

## **RURAL MUNICIPALITY OF ANTELOPE PARK NO. 322**

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday March 21<sup>st</sup>, 2023 at the Marengo Municipal Office located at 20 1st Avenue North in Marengo, Saskatchewan.

### **CALL TO ORDER**

Reeve Clinton Barr called the meeting to order at 6:56 p.m. with the following members in attendance:

**Division 1:** Joel Hamm

**Division 2:** William Warrington

**Division 3:** Brantford Whittleton

**Division 4:** Barry Noble

**Division 5:** Raymond McKeary

**Division 6:** Eldon Roesler

The following staff members were in attendance:

**Administrator:** Robin Busby

### **AGENDA**

**2023-067**

**BRANTFORD WHITTLETON** – That the agenda be used as a guideline for this meeting and that we approve the following changes to the agenda:

*Agenda Additions:*

Invoice for Snow Blowing - Barry Noble

**CARRIED UNANIMOUSLY**

### **MINUTES**

**2023-068**

**BARRY NOBLE** – That the minutes from the regular meeting of council held on February 21<sup>st</sup>, 2023 be approved as circulated.

**CARRIED**

### **REPORTS**

**2023-069**

**WILLIAM WARRINGTON** – That the following reports be filed:

Kindersley & District Plains Museum

West Central Municipal Government Committee (WCMGC)

North West Municipalities Association (NWMA)

Major & District Fire Board

SARM Annual Convention - March 14-16, 2023

**CARRIED**

CB RB

**ADMINISTRATOR'S REPORT**

**2023-070** **JOEL HAMM** – That the Administrator's Report dated March 21<sup>st</sup>, 2023 be acknowledged as received and filed.

**CARRIED**

**FINANCIAL REPORTS**

**2023-071** **WILLIAM WARRINGTON** – That the statement of financial activities and bank reconciliations for February 2023 be approved as presented.

**CARRIED**

**7:30 p.m. to 8:15 p.m.** – Ken Mielke attended the meeting to discuss snow removal, grader repairs, gopher bounty, culvert, and the utility/grader operator position.

**CORRESPONDENCE**

**2023-041** **CLINTON BARR** – That we acknowledge receipt of the following correspondence and file for future reference:

Saskatchewan Association of Rural Municipalities (SARM)

Weekly Policy Bulletin – February 21, 2023

Weekly Policy Bulletin – February 28, 2023

Weekly Policy Bulletin – March 7, 2023

Rural Sheaf – February 2023

News Release – SARM Looks to Lake Diefenbaker Project for Drought Relief

News Release – Call for Support for Cattle Industry

News Release - SARM Aims to Attract the Next Generation to Rural Government

Ministry of Government Relations

March 2023 Municipalities Today

Royal Canadian Mounted Police (RCMP) – Kindersley Detachment

Community Consultation Open House – March 22, 2023

Saskatchewan Assessment Management Agency (SAMA)

Annual General Meeting – April 5, 2023 – Regina

West Central Early Childhood Intervention Program

Thank you for your donation

**CARRIED**

**AGRICULTURE IN THE CLASSROOM - SPONSORSHIP/MEMBERSHIP REQUEST**

**2023-073** **WILLIAM WARRINGTON** – That we acknowledge the receipt of a sponsorship/membership from Agriculture in the Classroom (Sask) Inc. and that we donate \$250.00 in 2023.

**CARRIED**

CB WB

**FEDERATION OF CANADIAN MUNICIPALITIES - REQUEST FOR MEMBERSHIP**

**2023-074**     **CLINTON BARR** – That we acknowledge receipt of the request to purchase a membership with the Federation of Canadian Municipalities in the amount of \$122.00 and that we deny the request.

