

RURAL MUNICIPALITY OF ANTELOPE PARK NO. 322

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday, January 21, 2025 at the Marengo Municipal Office located at 20 1st Avenue North in Marengo, Saskatchewan.

CALL TO ORDER

Reeve Clinton Barr called the meeting to order at 7:00 p.m. with the following members in attendance:

Division 1: Joel Hamm

Division 3: Clay Patton

Division 4: Barry Noble

Division 5: Chad Bouchard

Division 6: Eldon Roesler

Division 2 council member William Warrington was absent.

The following staff members were in attendance:

Acting Administrator: Lisa Ensor

Assistant: Valerie May

AGENDA

2025-001

CHAD BOUCHARD – That the agenda was reviewed by council and will be used as a guideline for this meeting and that we approve the following changes:

Agenda Additions:

Pest Control Workshop

Gravel stockpiling payment

Loraas Disposal Hoosier waste bin review

CUPW - Canada Post request for input

Agenda Deletions:

PCO Monthly Report

Wage Review of Pest Control Officer

CARRIED UNANIMOUSLY

MINUTES

2025-002

JOEL HAMM – That the minutes from the regular meeting of council held on December 17, 2024 be approved as circulated.

CARRIED

REPORTS

2025-003

CLINTON BARR – That the following reports be filed:
Kindersley District Plains Museum
West Central Municipal Government Committee (WCMGC)
North West Municipalities Association (NWMA)
Kindersley Medical Arts
Major & District Fire Board
RoaData Reports
Foreman's Report

CARRIED

CBK

FINANCIAL REPORTS

2025-004 **ELDON ROESLER** – That the statement of financial activities and bank reconciliations for December 2024 be approved as presented.
CARRIED

ADMINISTRATOR'S HOURS

2025-005 **CLAY PATTON** – That the Administrator's hours for December 2024 be acknowledged as received and filed.
CARRIED

CORRESPONDENCE

2025-006 **JOEL HAMM** – That we acknowledge receipt of the following correspondence and file for future reference:
Saskatchewan Association of Rural Municipalities (SARM)
Rural Dart – December 17, 2024
Rural Dart – January 7, 2025
Rural Dart – January 14, 2025
Rural Sheaf – December 2024
Information Item – January 9, 2025

Ministry of Government Relations
Municipalities Today – December 2024

Canadian Public Works Association
Saskatchewan Annual Conference

Saskatchewan Assessment Management Agency (SAMA)
A Look Ahead to 2025
CARRIED

SASKATCHEWAN LOTTERIES COMMUNITY GRANT PROGRAM – 2026 APPLICATION

2025-007 **BARRY NOBLE** – That we apply to Saskatchewan Lotteries for the Saskatchewan Lotteries Community Grant Program for 2026 in the amount of \$7.95 per capita.
CARRIED

SASK LOTTERIES 2025 GRANT ALLOCATION

2025-008 **CLAY PATTON** – That we allocate the 2025/2026 Saskatchewan Lotteries funding to the Hoosier Recreation Board.
CARRIED

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HOOSIER WATER FILTER

2025-009 **JOEL HAMM** – That we table discussion of the Hoosier water system filter until the next regular meeting of council.

CARRIED

BUILDING OFFICIAL APPOINTMENTS

2025-010 **BARRY NOBLE** – That we appoint the following building officials for the municipality for 2025:

Inspector Name	Class	Licence #
Chris Gates	BOL-3	BOL105
Ryan Shepherd	BOL-3	BOL360
Karly Heatcoat	BOL-3	BOL421
Raymond Humenny	BOL-2R	BOL635
Ben McLeod	BOL-2R	BOL758
Jerry Wintonyk	BOL-1	BOL142
Dale Wagner	BOL-3R	BOL379
Dan Knutson	BOL-3	BOL112
Janelle Cox	BOL-1	BOL696
Dwayne Williams	BOL-2	BOL122
Rashel Gervais	BOL-3	BOL307

CARRIED

WEED INSPECTOR APPOINTMENT

2025-011 **CLINTON BARR** – That we appoint Larry Dyck as a weed inspector for the municipality for 2025.

CARRIED

MINISTER'S ORDER DESIGNATING PROHIBITED, NOXIOUS AND NUISANCE WEEDS

2025-012 **CHAD BOUCHARD** – That we participate in the consultation on the changes being proposed to the weeds enforceable under The Weed Control Act and that council provide feedback by February 28, 2025.

