

RURAL MUNICIPALITY OF ANTELOPE PARK NO. 322

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday, September 17, 2024 at the Marengo Municipal Office located at 20 1st Avenue North in Marengo, Saskatchewan.

CALL TO ORDER

Reeve Clinton Barr called the meeting to order at 7:02 p.m. with the following members in attendance:

Division 2: William Warrington

Division 3: Brantford Whittleton

Division 4: Barry Noble

Division 5: Raymond McKeary

Division 6: Eldon Roesler

Division 1 council member Joel Hamm was absent

The following staff members were in attendance:

Acting Administrator: Lisa Ensor

Assistant: Valerie May

RECESS

2024-209

CLINTON BARR – That we recess the regular meeting of council at 7:02 p.m. for a public hearing to hear comments on proposed Bylaw 2023-03, A Bylaw to Amend Bylaw 2017-06 known as the Zoning Bylaw.

CARRIED

RESUME MEETING

2024-210

CLINTON BARR – That the regular meeting of council resume at 7:07 p.m.

CARRIED

AGENDA

2024-211

WILLIAM WARRINGTON – That the agenda was reviewed by council and will be used as a guideline for this meeting and that we approve the following changes:

Agenda Additions:

Dust Control

Gravel Inventory

CARRIED UNANIMOUSLY

MINUTES

2024-212

BARRY NOBLE – That the minutes from the regular meeting of council held on August 20, 2024 be approved as circulated.

CARRIED

W CB

REPORTS

2024-213 **RAYMOND MCKEARY** – That the following reports be filed:
Kindersley & District Plains Museum
West Central Municipal Government Committee (WCMGC)
North West Municipalities Association (NWMA)
KLD Wellness Foundation Inc.
Major & District Fire Board
Roadata Reports
Foreman’s Report

CARRIED

FOREMAN’S REPORT

2024-214 **BRANTFORD WHITTLETON** – That the foreman’s report for August 2024 be acknowledged as received and filed.

CARRIED

7:17 p.m. – Mark Cooper and Joel Peterson with GSD Strategies attended the meeting to discuss the Municipal District Feasibility Study Interim Report

8:40 p.m. – *Mark Cooper and Joel Peterson left the meeting.*

FINANCIAL REPORTS

2024-215 **BRANTFORD WHITTLETON** – That the statement of financial activities and bank reconciliations for August 2024 be approved as presented.

CARRIED

ADMINISTRATOR’S HOURS

2024-216 **WILLIAM WARRINGTON** – That the Administrator’s Hours for August 2024 be acknowledged as received and filed.

CARRIED

CORRESPONDENCE

2024-217 **CLINTON BARR** – That we acknowledge receipt of the following correspondence and file for future reference:

Saskatchewan Association of Rural Municipalities (SARM)

Rural Dart – August 20, 2024

Rural Dart – September 3, 2024

Rural Dart – September 10, 2024

Rural Sheaf – August 2024

News Release – August 13, 2024

News Release – August 15, 2024

News Release – August 20, 2024

CB
W

News Release – September 11, 2024

Ministry of Government Relations
Municipalities Today – August 2024

Agricultural Producers Association of Saskatchewan (APAS)

Update – July 5, 2024

Update – August 8, 2024

Update – August 29, 2024

Update – September 12, 2024

Kindersley RCMP

Open House Invitation

CARRIED

PIPELINE INSTALLATIONS/CROSSINGS

2024-218 WILLIAM WARRINGTON – That the following pipeline crossing be acknowledged as approved by council:

Saturn Oil & Gas Inc.

SE¼ 14, NE¼ 11 & NW¼ 12-31-29W3 File No. #15535

CARRIED

DRILLING LICENSES

2024-219 WILLIAM WARRINGTON – That the following drilling license be acknowledged as approved by council:

Teine Energy Inc.

