

R.M. of Antelope Park No. 322

Meeting Minutes

Regular Meeting of Council October 18th, 2022 - 7:00 p.m.

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday October 18th, 2022 at the Marengo Municipal Office located at 20 1st Avenue North in Marengo, Saskatchewan.

The following council members were in attendance:

Reeve: Clinton Barr

Division 1: Joel Hamm

Division 2: William Warrington

Division 3: Brantford Whittleton

Division 4: Barry Noble

Division 5: Raymond McKeary

Division 6 council member Eldon Roesler was absent.

The following staff members were in attendance:

Administrator: Robin Busby

CALL TO ORDER

Reeve Clinton Barr called the meeting to order at 6:57 p.m.

AMEND RESOLUTION 2022-033

Resolution No. 2022-192

Moved By: Joel Hamm

That we amend resolution 2022-033 by changing "Northbound Planning Ltd., Enforcement Services" to "Luc Morin"

CARRIED

AGENDA

Resolution No. 2022-193

Moved By: Brantford Whittleton

That the agenda be used as a guideline for this meeting and that we approve the following changes to the agenda:

Agenda Additions

Grader Purchase

Weed Order

CARRIED

CB RB

MINUTES

Resolution No. 2022-194

Moved By: William H. Warrington

That the minutes from the meeting held on September 20th, 2022 be approved as circulated.

CARRIED

Resolution No. 2022-195

Moved By: Barry Noble

That the minutes from the special meeting held on September 26th, 2022 be approved as circulated.

CARRIED

REPORTS

Resolution No. 2022-196

Moved By: Joel Hamm

That the following board reports be filed for future reference:

Kindersley & District Plains Museum

West Central Municipal Government Committee

Saskatchewan Area Transportation Committee's 2022 Conference – October 12-13

Highway 317 Committee

Administrator's Report

CARRIED

7:21 p.m. to 7:35 p.m. - Marion Thompson attended the meeting to discuss the memorial stone along Highway 317 and the subdivision process.

7:35 p.m. to 8:05 p.m. - Ken Mielke attended the meeting to discuss bus routes, culverts, mowing, Highway 317 sign removal, Highway 317 construction, and safety training.

FINANCIAL REPORTS

Resolution No. 2022-197

Moved By: William H. Warrington

That the statement of financial activities and bank reconciliations for September 2022 be approved as presented.

CARRIED

CB RB

CORRESPONDENCE

Resolution No. 2022-198

Moved By: Brantford Whittleton

That we acknowledge receipt of the following correspondence and file for future reference:

Saskatchewan Association of Rural Municipalities (SARM)

Weekly Policy Bulletin – September 27, 2022

Weekly Policy Bulletin – October 4, 2022

Weekly Policy Bulletin – October 11, 2022

PHO Newsletter – Fall 2022

Rural Sheaf - September 2022

Royal Canadian Mounted Police (RCMP) – Kindersley Detachment

2nd Quarter Policing Report

CARRIED

DRILLING LICENSES

Resolution No. 2022-199

Moved By: Raymond McKeary

That the following drilling licenses be acknowledged as approved by the Development Officer:

Griffon Partners Operation Corp.

13-15-32-27W3 File No. MLL 14-118

13-21-32-27W3 File No. MLL 13-505

04-23-32-27W3 File No. MLL 14-119

CARRIED

PIPELINE CROSSINGS

Resolution No. 2022-200

Moved By: Raymond McKeary

That the following pipeline crossings be acknowledged as approved by the Development Officer:

Strathcona Resources Ltd.

03-35-33-28W3 to 14-26-33-28W3 File No. E24829 & E24830

CARRIED

NOTICE OF INTENT - SEISMIC OPERATIONS

Resolution No. 2022-201

Moved By: Joel Hamm

That we acknowledge receipt of the amended Notice of Intent for Seismic Operations submitted by Terra-Sine Resources Ltd. for program name Court 3D 2022.

CARRIED

CS RB

HIGHWAY 317 PHASE III CONSTRUCTION PROGRESS PAYMENT

Resolution No. 2022-202

Moved By: William H. Warrington

That we approve the following progress payments for the Highway 317 Phase III Construction adjacent to the pt. SW 4, SE 4, E1/2 4, 9, 16, 21 & 28-31-27W3 to Procyk Bros. Transport Inc.:
ST 193221 - \$166,397.02 (includes GST)

CARRIED

HIGHWAY 317 RESERVE FUNDS

Resolution No. 2022-203

Moved By: Clinton Barr

That we table further discussion of the Highway 317 reserve account and funds until the November 2022 meeting of council.