CARRIED

PEST CONTROL OFFICER APPOINTMENT

2025-013 **CLAY PATTON** – That we appoint Payten Loch as the municipality's Pest Control Officer for 2025.

CARRIED

PEST CONTROL OFFICER WORKSHOP

2025-014 **CLINTON BARR** – That we approve Payten Loch to attend the 2025 Pest Control Officer Workshop in Saskatoon on February 5, 2025, with travel costs to be split with the RM of Milton.

CARRIED

WCB

2025 DONATIONS

2025-015 CHAD BOUCHARD – That the following donations be approved for 2025:

\$200.00 Donations

Canadian Cancer Society	The Salvation Army
Sask Abilities Council	Sask. Lung Association
Canadian Red Cross	Mental Health Association
Camp Easter Seal	Bea Bank Beef 4H Club
Westcliffe Composite School	Major 4H Club
Awards Night	Ronald McDonald House
Kindersley District Music Festival	Saskatchewan Crime Stoppers

\$500.00 Donations

West Central Crisis Centre	Loverna Sports Club
Heritage Manor Auxiliary	Hoosier Rec. Board
Prairie Sky Recovery Centre	Major Rec. Board
West Central Early Childhood Intervention Program	

\$1,000.00 Donations

Kindersley Plains Museum

\$5,000 Donations

KAC Fire Association
Eatonia Oasis Living Inc.

\$10,000 Donations

STARS (sent to SARM)

CARRIED

2025 CUSTOM RATES

2025-016 JOEL HAMM – That the municipal custom work rates (machine & operator) rates for 2025 be set as follows:

<u>Machine</u>	<u>Per/hr rates</u>
Grader	\$170.00
Backhoe	\$140.00
Tractor and Grass Mower	\$130.00
Tractor and Rock Picker	\$130.00
Tractor and Grass Seeder	\$130.00
Loader	\$140.00
Grader with Packer	\$160.00
Spreader Truck	\$120.00
1993 Ford Truck	Not rented

CARRIED

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GROUP TEXT OPTIONS

2025-017 CLINTON BARR – That council members and administration staff use WhatsApp for group texting correspondence.

CARRIED

2025 FIDELITY BOND

2025-018 JOEL HAMM – That the administration fidelity bond, in the amount of \$200,000, issued by SARM and renewed annually, be noted in the minutes as having been examined at the first meeting of 2025.

CARRIED

2025 SARM MEMBERSHIP

2025-019 BARRY NOBLE – That we acknowledge receipt of the SARM Membership invoice for 2025 in the amount of \$3,055.99.

CARRIED

SARM ANNUAL CONVENTION

2025-020 CHAD BOUCHARD – That we table the decision of SARM Annual Convention attendees and delegates until the next regular meeting of council.

CARRIED

RMAA WORKSHOP

2025-021 CLAY PATTON – That we approve Lisa Ensor and Valerie May to attend the RMAA Spring Workshop in Swift Current on April 1, 2025

CARRIED

HIGHWAYS PROJECT H24079

2025-022 CLINTON BARR – That we acknowledge notification of Saskatchewan Highways project number H24079.

CARRIED

HIGHWAY 317 2024 MAINTENANCE REVIEW

2025-023 BARRY NOBLE – That we acknowledge the review of the Highway 317 road maintenance revenue and expenses for 2024 presented by the administrator and that we file for future reference.

CARRIED

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RESERVE TRANSFER

2025-024 **JOEL HAMM** – That we instruct the Administrator to transfer \$89,233.13 from the general operating account to the 3110 –Hwy 317 reserve account and that the funds be transferred from the municipality’s general operating bank account 20198-****214 to the reserve bank account 20198-****316 to be used for Hwy 317 maintenance or gravel.

CARRIED

2024 GRAVEL INVENTORY SUMMARY AND REVIEW

2025-025 **CLAY PATTON** – That we acknowledge the review of the gravel inventory for 2024 presented by the administrator and that we file for future reference.

CARRIED

2025 GRAVEL SPREADING

2025-026 **JOEL HAMM** – That we advertise for tender the loading, hauling, and spreading of approximately 10,000 cubic yards of road gravel in 2025 from the municipality’s gravel stockpile locations throughout the municipality; tenders to close March 20, 2025 at 4:00 p.m.