SW¼ 06-15-31-28W3 File No. S09278

CARRIED

SASKPOWER FILE 20451784

2024-220 CLINTON BARR – That we acknowledge the notification to SaskPower that the current road allowance is at 66' and we have no intention to widen the road in the near future.

CARRIED

8:57 p.m. – *William Warrington left the meeting.*

BYLAW 2023-03 A BYLAW TO AMEND BYLAW 2017-06 ZONING BYLAW

2024-221 RAYMOND MCKEARY – That Bylaw 2023-03 A Bylaw to amend Bylaw 2017-06, known as the Zoning Bylaw, be given a second reading

CARRIED

CS
u

2024-222 BARRY NOBLE – That Bylaw 2023-03 A Bylaw to amend Bylaw 2017-06, known as the Zoning Bylaw, be given a third reading and be adopted.
CARRIED

2024 MUNICIPAL ELECTION – ADVANCE POLL

2024-223 BRANTFORD WHITTLETON – That we schedule an advance poll for the 2024 election to be held in the municipal office in Marengo located at 20 1st Avenue North from 9:00 a.m. to 4:00 p.m. on Thursday October 29th, 2024, if required.
CARRIED

IN-CAMERA

2024-224 CLINTON BARR – That we enter an in-camera session at 9:02 p.m. to discuss confidential human resources matters pursuant to Section 120 Subsection 2(a) of *The Municipalities Act*.
CARRIED

OUT OF CAMERA

2024-225 ELDON ROESLER – That we conclude the in-camera session at 9:41 p.m. and that the regular meeting of council resume.
CARRIED

DUST CONTROL

2024-226 BRANTFORD WHITTLETON – That we cancel the dust control that was previously ordered due to rainy weather
CARRIED

2024 GRAVEL SUPPLY AND STOCKPILE

2024-227 BARRY NOBLE – That we advertise for tender the supply and stockpile at a minimum 10,000 of 5/8" gravel, delivered to Loverna by early 2025; Tenders to close November 7, 2024 at 4:00 p.m.
CARRIED

END OF MAINTENANCE SEASON LETTERS

2024-228 BRANTFORD WHITTLETON – That we send all seasonal operations staff end of season letters on September 27, 2024, noting that the official layoff date for seasonal employees is October 11, 2024 with employment possibly continuing past October 11, 2024 if weather is favourable and work is available.
CARRIED



SAFETY MEETING MINUTES

2024-229 **CLINTON BARR** – That the Safety meeting minutes for July 26, 2024 and August 23, 2024 be acknowledged as received and filed for future reference.
CARRIED

AUDIOMETRIC TESTING

2024-230 **RAYMOND MCKEARY** – That we contract West Central Safety to provide audiometric testing as required for any staff exposed to noise 85dBA or greater.
CARRIED

ACCOUNTS

2024-231 **ELDON ROESLER** – That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 10141 to 10163 in the amount of \$67,836.12 and EFT cheque numbers 990510 to 990521 in the amount of \$76,809.34 be approved for payment.
CARRIED

ADJOURN

2024-232 **RAYMOND MCKEARY** – That this meeting now adjourn at 10:13 p.m.
CARRIED



Reeve



Acting Administrator

October 15, 2024 – 7:00 p.m. - Regular meeting of council

Rural Municipality of Antelope Park No. 322
List of Accounts for Approval
 Batch: 2024-00071 to 2024-00082

