	Hoosier Street Lights	132.18	132.18
990307	14/07/2020	SaskPower HTG 17Jun2020	Hoosier TG	143.54	143.54
990308	14/07/2020	SaskPower Shop 17Jun2020	Hoosier Grader Shop	217.37	217.37
990309	21/07/2020	V# & Inv Error-Premium reduced			
990310	21/07/2020	Barr, Clinton 21 July 2020	Councillor Indemnity & Mileage	495.71	495.71
				Total for EFT:	40,215.60
				Grand Total:	140,939.11



R.M. of Antelope Park No. 322
July 21, 2020 - Regular Meeting of Council - 07:00 PM

- 1 Call to order**
- 2 Review of Agenda**
- 3 Minutes**
 - 🔗 2020-06-16 RM 322 Minutes
- 4 Reports**
- 5 Revenue and Expenses**
 - 🔗 Revenue and Expenses - June 2020
- 6 Correspondence**
 - 🔗 SARM - Weekly Policy Bulletin - June 23, 2020
 - 🔗 SARM - Weekly Policy Bulletin - June 30, 2020
 - 🔗 SARM - Irrigation Project at Lake Diefenbaker
 - 🔗 SARM - 2020 Midterm Convention
 - 🔗 APAS - Review of agricultural issues and rural problems
 - 🔗 Ministry of Government Relations - Gas Tax Fund - Accelerated Payment in August 2020
 - 🔗 Saskatchewan Assessment Management Agency (SAMA) - 2019 Annual Report
 - 🔗 Wheatland Regional Library - Libraries Update
 - 🔗 City of Cold Lake - Criminal Code Amendment
 - 🔗 Kindersley & District Plains Museum - Thank you for your donation
 - 🔗 Saskatchewan Crime Stoppers - Thank you for your contribution
 - 🔗 Kindersley District Music Festival
- 7 National Wall of Remembrance - Request for support**
 - 🔗 National Wall of Remembrance - Request for support
- 8 ANAVET - Request for Support**
 - 🔗 ANAVET - Request for Support
- 9 Rural Municipality of Prairiedale No. 321 - Gravel Lease NE 3 & SW 10-32-27W3**
- 10 Pipeline Crossings**

- 11 **Pioneer Haven - Request for funding**
🔗 Pioneer Haven - Request for funding
- 12 **Offer to Purchase - Lot 13-15 Block 15 Plan G394, Lot 10-13 Block 17 Plan G394**
- 13 **Bylaw 2020-03 - A Bylaw to Amend Bylaw 2017-06 known as the Zoning Bylaw - 1st Reading**
- 14 **Bylaw 2020-04 - General Election Bylaw - 1st Reading**
🔗 Bylaw 2020-04 - General Election Bylaw
- 15 **Bylaw 2020-04 - 2nd Reading**
- 16 **Bylaw 2020-04 - Allow for 3rd Reading**
- 17 **Bylaw 2020-04 - General Election Bylaw - 3rd Reading**
- 18 **Asset Management Proposal**
🔗 Asset Management Proposal Summary
- 19 **Federation of Canadian Municipalities (FCM) - Asset Management Program Grant**
- 20 **Mediation with JDL Underground Ltd.**
- 21 **Rescind resolution 2020-028**
- 22 **Liability Self Insurance Plan Claim**
- 23 **Front Clerk position - Payment of wages during COVID-19 pandemic**
- 24 **Dilapidated Buildings in Loverna**
- 25 **Fusillier Cemetery grave stones**
- 26 **Authorize proceedings to request title**
- 27 **Tender Document**
- 28 **Meetings back in council chambers**
- 29 **Robin away July 27-August 9**
- 30 **Date of Next Meeting - August 18, 2020**
- 31 **Accounts**
🔗 Accounts up to July 21, 2020
- 32 **Adjourn**