CARRIED

GRAVEL STOCKPILING PAYMENT

2025-027 **BARRY NOBLE** – That we approve advance payment in the amount of \$304,218.75, representing 75% of the total contract amount of 12,500 yd3 of Type 106 Traffic gravel at \$32.45 per yd3 to 1318982 Alberta Ltd. o/a Whodunit Construction.

CARRIED

2024 CULVERT INVENTORY

2025-028 **ELDON ROESLER** – That we acknowledge the review of the culvert inventory for 2024 presented by the administrator and that we file for future reference.

CARRIED

SAND SPREADER

2025-029 **CHAD BOUCHARD** – That the administrator requests estimates to repair the sand spreader before deciding to replace or repair it.

CARRIED

ROAD BANS

2025-030 **CLINTON BARR** – That we table the discussion of road bans till the next regular meeting of council.

CARRIED

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CUPW – CANADA POST REQUEST FOR INPUT

2025-031 **CHAD BOUCHARD** – That we decline to submit a resolution to the Federal Government.

CARRIED

CIVIC ADDRESSING – NAMED ROADS

2025-032 **CLAY PATTON** – That we request that Oil Batteries and Gas Plants in the RM of Antelope Park be assigned civic addresses, and Loverna and Hoosier be assigned civic addresses based on a 100 series number system for Hoosier and a 200 series number system for Loverna.

CARRIED

COMMUNITY INITIATIVES SUMMER GRANT

2025-033 **JOEL HAMM** – That we decline to apply for the Community Initiatives Summer Grant.

CARRIED

DRILLING LICENSE

2025-034 **CLAY PATTON** – That the following drilling license be acknowledged as approved by council:
Teine Energy Ltd.
SW ¼ 15-31-28W3 File #24-26218

CARRIED

ACCOUNTS

2025-035 **CLAY PATTON** – That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 10239 to 10264 in the amount of \$106,101.29, Online Banking payments in the amount of \$1,745.91 and EFT cheque numbers 990581 to 990608 in the amount of \$75,656.20 be approved for payment.

CARRIED

ADJOURN

2025-036 **CHAD BOUCHARD** – That this meeting now adjourn at 9:34 p.m.

CARRIED



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Acting Administrator

Rural Municipality of Antelope Park No. 322

List of Accounts for Approval

Batch: 2024-00111 to 2025-00002

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Bank Code - Bank1 - Main Demand

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
10239	2024-12-31	Barr, Clinton				
		Walmart#0729-CH		Staff Gift Cards	700.00	700.00
10240	2024-12-31	Brandt Tractor Ltd.				
		1298789		Oil & Filter Change - JD770GP	8,336.69	
		024230243		Grader Fluid Kit	666.00	9,002.69
10241	2024-12-31	REV - WellTraxx				
10242	2025-01-10	Ensor, Lisa				
		SKH1195311		Hoosier Water Samples	242.50	
		TGP&KDsOyen		Council Mtg - Food & Beverages	87.11	329.61
10243	2025-01-10	Kee Sheet Metal (2016) Ltd.				
		32472		Replace Shop Venting	650.46	650.46
10244	2025-01-10	Saskatchewan Health Authority				
		Issued Saskatchewan Health Authority				
		WhittletonDonat		Donation in Honour of B Whittleton	250.00	250.00
10245	2025-01-10	Triod Supply				
		000-160618		Wing Blades	774.46	
		000-160771		Supplies- Grader Blade Bolt & Nut	134.43	908.89
10246	2025-01-10	Village of Marengo PO				
		680		Postage	12.23	12.23
10247	2025-01-21	Barr, Clinton				
		Land Rent 2025		Gravel Pile Land Rent	200.00	200.00
10248	2025-01-21	Hill Acme Machine Ltd.				
		152465		Supply parts	253.78	253.78
10249	2025-01-21	Kindersley Bearing (2008) Ltd.				
		001-082906		Spiral Extractor Set 5 pc	40.99	40.99
10250	2025-01-21	Kindersley & District Co-op				
		#4185		Shop Supplies	23.30	
		#4488		Deisel Conditioner - Spreader Truc	22.19	
		#4464		Hardware - Spreader Truck	9.29	
		#4616		Grease	76.63	
		#3899		Shop Maintenance	73.96	
		#4907		Parts for Hoosier Watershed	8.52	
		412686		Bulk Fuel - #7240 Dec	3,522.17	
		413196		Bulk Fuel - 5511 Dec	876.18	
		#4436		Heaters for Hoosier Watershed	110.98	4,723.22
10251	2025-01-21	Kindersley & District Health				
		2025 Donation		Annual Donation (Yr 4 of 5)	30,000.00	30,000.00
10252	2025-01-21	Loraas Disposal North Ltd.				
		0000561410		Garbage Bins Hoosier & Loverna	1,336.92	1,336.92
10253	2025-01-21	Loverna Sports Club				
		Cistern 2025		2025 Grant for Water Cistern	350.00	350.00
10254	2025-01-21	May, Valerie				
		2024 Vision	Accrual	2024 SARM Vision Claim - V. May	436.00	436.00
10255	2025-01-21	Ministry of Finance				
		D-520992-359764		Quarry Lease #359764 2025	30.35	
		D-521115-010340		Quarry Lease #0103402	135.03	
		D-520990-443165		Quarry Lease #443165 2025	1,415.09	1,580.47
10256	2025-01-21	Minister of Finance				

