

RURAL MUNICIPALITY OF ANTELOPE PARK NO. 322

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday April 18th, 2023 at the Marengo Municipal Office located at 20 1st Avenue North in Marengo, Saskatchewan.

CALL TO ORDER

Reeve Clinton Barr called the meeting to order at 6:58 p.m. with the following members in attendance:

Division 1: Joel Hamm

Division 2: William Warrington

Division 3: Brantford Whittleton

Division 4: Barry Noble

Division 5: Raymond McKeary

Division 6: Eldon Roesler

The following staff members were in attendance:

Administrator: Robin Busby

AGENDA

2023-091 WILLIAM WARRINGTON – That the agenda be used as a guideline for this meeting and that we approve the following changes to the agenda:

Agenda Additions:

Winter Work for Foreman

Bylaw 2023-01 - A Bylaw to Amend Bylaw 2020-04

Bylaw 2023-02 - Assessment Roll Extension

2023 Traffic Count Program

Request for Fence Relocation due to 2023 Snow Damage - Previous Road Construction

CARRIED UNANIMOUSLY

MINUTES

2023-092 BRANTFORD WHITTLETON – That the minutes from the regular meeting of council held on March 21st, 2023 be approved as circulated.

CARRIED

REPORTS

2023-093 BARRY NOBLE – That the following reports be filed:
Major & District Fire Board

CARRIED

7:10 p.m. - Joel Hamm entered the boardroom.

CB/B

7:10 p.m. to 7:53 p.m. - Nicole Wright and Gail Wright from Roadata Services Ltd. attended the meeting to discuss the permit and road maintenance agreement services available through Roadata.

8:05 p.m. to 8:45 p.m. - Ken Mielke attended the meeting to discuss culverts, start of summer maintenance season, safety, rock picking, snow equipment removal, fencing material, shop renovations, grading of roads, equipment repairs, and the gopher bounty.

ADMINISTRATOR'S REPORT

2023-094 **JOEL HAMM** – That the Administrator's Report dated April 18th, 2023 be acknowledged as received and filed.

CARRIED

8:49 p.m. - Reeve Clinton Barr vacated the chair and left the boardroom.

8:49 p.m. Deputy Reeve Barry Noble assumed the duties of the chair.

FINANCIAL REPORTS

2023-095 **WILLIAM WARRINGTON** – That the statement of financial activities and bank reconciliations for March 2023 be approved as presented.

CARRIED

8:50 p.m. - Reeve Clinton Barr returned to the boardroom and assumed the duties of the chair.

CORRESPONDENCE

2023-096 **CLINTON BARR** – That we acknowledge receipt of the following correspondence and file for future reference:

Saskatchewan Association of Rural Municipalities (SARM)

Weekly Policy Bulletin – March 21, 2023

Weekly Policy Bulletin – March 28, 2023

Weekly Policy Bulletin – April 4, 2023

Rural Sheaf – March 2023

News Release – Response to Provincial Budget

Information – RCMP Policing Costs and Per Capita Rates

Ministry of Government Relations

2023-2024 Municipal Revenue Sharing Allocation

April 2023 Municipalities Today

CB/B

Saskatchewan Municipal Hail Insurance
2022 Annual Report
Eatonia Oasis Living Inc.
Thank you for your contribution

CARRIED

2023 EDUCATION PROPERTY TAX MILL RATES

2023-097 BRANTFORD WHITTLETON – That we acknowledge the 2023 confirmed education property tax mill rates as received by the Ministry of Government Relations:

Agricultural	1.42 mills
Residential	4.54 mills
Commercial/Industrial	6.86 mills
Resource	9.88 mills

CARRIED

DRILLING LICENSES

2023-098 ELDON ROESLER – That the following drilling licenses be acknowledged as approved by the Development Officer:

Baytex Energy Ltd.
13-35-32-28W3 File No. 23-64008 (2 wells)
Novus Energy Inc.
02-14-33-28W3 File No. 23-51003
01-12-33-29W3 File No. 23-51013

CARRIED

PIPELINE INSTALLATIONS/CROSSINGS

2023-099 RAYMOND MCKEARY – That the following pipeline installations/crossings be acknowledged as approved by the Development Officer:

Novus Energy Inc.
09-07-33-28W3 to 13-09-33-28W3 File No. 23-51017
13-09-33-28W3 to 02-15-33-28W3 File No. 23-51018
02-14-33-28W3 to 03-14-33-28W3 File No. 23-51019
01-07-33-28W3 to 09-07-33-28W3 File No. 23-51022
13-32-32-28W3 to 10-32-32-28W3 File No. 23-51023
01-07-33-28W3 to 01-12-33-29W3 File No. 23-51026

CARRIED

CB BB

RISER SITE & TEMPORARY WORKSPACE

2023-100 **RAYMOND MCKEARY** – That the following riser sites and temporary workspaces be acknowledged as approved by the Development Officer:
Teine Energy Ltd.
NW 17-32-28W3 File No. 23-26017

CARRIED

2023 DUST CONTROL

2023-101 **JOEL HAMM** – That we contract Rawhide Supplements Ltd. to apply magnesium chloride for dust control in the municipality at the following sites in 2023; application area will be approximately 200m x 8m:
SW 07-31-28W3
NW 18-31-28W3
NW 19-32-28W3 (west and north side)
SW 18-33-28W3
SE 01-33-27W3
NE 01-33-29W3
NE 12-32-29W3
SE 04-31-27W3
SE 03-31-27W3 (Hoosier curve)

CARRIED

HIGHWAY 317 CROP DAMAGE PAYMENTS

2023-102 **RAYMOND MCKEARY** – That the following crop damage payments for the Highway 317 Project be approved:
NW 10-31-27W3 - \$10.29
NW 32-30-27W3 - \$759.60

CARRIED

ROADATA SERVICES LTD.

2023-103 **JOEL HAMM** – That we enter into a partnership with Roadata Services Ltd. to provide permit and approval services for the movement of public vehicles on the roadways under the Rural Municipality of Antelope Park No. 322 control, noting that there is no cost for this service to the municipality; and that the Administrator be authorized to execute the agreement on behalf of the municipality.

CARRIED

CB RB

PERMIT FEES - COMMERCIAL TRAFFIC

- 2023-104 WILLIAM WARRINGTON** – That the following fees be set for the moving of commercial overweight, overdimensional and multiple legal load vehicles within the municipality:
- | | |
|---|----------|
| Single Overweight Move | \$26.00 |
| Single Overweight Move – Massive Move | \$26.00 |
| Drilling Rig Move – All Loads on 1 permit | \$37.50 |
| Multiple Legal Load Moves | \$37.50 |
| Primary Weight Annual | \$100.00 |
| Steer Annual | \$100.00 |
- CARRIED**

SMHI WITHDRAWAL LIST

- 2023-105 WILLIAM WARRINGTON** – That we approve the 2023 Saskatchewan Municipal Hail Association Limited withdrawal list.
- CARRIED**

BYLAW 2023-01 - A BYLAW TO AMEND BYLAW 2020-04

- 2023-106 RAYMOND MCKEARY** – That Bylaw 2023-01 a bylaw to amend Bylaw 2020-04 be given first reading.
- CARRIED**
- 2023-107 JOEL HAMM** – That Bylaw 2023-01 be given second reading.
- CARRIED**
- 2023-108 BARRY NOBLE** – That the third reading of Bylaw 2023-01 be permitted at this meeting.
- CARRIED UNANIMOUSLY**
- 2023-109 BRANTFORD WHITTLETON** – That Bylaw 2023-01, a bylaw to amend Bylaw 2020-04 be given third reading and be adopted.
- CARRIED**

BYLAW 2023-02 - A BYLAW TO EXTEND THE TIME REQUIRED FOR THE COMPLETION OF THE ASSESSMENT ROLL

- 2023-110 WILLIAM WARRINGTON** – That Bylaw 2023-01 a bylaw to extend the time required for the completion of the assessment roll be given first reading.
- CARRIED**
- 2023-111 ELDON ROESLER** – That Bylaw 2023-02 be given second reading.
- CARRIED**

CB 18

2023-112 **RAYMOND MCKEARY** – That the third reading of Bylaw 2023-02 be permitted at this meeting.

