

# **R.M. of Antelope Park No. 322**

## **Meeting Minutes**

### **Regular Meeting of Council December 20<sup>th</sup>, 2022 - 7:00 p.m.**

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday December 20<sup>th</sup>, 2022 at the Marengo Municipal Office located at 20 1st Avenue North in Marengo, Saskatchewan.

The following council members were in attendance:

Reeve: Clinton Barr

Division 1: Joel Hamm

Division 2: William Warrington

Division 3: Brantford Whittleton

Division 4: Barry Noble

Division 6: Eldon Roesler

Division 5 council member Raymond McKeary was absent.

The following staff members were in attendance:

Administrator: Robin Busby

### **CALL TO ORDER**

Reeve Clinton Barr called the meeting to order at 7:05 p.m.

The agenda was reviewed by council and will be used as a guideline for this meeting.

### **MINUTES**

**Resolution No. 2022-234**

**Moved By:** William H. Warrington

That the minutes from the meeting held on November 24<sup>th</sup>, 2022 be approved as circulated.

**CARRIED**

### **REPORTS**

**Resolution No. 2022-235**

**Moved By:** Joel Hamm

That the following board reports be filed for future reference:

Kindersley & District Plains Museum

West Central Municipal Government Committee

Major & District Fire Board

Highway 317 Committee

Western Regional Landfill Inc. – Annual General Meeting – November 23<sup>rd</sup>, 2022

2022 Weed Report

**CARRIED**

**ADMINISTRATOR'S REPORT**

**Resolution No. 2022-236**

**Moved By:** Brantford Whittleton

That the Administrator's Report dated December 20<sup>th</sup>, 2022 be acknowledged as received and filed.

**CARRIED**

**FINANCIAL REPORTS**

**Resolution No. 2022-237**

**Moved By:** Eldon Roesler

That the statement of financial activities and bank reconciliations for November 2022 be approved as presented.

**CARRIED**

**CORRESPONDENCE**

**Resolution No. 2022-238**

**Moved By:** William H. Warrington

That we acknowledge receipt of the following correspondence and file for future reference:

Saskatchewan Association of Rural Municipalities (SARM)

Weekly Policy Bulletin – November 22, 2022

Weekly Policy Bulletin – November 29, 2022

Weekly Policy Bulletin – December 6, 2022

Weekly Policy Bulletin – December 13, 2022

Rural Sheaf – November 2022

News Release – Bill C-21 and Recent Amendments

Excess Liability Insurance Renewal Notice

Ministry of Government Relations

December 2022 Municipalities Today

Agricultural Producers Association of Saskatchewan (APAS)

December 2022 Update

WellTraxx

Proposed Government of Saskatchewan Single Window Development Permit System

**CARRIED**

**DRILLING LICENSES**

**Resolution No. 2022-239**

**Moved By: Joel Hamm**

That the following drilling licenses be approved:

*Gear Energy Ltd.*

04-10-31-28W3 File No. S1826

04-15-31-28W3 File No. S1813

**CARRIED**

**OBISIDIAN ENERGY LTD.**

**Resolution No. 2022-240**

**Moved By: Clinton Barr**

That we acknowledge receipt of the application made by Obisidian Energy Ltd. to abandon a 2.11 kilometre section of 114.33 mm natural gas pipe between the NE 24-32-29W3 and NE 13-32-01W4 and that the municipality has no objections to the abandonment.

**CARRIED**

**HIGHWAY 317 GRAVEL PURCHASE**

**Resolution No. 2022-241**

**Moved By: Eldon Roesler**

That we accept the offer received from the Ministry of Highways to purchase the Ministry's share of the remaining 9,814.20 cubic metres of gravel from the Highway 317 Project at a cost of \$290,407.15.