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Rural Municipality of Antelope Park No. 322
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COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			FD2025014	Annual Fire Dispatching	260.40	260.40
10257	2025-01-21	Provincial Mediation Board, The				
		ConsentFees-01		Tax Enforcement - PMB Fees	60.00	
		ConsentFees -02		Tax Enforcement - PMB Fees	20.00	
		Consent Fees-03		Tax Enforcement - PMB Fees	80.00	160.00
10258	2025-01-21	SARM				
		BEN133434		2025 Premiums for Benefit Plan	36,250.86	
		BON25322		Fidelity Bond Renewal	620.10	
		EXC250322		Excess Liability Coverage	1,080.14	
		LIA25322		Liability Insurance Premium	1,620.87	
		MEM2025322		SARM Membership 2025	3,055.99	
		PSIP25322-0		Property Self-Insurance Program 2	9,246.58	51,874.54
10259	2025-01-21	Sask. Heavy Construction Assoc				
		27611		Membership 2025	472.50	472.50
10260	2025-01-21	Western Municipal Consulting				
		WMC24667		2025 Board Subscription Fees	472.50	472.50
10261	2025-01-21	Wheatland Regional Library				
		5357		Library Levy - 1st Half 2025	500.96	500.96
10262	2025-01-21	Hamm, Joel				
		IND Mtg2024-12		Councillor Indemnity & Mileage	642.63	642.63
10263	2025-01-21	Noble, Barry				
		Mtg IND 2024-12		Councillor Indemnity & Mileage	608.50	608.50
10264	2025-01-21	Roesler, Eldon				
		IND Mtg 2024-De		Councillor Indemnity & Mileage	334.00	334.00
					Total Computer Cheque:	106,101.29

ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2024121801	2024-12-18	Enviroway Detergent Man Inc				
		IN078740		WTP Chemicals	109.20	109.20
2024121802	2024-12-18	Loraas Disposal North Ltd.				
		0000560871		Garbage Bins Hoosier & Loverna	1,337.19	
		NovBill Adj		Correct Amount Payable - Entry Er	-0.27	1,336.92
2024121803	2024-12-18	WellTraxx				
		11392-CH		Refund Development Fee Error	200.00	200.00
2025011001	2025-01-10	Swift-net.ca				
		2024-12		Shop Internet Service Dec	99.79	99.79
					Total Online Banking:	1,745.91

Total Bank1: 107,847.20

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Rural Municipality of Antelope Park No. 322

List of Accounts for Approval

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Bank Code - EFT - Paid Electronically