Date Printed
 2024-09-16 3:30 PM

Bank Code - Bank1 - Main Demand

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
10141	2024-08-30	Warrington, Lynae				
		WarrLPP2024-18		Salary, 17-30 Aug 2024	760.60	760.60
10142	2024-09-17	628514 Saskatchewan Ltd.				
		3150		Gravel Spread August 2024	31,204.88	31,204.88
10143	2024-09-17	Bolt From The Blue Management				
		1015		Draft Regional Agmt & Risk Analy	1,680.00	1,680.00
10144	2024-09-17	Brandt Tractor Ltd.				
		1296945		JD 870GP Warranty	222.00	
		1296963		JD 770GP Warranty	222.00	444.00
10145	2024-09-17	Dan's Contracting Ltd.				
		DCL2024-003		Contracted-Weed Control	5,040.00	5,040.00
10146	2024-09-17	Enviroway Detergent Man Inc				
		IN076707		WTP Chemicals	179.08	179.08
10147	2024-09-17	Hamm, Carla				
		2024-07		Hoosier Water Shed Jul	80.00	
		2024-08		Hoosier Water Shed Aug	80.00	
		2024-09		Hoosier Water Shed Sep	80.00	240.00
10148	2024-09-17	1302322 Alberta Ltd.				
		205446		Safety Meeting Administration	498.23	498.23
10149	2024-09-17	Kindersley & District Co-op				
		#9750		Shop Supplies	22.19	
		#9751		Shop Supplies	18.86	
		#9755		Oil	139.90	
		#9798		Shop Supplies	31.15	
		#0207		Shop Supplies	6.98	
		#0229		Employee BBQ	9.19	
		#0225		Employee BBQ	38.27	
		#0231		Employee BBQ	15.78	
		403127		Bulk Fuel - Aug	7,809.05	
		#0647		Oil	17.01	
		#0632		Oil	8.50	
		#0662		Shop Supplies	3.87	
		#0671		Oil	40.85	8,161.60
10150	2024-09-17	Loraas Disposal North Ltd.				
		0000559048		Garbage Bins Hoosier & Loverna	1,336.92	1,336.92
10151	2024-09-17	Pattison Agriculture				
		Sales#986651		Mower Repairs	1,134.83	1,134.83
10152	2024-09-17	Materi, Payten				
		2024-08		PCO Contract	432.48	432.48
10153	2024-09-17	RM of Kindersley No. 290				
		HospitalPaving		Hospital Paving Donation	10,000.00	10,000.00
10154	2024-09-17	RM of Milton No 292				
		2024-00066		Reimburse RM 292 Exit Signs	420.01	420.01
10155	2024-09-17	ScotiaBank Visa				
		RvStmt 2024-09		BBQ Expenses	448.81	448.81
10156	2024-09-17	Village of Marengo PO				
		646		Postage	10.18	10.18
10157	2024-09-17	WellTraxx				

WCB

Rural Municipality of Antelope Park No. 322
List of Accounts for Approval
Batch: 2024-00071 to 2024-00082

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			10971	Annual Subscription	3,885.00	3,885.00
10158	2024-09-17	Your Southwest Media Group				
			11460	Public Notice to amend Zoning Byl	409.50	409.50
10159	2024-09-17	Hamm, Joel				
			IND 2024-09	Councillor Indemnity & Mileage	286.00	286.00
10160	2024-09-17	Whittleton, Brantford				
			IND Mtg 2024-11	Councillor Indemnity & Mileage	308.50	308.50
10161	2024-09-17	Noble, Barry				
			IND Mtg 2024-09	Councillor Indemnity & Mileage	308.50	308.50
10162	2024-09-17	McKeary, Raymond				
			IND Mtg 2024-09	Councillor Indemnity & Mileage	313.00	313.00
10163	2024-09-17	Roesler, Eldon				
			IND Mtg 2024-12	Councillor Indemnity & Mileage	334.00	334.00
					Total Computer Cheque:	67,836.12

CREDIT INVOICE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
Rv Inv 11829	2024-09-16	Insight Sign and Decal Co.				
			11829	Safety decals	44.40	
			11829-01	Rev Safety decals	-44.40	0.00
					Total Credit Invoice:	0.00

Total Bank1: 67,836.12

u CB

Rural Municipality of Antelope Park No. 322
List of Accounts for Approval
Batch: 2024-00071 to 2024-00082

