

# **Rural Municipality of Antelope Park No. 322**

## **Meeting Minutes**

### **February 15<sup>th</sup>, 2022 - Regular Meeting of Council - 7:00 p.m.**

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday February 15<sup>th</sup>, 2022 at the Marengo Municipal Office located at 20 1<sup>st</sup> Avenue North in Marengo, Saskatchewan.

The following council members were in attendance:

Reeve: Clinton Barr

Division 1: Joel Hamm

Division 2: William Warrington

Division 3: Brantford Whittleton

Division 4: Barry Noble

Division 5: Raymond McKeary

Division 6: Eldon Roesler

The following staff members were in attendance:

Administrator: Robin Busby

### **CALL TO ORDER**

Reeve Clinton Barr called the meeting to order at 7:01 p.m.

### **AGENDA**

**Resolution No. 2022-036**

**Moved By: Joel Hamm**

That the agenda to be used as a guideline for this meeting and that we approve the following changes to the agenda:

*Additions:*

Fence posts stored on landowner property

Asset Management Policy

Asset Management Strategy

**CARRIED**

### **AMEND RESOLUTION 2022-029**

**Resolution No. 2022-037**

**Moved By: Barry Noble**

That we amend resolution 2022-029 by changing "May 17, 2022" to May 26, 2022"

**CARRIED**

BBRB

**MINUTES**

**Resolution No. 2022-038**

**Moved By:** Brantford Whittleton

That the minutes from the meeting held on January 18<sup>th</sup>, 2022 be approved as amended.

**CARRIED**

**HIGHWAY 317 PHASE III CONTRACTING PARTY**

**Resolution No. 2022-039**

**Moved By:** William H. Warrington

That we agree that the Rural Municipality of Antelope Park No. 322 will act as the Contracting Party for the Highway 317 Phase III construction tender.

**CARRIED**

**7:08 p.m. to 7:54 p.m.** - Gordon Molnar from Pillar Systems attended the meeting to discuss the draft asset management plan created for the municipality by Pillar Systems Inc.

**8:00 p.m. to 8:18 p.m.** - Cody Spence from Brandt Tractor Ltd. attended the meeting to discuss a potential grader purchase.

**REPORTS**

**Resolution No. 2022-040**

**Moved By:** Brantford Whittleton

That the following board reports be filed for future reference:

- Kindersley & District Plains Museum
- West Central Municipal Government Committee
- Major & District Fire Board
- PCO Inspection Report

**CARRIED**

**REVENUE AND EXPENSES**

**Resolution No. 2022-041**

**Moved By:** Raymond McKeary

That the statement of revenue and expenses for January 2022 be approved as presented.

**CARRIED**

CS  
RB

**CORRESPONDENCE**

**Resolution No. 2022-042**

**Moved By: Joel Hamm**

That we acknowledge receipt of the following correspondence and file for future reference:

Saskatchewan Association of Rural Municipalities (SARM)

Weekly Policy Bulletin - January 18, 2022

Weekly Policy Bulletin - January 25, 2022

Weekly Policy Bulletin - February 1, 2022

Weekly Policy Bulletin - February 8, 2022

Rural Sheaf - January 2022

Action - Need RM Input on Oil & Gas Tax Arrears and Write-offs

Ministry of Government Relations

January 2022 Municipalities Today

Saskatchewan Assessment Management Agency (SAMA)

Notice of SAMA Annual Meeting

2022 Municipal Requisition

Royal Canadian Mounted Police (RCMP) - Kindersley Detachment

2022/2023 Community Consultations

Kerrobert & District Agricultural Society

Request for Donation

**CARRIED**

**RIGHT OF WAY PURCHASE POLICY**

**Resolution No. 2022-043**

**Moved By: William H. Warrington**

That we establish a policy that when land is purchased for right of way from landowners for municipal projects, that the payment be calculated at 2 times the current fair value assessment divided by the number of acres as provided by Information Services Corporation.

**CARRIED**

*8:50 p.m. - Brantford Whittleton declared a conflict as the next item on the agenda is in regards to land that he owns and left the boardroom.*

CB  
RB

**SASKPOWER - INSTALLATION OF LINE - NE 20-32-27W3**

**Resolution No. 2022-044**

**Moved By: Eldon Roesler**

That we purchase land from the registered landowners on the following properties to increase the right of way from a 66 foot right of way to a 100 foot right of way:

NE 20-32-27W3

SE 29-32-27W3

**CARRIED**

*8:57 p.m. - Brantford Whittleton returned to the boardroom.*

**2022 GRADER PURCHASE**

**Resolution No. 2022-045**

**Moved By: Joel Hamm**

That we purchase a 2022 Deere 770GP motor grader from Brandt through the Sourcewell program with a 5-year, 5,000-hour Comprehensive warranty:

Cash Price	\$399,000.00
Front Adapter Push Block	\$3,500.00
5-year, 5,000-hour Comprehensive warranty	\$25,000.00
Provincial Tire Levy	\$342.00
Less trade 2014 Volvo G970 Serial #VCEG970KOS530059	(\$100,000.00)
GST	\$21,392.10
GST on Trade-in	(\$5,000.00)
PST	\$19,350.00
<i>Total</i>	<i>\$363,584.10</i>

**CARRIED**

**ASSET MANAGEMENT REPORT – PILLAR SYSTEMS INC.**

**Resolution No. 2022-046**

**Moved By: Clinton Barr**

That we acknowledge receipt of the draft Asset Management Plan for the municipality from Pillar Systems Inc.