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
990581	2024-12-13	SaskEnergy HTG 2024-11	Hoosier TG	172.04	172.04
990582	2024-12-13	SaskEnergy Shop 2024-11	Grader Shop	198.74	198.74
990583	2024-12-31	SaskPower LPH 2024-11	Loverna Pump House	46.61	46.61
990584	2024-12-31	SaskPower HTG 2024-11	Hoosier TG	74.15	74.15
990585	2024-12-31	SaskPower LSL 2024-11	Loverna Street Lights	92.70	92.70
990586	2024-12-31	SaskPower HSL 2024-11	Hoosier Street Lights	139.05	139.05
990587	2024-12-31	SaskPower Shop 2024-11	Hoosier Grader Shop	325.57	325.57
990588	2024-12-20	Payroll - Scotia EFT EnsorLPP2024-26 MayVPP2024-26 MearsTPP2024-26 MielkePP2024-26 ReaCPP2024-26 WeinkJPP2024-26	Salary, 07 - 20 Dec 2024 Wages, 07 - 20 Dec 2024 Wages, 07 - 20 Dec 2024 Wages, 07 - 20 Dec 2024 Salary, 07 - 20 Dec 2024 Wages, 07-20 Dec 2024	2,055.69 1,646.38 1,395.93 2,528.48 1,586.59 1,607.96	10,821.03
990589	2025-01-03	Payroll - Scotia EFT EnsorLPP2025-01 MayVPP2025-01 MearsTPP2025-01 MielkePP2025-01 ReaCPP2025-01 WeinkJPP2025-01	Salary, 21 Dec 2024 - 03 Jan 2025 Salary, 21 Dec 2024 - 03 Jan 2025 Wages, 21 Dec 2024 - 03 Jan 2025 Wages, 21 Dec 2024 - 03 Jan 2025 Salary, 21 Dec 2024 - 03 Jan 2025 Wages, 21 Dec 2024 - 03 Jan 2025	2,440.40 1,786.74 1,288.30 2,645.93 1,926.74 462.28	10,550.39
990590	2025-01-08	ScotiaBank Visa Stmt 13Dec2024	Minimum payment due - fraud	50.00	50.00
990591	2025-01-10	MEPP AP1PP2024-25 AP1PP2024-26	Remittance 23 Nov - 06 Dec 2024 Remittance 07 -20 Dec 2024	3,041.90 2,796.48	5,838.38
990592	2025-01-10	Minister of Finance LS Remit2024-12	EPT Remittance - Monthly	8,353.21	8,353.21
990593	2025-01-10	Ministry of Finance SunWest 24-12	EPT Remittance - Monthly	3,466.89	3,466.89
990594	2025-01-10	Receiver General for Canada RP2Remit24-12	Source Deduction Remittance RP	67.43	67.43
990595	2025-01-10	Receiver General for Canada RP1Remit24-12	Source Deduction Remittance RP	8,983.29	8,983.29
990596	2025-01-10	SaskEnergy Shop 2024-12	Grader Shop	426.63	426.63
990597	2025-01-10	SaskEnergy HTG 2024-12	Hoosier TG	252.12	252.12
990598	2025-01-10	SMHI Remit 2024-12	Monthly Remittance - Dec	12,339.80	12,339.80
990599	2025-01-14	SaskPower LPH 2024-12	Loverna Pump House	38.16	38.16

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Rural Municipality of Antelope Park No. 322
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COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
990600	2025-01-14	SaskPower HTG 2024-12	Hoosier TG	84.28	84.28
990601	2025-01-14	SaskPower LSL 2024-12	Loverna Street Lights	92.70	92.70
990602	2025-01-14	SaskPower HSL 2024-12	Hoosier Street Lights	139.05	139.05
990603	2025-01-14	SaskPower Shop 2024-12	Hoosier Grader Shop	392.83	392.83
990604	2025-01-17	Payroll - Scotia EFT			
		EnsorLPP2025-02	Salary, 04 - 17 January 2025	2,315.86	
		MayVPP2025-02	Salary, 04 - 17 January 2025	1,548.17	
		MearsTPP2025-02	Wages, 04 - 17 January 2025	1,343.18	
		MielkePP2025-02	Salary, 04 - 17 January 2025	2,425.33	
		ReaCPP2025-02	Salary, 04 - 17 January 2025	1,577.53	
		WeinkJPP2025-02	Wages, 04 - 17 January 2025	1,901.92	11,111.99
990605	2025-01-22	Barr, Clinton IND Mtg 2024-12	Reeve Indemnity & Mileage	585.63	585.63
990606	2025-01-22	Warrington, William IND Mtg 2024-12	Councillor Indemnity & Mileage	321.00	321.00
990607	2025-01-22	Patton, Clay IND Mtg 2024-12	Councillor Indemnity & Mileage	367.53	367.53
990608	2025-01-22	Bouchard, Chad IND Mtg 2024-12	Councillor Indemnity & Mileage	325.00	325.00
			Total Computer Cheque:		<u>75,656.20</u>

Total EFT: 75,656.20
Grand Total: 183,503.40

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