

RURAL MUNICIPALITY OF ANTELOPE PARK NO. 322

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday, April 23rd, 2024 at the Marengo Municipal Office located at 20 1st Avenue North in Marengo, Saskatchewan.

CALL TO ORDER

Reeve Clinton Barr called the meeting to order at 7:00 p.m. with the following members in attendance:

Division 1: Joel Hamm

Division 2: William Warrington

Division 3: Brantford Whittleton

Division 4: Barry Noble

Division 5: Raymond McKeary

Division 6: Eldon Roesler

The following staff members were in attendance:

Acting Administrator: Lisa Ensor

Assistant: Valerie May

AGENDA

2024-092

BRANTFORD WHITTLETON – That The agenda was reviewed by council and will be used as a guideline for this meeting with the following changes:

Agenda Additions:

Administrator's Hours March 2024

Pest Control Officer

RMAA 2024 Convention - Valerie May

Village of Marengo Post Office

Bylaw 2017-04

Alsask Pool Donation

CARRIED

7:02 p.m. to 7:29 p.m. – JorAnn Safety attended the meeting to discuss their Safety Program.

7:02 p.m. to 8:16 p.m. – Ken Mielke attended the meeting to participate in the JorAnn Safety Program discussion, discuss the tractor repairs, recall on the mower, staff course completion, payloader blades, fire extinguisher certifications, truck needing tires, shop internet, options to bring the shop furnace up to code, Highway 317 road damage, grader operator, and gravel spreading.

7:04 p.m. – Raymond McKeary entered the board room.

MINUTES

2024-093

BRANTFORD WHITTLETON – That the minutes from the regular meeting of council held on March 19th, 2024 be approved as circulated.
CARRIED

REPORTS

2024-094

BARRY NOBLE – That the following reports be filed:
West Central Government Committee(WCMGC)
Kindersley & District Plains Museum
North West Municipalities Association (NWMA)
Kindersley Medical Arts
Kindersley Health and Wellness Foundation Inc.
KLD Wellness Foundation Inc.
Major & District Fire Board
Roada Reports - March 2024
PCO Reports – March 2024

CARRIED

FINANCIAL REPORTS

2024-095

ELDON ROESLER – That the statement of financial activities and bank reconciliations for March 2024 be approved as presented.
CARRIED

ADMINISTRATOR HOURS

2024-096

JOEL HAMM – That the Administrators hours for March 2024 be acknowledged as received and filed.

CARRIED

CORRESPONDENCE

2024-097

BARRY NOBLE – That we acknowledge receipt of the following correspondence and file for future reference:

Saskatchewan Association of Rural Municipalities (SARM)

Rural Dart – March 19, 2024

Rural Dart – April 2, 2024 Rural Rural Dart – April 16, 2024

Rural Sheaf – March 2024

Rural Councillor - March 19, 2024

News Release – March 8, 2024

News Release – March 20, 2024

Ministry of Government Relations

March 2024 Municipalities Today

Agricultural Producers Association of Saskatchewan (APAS) Update –
March 21, 2024

Update – April 4, 2024

Ministry of Government Relations March 2024

Rebecca (Becky) Carr
Division 6 Letter

Sheila Keisig
President Letter

Great Plains College
Customer Appreciation Breakfast

SaskEnergy
TransGas Ltd. Mitigation Payment 2024 (added after agenda deadline)
CARRIED

8:36 p.m. – One guest entered the boardroom.

SAFETY SERVICES – JORANN SAFETY

2024-098 **BRANTFORD WHITTLETON** – The we contract JorAnn Safety to provide Heath & Safety Programming for the RM of Antelope Park No. 322 at a cost of \$2500.00 for the initial safety manual and program customization, and an ongoing rate of \$225.00 per bi-monthly visit, plus mileage.
CARRIED

RESIGNATION – GORDAN HUCKABY

2024-099 **WILLIAM WARRINGTON** – That we accept verbal resignation from operator Gordon Huckaby effective April 15, 2024.
CARRIED

DUST CONTROL

2024-100 **JOEL HAMM** – That we hire NSC to provide dust control within the RM of Antelope Park No. 322 for 2024 at a quoted rate of \$0.216/litre to supply and apply.
CARRIED

APPROACH HWY 317 NE-28-31-27W3

2024-101 **BRANTFORD WHITTLETON** – That we install an approach along Highway 317 at NE-28-31-27W3 at the request of the landowner to access the dugout.
CARRIED



PEST CONTROL OFFICER

- 2024-102 JOEL HAMM** – That we hire Peyton Materi for the position of Pest Control Officer Contractor within the RM of Antelope Park No. 322 on an as needed basis effective May 1, 2024 at an hourly rate of \$28.00 per hour, mileage rate of \$0.68/km, and that we split the cost of the PCO course with the RM of Milton No. 292.