CARRIED UNANIMOUSLY

2023-113 **JOEL HAMM** – That Bylaw 2023-01 a bylaw to extend the time required for the completion of the assessment roll be given third reading and be adopted.

CARRIED

2023 TRAFFIC COUNT PROGRAM

2023-114 **WILLIAM WARRINGTON** – That we approve the 2023 traffic count program as received from the Ministry of Highways.

CARRIED

ACCOUNTS

2023-115 **JOEL HAMM** – That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 9689 to 9718 in the amount of \$48,799.20 and EFT cheque numbers 990230 to 990243 in the amount of \$46,909.67 be approved for payment.

CARRIED

ADJOURN

2023-116 **RAYMOND MCKEARY** – That this meeting now adjourn at 10:02 p.m.

CARRIED



Reeve



Administrator

Rural Municipality of Antelope Park No. 322
List of Accounts for Approval (Condensed)
Batch: 2023-00029 to 2023-00039

Bank Code - Bank1 - Main Demand

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
9689	2023-03-21	Noble, Barry	065835	Snowblowing Service	750.00	750.00
9690	2023-03-21	Warrington, William	IND 2023-03B	Councillor Indemnity & Mileage	1,390.00	1,390.00
9691	2023-03-21	ScotiaBank Visa	Stmt01Mar2023	TS Expenses	60.28	60.28
9692	2023-03-21	ScotiaBank Visa	Stmt 14Mar23	TS Expenses	13.86	13.86
9693	2023-03-30	SARM	CONV23-322	Convention Registration Fee	315.00	315.00
9694	2023-03-30	Stasiuk Farms Ltd.	CropNE2831273	Hwy 317 Crop Damage NE 28-31-	246.00	246.00
9695	2023-03-30	Swift-net.ca	2023-03	Shop Internet Invoice	88.75	88.75
9696	2023-03-30	Tappauf Joint Ventures Ltd.	2023CropDmg317	317 Phase 3 Crop Damage	1,450.00	1,450.00
9697	2023-04-18	Agriculture in the Classroom-SK	Sponsorship 202	2023 Sponsorship	250.00	250.00
9698	2023-04-18	B & T Mears Enterprises Inc.	1029	2008 Ford 150	1,748.16	1,748.16
9699	2023-04-18	Barr, Clinton	2023 - 04	WTP Operator Contract Apr	80.00	80.00
9700	2023-04-18	Brandt Tractor Ltd.	024289031	Filters	252.70	252.70
9701	2023-04-18	1302322 Alberta Ltd.	203942	Power Mobile Equipment Training	241.50	241.50
9702	2023-04-18	Kindersley Bearing (2008) Ltd.	001-058295	Filters & Flag	128.00	128.00
9703	2023-04-18	Kindersley & District Co-op	#0494	Oil	276.25	
			#0495	Shop Supplies	4.42	
			363272	Bulk Fuel - Mar	4,570.12	
			#0771	Shop Supplies & Grease	128.60	
			#1272	Repair F150	6.09	4,985.48
9704	2023-04-18	KLD Wellness Foundation Inc.	Dr Retention 20	2023 Funding	1,475.09	1,475.09
9705	2023-04-18	Loraas Disposal North Ltd.	0000549851	Garbage Bins Hoosier & Loverna	1,253.49	1,253.49
9706	2023-04-18	Redhead Equipment	P74698	Repair Parts - Bulb	55.01	55.01
9707	2023-04-18	ScotiaBank Visa	Stmt03Apr2023	Convention Meals & Interest	857.94	857.94
9708	2023-04-18	SGI	2023 840GXX-01	1993 Ford 350 Truck	943.56	943.56
9709	2023-04-18	Triod Supply	000-148239	Blade Bolt & Nut Kits	102.12	
			000-148241	Grader Blades	15,434.55	15,536.67
9710	2023-04-18	Village of Marengo PO	483	Postage - Registered Letter	11.36	11.36

CB
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Rural Municipality of Antelope Park No. 322
List of Accounts for Approval (Condensed)
Batch: 2023-00029 to 2023-00039

