

RURAL MUNICIPALITY OF ANTELOPE PARK NO. 322

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday, September 19th, 2023 at the Marengo Municipal Office located at 20 1st Avenue North in Marengo, Saskatchewan.

CALL TO ORDER

Reeve Clinton Barr called the meeting to order at 6:53 p.m. with the following members in attendance:

Division 2: William Warrington

Division 3: Brantford Whittleton

Division 4: Barry Noble

Division 5: Raymond McKeary

Division 6: Eldon Roesler

Division 1 council member Joel Hamm was absent.

The following staff members were in attendance:

Administrator: Robin Busby

AGENDA

2023-213

BRANTFORD WHITTLETON – That the agenda be used as a guideline for this meeting and that we approve the following changes to the agenda:

Agenda Additions:

Reports

KLD Wellness Foundation Inc. - Upcoming Meeting October 2, 2023

KLD Wellness Foundation Inc. - Request for Cardiac Monitor

Mounts

Pipeline Crossings/Installations

Saturn Oil & Gas Inc.

15-25-32-27W3 to 13-21-32-27W3 File No. MLL 23-96

Correspondence

Ministry of Government Relations - September 2023 Municipalities Today

Rural Municipality of Edenwold No. 158 - Amendment to Local Government Election Act – SARM Midterm Convention Resolution

Rural Municipality of Edenwold No. 158 – Coyote Reduction Program – SARM Midterm Convention Resolution

Buffalo at Large

Request to relinquish lots to RM – All 27 Plan G394

One way blade for Deere Grader

CARRIED UNANIMOUSLY

AMEND RESOLUTION 2023-175

2023-214

CLINTON BARR – That we amend the pre-amble before resolution 2023-175 by changing "22" to "2".

CARRIED

CB MB

MINUTES

2023-215

WILLIAM WARRINGTON – That the minutes from the regular meeting of council held on August 21st, 2023 be approved as circulated.

CARRIED

REPORTS

2023-216

RAYMOND MCKEARY – That the following reports be filed:

Kindersley & District Plains Museum

KLD Wellness Foundation Inc.

Major & District Fire Board

Road Construction Update

Roadata Reports

CARRIED

ADMINISTRATOR'S REPORT

2023-217

WILLIAM WARRINGTON – That the Administrator's Report dated September 19th, 2023 be acknowledged as received and filed.

CARRIED

FINANCIAL REPORTS

2023-218

BARRY NOBLE – That the statement of financial activities and bank reconciliations for August 2023 be approved as presented.

CARRIED

CORRESPONDENCE

2023-219

ELDON ROESLER – That we acknowledge receipt of the following correspondence and file for future reference:

Saskatchewan Association of Rural Municipalities (SARM)

Rural Dart – August 15, 2023

Rural Dart – August 22, 2023

Rural Dart – August 29, 2023 Rural Dart – September 5, 2023

Rural Dart – September 12, 2023

Rural Sheaf – August 2023

Minister of Government Relations

August 2023 Municipalities Today

September 2023 Municipalities Today

Rosemary Falk M.P.

Response to Agricultural Disaster Declaration by the RM of Antelope Park No. 322

OB BB

Rural Municipality of Edenwold No. 158
Amendment to Local Government Election Act – SARM Midterm
Convention Resolution
Coyote Reduction Program – SARM Midterm Convention Resolution

Special Areas Board
Land Use Order – Stakeholder Feedback

Agricultural Producers Association of Saskatchewan (APAS)
Update – August 31, 2023

CARRIED

TOWN OF KINDERSLEY – MUTUAL AID AGREEMENT

2023-220 **CLINTON BARR** – That we acknowledge receipt of the correspondence from the Town of Kindersley noting the current Mutual Aid agreement with the Town of Kindersley terminates on October 23rd, 2023; and that we instruct the Administrator to contact the RM of Kindersley No. 290 to initiate a Mutual Aid Agreement with the RM of Kindersley.

CARRIED

RURAL MUNICIPALITY OF SNIPE LAKE NO. 259 - SARM MID-TERM CONVENTION RESOLUTION

2023-221 **WILLIAM WARRINGTON** – That we agree to co-sponsor the following draft resolution being proposed by the Rural Municipality of Snipe Lake No. 259 as long as the intent of the resolution stays consistent with the following draft:
WHEREAS oil and gas tax enforcement remains a problem for municipalities and some rely heavily on the effective collection of taxes in order to manage their budget;
AND WHEREAS previous motions dealing with this topic have been approved by the SARM convention and little or no action has been made;
BE IT RESOLVED that we request continued efforts be made towards legislation that improve legislation to provide effective tax collection on oil and gas taxes.