**CARRIED**

**HIGHWAY 317 PHASE III DISTURBED AREA PAYMENTS**

**Resolution No. 2022-242**

**Moved By: Joel Hamm**

That we approve the following disturbed area payments for the Highway 317 Phase III Construction:

Name	Land Location	Disruption Allowance	Excavated Area (ac)	Excavated Area (ha)	Excavated Area Total	Total
Goldsmith Farms Ltd.	NW 32-30-27W3	\$ 400.00	0.844	0.342	\$ 1,352.13	\$ 1,752.13
Tappauf Joint Ventures Ltd.	NW 03-31-27W3	\$ 400.00	0.752	0.304	\$ 1,201.89	\$ 1,601.89
Roger & Muriel Hawkins	SW 03-31-27W3	\$ 400.00	0.178	0.072	\$ 284.66	\$ 684.66
Patricia Brown	NE 04-31-27W3	\$ 400.00	1.155	0.468	\$ 1,850.28	\$ 2,250.28
Clinton Barr	SE 04-31-27W3	\$ 400.00	0.665	0.269	\$ 1,063.52	\$ 1,463.52
Weisbrod Farms Ltd.	NE 09-31-27W3	\$ 400.00	0.713	0.288	\$ 1,138.64	\$ 1,538.64
Weisbrod Farms Ltd.	SE 09-31-27W3	\$ 400.00	0.738	0.299	\$ 1,182.13	\$ 1,582.13

C. Fischer Trucking Inc.	NW 10-31-27W3	\$ 400.00	0.014	0.006	\$ 23.72	\$ 423.72
Tappauf Joint Ventures Ltd.	SW 10-31-27W3	\$ 400.00	0.698	0.283	\$ 1,118.87	\$ 1,518.87
Sunset Grain & Oil Inc.	NW 15-31-27W3	\$ 400.00	0.006	0.002	\$ 7.91	\$ 407.91
Sunset Grain & Oil Inc.	SW 15-31-27W3	\$ 400.00	0.921	0.373	\$ 1,474.69	\$ 1,874.69
Estate of Vincent Fiest	NE 16-31-27W3	\$ 400.00	0.025	0.010	\$ 39.54	\$ 439.54
Estate of Vincent Fiest	SE 16-31-27W3	\$ 400.00	0.388	0.157	\$ 620.72	\$ 1,020.72
Hawkins Farms Ltd.	NE 21-31-27W3	\$ 400.00	0.657	0.266	\$ 1,051.66	\$ 1,451.66
Colin Sale Crystal Sale	SE 21-31-27W3	\$ 400.00	2.420	0.979	\$ 3,870.57	\$ 4,270.57
Weisbrod Farms Ltd.	SW 22-31-27W3	\$ 400.00	3.517	1.423	\$ 5,625.97	\$ 6,025.97
Stasiuk Farms Ltd.	NE 28-31-27W3	\$ 400.00	0.246	0.100	\$ 395.36	\$ 795.36
						<b>\$ 29,102.26</b>

**CARRIED**

**SASKATCHEWAN SAFETY SEMINAR**

**Resolution No. 2022-243**

**Moved By: William H. Warrington**

That Ken Mielke attend the Saskatchewan Safety Seminar at Prairieland Park in Saskatoon, Saskatchewan on February 7<sup>th</sup> to 9<sup>th</sup>, 2023 and that the municipality pays for Mr. Mielke's seminar registration, meals and accommodations.

**CARRIED**

**MUNICIPAL REVENUE SHARING GRANT – DECLARATION OF ELIGIBILITY**

**Resolution No. 2022-244**

**Moved By: William H. Warrington**

That Council of the Rural Municipality of Antelope Park No. 322 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;

In good standing with respect to the reporting and remittance of Education Property Taxes;

Adoption of a Council Procedures Bylaw;

Adoption of an Employee Code of Conduct;

All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

**CARRIED**

**2023 COUNCIL MEETING DATES**

**Resolution No. 2022-245**

**Moved By: Barry Noble**

That the council meet on the following dates in 2023 at 7:00 p.m. unless rescheduled by the majority of council through resolution:

January 17, 2023	July 18, 2023
February 21, 2023	August 15, 2023
March 21, 2023	September 19, 2023
April 18, 2023	October 17, 2023
May 24, 2023	November 21, 2023
June 20, 2023	December 19, 2023

**CARRIED**

**COUNCIL REMUNERATION**

**Resolution No. 2022-246**

**Moved By: William H. Warrington**

That the council remuneration for 2023 be set as follows:

Regular Meetings - \$250.00

Committee Meetings - \$150.00 per meeting

Convention Days - \$250.00 per day

Regina - SARM Annual – 5 days SARM Midterm -3 days

Saskatoon - SARM Annual – 4 days SARM Midterm - 2.5 days

Mileage - \$.75 per km

**CARRIED**

**COUNCIL APPOINTMENTS**

**Resolution No. 2022-247**

**Moved By: Joel Hamm**

That we table further discussion on council appointments until the January 2023 meeting of council.

**CARRIED**

**2023 WAGES**

**Resolution No. 2022-248**

**Moved By: Joel Hamm**

That the following wage increases be approved effective January 1<sup>st</sup>, 2023:

	<b><u>2022 Wage</u></b>	<b><u>Increase</u></b>	<b><u>2023 Wage</u></b>
Ken Mielke	\$36.00 per hour	\$2.00	\$38.00 per hour
Cody Loken	\$30.00 per hour	\$2.00	\$32.00 per hour
Garth Wildman	\$28.00 per hour	\$2.00	\$30.00 per hour

**CARRIED**

*9:36 p.m. Robin Busby left the boardroom while the council discussed the joint administration report.*

*9:45 p.m. Robin Busby returned to the boardroom.*

**JOINT ADMINISTRATION REPORT**

**Resolution No. 2022-249**

**Moved By:** Brantford Whittleton

That we acknowledge receipt of the Joint Administration Report presented by Administrator Robin Busby and accept all of the recommendations provided in the report with the exception of the administration salary/wage increase, and that we accept the administration staff salary/wage increases in the proposed amendment report from the Rural Municipality of Milton No. 292.

**CARRIED**

**SALE OF IPADS**

**Resolution No. 2022-250**

**Moved By:** Brantford Whittleton

That we offer for sale the old council Ipads that were purchased in 2014 to the current members of council at a cost of \$50.00 plus applicable taxes.

**CARRIED**

**CHRISTMAS GIFTS FOR STAFF**

**Resolution No. 2022-251**

**Moved By:** Joel Hamm

That we purchase a \$100.00 gift card for all working outside and administration staff.

**CARRIED**

**COMMUNITY EVENT LICENSE - HOOSIER OUTDOOR BONSPIEL**

**Resolution No. 2022-252**

**Moved By:** Joel Hamm

That we approve the issuance of a Community Event License to the Hoosier Valley Recreation Board for an outdoor bonspiel to take place at the Hoosier Valley Recreation Centre in Hoosier, Saskatchewan on the following dates:

January 27<sup>th</sup>, 2023 5:00 p.m. to 2:00 a.m.

January 28<sup>th</sup>, 2023 2:00 p.m. to 2:00 a.m.

**CARRIED**

**APPLICATION TO PURCHASE AGRICULTURAL LEASE LAND**

**Resolution No. 2022-253**

**Moved By:** Brantford Whittleton

That the municipality agrees to the sale of the following agricultural lease land:

NE 25-33-27W3

SE 36-33-27W3

NE 27-32-28W3

**CARRIED**

**ALLOWANCE FOR UNCOLLECTIBLE MUNICIPAL TAXES**

**Resolution No. 2022-254**

**Moved By:** Brantford Whittleton

That we make the following changes to the allowance of uncollectible municipal tax accounts:

Account 1138 decrease from \$22,889.58 to \$22,000.00

**CARRIED**

**ACCOUNTS**

**Resolution No. 2022-255**

**Moved By:** Joel Hamm

That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 9548 to 9567 in the amount of \$31,864.92, Visa in the amount of \$1,974.19 and EFT cheque numbers 990165 to 990180 in the amount of \$41,221.11 be approved for payment.

