

## **RURAL MUNICIPALITY OF ANTELOPE PARK NO. 322**

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park  
No. 322 held on Tuesday, April 15, 2025 at the Marengo Municipal Office located at 20 1st Avenue North  
in Marengo, Saskatchewan.

### **CALL TO ORDER**

Reeve Clinton Barr called the meeting to order at 6:58 p.m. with the following members in attendance:

**Division 1:** Joel Hamm

**Division 2:** VACANT

**Division 3:** Clay Patton

**Division 4:** Barry Noble

**Division 5:** Chad Bouchard

**Division 6:** Eldon Roesler

The following staff members were in attendance:

**Administrator:** Lisa Ensor

### **AGENDA**

**2025-084**

**CLAY PATTON** – That the agenda was reviewed by council and will be used as a guideline for this meeting and that we approve the following changes:

*Agenda Additions:*

Application to Purchase Crown Land-SW 30-31-27 W3

**CARRIED UNANIMOUSLY**

### **MINUTES**

**2025-085**

**CHAD BOUCHARD** – That the minutes from the regular meeting of council held on March 25, 2025 be approved as circulated.

**CARRIED**

### **REPORTS**

**2025-086**

**JOEL HAMM** – That the following board reports be acknowledged as received and be filed:

Kindersley & District Plains Museum

West Central Municipal Government Committee (WCMGC)

North West Municipalities Association (NWMA)

Kindersley Medical Arts

Kindersley Health and Wellness Foundation Inc.

KLD Wellness Foundation Inc.

Major & District Fire Board

Annual Convention

PCO Monthly Report

RoadData Reports

Prairie Winds Emergency Planning District

Foreman's Report

**CARRIED**

**FINANCIAL REPORTS**

**2025-087**     **ELDON ROESLER** – That the statement of financial activities and bank reconciliations for March 2025 be approved as presented.  
**CARRIED**

**ADMINISTRATOR'S HOURS**

**2025-088**     **JOEL HAMM** – That the Administrator's hours for March 2025 be acknowledged as received and filed.  
**CARRIED**

**CORRESPONDENCE**

**2025-089**     **BARRY NOBLE** – That we acknowledge receipt of the following correspondence and file for future reference:  
Saskatchewan Association of Rural Municipalities (SARM)  
Rural Dart – April 1, 2025  
Rural Sheaf – March 2025  
New Release – March 27, 2025  
New Release – March 19, 2025  
  
Pioneers Haven  
Donation Request  
  
Operation and Maintenance, Ministry of Highways  
Traffic Counts

**CARRIED**

**DIVISION 2 BY-ELECTION**

**2025-090**     **CLINTON BARR** – That a by-election for Division 2 be held on August 22, 2025.  
**CARRIED**

**2025 ROAD CONSTRUCTION**

**2025-091**     **CHAD BOUCHARD** – That we have no major construction to schedule in 2025.  
**CARRIED**

**2025 DUST CONTROL**

**2025-092**     **JOEL HAMM** – That we purchase Dust Control from NSC Minerals at the quoted cost of \$0.278/litre applied.  
**CARRIED**



**IN-CAMERA**

**2025-093**

**BARRY NOBLE** – That we enter an in-camera session at 7:59 p.m. to discuss confidential employee matters pursuant to clause 120 2(a) of *The Municipalities Act*.

**CARRIED**

**OUT OF CAMERA**

**2025-094**

**CLAY PATTON** – That we conclude the in-camera session at 8:25 p.m. and that the regular meeting of council resume.

**CARRIED**

**PRAIRIE WINDS EMERGENCY PLANNING DISTRICT – REGIONAL EMO SECRETARY**

**2025-096**

**CLINTON BARR** – That we acknowledge the appointment of Candace Rea as Secretary of the Emergency Measures Organization of the Prairie Winds Emergency Planning District.