CARRIED

PIPELINE INSTALLATIONS/CROSSINGS

2023-222 **ELDON ROESLER** – That the following pipeline installations/crossings be acknowledged as approved by the Development Officer:
Novus Energy Inc.
13-09-33-28W3 to 09-07-33-28W3 File No. 23-51017
Saturn Oil & Gas Inc.
15-25-32-27W3 to 13-21-32-27W3 File No. MLL 23-96

CARRIED

CB/KA

BATTERY SITE ADDITION

2023-223 BRANTFORD WHITTLETON – That the following battery site addition be acknowledged as approved by the Development Officer:
Teine Energy Ltd.
SW 03-32-27W3 File No. 23-26156

CARRIED

NOTICE OF INTENT - SEISMIC OPERATIONS

2023-224 WILLIAM WARRINGTON – That we acknowledge receipt of the Notice of Intent for Seismic Operations submitted by Terra-Sine Resources Ltd. for program name Hoosier West 3D.

CARRIED

SASKTEL - FACILITY RELOCATE - SE 01-31-29W3 - COST FOR SERVICE

2023-225 CLINTON BARR – That we agree that SaskTel relocate their facilities at the SE 01-31-29W3 as part of the 2023 road construction project at a cost of \$13,357.00 and that 50% of that cost be invoiced to the RM of Antelope Park No. 322.

CARRIED

HIRING OF OPERATOR - D. SPRINGER

2023-226 BARRY NOBLE – That we acknowledge the hiring of Dawson Springer as a seasonal grader/utility operator effective June 29th, 2023 as authorized by resolution 2023-063 on the following terms:

Wage to be \$27.00 per hour;
Vacation pay at 5.77% paid out each pay period
Public holiday pay as applicable

CARRIED

HIRING OF OPERATOR - A. RIOU

2023-227 CLINTON BARR – That we acknowledge the hiring of Anne Marie Riou as a permanent seasonal grader/utility operator effective September 11th, 2023 as authorized by resolution 2023-129 on the following terms:

Wage to be \$30.00 per hour;
Vacation pay at 5.77% paid out each pay period;
Public holiday pay as applicable;
All premiums for benefits to be paid by the municipality after a 3-month probationary period;
Pension contributions made by the employee to be matched by the municipality.

CARRIED

CB RB

END OF MAINTENANCE SEASON

2023-228 **RAYMOND MCKEARY** – That we send all seasonal operations staff end of season letters on September 29th, 2023, noting that the official layoff date for seasonal employees is October 13th, 2023 with employment possibly continuing past October 13th, 2023 if weather is favourable and work is available.

CARRIED

WAGES FOR STAFF

2023-229 **WILLIAM WARRINGTON** – That we table further discussion regarding wage increases until the October 2023 meeting of council.

CARRIED

WINTER WORK FOR FOREMAN

2023-230 **RAYMOND MCKEARY** – That we authorize Ken Mielke to work through each winter season for the municipality; Mr. Mielke is authorized to work a minimum of 5 days per week, 8 hours per day.

CARRIED

HOOSIER WATER PLANT OPERATOR

2023-231 **CLINTON BARR** – That we contract Will Hamm to operate the Hoosier Water Plant (non-potable water) at a rate of \$80.00 per month effective September 1st, 2023.

CARRIED

2023 ROAD CONSTRUCTION SECTION 1 & 2-31-29W3

2023-232 **WILLIAM WARRINGTON** – That we approve the following progress payments for the 2023 road construction adjacent to the south ½ of section 1 and part of the south ½ of section 2-31-29W3 to Procyk Bros. Transport Inc.:
ST233221 - \$243,464.03 (includes GST)

CARRIED

SASKATCHEWAN ASSESSMENT MANAGEMENT AGENCY - 2023 CONFIRMED TAXABLE ASSESSMENT

2023-233 **BRANTFORD WHITTLETON** – That we acknowledge the confirmed 2023 taxable assessment of \$152,800,435.