**CARRIED**

**ADJOURN**

**Resolution No. 2022-256**

**Moved By:** Barry Noble

That this meeting now adjourn at 10:16 p.m.

**CARRIED**

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Administrator

Date Printed  
2022-12-20 10:57 AM

**Rural Municipality of Antelope Park No. 322**  
**List of Accounts for Approval (Condensed)**  
Batch: 2022-00087 to 2022-00096

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Bank Code - Bank1 - Main Demand

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
9548	2022-11-30	Enviroway Detergent Man Inc				
		CN009121		WTP Chemicals	-78.75	
		IN065334		WTP Chemicals	297.15	218.40
9549	2022-11-30	ScotiaBank Visa				
		Stmt 14June2-01		TS Expenses	129.60	129.60
9550	2022-11-30	Swift-net.ca				
		212251		Shop Internet Monthly Plan	77.70	77.70
9551	2022-12-20	B & T Mears Enterprises Inc.				
		954		Post Hole Digger Hose Repair	214.63	214.63
9552	2022-12-20	Barr, Clinton				
		WTP Con 2022-10		Contract Hooiser Water Plant	80.00	
		WTP Con 2022-11		Contract Hooiser Water Plant	80.00	
		WTP Con 2022-12		Contract Hooiser Water Plant	80.00	240.00
9553	2022-12-20	Hill Acme Machine Ltd.				
		136941		Supply parts	10.71	10.71
9554	2022-12-20	Kindersley & District Co-op				
		6841		Shop Supplies	88.79	
		7007		Oil	480.05	
		7049		Shop Supplies	18.86	
		7130		Shop Supplies	8.87	
		7200		Shop Supplies	28.84	
		354568		Bulk Fuel - Nov	8,019.99	8,645.40
9555	2022-12-20	Loraas Environmental Services				
		0000517352		Garbage Bins Hoosier & Loverna	1,148.13	1,148.13
9556	2022-12-20	Pioneer Haven Co. Inc.				
		Donation 2022		Donation - Generator	500.00	500.00
9557	2022-12-20	RM of Chesterfield No 261				
		2022-00225		Pest control Contract	523.26	523.26
9558	2022-12-20	SARM				
		MID22-407		Convention Food & Beverage Fee	157.50	157.50
9559	2022-12-20	Triod Supply				
		000-146557		Grader Blades	695.42	
		000-146725		Grader Blade Hardware	597.89	1,293.31
9560	2022-12-20	WSP E&I Canada Limited				
		C27425457		Hwy 317 Eng-Infrastructure & Env	13,662.41	13,662.41
9561	2022-12-20	Hamm, Joel				
		IND Mtg 2022-12		Councillor Indemnity & Mileage	1,124.01	1,124.01
9562	2022-12-20	Warrington, William				
		IND Mtg 2022-12		Councillor Indemnity & Mileage	1,542.50	1,542.50
9563	2022-12-20	Whittleton, Brantford				
		IND Mtg 2022-12		Councillor Indemnity & Mileage	258.50	258.50
9564	2022-12-20	Noble, Barry				
		IND Mtg 2022-12		Councillor Indemnity & Mileage	258.50	258.50
9565	2022-12-20	McKeary, Raymond				
		IND Mtg 2022-12		Councillor Indemnity & Mileage	326.00	326.00
9566	2022-12-20	Roesler, Eldon				
		IND Corr2022-12		Councillor Indemnity & Mileage	284.00	284.00
9567	2022-12-20	Busby, Robin				
		BestBuyDeclnvs		2 Apple i-pads & cases - online	1,250.36	1,250.36