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
9711	2023-04-18	WellTraxx SI-9182	MuniTraxx Asset Management	12,210.00	12,210.00
9712	2023-04-18	WSP E&I Canada Limited C27425575	Hwy 317 Eng-Infrastructure & Env	1,273.87	1,273.87
9713	2023-04-18	Hamm, Joel IND Mtg2023-04	Councillor Indemnity & Mileage	1,633.98	1,633.98
9714	2023-04-18	Warrington, William INDMtg2023-04	Councillor Indemnity & Mileage	284.50	284.50
9715	2023-04-18	Whittleton, Brantford IND Mtg 2023-04	Councillor Indemnity & Mileage	308.50	308.50
9716	2023-04-18	Noble, Barry IND Mtg 2023-04	Councillor Indemnity & Mileage	308.50	308.50
9717	2023-04-18	McKeary, Raymond IND Mtg 2023-04	Councillor Indemnity & Mileage	313.00	313.00
9718	2023-04-18	Roesler, Eldon IND Mtg 2023-04	Councillor Indemnity & Mileage	334.00	334.00
				Total Computer Cheque:	48,799.20

Total Bank1: 48,799.20

OB LB

Rural Municipality of Antelope Park No. 322
List of Accounts for Approval (Condensed)
Batch: 2023-00029 to 2023-00039

Bank Code - EFT - Paid Electronically

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
990230	2023-03-31	Payroll - Scotia EFT				
		BusbyRPP2023-07		Salary, 18 - 31 Mar 2023	2,658.26	
		EnsorLPP2023-07		Wages, 18 - 31 Mar 2023	1,441.25	
		MearsTPP2023-07		Wages, 18 - 31 Mar 2023	1,225.39	
		MielkePP2023-07		Wages, 18 - 31 Mar 2023	2,178.59	
		ReaCPP2023-07		Salary, 18 - 31 Mar 2023	1,474.15	8,977.64
990231	2023-04-03	MEPP				
		AP1PP05-07		Remittance March 2023	7,971.70	7,971.70
990232	2023-04-04	Minister of Finance				
		LS Remit2023-03		EPT Remittance - Monthly	286.30	286.30
990233	2023-04-04	Ministry of Finance				
		SunWest 23-03		EPT Remittance - Monthly	81.91	81.91
990234	2023-04-04	Receiver General for Canada				
		RP0001Remit2303		Source Deduction Remittance RPC	16,679.11	16,679.11
990235	2023-04-04	Receiver General for Canada				
		RP0002Remit2303		Source Deduction Remittance RPC	30.74	30.74
990236	2023-04-14	Payroll - Scotia EFT				
		BusbyRPP2023-08		Salary, 01 - 14 Apr 2023	2,698.26	
		EnsorLPP2023-08		Wages, 01 - 14 Apr 2023	1,091.25	
		MacPhPP2023-08		Wages, 01 - 14 Apr 2023	926.35	
		MearsTPP2023-08		Wages, 01 - 14 Apr 2023	1,064.66	
		MielkePP2023-08		Wages, 01 - 14 Apr 2023	2,142.21	
		ReaCPP2023-08		Salary, 01 - 14 Apr 2023	1,514.15	
		Wildman2023-08		Wages, 01 - 14 Apr 2023	1,017.78	10,454.66
990237	2023-04-14	SaskEnergy				
		Shop 2023-03		Grader Shop	385.37	385.37
990238	2023-04-14	SaskEnergy				
		HTG 2023-03		Hoosier TG	326.27	326.27
990239	2023-04-14	SaskPower				
		LSL 2023-03		Lovema Street Lights	90.30	90.30
990240	2023-04-14	SaskPower				
		HSL 2023-03		Hoosier Street Lights	135.45	135.45
990241	2023-04-14	SaskPower				
		HTG 2023-03		Hoosier TG	170.64	170.64
990242	2023-04-14	SaskPower				
		Shop 2023-03		Hoosier Grader Shop	369.45	369.45
990243	2023-04-18	Barr, Clinton				
		IND Mtg 2023-04		Reeve Indemnity & Mileage	950.13	950.13
					Total Computer Cheque:	46,909.67
					Total EFT:	46,909.67
					Grand Total:	95,708.87

CS RB