

Rural Municipality of Antelope Park No. 322

Meeting Minutes

August 17th, 2021 - Regular Meeting of Council - 7:00 p.m.

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday August 17th, 2021 at the Marengo Municipal Office located at 20 1st Avenue North in Marengo, Saskatchewan.

The following council members were in attendance:

Reeve: Clinton Barr

Division 1: Joel Hamm

Division 2: William Warrington

Division 3: Brantford Whittleton

Division 4: Barry Noble

Division 5: Raymond McKeary

Division 6: Eldon Roesler

The following staff members were in attendance:

Administrator: Robin Busby

CALL TO ORDER

Reeve Clinton Barr called the meeting to order at 7:00 p.m.

The agenda was reviewed by council and will be used as a guideline for this meeting.

MINUTES

Resolution No. 2021-162

Moved By: Brantford Whittleton

That the minutes from the meeting held on July 20th, 2021 be approved as circulated.

CARRIED

SPECIAL MEETING OF COUNCIL

Resolution No. 2021-163

Moved By: Joel Hamm

That we hold a special meeting of council on Thursday August 26th, 2021 to discuss the purchase of a motor grader.

CARRIED

7:00 p.m. to 7:45 p.m. - Cody Spence from Brandt attended the meeting to discuss a potential grader purchase.

7:45 pm. to 8:08 p.m. - Ken Mielke attended the meeting to discuss graders, graveling of roads, old culverts, and the mower.

8:10 p.m. to 8:52 p.m. - Cameron Kosolofski and Nathan Duncan from Finning attended the meeting to discuss a potential grader purchase.

REPORTS

Resolution No. 2021-164

Moved By: William H. Warrington

That the following board reports be filed for future reference:

Highway 317 Construction Update
Kindersley & District Plains Museum
Major & District Fire Board

CARRIED

REVENUE AND EXPENSES

Resolution No. 2021-165

Moved By: Raymond McKeary

That the statement of revenue and expenses for July be approved as presented.

CARRIED

CORRESPONDENCE

Resolution No. 2021-166

Moved By: Brantford Whittleton

That we acknowledge receipt of the following correspondence and file for future reference:

Saskatchewan Association of Rural Municipalities (SARM)
Rural Integrated Roads for Growth program – Application Intake Open
Weekly Policy Bulletin – August 3, 2021
Rural Sheaf – July 2021
News Release – Agristability announcement

Minister of Agriculture

Response to RM's Agricultural Disaster Area declaration

Many Islands Pipe Lines (Canada) Limited

Esther-Smiley Pipeline Abandonment

Saskatchewan Crime Stoppers

Thank you for your contribution

CARRIED

HIGHWAY 317 CONSTRUCTION PROGRESS PAYMENT

Resolution No. 2021-167

Moved By: Barry Noble

That we approve the following progress payments for the Highway 317 Phase 2 Construction adjacent to the E 33-31-27W3 and E 4, 9, 16 & 21-33-27W3 to Denny Forbes Construction Inc.:
ST 193221 - \$547,202.25 (includes GST)

CARRIED

HIGHWAY NO. 51 - CONSTRUCTION CAMP

Resolution No. 2021-168

Moved By: William H. Warrington

That we approve the camp for Bryden Construction & Transport Co. Inc. at the NE 21-33-28W3 for the Highway 51 construction project with the following conditions:

Septic tanks must be used to collect all septic and gray water

Garbage collection bins must be on site for all garbage that is generated by the camp

CARRIED

IRREVOCABLE LETTER OF UNDERTAKING - GRAVEL LEASES

Resolution No. 2021-169

Moved By: Barry Noble

That we authorize the Administrator to sign an Irrevocable Letter of Understanding to the Ministry of Agriculture - Lands Branch for the following quarry leases:

Quarry Lease No. 363251 - NE 03-32-27W3

Quarry Lease No. 378422 - SW 10-32-27W3

Quarry Lease No. 373017 - NE 03 & SW 10-32-27W3

CARRIED

CANCEL TAXES LEVIED IN ERROR

Resolution No. 2021-170

Moved By: Raymond McKeary

That the following taxes be cancelled as they were levied in error:

<u>Roll #</u>	<u>Legal Land Description</u>	<u>Municipal Tax Abatement</u>	<u>Education Property Tax Abatement</u>	<u>Total Abatement</u>
1229 000	Lot 8 Block 11 Plan G394	\$25.00	\$1.43	\$26.43
1230 000	Lot 9-10 Block 11 Plan G394	\$50.00	\$2.14	\$52.14

CARRIED

ABATE COMMUNITY HALL MUNICIPAL AND EDUCATION PROPERTY TAX

Resolution No. 2021-171

Moved By: William H. Warrington

That we abate the following community hall municipal and education property taxes:

<u>Assessed Owner</u>	<u>Roll Number</u>	<u>Legal Land Description</u>	<u>Municipal Tax Abatement</u>	<u>Education Property Tax Abatement</u>	<u>Total Abatement</u>
Hoosier Valley Recreation Centre	1126 000	Parcel C Plan EV2501	\$1,220.18	\$599.00	\$1,819.18
Loverna Sports Club Inc.	1137 000	Lot 13-14 Block 1 Plan G394	\$50.00	\$1.43	\$51.43
Loverna Sports Club Inc.	1140 000	Lot 38-40 Block 1 Plan G394	\$355.30	\$174.42	\$529.72
Loverna Sports Club Inc.	1187 000	Lot 1-2 Block 5	\$954.87	\$468.75	\$1,423.62
Loverna Sports Club Inc.	1188 000	Lot 3 Block 5 Plan G394	\$25.00	\$0.71	\$25.71
Loverna Sports Club Inc.	1197 000	Lot 26 Block 4 Plan G394	\$25.00	\$1.43	\$26.43

CARRIED

OFFER TO PURCHASE LOT 19-20 BLOCK 12 PLAN G394 – LOVERNA

Resolution No. 2021-172

Moved By: William H. Warrington

That we accept the offer to purchase Lot 19-20 Block 12 Plan G394 received from Ryan McFadyen with the following conditions:

- Purchaser to pay \$200.00 per lot in "as-is" condition by September 30, 2021;
- Purchaser to pay legal fees for transfer of titles;
- Purchaser to sign an agreement for sale;
- Purchaser must comply with all zoning and building bylaws for the municipality for any development.

CARRIED

AMEND RESOLUTION 2021-157

Resolution No. 2021-173

Moved By: Eldon Roesler

That we amend resolution 2021-157 by changing both instances of "\$375,000" to "\$225,000"

CARRIED

OFFICE INSURANCE POLICY CHANGES

Resolution No. 2021-174

Moved By: Brantford Whittleton

That we make the following changes to the SGI policy Z08502427-1:

Change the replacement cost on the municipal office from \$552,000 to \$600,000

Change office contents from \$35,000 to \$40,000

Change the actual cost value on the storage shed from \$3,500 to \$4,000

CARRIED

**SASKATCHEWAN PUBLIC SAFETY AGENCY - FIRE DISPATCH FEE REVIEW
AND INCREASE**

Resolution No. 2021-175

Moved By: William H. Warrington

That we authorize the Administrator to sign the Fire Dispatch Agreement Amendment approving the following per capita fees for dispatch services:

January 2022 - \$1.50 per capita

January 2023 - \$1.75 per capita

January 2024 - \$2.00 per capita

CARRIED

ACCOUNTS

Resolution No. 2021-176

Moved By: William H. Warrington

That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

CARRIED

ADJOURN

Resolution No. 2021-177

Moved By: Raymond McKeary

That this meeting now adjourn at 10:05 p.m.

CARRIED

[REDACTED]

Reeve

[REDACTED]

Administrator

Report Date
17/08/2021 12:33 PM

List of Accounts for Approval

As of 17/08/2021

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Batch: 2021-00058 to 2021-00061

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Bank1 - Main Demand					
Computer Cheques:					
9073	11/08/2021	Enviroway Detergent Man Inc IN055347	WTP Chemicals	99.75	99.75
9074	11/08/2021	MEPP AP1PP2021-14 AP1PP2021-15	Remittance 26 June-Jul 09 2021 Remittance 10 - 23 July 2021	2,789.20 2,377.82	5,167.02
9075	11/08/2021	RM of Milton No 292 2021-00054	To pay RM 292 for 317 work	1,805.92	1,805.92
9076	11/08/2021	SGI Canada 2021 Major Acct	Renew Major Acct Policy	7,445.44	7,445.44
9077	11/08/2021	SGI Canada 2021 ComAuto	Comm Auto Policy Renewal	1,422.52	1,422.52
9078	17/08/2021	C. Fischer Trucking 010368 010369	Gravel Spread June 22-July 8 Gravel Spread Jul 19-25 317&RM	9,961.87 8,331.75	18,293.62
9079	17/08/2021	Denny Forbes Construction Inc ProgPmt13Aug21	Hwy 317 - Phase 2 Construction	547,202.25	547,202.25
9080	17/08/2021	Faubert Contracting Ltd. 4947	Clear blocked culvert	1,677.21	1,677.21
9081	17/08/2021	GopherNet High Speed 43199	Shop Internet Plan	77.70	77.70
9082	17/08/2021	Integra Tire KINR073971	Tire Repairs	611.34	611.34
9083	17/08/2021	Voided by the print process			
9084	17/08/2021	Kindersley & District Co-op 9406 9414 9510 9562 9905 9901 9881 9914 0085 0140 0226 0302 320085	Shop Supplies & Sump Pump Diesel Exhaust Fluid Shop Supplies Shop Supplies Shop Supplies Shop Supplies Shop Supplies 317 Fencing Wire & Staples Mower Repairs Shop Supplies Shop Supplies Shop Supplies Bulk Fuel - July 2021	147.93 33.28 75.66 99.84 7.76 22.18 14.97 274.15 103.29 99.84 14.62 7.76 7,351.91	8,253.19
9085	17/08/2021	Loraas Environmental Services 0000386617	Garbage Bins Hoosier & Lovern	1,084.69	1,084.69
9086	17/08/2021	Rawhide Supplements Ltd 19770-01	Dust Control - 3 Sites	3,714.78	3,714.78
9087	17/08/2021	Redhead Equipment			

