

## **RURAL MUNICIPALITY OF ANTELOPE PARK NO. 322**

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Wednesday May 24<sup>th</sup>, 2023 at the Marengo Municipal Office located at 20 1st Avenue North in Marengo, Saskatchewan.

### **CALL TO ORDER**

Reeve Clinton Barr called the meeting to order at 6:55 p.m. with the following members in attendance:

**Division 1:** Joel Hamm

**Division 2:** William Warrington

**Division 3:** Brantford Whittleton

**Division 4:** Barry Noble

**Division 5:** Raymond McKeary

**Division 6:** Eldon Roesler

The following staff members were in attendance:

**Administrator:** Robin Busby

### **AGENDA**

**2023-117 CLINTON BARR** – That the agenda be used as a guideline for this meeting and that we approve the following changes to the agenda:

*Agenda Additions:*

Highway 317 Sign Corridor

**CARRIED UNANIMOUSLY**

### **MINUTES**

**2023-118 BRANTFORD WHITTLETON** – That the minutes from the regular meeting of council held on April 18<sup>th</sup>, 2023 be approved as circulated.

**CARRIED**

### **REPORTS**

**2023-119 WILLIAM WARRINGTON** – That the following reports be filed:

Kindersley & District Plains Museum

West Central Municipal Government Committee (WCMGC)

Pest Control Officer Inspection Reports – January 2023

**CARRIED**

### **ADMINISTRATOR'S REPORT**

**2023-120 JOEL HAMM** – That the Administrator's Report dated May 24<sup>th</sup>, 2023 be acknowledged as received and filed.

**CARRIED**

**FINANCIAL REPORTS**

- 2023-121**     **RAYMOND MCKEARY** – That the statement of financial activities and bank reconciliations for April 2023 be approved as presented.  
**CARRIED**

**CORRESPONDENCE**

- 2023-122**     **BARRY NOBLE** – That we acknowledge receipt of the following correspondence and file for future reference:

Saskatchewan Association of Rural Municipalities (SARM)

Weekly Policy Bulletin – April 18, 2023

Weekly Policy Bulletin – April 25, 2023

Weekly Policy Bulletin – May 2, 2023

Weekly Policy Bulletin – May 9, 2023

Weekly Policy Bulletin – May 16, 2023

Rural Sheaf – April 2023

News Release – Saskatchewan Public Safety Agency Implements Fire Ban – Northern Saskatchewan

Division 6 Meeting – June 5, 2023 – North Battleford – Draft Agenda

Ministry of Government Relations

May 2023 Municipalities Today

Building and Technical Standards Branch – Building Bylaw Updates

Saskatchewan Assessment Management Agency (SAMA)

2022 Annual Report

**CARRIED**

**DRILLING LICENSES**

- 2023-123**     **BRANTFORD WHITTLETON** – That the following drilling licenses be acknowledged as approved by the Development Officer:

*Lycos Energy Inc.*

14-10-31-27W3 File No. SC18503

LSD 4 & 5 25-31-28W3 File No. SC18514 (4 wells)

12-25-31-28W3 File No. SC18497 (4 wells)

*Teine Energy Ltd.*

16-29-32-27W3 File No. 22-26318 (3 wells)

01-15-33-28W3 File No. 23-26084

*Baytex Energy Ltd.*

11-35-32-28W3 File No. 23-64009 (3 wells)

**CARRIED**

## PIPELINE INSTALLATIONS/CROSSINGS

**2023-124 ELDON ROESLER** – That the following pipeline installations/crossings be acknowledged as approved by the Development Officer:

*Teine Energy Ltd.*

13-21-32-27W3 to 16-29-32-27W3 File No. 22-26319

*Lycos Energy Inc.*

04-25-31-28W3 to 04-36-31-28W3 File No. SCP18509

**CARRIED**

## IN-CAMERA

**2023-125 BARRY NOBLE** – That we enter an in-camera session at 7:37 p.m. to discuss confidential human resource matters pursuant to Section 120 Subsection 2(a) of *The Municipalities Act*.