**CARRIED**

**DRILLING LICENSES**

**2023-075**     **BARRY NOBLE** – That the following drilling licenses be acknowledged as approved by the Development Officer:

*Novus Energy Inc.*

13-32-32-28W3 File No. 23-51012

01-07-33-28W3 File No. 23-51011

13-09-33-28W3 File No. 23-51005

04-14-33-28W3 File No. 23-51004

*Teine Energy Ltd.*

04-16-33-28W3 File No. 22-26320

**CARRIED**

**RISER SITE AND ACCESS ROAD**

**2023-076**     **BARRY NOBLE** – That the following riser site and access road applications be acknowledged as approved by the Development Officer:

*Novus Energy Inc.*

SW 14-33-28W3 File No. 23-51007

**CARRIED**

**HIGHWAY 317 CROP DAMAGE PAYMENTS**

**2023-077**     **JOEL HAMM** – That the following crop damage payments for the Highway 317 Project be approved:

NW 03-31-27W3 - \$752.00

SW 10-31-27W3 - \$698.00

NE 28-31-27W3 - \$246.00

**CARRIED**

**WSP E & I CANADA - ENGINEERING DESIGN/CONSTRUCTION COST ESTIMATE**

**2023-078**     **BRANTFORD WHITTLETON** – That we approve the cost estimate for engineering services for the 2023 road construction project received from WSP E & I Canada in the amount of \$30,233.80 plus applicable taxes.

**CARRIED**

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**WSP E & I CANADA -ENVIRONMENTAL COST ESTIMATE**

**2023-079**     **WILLIAM WARRINTON** – That we approve the cost estimate for environmental services for the 2023 road construction received from WSP E & I Canada in the amount of \$9,073.00 plus applicable taxes.  
**CARRIED**

**2023 ROAD CONSTRUCTION - INVITATION TO TENDER**

**2023-080**     **WILLIAM WARRINTON** – That we tender for the construction of the road along the south ½ 1 and pt south ½ 2-31-29W3; with a completion date of October 15<sup>th</sup>, 2023 and that the tender be issued no later than April 30<sup>th</sup>, 2023.

**CARRIED**

**2023 ROAD CONSTRUCTION - RIGHT OF WAY PURCHASE**

**2023-081**     **CLINTON BARR** – That we purchase land from the registered land owners on the following properties to increase the right of way from 66 feet to 100 feet:

SE 01-31-29W3  
SW 01-31-29W3  
Pt SE 02-31-29W3  
NW 34-30-29W3  
NE 35-30-29W3  
NW 35-30-29W3

**CARRIED**

**COMPENSATION FOR GROUND DISTURBANCE**

**2023-082**     **ELDON ROESLER** – That we establish a policy that ground disturbance on road construction projects be paid at a rate of \$700 per acre and that this policy is effective March 21<sup>st</sup>, 2023.

**CARRIED**

**MUNITRAXX**

**2023-083**     **JOEL HAMM** – That we purchase the MuniTraxx asset management and mapping software from WellTraxx Ltd. at a total cost of \$11,000 in 2023 and \$1,500 for each year after plus applicable taxes.

**CARRIED**

**TARGETED SECTOR SUPPORT INITIATIVE PROGRAM**

**2023-084**     **WILLIAM WARRINGTON** – That the RM of Antelope Park No. 322 apply to the Targeted Sector Support Initiative to aid in the completion of an emergency response plan for the Prairie Winds Emergency Planning District comprised of the following municipalities:  
RM of Antelope Park No. 322

CB / B

RM of Milton No. 292  
Village of Marengo  
Town of Eatonia  
RM of Chesterfield No. 261  
RM of Newcombe No. 260

**CARRIED**

**ASSESSMENT ROLL ADVERTISEMENT**

**2023-085**     **BARRY NOBLE** – That we publish the Assessment Roll Advertisements on the municipality's website, post notices at the municipal office, Hoosier and Loverna, and include a mailout in all Hoosier and Loverna postal boxes pursuant to section 217 of *The Municipalities Act* and that this authorization continues until council deems otherwise.

**CARRIED**

**KLD WELLNESS FOUNDATION INC. - 2023 DOCTOR RETENTION LEVY**

**2023-086**     **BRANTFORD WHITTLETON** – That we pay \$1,475.09 to the KLD Wellness Foundation to be used towards doctor retention.

**CARRIED**

**PURCHASE OF ADMINISTRATION IPAD**

**2023-087**     **BARRY NOBLE** – That we purchase an Apple iPad for Administration use and as a backup for council meetings at a cost of approximately \$650.00 plus applicable taxes and that the cost be shared with the Rural Municipality of Milton No. 292 and Village of Marengo as per the Joint Administration Agreement.