CARRIED

CB RB

TRANSFER OF PROPERTY TO MUNICIPALITY

2023-234 **WILLIAM WARRINGTON** – That we accept the transfer of Lot 1 Block 27 Plan G394 to the municipality; current title holder must sign the required transfer agreement with the municipality and the Transfer Authorization agreement from Information Services Corporation, with any items currently located on the property be removed no later than November 30th, 2023 and title to be transferred once the items have been removed.
CARRIED

PURCHASE OF ONE-WAY BLADE

2023-235 **CLINTON BARR** – That we table further discussion regarding one way blade until the October 2023 meeting of council.
CARRIED

ACCOUNTS

2023-236 **ELDON ROESLER** – That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 9833 to 9856 in the amount of \$313,241.84 and EFT cheque numbers 990310 to 990324 in the amount of \$62,816.50 be approved for payment.
CARRIED

ADJOURN

2023-237 **RAYMOND MCKEARY** – That this meeting now adjourn at 9:19 p.m.
CARRIED



Reeve



Administrator

October 17th, 2023 – 7:00 p.m. - Regular meeting of council

Rural Municipality of Antelope Park No. 322

List of Accounts for Approval

Batch: 2023-00072 to 2023-00077

Date Printed
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Bank Code - Bank1 - Main Demand

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
9833	2023-08-21	Warrington, William INDMtg2023-08	Councillor Indemnity & Mileage	319.00	319.00
9834	2023-09-11	Enviroway Detergent Man Inc IN070308	WTP Chemicals	156.45	156.45
9835	2023-09-11	RM of Milton No 292 2023-00077	Correct Joint Expenses - Apr - Jun	35.24	35.24
9836	2023-09-11	Simplot Grower Solutions Issued Simplot Grower Solutions MA07548 MA07668	Transorb Aquamark from July	81.50 186.90	268.40
9837	2023-09-19	628514 Saskatchewan Ltd. 3046	Gravel Spread 24-31 Aug, 2023	8,616.38	8,616.38
9838	2023-09-19	Barr, Clinton 2023 - 07 2023 - 08	WTP Operator Contract Jul WTP Operator Contract Aug	80.00 80.00	160.00
9839	2023-09-19	Brandt Tractor Ltd. 024299007	Filters	693.73	693.73
9840	2023-09-19	Integra Tire KINR081576	Flat Repair in Hoosier	644.29	644.29
9841	2023-09-19	Kindersley & District Co-op #6485 #6487 #5994 #6813 374584 #6869 #6870 #6885 #6890	Staff BBQ Supplies BBQ Expenses Shop Supplies Oil Bulk Fuel - Aug Water shed at Loverna Shop Supplies Shop Supplies Water shed at Loverna	8.58 7.76 19.04 256.25 5,101.04 50.84 3.72 14.42 6.85	5,468.50
9842	2023-09-19	Loraas Disposal North Ltd. 0000552448	Garbage Bins Hoosier & Loverna	1,179.55	1,179.55
9843	2023-09-19	Procyk Bros Transport Inc. 2023ProgPmt-02	Rd Construction Proj.#2023-01	243,464.03	243,464.03
9844	2023-09-19	Rawhide Supplements Ltd 23115	Dust Control - Grid Roads & 317	6,719.25	6,719.25
9845	2023-09-19	SARM BEN126433 SARM815315 BEN126789 PSIP23322-7 StmtBal03Aug23 SARM815688	2023 Benefit Premiums Adj 317 Directional Signs 2023 Benefit Premiums Adj Property Self-Insurance Program 2 Refund of credit balance requestec Rd Proj. 2023-01 S01& Ptn. 02-31	-1,622.16 329.35 -5,053.08 -50.94 6,396.83 26,101.22	26,101.22
9846	2023-09-19	ScotiaBank Visa Stmt01Sept2023	Staff BBQ	365.29	365.29
9847	2023-09-19	WellTraxx SI-9589 SI-9724	Application received in error Annual Subscription	1,000.00 7,215.00	8,215.00
9848	2023-09-19	Whittleton, Aidan Gopher20230704	GOPHER BOUNTY	20.00	20.00