**CARRIED**

## OUT OF CAMERA

**2023-126 WILLIAM WARRINGTON** – That we conclude the in-camera session at 8:35 p.m. and that the regular meeting of council resume.

**CARRIED**

## MEETING WITH FOREMAN

**2023-127**     **JOEL HAMM** – That Clinton Barr, Barry Noble, and Joel Hamm meet with the Foreman to review and discuss the Progressive Disciplinary Policy and address current workplace issues.

**CARRIED**

### RESIGNATION OF OPERATOR

**2023-128**     **ELDON ROESLER** – That we acknowledge the resignation of operator Garth Wildman effective May 19<sup>th</sup>, 2023.

**CARRIED**

### GRADER/UTILITY OPERATOR POSITION

**2023-129**      **BRANTFORD WHITTLETON** – That we advertise for a grader/utility operator and that Barry Noble, Clinton Barr, Ken Mielke, and Robin Busby be given authority to interview applicants for the seasonal grader/utility operator position and make the decision to hire after the interviews are completed; the committee is further authorized to offer a maximum of \$34.00 per hour to the successful applicant.

**CARRIED**

**FOREMAN COUNCIL MEETING ATTENDANCE**

**2023-130**      **JOEL HAMM** – That the Foreman be paid for two hours for each council meeting they attend, and that we pay current Foreman Ken Mielke for his meeting attendance from January to April 2023.

**CARRIED**

**IN-CAMERA**

**2023-131**      **CLINTON BARR** – That we enter an in-camera session at 8:57 p.m. to discuss strategic and long-term planning matters pursuant to Section 120 Subsection 2(b) of *The Municipalities Act*.

**CARRIED**

**OUT OF CAMERA**

**2023-132**      **BARRY NOBLE** – That we conclude the in-camera session at 9:11 p.m. and that the regular meeting of council resume.

**CARRIED**

**SPECIAL MEETING OF COUNCIL**

**2023-133**      **JOEL HAMM** – That we hold a special meeting of council to discuss strategic and long-range planning on June 28<sup>th</sup>, 2023 commencing at 7:00 p.m. at the Hoosier Valley Recreation Centre. [REDACTED]

**CARRIED**

**2022 AUDITED FINANCIAL STATEMENTS**

**2023-134**      **WILLIAM WARRINGTON** – That we acknowledge receipt of the 2022 Audited Financial Statements from our auditor, Close Hauta Bertoia Blanchette, and we approve the statements as presented.

**CARRIED**

**2023 BRUSH CLEARING**

**2023-135**      **BRANTFORD WHITTLETON** – That we authorize the Foreman to complete brush clearing at any locations that require clearing at a maximum amount of \$20,000.

**CARRIED**

**HIGHWAY 317 CROP DAMAGE**

**2023-136**      **WILLIAM WARRINGTON** – That the following crop damage payments for the Highway 317 Project be approved:  
SW 03-31-27W3 - \$163.76  
NE 04-31-27W3 - \$623.70  
SE 04-31-27W3 - \$598.50  
NW 15-31-27W3 - \$5.52

SW 15-31-27W3 - \$847.32  
NE 16-31-27W3 - \$230.00  
SE 16-31-27W3 - \$356.96  
SE 21-31-27W3 - \$1,391.50

**CARRIED**

**HIGHWAY 317 MAINTENANCE REVIEW**

**2023-137**     **JOEL HAMM** – That we table the Highway 317 Maintenance Review until the June 2023 meeting of council.

**CARRIED**

**OFFER TO PURCHASE – LOT 17-18 BLOCK 12 PLAN G394**

**2023-138**     **CLINTON BARR** – That we table further discussion on the offer to purchase Lot 17-18 Block 12 Plan G394 until the June 2023 meeting of council.