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List of Accounts for Approval

As of 17/08/2021

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Batch: 2021-00058 to 2021-00061

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		P99986	Mower Clutch	1,101.71	1,101.71
9088	17/08/2021	SARM SARM805443	Grader Tire	1,918.70	1,918.70
9089	17/08/2021	SARM BEN116343	2021 Benefit Premiums	2,415.26	2,415.26
9090	17/08/2021	SaskTel 317 LineRelocat	Hwy 317 Line Relocate	6,396.93	6,396.93
9091	17/08/2021	Saskatchewan Workers' Comp Issued To: Saskatchewan WCB Stmnt 23MarBalan	WCB 23 Mar 2021 Stmnt Balance	2,674.81	2,674.81
9092	17/08/2021	Triod Supply 000-137421 000-137422 000-137425 000-137506 000-137558 000-137661 000-137664 000-137692 000-137697	Mower Blades, Bolt & Nut Kit Mower Parts Purchase of Rhino Mower Mower Parts Mower Adapter Kit Returned Mower Blades Grader Blades Scraper Bolt & Nut Grader Blades	3,597.73 97.01 26,805.90 524.48 299.70 778.45- 7,636.80 133.20 6,241.53	44,557.90
9093	17/08/2021	Village of Marengo PO 401	Hoosier Reduce Water Usage	4.52	4.52
9094	17/08/2021	WellTraxx SI-7425	Annual Mapping Subscription	3,885.00	3,885.00
9095	17/08/2021	Hamm, Joel IND Mtg 2021-08	Councillor Indemnity & Mileage	361.95	361.95
9096	17/08/2021	Warrington, William IND Mtg 2021-08	Councillor Indemnity & Mileage	719.60	719.60
9097	17/08/2021	Whittleton, Brantford IND Mtg 2021-08	Councillor Indemnity & Mileage	250.70	250.70
9098	17/08/2021	Noble, Barry IND Mtg 2021-08	Councillor Indemnity & Mileage	401.40	401.40
9099	17/08/2021	McKeary, Raymond IND Mtg 2021-08	Councillor Indemnity & Mileage	509.20	509.20
9100	17/08/2021	Roesler, Eldon IND Mtg 2021-08	Councillor Indemnity & Mileage	445.15	445.15
				Total for Bank1:	662,498.26

Report Date
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List of Accounts for Approval

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Batch: 2021-00058 to 2021-00061

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: EFT - Electronic Funds Transfer					
Computer Cheques:					
990494	23/07/2021	Payroll - Scotia EFT			
		BusbyRPP2021-15	Salary, July 10 - 23, 2021	2,717.07	
		EnsorLPP2021-15	Wages, July 10 - 23, 2021	1,256.53	
		LokenCPP2021-15	Wages, July 10 - 23, 2021	1,685.20	
		MielkeKP2021-15	Wages, July 10 - 23, 2021	1,362.36	
		WldmanGP2021-15	Wages, July 10 - 23, 2021	1,856.14	8,877.30
990495	03/08/2021	SaskTel			
		Hall 16July2021	Internet Bill - Marengo Hall	58.78	58.78
990496	06/08/2021	Payroll - Scotia EFT			
		BusbyRPP2021-16	Salary, 24 July - Aug 6, 2021	2,757.07	
		EnsorLPP2021-16	Wages, 24 July - Aug 6, 2021	1,214.59	
		LokenCPP2021-16	Wages, 24 July - Aug 6, 2021	1,882.30	
		MearsTPP2021-16	Wages, 24 July - Aug 6, 2021	1,170.78	
		MielkeKP2021-16	Wages, 24 July - Aug 6, 2021	2,257.75	
		WldmanGP2021-16	Wages, 24 July - Aug 6, 2021	1,772.13	11,054.62
990497	10/08/2021	Receiver General for Canada			
		RP0001Remit2107	Remittance RP0001 - July 2021	9,213.38	9,213.38
990498	11/08/2021	SaskPower			
		Scale15Jul2021	Weigh Scale 16Apr-15Jul '21	125.71	125.71
990499	16/08/2021	SaskEnergy			
		Shop 20Jul2021	Grader Shop	48.38	48.38
990500	16/08/2021	SaskEnergy			
		HTG 20Jul2021	Hoosier TG	59.25	59.25
990501	16/08/2021	SaskPower			
		LPH 20Jul2021	Loverna Pump House	52.63	52.63
990502	16/08/2021	SaskPower			
		LSL 20Jul2021	Loverna Street Lights	79.87	79.87
990503	16/08/2021	SaskPower			
		Shop 20Jul2021	Hoosier Grader Shop	99.25	99.25
990504	16/08/2021	SaskPower			
		HTG 20Jul2021	Hoosier TG	107.13	107.13
990505	16/08/2021	SaskPower			
		HSL 20Jul2021	Hoosier Street Lights	119.81	119.81
990506	17/08/2021	Barr, Clinton			
		IND Mtg 2021-08	Reeve Indemnity & Mileage	590.05	590.05
				Total for EFT:	30,486.16
				Grand Total:	692,984.42