CARRIED

AR INVOICE #2024-00008

- 2024-103 BRANTFORD WHITTLETON** – That we acknowledge the receipt of \$3,000 towards invoice 2024-0008 for fire suppression services and approve the request for an additional 90 days to pay the balance owing of \$1,525.00 before further action is taken to add the amount owing to the tax roll of the property.

CARRIED

BYLAW 2024-01 – A BYLAW TO AMEND BYLAW 2017-04

- 2024-104 RAYMOND MCKEARY** – That Bylaw 2024-01 a bylaw to amend Bylaw 2017-04 be given first reading.

CARRIED

- 2024-105 JOEL HAMM** – That Bylaw 2024-01 be given second reading.

CARRIED

- 2024-106 BARRY NOBLE** – That the third reading of Bylaw 2024-01 be permitted at this meeting.

CARRIED

- 2024-107 CLINTON BARR** – That Bylaw 2024-01, a bylaw to amend Bylaw 2017-04 be given third reading and be adopted.

CARRIED

2024 EDUCATION MILL RATE

- 2024-108 JOEL HAMM** – That we acknowledge the 2024 confirmed education property tax mill rates as received by the Ministry of Government Relations:
- | | |
|-----------------------|------------|
| Agricultural | 1.42 mills |
| Residential | 4.54 mills |
| Commercial/Industrial | 6.86 mills |
| Resource | 9.88 mills |

CARRIED

RMAA CONVENTION

- 2024-109 RAYMOND MCKEARY** – That we allow Valerie May to Attend the RMAA Convention in Regina from May 13 - 16, 2024.

CARRIED

**APPOINTMENT OF BYLAW ENFORCEMENT OFFICER AND PEACE OFFICER –
PAIDAN HAMOLINE**

2024-110 **BRANTFORD WHITTLETON** – That the Council of the RM of Antelope Park No. 322 appoints Paidan Hamoline as Bylaw Officer within the Rural Municipality of Antelope Park No. 322 pursuant to section 373 of *The Municipalities Act* for the purposes of bylaw enforcement and shall be considered a Peace Officer for the purposes of bylaw enforcement under *The Summary Offences Procedures Act, 1990*, appointment term to be from April 1st, 2024 to December 31st, 2024.

CARRIED

SMHI WITHDRAW OF LANDS LIST

2024-111 **RAYMOND MCKEARY** – That we approve the 2024 Saskatchewan Municipal Hail Association Limited withdrawal list.

CARRIED

LAND LEASE AGREEMENT

2024-112 **ELDON ROESLER** – That we enter into a Land Lease agreement for the following properties at a rate of \$50/acre for a 5 year term, and that we send the draft agreement to the Lessee for review:
Blk A Plan 101406787
Blk B Plan 101406798
Blk C Plan 101406798

CARRIED

VILLAGE OF MARENGO POST OFFICE

2024-113 **CLINTON BARR** – That we agree to allow the Joint Administration Committee to make all decisions regarding the Village of Marengo Post Office.

CARRIED

ACCOUNTS

2024-114 **JOEL HAMM** – That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 10025 - 10053 in the amount of \$23,399.06 and EFT cheque numbers 990427 - 990445 in the amount of \$54,191.89 be approved for payment.

CARRIED

ALSASK POOL DONATION

2024-115 **WILLIAM WARRINGTON** -- That we donate \$2,000 to the RM of Milton No. 292 for the operation of the Alsask Swimming Pool for the 2024 season.

CARRIED



ADJOURN

2024-116

RAYMOND MCKEARY – That this meeting now adjourn at 8:55 p.m.