**CARRIED**

**COMMUNITY EVENT LICENSE – HOOSIER BUNNOCK TOURNAMENT**

**2023-139**     **JOEL HAMM** – That we approve the issuance of a Community Event License to the Hoosier Valley Recreation Board for a bunnock tournament to take place at the Hoosier Valley Recreation Centre in Hoosier, Saskatchewan on the following dates:  
June 24<sup>th</sup>, 2023 1:30 p.m. to 1:30 a.m.

**CARRIED**

**HIGHWAY 317 SIGN CORRIDOR**

**2023-140**     **JOEL HAMM** – That we make an application to the Ministry of Highways for a sign corridor along the SE 04-31-27W3 and the NE 32-30-27W3.

**CARRIED**

**ACCOUNTS**

**2023-141**     **JOEL HAMM** – That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 9719 to 9752 in the amount of \$75,148.24 and EFT cheque numbers 990244 to 990261 in the amount of \$54,069.10 be approved for payment.

**CARRIED**

**ADJOURN**

**2023-142**

**RAYMOND MCKEARY** – That this meeting now adjourn at 10:20 p.m.

**CARRIED**

Reeve

Administrator

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**June 20<sup>th</sup>, 2023 – 7:00 p.m. - Regular meeting of council**

**Rural Municipality of Antelope Park No. 322**  
**List of Accounts for Approval (Condensed)**  
Batch: 2023-00041 to 2023-00044

Bank Code - Bank1 - Main Demand

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
9719	2023-04-28	101036026 Saskatchewan Ltd.			
		149	Annual Fire Exting Inspect&Srv	265.27	265.27
9720	2023-04-28	C. Fischer Trucking			
		CropNW103127W3	317 Phase 3 Crop Damage	10.29	10.29
9721	2023-04-28	Coutts Agro Ltd.			
		CropNW323027W3	317 Crop Damage NW 32-30-27W	759.60	759.60
9722	2023-04-28	Enviroway Detergent Man Inc			
		IN067913	WTP Chemicals	151.20	
		CN009432	WTP Chemicals	-78.75	72.45
9723	2023-04-28	Kindersley Glass 2010 Ltd			
		29200	Shop Man Door March 23, 2023	226.83	226.83
9724	2023-04-28	RM of Milton No 292			
		2023-00033	Joint Expenses - Jan - Mar 2023	13,588.78	13,588.78
9725	2023-04-28	ScotiaBank VISA			
		Stmt 17Apr2023	Admin Expenses	1,212.39	1,212.39
9726	2023-04-28	ScotiaBank Visa			
		Stmt 17Apr2023	TS Expenses	317.05	317.05
9727	2023-04-28	Sask Workers' Compensation Board			
		Issued Saskatchewan WCB			
		Stmt 18Apr2023	WCB Premiums 2022 & 2023	3,212.86	3,212.86
9728	2023-04-28	Swift-net.ca			
		2023-04	Shop Internet Invoice	88.75	88.75
9729	2023-05-10	Bradley Directories			
		101078	PDF Map File	36.75	36.75
9730	2023-05-10	Goldsmith Farms Ltd.			
		Issued Goldsmith, Tom			
		Gopher 21April	2023 Gopher Bounty	10.00	10.00
9731	2023-05-10	Madge Lake Bible Camp			
		MemDonApr2023	Memorial Donation - Amanda Steh	50.00	50.00
9732	2023-05-10	Receiver General			
		514628031RI-12	Remittance-Requirement to Pay	1,212.01	1,212.01
9733	2023-05-10	Speedy Glass			
		8774-389551	Volvo Grader Glass Repair	2,252.90	2,252.90
9734	2023-05-10	Triod Supply			
		000-148689	Grader Blades	27,439.20	
		000-148762	Returned Parts	-585.08	26,854.12
9735	2023-05-24	3-Way Sales & Service Ltd.			
		210427	Microphone & Clip - For Garth	80.98	80.98
9736	2023-05-24	628514 Saskatchewan Ltd.			
		3021	Gravel Spread 05-11 May, 2023	11,967.19	11,967.19
9737	2023-05-24	Enviroway Detergent Man Inc			
		IN068423	WTP Chemicals	151.20	151.20
9738	2023-05-24	Kindersley & District Co-op			