**CARRIED**

**PRAIRIE WINDS EMERGENCY PLANNING DISTRICT – REGIONAL EMERGENCY MEASURES COORDINATOR**

**2025-097**

**CHAD BOUCHARD** – That we acknowledge the hiring of Wonona Makranoff for the position of Regional Emergency Measures Coordinator by the Prairie Winds Emergency Measures Organization Advisory Committee effective March 27, 2025.

**CARRIED**

**PRAIRIE WINDS EMERGENCY PLANNING DISTRICT – REGIONAL EMERGENCY MEASURES COORDINATOR APPOINTMENT**

**2025-098**

**JOEL HAMM** – That we appoint Wonona Makranoff as our Regional Emergency Measures Coordinator.

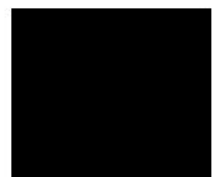
**CARRIED**

**PRAIRIE WINDS EMERGENCY PLANNING DISTRICT – DEPUTY EMERGENCY MEASURES COORDINATOR APPOINTMENT**

**2025-099**

**CLAY PATTON** – That we appoint Candace Rea and Lisa Ensor as our Deputy Emergency Measures Coordinators.

**CARRIED**



**BYLAW 2025-02 – BUILDING BYLAW**

**2025-100**     **JOEL HAMM** – That Bylaw 2025-02, a bylaw respecting buildings, be given first reading.

**CARRIED**

**2025-101**     **CLINTON BARR** – That Bylaw 2025-02 be given second reading.

**CARRIED**

**2025-102**     **BARRY NOBLE** – That the third reading of Bylaw 2025-02 be permitted at this meeting.

**CARRIED UNANIMOUSLY**

**2025-103**     **CLAY PATTON** – That Bylaw 2025-02, a bylaw respecting buildings, be given third reading and be adopted.

**CARRIED**

**BYLAW 2025-03 – BUILDING FEE BYLAW**

**2025-104**     **CHAD BOUCHARD** – That Bylaw 2025-03, a bylaw to establish fee for building permit services, be given first reading.

**CARRIED**

**2025-105**     **ELDON ROESLER** – That Bylaw 2025-03 be given second reading.

**CARRIED**

**2025-106**     **JOEL HAMM** – That the third reading of Bylaw 2025-03 be permitted at this meeting.

**CARRIED UNANIMOUSLY**

**2025-107**     **CLINTON BARR** – That Bylaw 2025-03, a bylaw to establish fee for building permit services, be given third reading and be adopted.

**CARRIED**

**BYLAW 2025-04 – BYLAW TO EXTEND TIME TO COMPLETE THE ASSESSMENT ROLL**

**2025-108**     **BARRY NOBLE** – That Bylaw 2025-04, to extend the time required for the completion of the assessment roll, be given first reading.

**CARRIED**

**2025-109**     **CLAY PATTON** – That Bylaw 2025-04 be given second reading.

**CARRIED**



**2025-110 CHAD BOUCHARD** – That the third reading of Bylaw 2025-04 be permitted at this meeting.

**CARRIED UNANIMOUSLY**

**2025-111 ELDON ROELSER** – That Bylaw 2025-04, to extend the time required for the completion of the assessment roll, be given third reading and be adopted.

**CARRIED**

**2025 EDUCATION PROPERTY TAX MILL RATES**

**2025-112 CHAD BOUCHARD** – That we acknowledge the 2025 confirmed education property tax mill rates as received by the Ministry of Government Relations:

Agricultural	1.07 mills
Residential	4.27 mills
Commercial/Industrial	6.37 mills
Resource	7.49 mills

**CARRIED**

**COYOTE BOUNTY**

**2025-113 CHAD BOUCHARD** – That we set a Coyote Bounty for 2025 to pay \$25.00 per 4 paws, paws to be remitted to the RM with the completed remittance form and per the instructions on the form. Maximum Coyote Bounty/Gopher Bounty Fund of \$10,000.