CARRIED


Reeve


Acting Administrator

June 18th, 2024 – 7:00 p.m. - Regular meeting of council

Rural Municipality of Antelope Park No. 322
List of Accounts for Approval
Batch: 2024-00033 to 2024-00040

Date Printed
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Bank Code - Bank1 - Main Demand

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
10025	2024-03-19	Hamm, Joel	IND Mtg2024-03	Councillor Indemnity & Mileage	2,467.66	2,467.66
10026	2024-03-19	Warrington, William	IND 2023-12	Councillor Indemnity & Mileage	1,560.22	1,560.22
10027	2024-03-19	Whittleton, Brantford	IND Mtg 2024-03	Councillor Indemnity & Mileage	308.50	308.50
10028	2024-03-19	VOID - Reduce Conv claim				
10029	2024-03-19	McKeary, Raymond	IND Mtg2024-03	Councillor Indemnity & Mileage	313.00	313.00
10030	2024-03-21	Noble, Barry	INDMt2024-03	Councillor Indemnity & Mileage	2,329.22	2,050.00
		INDMarCorrected		Councillor Indemnity&Mileage-Cor	-279.22	
10031	2024-03-28	Ensor, Lisa	ConvMeal031224	Convention meal	33.16	33.16
10032	2024-03-28	Great Plains College	116-2623	2023-24 Entrance Scholarship	1,000.00	1,000.00
10033	2024-03-28	Kindersley Bearing (2008) Ltd.	001-063927	Water Pump & shop tools	112.13	112.13
10034	2024-03-28	Rocky Mountain Equipment	05780	Parts - Case Tractor	287.91	287.91
10035	2024-03-28	ScotiaBank Visa	Stmt 14Mar2024	TS Expenses - Shop	65.74	65.74
10036	2024-04-23	101036026 Saskatchewan Ltd.	330	Annual Fire Exting Inspect&Srv	668.59	668.59
10037	2024-04-23	Enviroway Detergent Man Inc	IN074744	WTP Chemicals	246.38	246.38
10038	2024-04-23	Hill Acme Machine Ltd.	147668	Supply parts	214.09	214.09
10039	2024-04-23	1302322 Alberta Ltd.	204942	First Aid Training - TS	175.00	175.00
10040	2024-04-23	Kindersley & District Co-op	#4200	Shop Supplies	16.64	1,432.63
			#4212	Shop Supplies	24.40	
			#4276	Oil	123.92	
			392717	Bulk Fuel - March	1,063.51	
			#4339	Oil	61.42	
			#4359	Shop Supplies	33.29	
			#4368	Oil	6.72	
			#4370	Oil	77.69	
			#4520	Shop Supplies	16.64	
			#4610	Shop Supplies	8.40	
10041	2024-04-23	Loraas Disposal North Ltd.	7514-0000556138	Garbage Bins Hoosier & Loverna	1,313.82	1,313.82
10042	2024-04-23	Oyen & District Healthcare Foundation	DonateSchroeder	Memorial Donation - C Schroeder	250.00	250.00
10043	2024-04-23	Redhead Equipment				

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COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			P20790	Repair Parts	322.55	
			P20796	Repair Parts	351.69	
			P20797	Repair Parts	18.95	693.19
10044	2024-04-23	RM of Chesterfield No 261				
			2024-00056	Pest control Contract	1,286.97	1,286.97
10045	2024-04-23	SGL				
			840GXX 2024	1993 Ford 350 Truck	943.56	943.56
10046	2024-04-23	TJ Greschner				
			1004	Delete DEF on tractor	2,625.00	2,625.00
10047	2024-04-23	Triod Supply				
			000-155603	Grader Blades	2,094.80	2,094.80
10048	2024-04-23	Hamm, Joel				
			INDMar Correcte	Councillor Indemnity&Mileage -Co	-258.58	
			IND Mtg2024-04	Councillor Indemnity & Mileage	286.00	27.42
10049	2024-04-23	Whittleton, Brantford				
			IND Mtg 2024-04	Councillor Indemnity & Mileage	308.50	308.50
10050	2024-04-23	Noble, Barry				
			INDMtg2024-04	Councillor Indemnity & Mileage	308.50	308.50
10051	2024-04-23	McKeary, Raymond				
			IND Mtg2024-04	Councillor Indemnity & Mileage	313.00	313.00
10052	2024-04-23	Roesler, Eldon				
			IND Mtg 2024-04	Councillor Indemnity & Mileage	334.00	334.00
10053	2024-04-23	ScotiaBank Visa				
			RvStmt 2024-03	Convention Hotel Rms & Supplies	1,965.29	1,965.29
					Total Computer Cheque:	23,399.06