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**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
		#1396	Shop Supplies	17.23	
		#1411	Shop Supplies	26.06	
		#1433	Shop Supplies	5.58	
		#1470	Shop Supplies	15.52	
		#1591	Shop Supplies	3.06	
		#1614	Shop Supplies	17.75	
		#1629	Shop Supplies	22.18	
		#1646	Shop Supplies & Grease	128.14	
		#1812	Shop Supplies	4.08	
		#1909	Shop Supplies	26.15	
		365610	Bulk Fuel - Apr	4,502.73	4,768.48
<b>9739</b>	<b>2023-05-24</b>	<b>Loraas Disposal North Ltd.</b>			
		367	Garbage Bins Hoosier & Lovern	1,179.55	1,179.55
<b>9740</b>	<b>2023-05-24</b>	<b>Murlin Electronics</b>			
		287184	Website Development	36.74	36.74
<b>9741</b>	<b>2023-05-24</b>	<b>Redhead Equipment</b>			
		P82158	Repair Parts - Cylinder	289.63	289.63
<b>9742</b>	<b>2023-05-24</b>	<b>Rocky Mountain Equipment</b>			
		W20184	Warranty - Transmission Issue	343.99	343.99
<b>9743</b>	<b>2023-05-24</b>	<b>SGI</b>			
		2023 893LUE	2018 Ford F350 SD CrewcabTruck	1,311.38	1,311.38
<b>9744</b>	<b>2023-05-24</b>	<b>Speedy Glass</b>			
		8774-395691	JD Grader Glass Repair	1,002.04	1,002.04
<b>9745</b>	<b>2023-05-24</b>	<b>Symes, Sandra</b>			
		ROWSE023129	Rd Construction Proj #2023-01	1,581.08	1,581.08
<b>9746</b>	<b>2023-05-24</b>	<b>Village of Marengo PO</b>			
		496	Postage - Registered Letter	22.72	
		502	Postage	9.96	32.68
<b>9747</b>	<b>2023-05-24</b>	<b>Hamm, Joel</b>			
		IND Mtg2023-05	Councillor Indemnity & Mileage	286.00	286.00
<b>9748</b>	<b>2023-05-24</b>	<b>Warrington, William</b>			
		IND Mtg 2023-05	Councillor Indemnity & Mileage	533.25	533.25
<b>9749</b>	<b>2023-05-24</b>	<b>Whittleton, Brantford</b>			
		INDMtg 2023-05	Councillor Indemnity & Mileage	308.50	308.50
<b>9750</b>	<b>2023-05-24</b>	<b>Noble, Barry</b>			
		IND Mtg 2023-05	Councillor Indemnity & Mileage	458.50	458.50
<b>9751</b>	<b>2023-05-24</b>	<b>McKeary, Raymond</b>			
		IND Mtg 2023-05	Councillor Indemnity & Mileage	313.00	313.00
<b>9752</b>	<b>2023-05-24</b>	<b>Roesler, Eldon</b>			
		IND Mtg 2023-05	Councillor Indemnity & Mileage	334.00	334.00
				Total Computer Cheque:	75,148.24

Total Bank1: 75,148.24



**Rural Municipality of Antelope Park No. 322**  
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Batch: 2023-00041 to 2023-00044