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Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
9849	2023-09-19	Whittleton, Colton	GOPHER20230704	Gopher Bounty	85.00	85.00
9850	2023-09-19	WSP E&I Canada Limited	C27425688 C27425724	Hwy 317 Eng-Infrastructure & Env Rd Proj. 2023-01 S01& Ptn. 02-31	1,490.36 7,225.65	8,716.01
9851	2023-09-19	Hamm, Joel	IND Mtg06absent IND Mtg2023-09 IND Mtg2023-08	Councillor Indemnity & Mileage Councillor Indemnity & Mileage Councillor Indemnity & Mileage	-286.00 286.00 286.00	286.00
9852	2023-09-19	Warrington, William	IND Mtg 2023-09	Councillor Indemnity & Mileage	314.50	314.50
9853	2023-09-19	Whittleton, Brantford	IND Mtg 2023-09	Councillor Indemnity & Mileage	308.50	308.50
9854	2023-09-19	Noble, Barry	IND Mtg 2023-09	Councillor Indemnity & Mileage	308.50	308.50
9855	2023-09-19	McKeary, Raymond	IND Mtg 2023-09	Councillor Indemnity & Mileage	463.00	463.00
9856	2023-09-19	Roesler, Eldon	IND Mtg 2023Sep	Councillor Indemnity & Mileage	334.00	334.00
					Total Computer Cheque:	313,241.84
					Total Bank1:	313,241.84

Handwritten initials

Rural Municipality of Antelope Park No. 322

List of Accounts for Approval

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Bank Code - EFT - Paid Electronically

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
990310	2023-09-01	Payroll - Scotia EFT			
		BusbyRPP2023-18	Salary, 19 Aug - 01 Sep 2023	3,212.50	
		EnsorLPP2023-18	Wages, 19 Aug - 01 Sep 2023	386.83	
		MearsTPP2023-18	Wages, 19 Aug - 01 Sep 2023	1,354.77	
		MielkePP2023-18	Wages, 19 Aug - 01 Sep 2023	2,637.33	
		ReaCPP2023-18	Salary, 19 Aug - 01 Sep 2023	1,533.19	9,124.62
990311	2023-09-19	MEPP			
		AP1PP2023-16	Remittance 22 Jul - 04 Aug 2023	2,678.50	
		AP1PP2023-17	Remittance 05 - 18 Aug 2023	2,674.68	5,353.18
990312	2023-09-19	Ministry of Finance			
		SunWest 23-08	EPT Remittance - Monthly	6,139.63	6,139.63
990312B		Minister of Finance			
		LS Remit2023-08	EPT Remittance - Monthly	17,749.69	17,749.69
990313	2023-09-19	Receiver General for Canada			
		RP0002Remit2308	Source Deduction Remittance	1,039.54	1,039.54
990314	2023-09-19	Receiver General for Canada			
		RP0001Remit2308	Source Deduction Remittance	9,025.85	9,025.85
990314B		SMHI			
		Remit 2023-08	Monthly Remittance - Aug	1,157.10	1,157.10
990315	2023-09-11	Swift-net.ca			
		2023-08	Shop Internet Invoice	88.75	88.75
990316	2023-09-12	SaskEnergy			
		HTG 2023-08	Hoosier TG	43.58	43.58
990317	2023-09-12	SaskEnergy			
		Shop 2023-08	Grader Shop	44.64	44.64
990318	2023-09-14	SaskPower			
		LPH 2023-08	Loverna Pump House	47.94	47.94
990319	2023-09-14	SaskPower			
		LSL 2023-08	Loverna Street Lights	92.61	92.61
990320	2023-09-14	SaskPower			
		HTG 2023-08	Hoosier TG	104.31	104.31
990321	2023-09-14	SaskPower			
		Shop 2023-08	Hoosier Grader Shop	138.06	138.06
990322	2023-09-14	SaskPower			
		HSL 2023-08	Hoosier Street Lights	138.92	138.92
990323	2023-09-15	Payroll - Scotia EFT			
		BusbyRPP2023-19	Salary, 02 - 15 Sep 2023	3,172.50	
		EnsorLPP2023-19	Wages, 02 - 15 Sep 2023	1,401.08	
		MearsTPP2023-19	Wages, 02 - 15 Sep 2023	1,402.71	
		MielkePP2023-19	Wages, 02 - 15 Sep 2023	2,856.49	
		ReaCPP2023-19	Salary, 02 - 15 Sep 2023	1,493.19	
		RiouA2023-19	Wages, 02 - 15 Sep 2023	537.41	
		Springer2023-19	Wages, 02 - 15 Sep 2023	1,245.65	12,109.03

CB RB

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Bank Code - EFT - Paid Electronically

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
990324	2023-09-19	Barr, Clinton IND Mtg 2023-09	Reeve Indemnity & Mileage		419.05
			Total Computer Cheque:		62,816.50
			Total EFT:		62,816.50
			Grand Total:		376,058.34

CB RB