Date Printed  
2022-12-20 10:57 AM

**Rural Municipality of Antelope Park No. 322**  
**List of Accounts for Approval (Condensed)**  
Batch: 2022-00087 to 2022-00096

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**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
Total Computer Cheque:						31,864.92

**UNPAID INVOICES**

Online Banking

Invoice #	Vendor Name	Reference	Date	Due Date	Amount
Stmt 15Dec2022	ScotiaBank VISA	Midterm Hotels & 3 Apple i-F	2022-12-31	2022-12-31	1,974.19

\*\*\* Approval requested to pay ScotiaVisa balance as entered above via online bill payment, upon receipt of statement. \*\*\*

Date Printed  
2022-12-20 10:57 AM

**Rural Municipality of Antelope Park No. 322**  
**List of Accounts for Approval (Condensed)**  
Batch: 2022-00087 to 2022-00096

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Bank Code - EFT - Paid Electronically

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
990165	2022-11-25	Payroll - Scotia EFT				
		BusbyRPP2022-24		Salary, 12 - 25 Nov 2022	2,782.62	
		EnsorLPP2022-24		Wages, 12 - 25 Nov 2022	1,421.94	
		MearsTPP2022-24		Wages, 12 - 25 Nov 2022	1,284.81	
		MielkePP2022-24		Wages, 12 - 25 Nov 2022	2,504.70	
		ReaCPP2022-24		Salary, 12 - 25 Nov 2022	1,548.31	9,542.38
990166	2022-12-06	MEPP				
		AP1PP22_23		Remittance 29 Oct - 11 Nov 2022	3,341.26	
		AP1PP22_24		Remittance 12-25 Nov 2022	2,515.14	5,856.40
990167	2022-12-06	Minister of Finance				
		LS Remit2022-11		EPT Remittance - Monthly	2,617.01	2,617.01
990168	2022-12-06	Ministry of Finance				
		SunWest 22-11		EPT Remittance - Monthly	620.20	620.20
990169	2022-12-06	Receiver General for Canada				
		RP0002Remit2211		Source Deduction Remittance RP(	18.06	18.06
990170	2022-12-06	Receiver General for Canada				
		RP0001Remit2211		Source Deduction Remittance RP(	8,619.14	8,619.14
990171	2022-12-06	SMHI				
		Remit 2022-11		Monthly Remittance	4,304.65	4,304.65
990172	2022-12-09	Payroll - Scotia EFT				
		BusbyRPP2022-25		Salary, 26 Nov - 09 Dec 2022	2,822.62	
		EnsorLPP2022-25		Wages, 26 Nov - 09 Dec 2022	1,356.27	
		MielkePP2022-25		Wages, 26 Nov - 09 Dec 2022	2,566.78	
		ReaCPP2022-25		Salary, 26 Nov - 09 Dec 2022	1,588.31	8,333.98
990173	2022-12-12	SaskEnergy				
		HTG 2022-11		Hoosier TG	187.38	187.38
990174	2022-12-12	SaskEnergy				
		Shop 2022-11		Grader Shop	261.26	261.26
990175	2022-12-14	SaskPower				
		LPH 2022-11		Loverna Pump House	60.10	60.10
990176	2022-12-14	SaskPower				
		HTG 2022-11		Hoosier TG	69.11	69.11
990177	2022-12-14	SaskPower				
		LSL 2022-11		Loverna Street Lights	90.30	90.30
990178	2022-12-14	SaskPower				
		HSL 2022-11		Hoosier Street Lights	135.45	135.45
990179	2022-12-14	SaskPower				
		Shop 2022-11		Hoosier Grader Shop	254.69	254.69
990180	2022-12-20	Barr, Clinton				
		IND Mtg 2022-12		Reeve Indemnity & Mileage	251.00	251.00
					Total EFT:	41,221.11
					Grand Total:	75,060.22