**CARRIED**

**APPLICATION TO PURCHASE CROWN LAND-SW 30-31-27 W3**

**2025-114 CLAY PATTON** – That we approve the application to the Ministry of Agriculture – Lands Branch for the purchase of the SW 30-31-27 W3 crown land.

**CARRIED**

**ALSASK POOL DONATION**

**2025-115 JOEL HAMM** – That we donate \$2,000 to the Alsask Swimming Pool for the 2025 season.

**CARRIED**

**ACCOUNTS**

**2025-116 ELDON ROESLER** – That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 10340 to 10363 in the amount of \$31,751.30, and EFT cheque numbers 990650 to 990660 in the amount of \$48,132.30 be approved for payment.

**CARRIED**



**ADJOURN**

**2025-117**

**CHAD BOUCHARD** – That this meeting now adjourn at 9:12 p.m.

**CARRIED**

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Administrator

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**May 27, 2025 – 7:00 p.m. - Regular meeting of council**

**Rural Municipality of Antelope Park No. 322**  
**List of Accounts for Approval**  
Batch: 2025-00026 to 2025-00031

Bank Code - Bank1 - Main Demand

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
10340	2025-03-31	Ensor, Lisa				
		GiftBskt BWhitt		Gift Basket - B Whittleton	160.86	160.86
10341	2025-03-31	Hamm, Carla				
	2025-02			Hoosier Water Shed Feb	80.00	
	2025-03			Hoosier Water Shed Mar	80.00	160.00
10342	2025-04-15	Agriculture in the Classroom-SK				
		Sponsorship2025		Sponsorship 2025	250.00	250.00
10343	2025-04-15	Bradley Directories				
	101471			5 maps for Jamie Baier	96.75	96.75
10344	2025-04-15	Brandt Tractor Ltd.				
	02 4237275			Repairs	1,134.50	1,134.50
10345	2025-04-15	CCASK Construction Code Authority				
	10852			Building Official Services & Travel	1,108.44	1,108.44
10346	2025-04-15	Integra Tire				
	KINR086586			Tire Changeover/Repair	2,045.57	2,045.57
10347	2025-04-15	1302322 Alberta Ltd.				
	206118			Safety Training	231.00	231.00
10348	2025-04-15	Kindersley Bearing (2008) Ltd.				
	001-085372			Filters	144.35	144.35
10349	2025-04-15	KLD Wellness Foundation Inc.				
	2024 Dr Retenti			2024 Funding	1,534.17	1,534.17
10350	2025-04-15	Loraas Disposal North Ltd.				
	0000563170			Garbage Bins Hoosier & Loverna	1,550.84	1,550.84
10351	2025-04-15	Loverna Sports Club				
	2025 Hall Roof			Community Hall Roof Repair Dona	4,000.00	
	24/25 Sask Lott			2024-2025 Sask Lotteries Grant	986.00	4,986.00
10352	2025-04-15	Mielke, Ken				
	Guppy's Truck W			Guppy's Truck Wash	27.72	27.72
10353	2025-04-15	Materi, Payten				
	2025-03			PCO Contract	589.96	589.96
10354	2025-04-15	SARM				
	CONV25-3221			Midterm Convention Registration	666.00	
	CONV25-3224			Convention Meal Fee	222.00	888.00
10355	2025-04-15	SGI				
	Issued SGI					
	840GXX 2025			1993 Ford 350 Truck	943.56	943.56
10356	2025-04-15	Speedy Glass				
	8774-11559451			JD Graders Glass Repair	1,249.85	1,249.85
10357	2025-04-15	Wooster, Stanley & April				
	SrfceLeasePMtEr			Surface Lease payment errors	9,750.00	9,750.00
10358	2025-04-15	Noble, Barry				
	INDMtG2024-12			Councillor Indemnity & Mileage	1,733.50	1,733.50
10359	2025-04-15	Roesler, Eldon				
	IND Mtg 2025-03			Councillor Indemnity & Mileage	334.00	334.00
10360	2025-04-15	Hamm, Joel				
	IND Mtg2025-04			Councillor Indemnity & Mileage	1,123.23	1,123.23
10361	2025-04-15	VOID - Cheque Confirmation				
10362	2025-04-14	Kindersley & District Co-op				