Bank Code - EFT - Paid Electronically

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
990244	2023-04-27	<b>Payroll - Scotia EFT</b>				
		BusbyRPP2023-09		Salary, 15 - 28 Apr 2023	2,822.01	
		EnsorLPP2023-09		Wages, 15 - 28 Apr 2023	1,487.93	
		MacPhPP2023-09		Wages, 15 - 28 Apr 2023	1,930.86	
		MearsTPP2023-09		Wages, 15 - 28 Apr 2023	1,286.78	
		MielkePP2023-09		Wages, 15 - 28 Apr 2023	2,461.44	
		ReaCPP2023-09		Salary, 15 - 28 Apr 2023	1,503.19	
		Wildman2023-09		Wages, 15 - 28 Apr 2023	1,299.51	12,791.72
990245	2023-05-04	<b>MEPP</b>				
		AP1PP2023-08		Remittance 01 - 14 May 2023	3,020.00	
		AP1PP2023-09		Remittance 15 - 28 May 2023	3,855.82	6,875.82
990246	2023-05-04	<b>SMHI</b>				
		Remit 2023-04		Monthly Remittance	4,355.26	4,355.26
990247	2023-05-05	<b>Minister of Finance</b>				
		LS Remit2023-04		EPT Remittance - Monthly	153.27	153.27
990248	2023-05-05	<b>Ministry of Finance</b>				
		SunWest 23-04		EPT Remittance - Monthly	1,256.20	1,256.20
990249	2023-05-05	<b>Receiver General for Canada</b>				
		RP0002Remit2304		Source Deduction Remittance RP(	144.78	144.78
990250	2023-05-05	<b>Receiver General for Canada</b>				
		RP0001Remit2304		Source Deduction Remittance RP(	13,529.56	13,529.56
990251	2023-05-11	<b>SaskPower</b>				
		ScaleQtrly23-02		Weigh Scale 16 Jan - 17 Apr 2023	122.59	122.59
990252	2023-05-11	<b>SaskPower</b>				
		Fusilier_23-04		Lot 21 Blk 2 Plan G448 Fusillier	125.65	125.65
990253	2023-05-12	<b>Payroll - Scotia EFT</b>				
		BusbyRPP2023-10		Salary, 29 Apr - 12 May 2023	2,862.01	
		EnsorLPP2023-10		Wages, 29 Apr - 12 May 2023	1,520.04	
		MacPhPP2023-10		Wages, 29 Apr - 12 May 2023	1,955.86	
		MearsTPP2023-10		Wages, 29 Apr - 12 May 2023	1,308.10	
		MielkePP2023-10		Wages, 29 Apr - 12 May 2023	2,574.05	
		ReaCPP2023-10		Salary, 29 Apr - 12 May 2023	1,533.19	
		Wildman2023-10		Wages, 29 Apr - 12 May 2023	1,324.51	13,077.76
990254	2023-05-15	<b>SaskEnergy</b>				
		HTG 2023-04		Hoosier TG	254.20	254.20
990255	2023-05-15	<b>SaskEnergy</b>				
		Shop 2023-04		Grader Shop	276.68	276.68
990256	2023-05-15	<b>SaskPower</b>				
		LPH 2023-03		Loverna Pump House	-28.45	
		LPH 2023-04		Loverna Pump House	54.65	26.20
990257	2023-05-15	<b>SaskPower</b>				
		HTG 2023-04		Hoosier TG	76.94	76.94
990258	2023-05-15	<b>SaskPower</b>				
		LSL 2023-04		Loverna Street Lights	91.80	91.80
990259	2023-05-15	<b>SaskPower</b>				
		HSL 2023-04		Hoosier Street Lights	137.70	137.70
990260	2023-05-15	<b>SaskPower</b>				
		Shop 2023-04		Hoosier Grader Shop	353.92	353.92
990261	2023-05-24	<b>Barr, Clinton</b>				

Date Printed  
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**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
		IND Mtg 2023-05	Reeve Indemnity & Mileage	419.05	419.05
				Total Credit Card:	54,069.10
				Total EFT:	54,069.10
				Grand Total:	129,217.34