**CARRIED**

*9:15 p.m. Barry Noble declared a conflict of interest as he provided snow blowing services to the municipality.*

*9:15 p.m. Barry Noble left the boardroom.*

**INVOICE FOR SNOWBLOWING**

**2023-088**     **CLINTON BARR** – That we pay invoice 065835 in the amount of \$750.00 to Barry Noble for the snow blowing services along the east side of section 17-32-27W3.

**CARRIED**

*9: 16 p.m. Barry Noble returned to the boardroom.*

CB  
LB

**ACCOUNTS**

**2023-089**

**JOEL HAMM** – That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 9667 to 9688 in the amount of \$13,767.52, and EFT cheque numbers 990215 to 990229 in the amount of \$41,513.83 be approved for payment.

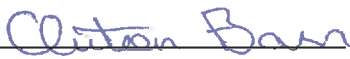
**CARRIED**

**ADJOURN**

**2023-090**

**RAYMOND MCKEARY** – That this meeting now adjourn at 9:30 p.m.

**CARRIED**

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Administrator

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**April 18<sup>th</sup>, 2023 – 7:00 p.m. - Regular meeting of council**

**Rural Municipality of Antelope Park No. 322**  
**List of Accounts for Approval (Condensed)**  
Batch: 2023-00024 to 2023-00025

Bank Code - Bank1 - Main Demand

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
9667	2023-02-28	Hudson Bay Route Association				
		Membership 2023		Membership 2023	300.00	300.00
9668	2023-02-28	Swift-net.ca				
		2023-02		Shop Internet Invoice 225370	88.75	88.75
9669	2023-03-06	Enviroway Detergent Man Inc				
		CN009310		WTP Chemicals	-157.50	
		IN066906		WTP Chemicals	297.15	139.65
9670	2023-03-06	Kindersley Bearing (2008) Ltd.				
		001-057560		Impact Wrench	403.87	403.87
9671	2023-03-06	Lung Saskatchewan				
		Donation 2023		Donation 2023	100.00	100.00
9672	2023-03-06	ScotiaBank Visa				
		Stmt 14Feb23		TS Expenses	135.12	135.12
9673	2023-03-06	Triod Supply				
		Inv.000-147781		Grader Blades	347.79	347.79
9674	2023-03-21	Barr, Clinton				
		WTPCont.2023-01		Contract- Hooiser Water Maintena	80.00	
		2023 - 02		WTP Operator Contract Feb	80.00	
		2023 - 03		WTP Operator Contract Mar	80.00	240.00
9675	2023-03-21	Enviroway Detergent Man Inc				
		IN067401		WTP Chemicals	172.20	172.20
9676	2023-03-21	Kindersley & District Co-op				
		361142		Bulk Fuel - Feb	2,580.47	
		#0262		Oil	267.82	2,848.29
9677	2023-03-21	Loraas Environmental Services				
		0000540725		Garbage Bins Hoosier & Loverna	1,253.49	1,253.49
9678	2023-03-21	Loverna Sports Club				
		22/23 Sask Lott		2022-2023 Sask Lotteries Grant	826.00	826.00
9679	2023-03-21	Redhead Equipment				
		P74480		Oil Filters	615.66	
		P74700		Volvo G970 Lamp	153.96	
		P74642		Payloader Spring	417.58	
		P74947		Repair Parts - Bulb	55.01	1,242.21
9680	2023-03-21	SGI				
		2023 524LII		2000 Sterling Heavy Vehicle	1,344.74	
		2023 978IHC		1992 GMC Heavy Vehicle	774.68	2,119.42
9681	2023-03-21	Triod Supply				
		000-147997		Grader Blades	685.98	685.98
9682	2023-03-21	Western Municipal Consulting				
		WMC23039		Development Appeal Board Retain	210.00	210.00
9683	2023-03-21	WSP E&I Canada Limited				
		C27425547		Hwy 317 Eng-Infrastructure & Env	635.25	635.25
9684	2023-03-21	Hamm, Joel				
		IND Mtg2023-03		Councillor Indemnity & Mileage	286.00	286.00
9685	2023-03-21	Warrington, William				
		IND Mtg 2023-03		Councillor Indemnity & Mileage	653.50	653.50
9686	2023-03-21	Whittleton, Brantford				
		IND Mtg 2023-03		Councillor Indemnity & Mileage	308.50	308.50
9687	2023-03-21	Noble, Barry				