CARRIED

GRAVEL PURCHASE

Resolution No. 2022-204

Moved By: Barry Noble

That we table further discussion of a potential purchase of gravel from Venture Construction Inc. until the November 2022 meeting of council.

CARRIED

HEALTH AND DENTAL PREMIUMS - DISABILITY LEAVE

Resolution No. 2022-205

Moved By: Joel Hamm

That we establish the following policy effective October 18th, 2022:

When an employee is on an approved short-term or long-term disability leave, the municipality will continue to pay the employee's health and dental insurance premiums for a maximum period of 2 years from the date the employee left work due to the disability. If an employee wishes to remain in the municipality's health and dental plan after the 2 years, the employee will be required to pay for 100% of the premiums in full by March 31st of each year.

CARRIED

CB RB

GOPHER BOUNTY

Resolution No. 2022-206

Moved By: William H. Warrington

That we establish a gopher bounty program in 2023 for the RM of Antelope Park No. 322 in which the RM would pay \$0.50 per tail bagged in groups of 10 to any person that drops the gathered tails with a remittance form to the RM shop at the allocated times and that the maximum amount the municipality will contribute to this program be set at \$5,000.

CARRIED

2022 TAX ENFORCEMENT LIST

Resolution No. 2022-207

Moved By: Brantford Whittleton

That we acknowledge the presentation of the list of land in arrears to the head of council and that we advertise the Tax Enforcement List in Your West Central Voice deleting from the advertisement any properties that owe less than 1/2 of the previous year's levy.

CARRIED

**ENABLING ACCESSIBILITY FUNDS GRANT – APPLICATIONS OPEN UNTIL
NOVEMBER 1ST, 2022**

Resolution No. 2022-208

Moved By: Barry Noble

That we support the application to be made by the RM of Milton No. 292 to a maximum amount of \$75,000 to the Enabling Accessibility Fund (EAF) grant for the following:

Installation of a new accessible exterior door at the Marengo Municipal Office complete with button access;

Installation of a new accessible interior door at the Marengo Municipal Office complete with button access;

Installation of a cement ramp to the accessible exterior door at the Marengo Municipal Office;

And that the Rural Municipality of Antelope Park No. 322 agrees to pay their portion of the municipal funding portion as per the Joint Administration Agreement for capital purchases.

CARRIED

SARM 2022 MID-TERM CONVENTION –VOTING DELEGATES

Resolution No. 2022-209

Moved By: Brantford Whittleton

That William H. Warrington and Barry Noble be appointed as our voting delegates for the 2022 SARM Mid-term Convention being held November 16th to 17th, 2022 in Saskatoon.

CARRIED

CB RB

ACCOUNTS

Resolution No. 2022-210

Moved By: Brantford Whittleton

That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 9493 to 9516 in the amount of \$246,011.80 and EFT cheque numbers 990133 to 990148 in the amount of \$1,038,164.97 be approved for payment.

CARRIED

ADJOURN

Resolution No. 2022-211

Moved By: Raymond McKeary

That this meeting now adjourn at 9:27 p.m.

CARRIED

Reeve

Clinton Barr

Administrator

Robin Budy

**Rural Municipality of Antelope Park No. 322
List of Accounts for Approval**

Date Printed
2022-10-17 12:06 PM

Batch: 2022-00072 to 2022-00078

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Bank Code - Bank1 - Main Demand