Total Bank1: 23,399.06

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Bank Code - EFT - Paid Electronically

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
990427	2024-03-15	Payroll - Scotia EFT				
		EnsorLPP2024-06		Salary, 01 - 15 Mar 2024	1,902.48	
		MayVPP2024-06		Wages, 02 - 15 Mar 2024	1,325.28	
		MearsTPP2024-06		Wages, 02 - 15 Mar 2024	1,523.41	
		MielkePP2024-06		Wages, 02 - 15 Mar 2024	2,267.11	
		ReaCPP2024-06		Salary, 02 - 15 Mar 2024	1,486.49	8,504.77
990428	2024-03-18	SaskEnergy				
		HTG 2024-02		Hoosier TG	296.02	296.02
990429	2024-03-18	SaskEnergy				
		Shop 2024-02		Grader Shop	359.45	359.45
990430	2024-03-21	Barr, Clinton				
		IND Mtg 2024-03		Reeve Indemnity & Mileage	2,289.06	
		INDMarCorrected		Reeve Indemnity & Mileage - Corrr	-97.98	2,191.08
990431	2024-03-29	Payroll - Scotia EFT				
		EnsorLPP2024-07		Salary, 19 - 29 Mar 2024	1,866.80	
		MayVPP2024-07		Wages, 16 - 29 Mar 2024	1,498.45	
		MearsTPP2024-07		Wages, 16 - 29 Mar 2024	1,463.90	
		MielkePP2024-07		Wages, 16 - 29 Mar 2024	2,284.57	
		ReaCPP2024-07		Salary, 16 - 29 Mar 2024	1,486.49	8,600.21
990432	2024-04-10	MEPP				
		AP1PP2024-05		Remittance 17 Feb - 01 Mar 2024	1,981.96	
		AP1PP2024-06		Remittance 02 - 15 Mar 2024	2,364.74	
		AP1PP2024-07		Remittance 16 - 29 Mar 2024	2,389.28	6,735.98
990433	2024-04-10	Receiver General for Canada				
		RP2Remit24-03		Source Deduction Remittance RPT	275.68	275.68
990434	2024-04-10	Receiver General for Canada				
		RP1Remit24-03		Source Deduction Remittance RPT	12,611.85	12,611.85
990435	2024-04-10	Swift-net.ca				
		2024-03		Shop Internet Service Mar	88.75	88.75
990436	2024-04-12	Payroll - Scotia EFT				
		EnsorLPP2024-08		Salary, 30 Mar - 12 Apr 2024	1,864.85	
		HuckabayPP2024-		Wages, 30 Mar - 12 Apr 2024	1,803.43	
		MayVPP2024-08		Wages, 30 Mar - 12 Apr 2024	1,548.70	
		MearsTPP2024-08		Wages, 30 Mar - 12 Apr 2024	1,450.59	
		MielkePP2024-08		Wages, 30 Mar - 12 Apr 2024	2,526.67	
		ReaCPP2024-08		Salary, 30 Mar - 12 Apr 2024	1,526.49	
		RiouA2024-08		Wages, 30 Mar - 12 Apr 2024	1,923.25	12,643.98
990437	2024-04-15	SaskEnergy				
		HTG 2024-03		Hoosier TG	299.81	299.81
990438	2024-04-15	SaskEnergy				
		Shop 2024-03		Grader Shop	356.62	356.62
990439	2024-04-15	SaskPower				
		LSL 2024-03		Loverna Street Lights	92.70	92.70
990440	2024-04-15	SaskPower				
		HTG 2024-03		Hoosier TG	116.55	116.55
990441	2024-04-15	SaskPower				
		LPH 2024-03		Loverna Pump House	117.73	117.73
990442	2024-04-15	SaskPower				
		HSL 2024-03		Hoosier Street Lights	139.05	139.05

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COMPUTER CHEQUE

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
990443	2024-04-15	SaskPower			
		Shop 2024-03	Hoosier Grader Shop	231.99	231.99
990444	2024-04-19	Payroll - Scotia EFT			
		HuckabayPP08M	Return MEPP deducted	254.17	254.17
990445	2024-04-23	Barr, Clinton			
		IND Mtg 2024-04	Reeve Indemnity & Mileage	275.50	275.50
			Total Computer Cheque:		54,191.89

Total EFT:	54,191.89
Grand Total:	77,590.95