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Date Printed  
2023-03-20 10:23 AM

**Rural Municipality of Antelope Park No. 322**  
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Batch: 2023-00024 to 2023-00025

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**COMPUTER CHEQUE**

<b>Payment #</b>	<b>Date</b>	<b>Vendor Name</b>	<b>Reference</b>	<b>Invoice Amount</b>	<b>Payment Amount</b>
		<b>Invoice #</b>			
		IND Mtg 2023-03	Councillor Indemnity & Mileage	458.50	458.50
<b>9688</b>	<b>2023-03-21</b>	<b>McKeary, Raymond</b>			
		IND Mtg 2023-03	Councillor Indemnity & Mileage	313.00	313.00
			Total Computer Cheque:		<u>13,767.52</u>
			Total Bank1:		<u>13,767.52</u>

*B RD*



**Rural Municipality of Antelope Park No. 322**  
**List of Accounts for Approval (Condensed)**  
Batch: 2023-00024 to 2023-00025

Bank Code - EFT - Paid Electronically

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
990215	2023-03-03	MEPP AP1PP03&04	Remittance 21 Jan - 17 Feb 2023	5,132.96	5,132.96
990216	2023-03-03	Payroll - Scotia EFT BusbyRPP2023-05 EnsorLPP2023-05 MearsTPP2023-05 MielkePP2023-05 ReaCPP2023-05	Salary, 18 Feb - 03 Mar 2023 Wages, 18 Feb - 03 Mar 2023 Wages, 18 Feb - 03 Mar 2023 Wages, 18 Feb - 03 Mar 2023 Salary, 18 Feb - 03 Mar 2023	2,698.26 1,494.66 1,266.79 2,142.21 1,514.15	9,116.07
990217	2023-03-06	Minister of Finance LS Remit2023-02	EPT Remittance - Monthly	358.73	358.73
990218	2023-03-06	Ministry of Finance SunWest 23-02	EPT Remittance - Monthly	5,299.53	5,299.53
990219	2023-03-06	Receiver General for Canada RP0002Remit2302	Source Deduction Remittance RP0	12.90	12.90
990220	2023-03-06	Receiver General for Canada RP0001Remit2302	Source Deduction Remittance RP0	10,100.88	10,100.88
990221	2023-03-13	SaskEnergy HTG 2023-02	Hoosier TG	288.83	288.83
990222	2023-03-14	SaskEnergy Shop 2023-02	Grader Shop	327.25	327.25
990223	2023-03-14	SaskPower LSL 2023-02	Loverna Street Lights	90.30	90.30
990224	2023-03-14	SaskPower HSL 2023-02	Hoosier Street Lights	135.45	135.45
990225	2023-03-14	SaskPower LPH 2023-02	Loverna Pump House	151.67	151.67
990226	2023-03-14	SaskPower HTG 2023-02	Hoosier TG	181.84	181.84
990227	2023-03-14	SaskPower Shop 2023-02	Hoosier Grader Shop	359.03	359.03
990228	2023-03-17	Payroll - Scotia EFT BusbyRPP2023-06 EnsorLPP2023-06 MearsTPP2023-06 MielkePP2023-06 ReaCPP2023-06	Salary, 04 - 17 Mar 2023 Wages, 04 - 17 Mar 2023 Wages, 04 - 17 Mar 2023 Wages, 04 - 17 Mar 2023 Salary, 04 - 17 Mar 2023	2,658.26 1,441.25 1,188.05 2,524.05 1,474.15	9,285.76
990229	2023-03-21	Barr, Clinton IND Mtg 2023-03	Reeve Indemnity & Mileage	672.63	672.63
				Total Computer Cheque:	41,513.83
				Total EFT:	41,513.83
				Grand Total:	55,276.35