COMPUTER CHEQUE

| Payment # | Date | Vendor Name | Invoice # | Reference | Invoice Amount | Payment Amount |
|-----------|------------|-------------------------------|-----------|-----------------------------------|----------------|----------------|
| 9493 | 2022-09-26 | All-Net Municipal Solutions | | | | |
| | | Issued to: Munisight Ltd. | | | | |
| | | INV439017 | | All-Net Meetings License Subscrip | 2,217.23 | 2,217.23 |
| 9494 | 2022-09-26 | Loverna Cemetery Club | | | | |
| | | GR220035-007 | | Brooks - 1 plot | 100.00 | 100.00 |
| 9495 | 2022-09-26 | ScotiaBank VISA | | | | |
| | | Stmt 15Sep2022 | | ALS Memorial Donation | 50.00 | 50.00 |
| 9496 | 2022-09-27 | All West Sales | | | | |
| | | 66261 | | 2022 Schulte Mower Purchase | 51,900.66 | 51,900.66 |
| 9497 | 2022-09-27 | Major & District Fire Board | | | | |
| | | 2022-09 | | Grass Fire - Loverna 11 Sep 2022 | 4,737.50 | 4,737.50 |
| 9498 | 2022-09-30 | Enviroway Detergent Man Inc | | | | |
| | | IN064155 | | WTP Chemicals | 136.50 | 136.50 |
| 9499 | 2022-09-30 | Receiver General | | | | |
| | | 514628031RI-09 | | Remittance - Requirement to Pay | 1,999.03 | 1,999.03 |
| 9500 | 2022-10-18 | Hill Acme Machine Ltd. | | | | |
| | | 128300-01 | | Mower Parts | 47.59 | 47.59 |
| 9501 | 2022-10-18 | Information Services Corp | | | | |
| | | Stmt 30Sep2022 | | Registrations & Transfer Fees | 12.00 | 12.00 |
| 9502 | 2022-10-18 | Kindersley & District Co-op | | | | |
| | | 4847 | | Shop Supplies | 14.42 | |
| | | 4843 | | Shop Supplies | 6.43 | |
| | | 4822 | | Shop Supplies | 22.17 | |
| | | 349815 | | Bulk Fuel - Sept | 14,079.59 | |
| | | 5546 | | Shop Supplies | 26.17 | 14,148.78 |
| 9503 | 2022-10-18 | Loraas Environmental Services | | | | |
| | | 0000499601 | | Garbage Bins Hoosier & Loverna | 1,148.13 | 1,148.13 |
| 9504 | 2022-10-18 | Procyk Bros Transport Inc. | | | | |
| | | ProgPmt-2022-03 | | Hwy 317 Phase III Construction | 166,397.02 | 166,397.02 |
| 9505 | 2022-10-18 | The Royal Canadian Legion | | | | |
| | | 2022 Book | | Military Service Recog Book | 260.00 | 260.00 |
| 9506 | 2022-10-18 | RM of Chesterfield No 261 | | | | |
| | | 2022-00164 | | Pest control Contract | 657.54 | 657.54 |
| 9507 | 2022-10-18 | SGL Canada | | | | |
| | | 22C_Z085011006- | | Add Schulte Mower to Major Acct F | 107.06 | 107.06 |
| 9508 | 2022-10-18 | Swift-net.ca | | | | |
| | | 203711 | | Shop Internet Monthly Plan | 77.70 | 77.70 |
| 9509 | 2022-10-18 | Triod Supply | | | | |
| | | 000-145593 | | Grader Blades | 620.27 | 620.27 |
| 9510 | 2022-10-18 | Village of Marengo PO | | | | |
| | | 464 | | Postage | 10.21 | |
| | | 457 | | Nominations Mailout Loverna & Hc | 8.46 | 18.67 |
| 9511 | 2022-10-18 | Zee Medical Service Co | | | | |
| | | 192556 | | Restock 1st Aid | 77.62 | 77.62 |
| 9512 | 2022-10-18 | Warrington, William | | | | |
| | | IND Mtg 2022-10 | | Councillor Indemnity & Mileage | 234.50 | 234.50 |
| 9513 | 2022-10-18 | Whittleton, Brantford | | | | |
| | | IND Mtg 2022-10 | | Councillor Indemnity & Mileage | 258.50 | 258.50 |

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COMPUTER CHEQUE

| Payment # | Date | Vendor Name | Reference | Invoice # | Invoice Amount | Payment Amount |
|------------------|-------------|--------------------|--------------------------------|------------------|------------------------|-----------------------|
| 9514 | 2022-10-18 | Noble, Barry | Councillor Indemnity & Mileage | IND Mtg 2022-10 | 258.50 | 258.50 |
| 9515 | 2022-10-18 | McKeary, Raymond | Councillor Indemnity & Mileage | IND Mtg 2022-10 | 263.00 | 263.00 |
| 9516 | 2022-10-18 | Roesler, Eldon | Councillor Indemnity & Mileage | IND Mtg 2022-10 | 284.00 | 284.00 |
| | | | | | Total Computer Cheque: | <u>246,011.80</u> |

ONLINE BANKING

| Payment # | Date | Vendor Name | Reference | Invoice # | Invoice Amount | Payment Amount |
|------------------|-------------|--------------------|----------------------------------|------------------|-----------------------|-----------------------|
| 990123B | 2022-09-08 | SMHI | Monthly Remittance - overpayment | Remit 2022-08B | 0.09 | 0.09 |
| | | | | | Total Online Banking: | <u>0.09</u> |
| | | | | | Total Bank1: | <u>246,011.89</u> |

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Bank Code - EFT - Paid Electronically