Date Printed  
2025-04-15 8:05 AM

**Rural Municipality of Antelope Park No. 322**  
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Page 2

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			#6989	Shop Supplies	56.58	
			#6869 5Mar2025	G970 Volvo - Oil	281.95	
			#6952-2025	Oil	345.18	
			#7025	Shop Supplies	7.50	
			#7161	Grader repair	2.60	
			#7332	Shop Supplies	14.61	
			420063	Bulk Fuel - *5511 Mar	575.42	
			420521	Bulk Fuel - *7240 Mar	337.96	
			#7515	Shop Supplies	33.28	
			#7423	Shop Supplies	14.42	1,669.50
10363	2025-04-15	RM of Milton No 292				
		PWEPcopiesMar		PWEP Copying	39.50	39.50
				Total Computer Cheque:		31,751.30
				Total Bank1:		31,751.30



**Rural Municipality of Antelope Park No. 322**  
**List of Accounts for Approval**  
Batch: 2025-00026 to 2025-00031

Bank Code - EFT - Paid Electronically

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
990650	2025-03-28	Payroll - Scotia EFT				
		EnsorLPP2025-07		Salary, 15 - 28 March 2025	2,306.02	
		MayVPP2025-07		Salary, 15 - 28 March 2025	1,671.66	
		MearsTPP2025-07		Wages, 15 - 28 March 2025	1,413.89	
		MielkePP2025-07		Salary, 15 - 28 March 2025	2,425.25	
		ReaCPP2025-07		Salary, 15 - 28 March 2025	1,656.13	
		WeinkJPP2025-07		Wages, 15 - 28 March 2025	1,892.96	11,365.91
990651	2025-03-28	ScotiaBank VISA				
		StmtMar*9029		Convention Rooms	777.69	777.69
990652	2025-03-28	ScotiaBank VISA				
		StmtMar*9015		Convention Rooms	1,748.95	1,748.95
990653	2025-04-10	MEPP				
		AP1PP2025-03		Remittance Mar 2025	6,218.48	6,218.48
990654	2025-04-10	Receiver General for Canada				
		RP1Remit25-Mar		Source Deduction Remittance RPT	11,563.90	11,563.90
990655	2025-04-10	Receiver General for Canada				
		RP2Remit25-03		Source Deduction Remittance RPT	43.64	43.64
990656	2025-04-10	Swift-net.ca				
		2025-03		Shop Internet Service Mar	99.79	99.79
990657	2025-04-15	Payroll - Scotia EFT				
		EnsorLPP2025-08		Salary, 29 March - 4 Apr & Vaca	3,755.54	
		MakraWPP25-08		Wages to 4 April 2025	502.14	
		MayVPP2025-08		Salary, 29 Mar - 11 Apr 2025	1,774.90	
		MearsTPP2025-08		Wages, 29 Mar - 11 Apr 2025	1,413.89	
		MielkePP2025-08		Salary, 29 Mar - 11 Apr 2025	2,425.24	
		ReaCPP2025-08		Salary, 29 Mar - 4 Apr 2025 & visic	1,364.05	
		WeinkJPP2025-08		Wages, 29 Mar - 11 Apr 2025	1,677.25	
		RiouA2025-08		Wages, 7 - 11 April 2025	835.47	13,748.48
990658	2025-04-15	Barr, Clinton				
		IND Mtg 2025-03		Reeve Indemnity & Mileage	1,136.73	1,136.73
990659	2025-04-15	Patton, Clay				
		IND Mtg 2025-03		Councillor Indemnity & Mileage	271.00	271.00
990660	2025-04-15	Bouchard, Chad				
		IND Mtg 2025-03		Councillor Indemnity & Mileage	1,157.73	1,157.73
Total Computer Cheque:						48,132.30

Total EFT: 48,132.30  
Grand Total: 79,883.60