Bank Code - EFT - Paid Electronically

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
990510	2024-08-16	Payroll - Scotia EFT			
		EnsorLPP2024-17	Salary, 03 - 16 Aug 2024	1,934.98	
		MayVPP2024-17	Wages, 03 - 16 Aug 2024	1,450.75	
		MearsTPP2024-17	Wages, 03 - 16 Aug 2024	1,432.90	
		MielkePP2024-17	Wages, 03 - 16 Aug 2024	2,690.94	
		ReaCPP2024-17	Salary, 03 - 16 Aug 2024	1,565.79	
		RiouA2024-17	Wages, 03 - 16 Aug 2024	2,059.08	
	WeinkJPP2024-17	Wages, 03 - 16 Aug 2024	2,216.37	13,350.81	
990511	2024-08-20	Barr, Clinton			
		IND Mtg 2024-08	Reeve Indemnity & Mileage	444.55	444.55
990512	2024-08-30	Payroll - Scotia EFT			
		EnsorLPP2024-18	Salary, 17 - 30 Aug 2024	1,934.98	
		MayVPP2024-18	Wages, 17 - 30 Aug 2024	1,646.38	
		MearsTPP2024-18	Wages, 17 - 30 Aug 2024	1,347.65	
		MielkePP2024-18	Wages, 17 - 30 Aug 2024	2,925.32	
		ReaCPP2024-18	Salary, 17 - 30 Aug 2024	1,565.79	
		RiouA2024-18	Wages, 17 - 30 Aug 2024	2,095.01	
	WeinkJPP2024-18	Wages, 17 - 30 Aug 2024	2,311.98	13,827.11	
990513	2024-09-06	MEPP			
		AP1PP2024-16	Remittance 20 July - 02 Aug 2024	3,700.54	
		AP1PP2024-17	Remittance 03 - 16 Aug 2024	3,676.82	
		AP1PP2024-18	Remittance 17 - 30 Aug 2024	3,788.36	11,165.72
990514	2024-09-06	ScotiaBank Visa			
		Stmt 14Aug2024	TS Expenses	1,665.13	1,665.13
990515	2024-09-09	Ministry of Finance			
		SunWest 24-08	EPT Remittance - Monthly	372.63	372.63
990516	2024-09-09	Receiver General for Canada			
		RP1Remit24-08	Source Deduction Remittance RPC	20,413.40	20,413.40
990517	2024-09-09	Receiver General for Canada			
		RP2Remit24-08	Source Deduction Remittance RPC	603.08	603.08
990518	2024-09-10	Swift-net.ca			
		2024-08	Shop Internet Service Aug	99.79	99.79
990519	2024-09-13	Payroll - Scotia EFT			
		EnsorLPP2024-19	Salary, 31 Aug - 13 Sep 2024	1,974.98	
		MayVPP2024-19	Wages, 31 Aug - 13 Sep 2024	1,684.35	
		MearsTPP2024-19	Wages, 31 Aug - 13 Sep 2024	1,467.83	
		MielkePP2024-19	Wages, 31 Aug - 13 Sep 2024	2,918.20	
		ReaCPP2024-19	Salary, 31 Aug - 13 Sep 2024	1,605.79	
		RiouA2024-19	Wages, 31 Aug - 13 Sep 2024	2,136.88	
	WeinkJPP2024-19	Wages, 31 Aug - 13 Sep 2024	2,313.54	14,101.57	
990520	2024-09-17	Barr, Clinton			
		IND Mtg 2024-09	Reeve Indemnity & Mileage	444.55	444.55
990521	2024-09-17	Warrington, William			
		IND Mtg 2024-10	Councillor Indemnity & Mileage	321.00	321.00
				Total Computer Cheque:	76,809.34

Total EFT: 76,809.34

Date Printed
2024-09-16 3:30 PM

Rural Municipality of Antelope Park No. 322
List of Accounts for Approval
Batch: 2024-00071 to 2024-00082

Page 4

Grand Total: 144,645.46

WCB