COMPUTER CHEQUE

| Payment # | Date | Vendor Name | Invoice # | Reference | Invoice Amount | Payment Amount |
|-----------|------------|-----------------------------|-----------|----------------------------------|-------------------------------|---------------------|
| 990133 | 2022-09-30 | Payroll - Scotia EFT | | | | |
| | | BusbyRPP2022-20 | | Salary, 17 - 30 Sep 2022 | 2,782.60 | |
| | | WildmanG_PP-20 | | Wages, 17 - 30 Sep 2022 | 1,320.35 | |
| | | ReaCPP2022-20 | | Salary, 17 - 30 Sep 2022 | 1,548.31 | |
| | | MielkePP2022-20 | | Wages, 17 - 30 Sep 2022 | 2,758.27 | |
| | | MearsTPP2022-20 | | Wages, 17 - 30 Sep 2022 | 3,630.24 | |
| | | MayValPP2022-20 | | Wages, 17 - 30 Sep 2022 | 648.33 | |
| | | LokenCPP2022-20 | | Wages, 17 - 30 Sep 2022 | 2,093.18 | |
| | | EnsorLPP2022-20 | | Wages, 17 - 30 Sep 2022 | 785.99 | 15,567.27 |
| 990134 | 2022-10-04 | MEPP | | | | |
| | | AP1PP22_20 | | Remittance 17 - 30 Sept 2022 | 4,214.20 | |
| | | AP1PP22_18 | | Remittance 20 Aug - 02 Sept 2022 | 3,114.04 | |
| | | AP1PP22_19 | | Remittance 03 - 16 Sep 2022 | 3,213.20 | 10,541.44 |
| 990135 | 2022-10-04 | SMHI | | | | |
| | | Remit 2022-09 | | Monthly Remittance | 36,947.08 | 36,947.08 |
| 990136 | 2022-10-05 | Minister of Finance | | | | |
| | | LS Remit2022-09 | | EPT Remittance - Monthly | 568,816.40 | 568,816.40 |
| 990137 | 2022-10-05 | Ministry of Finance | | | | |
| | | SunWest 22-09 | | EPT Remittance - Monthly | 375,334.93 | 375,334.93 |
| 990138 | 2022-10-05 | Receiver General for Canada | | | | |
| | | RP0002Remit-09 | | Source Deduction Remittance RPC | 1,075.27 | 1,075.27 |
| 990139 | 2022-10-05 | Receiver General for Canada | | | | |
| | | RP0001Remit2209 | | Source Deduction Remittance RPC | 16,739.29 | 16,739.29 |
| 990140 | 2022-10-14 | Payroll - Scotia EFT | | | | |
| | | LokenCPP2022-21 | | Wages, 01 - 14 Oct 2022 | 1,940.97 | |
| | | BusbyRPP2022-21 | | Salary, 01 - 14 Oct 2022 | 2,822.60 | |
| | | EnsorLPP2022-21 | | Wages, 01 - 14 Oct 2022 | 1,220.39 | |
| | | WildmanG_PP-21 | | Wages, 01 - 14 Oct 2022 | 1,237.88 | |
| | | ReaCPP2022-21 | | Salary, 01 - 14 Oct 2022 | 1,588.31 | |
| | | MielkePP2022-21 | | Wages, 17 - 30 Sep 2022 | 2,325.30 | |
| | | MearsTPP2022-21 | | Wages, 17 - 30 Sep 2022 | 1,182.90 | 12,318.35 |
| 990141 | 2022-10-14 | SaskPower | | | | |
| | | LPH 2022-09 | | Loverna Pump House | 29.78 | 29.78 |
| 990142 | 2022-10-14 | SaskPower | | | | |
| | | LSL 2022-09 | | Loverna Street Lights | 89.45 | 89.45 |
| 990143 | 2022-10-14 | SaskPower | | | | |
| | | Shop 2022-09 | | Hoosier Grader Shop | 115.79 | 115.79 |
| 990144 | 2022-10-14 | SaskPower | | | | |
| | | HSL 2022-09 | | Hoosier Street Lights | 134.16 | 134.16 |
| 990145 | 2022-10-14 | SaskPower | | | | |
| | | HTG 2022-09 | | Hoosier TG | 134.24 | 134.24 |
| 990146 | 2022-10-18 | SaskEnergy | | | | |
| | | Shop 2022-09 | | Grader Shop | 43.58 | 43.58 |
| 990147 | 2022-10-18 | SaskEnergy | | | | |
| | | HTG 2022-09 | | Hoosier TG | 52.44 | 52.44 |
| 990148 | 2022-10-18 | Barr, Clinton | | | | |
| | | IND Mtg 2022-10 | | Reeve Indemnity & Mileage | 225.50 | 225.50 |
| | | | | | Total Computer Cheque: | 1,038,164.97 |

CB RB

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COMPUTER CHEQUE

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|-----------|------|--------------------------|-----------|----------------|----------------|
|-----------|------|--------------------------|-----------|----------------|----------------|

| | |
|--------------|----------------------------|
| Total EFT: | <u>1,038,164.97</u> |
| Grand Total: | <u><u>1,284,176.86</u></u> |

CB RB