**CARRIED**

**ASSET MANAGEMENT POLICY**

**Resolution No. 2022-047**

**Moved By: Brantford Whittleton**

That the asset management policy attached hereto and forming part of the minutes be adopted effective February 15<sup>th</sup>, 2022.

**CARRIED**

CB  
RB

**CORRESPONDENCE**

**Resolution No. 2022-042**

**Moved By: Joel Hamm**

That we acknowledge receipt of the following correspondence and file for future reference:

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**CARRIED**

**RIGHT OF WAY PURCHASE POLICY**

**Resolution No. 2022-043**

**Moved By: William H. Warrington**

That we establish a policy that when land is purchased for right of way from landowners for municipal projects, that the payment be calculated at 2 times the current fair value assessment divided by the number of acres as provided by Information Services Corporation.

**CARRIED**

*8:50 p.m. - Brantford Whittleton declared a conflict as the next item on the agenda is in regards to land that he owns and left the boardroom.*

CB  
TB

**SARM 2022 ANNUAL CONVENTION VOTING DELEGATES**

**Resolution No. 2022-053**

**Moved By: Joel Hamm**

That Clinton Barr and William Warrington be appointed as our voting delegates for the SARM Annual Convention to be held in Regina on March 15<sup>th</sup> to 17<sup>th</sup>, 2022

**CARRIED**

**SMHI VOTING DELEGATE**

**Resolution No. 2022-054**

**Moved By: William H. Warrington**

That William Warrington be appointed as our voting delegate for the SMHI Annual Meeting to be held in Regina on March 15<sup>th</sup>, 2022

**CARRIED**

**DATE OF NEXT MEETING**

**Resolution No. 2022-055**

**Moved By: Barry Noble**

That the next meeting of council be changed from March 24<sup>th</sup>, 2022 to March 29<sup>th</sup>, 2022 commencing at 7:00 p.m.

**CARRIED**

**ACCOUNTS**

**Resolution No. 2022-056**

**Moved By: Joel Hamm**

That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

**CARRIED**

**ADJOURN**

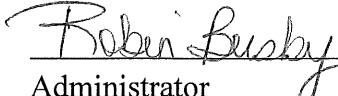
**Resolution No. 2022-057**

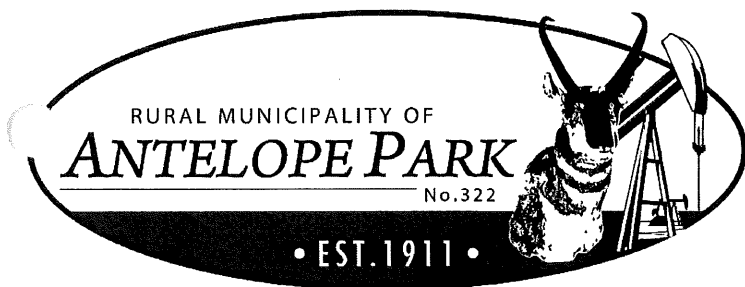
**Moved By: Raymond McKeary**

That this meeting now adjourn at 10:27 p.m.

**CARRIED**

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Administrator



Box 70  
 Marengo, Saskatchewan  
 S0L 2K0

(306) 968-2922  
 (306) 912-8922 fax  
 rm292.rm322@sasktel.net

# ASSET MANAGEMENT POLICY

Rural Municipality of Antelope Park No. 322	Policy Name ASSET MANAGEMENT	Doc No	
		Version 1	Date 02/15/2022
Controller: ADMINISTRATOR	Approved by Council: February 15, 2022	Review Date February 2022	

## 1.0 Purpose

The purpose of this policy is to set guidelines for implementing consistent asset management processes throughout the Rural Municipality of Antelope Park No. 322.

## 2.0 Scope

This policy applies to all the Rural Municipality of Antelope Park No. 322 departments, officers, employees and contractors.

## 3.0 Objectives

To ensure adequate provision is made for the long-term replacement of major assets by:

- Ensuring that services and infrastructure are provided in a financially sustainable manner, with the appropriate levels of service to customers and the environment.
- Safeguarding infrastructure assets including physical assets and employees by implementing appropriate asset management strategies and appropriate financial resources for those assets.
- Creating an environment where all employees take an integral part in overall management of infrastructure assets by creating and sustaining an asset management awareness throughout the Rural Municipality of Antelope Park No. 322 by training and development.
- Meeting any legislative and regulatory requirements for asset management.
- Ensuring resources and operational capabilities are identified and responsibility for asset management is allocated.
- Demonstrating transparent and responsible asset management processes that align with demonstrated best practice.

CB  
 RB

- Having the systems, processes, and resource allocations in place for continued monitoring and management of an asset management program.

## 4.0 Policy

### 4.1 Background

Asset management practices impact directly on the core business of the Rural Municipality of Antelope Park No. 322 and appropriate asset management is required to achieve our strategic service delivery objectives.

Adopting asset management principles will assist in achieving our Strategic Long Term Plan and Long Term Financial objectives.

Sustainable Service Delivery ensures that services are delivered in a socially, economically and environmentally responsible manner in such a way that does not compromise the ability of future generations to make their own choices.

Sound Asset Management practices enable sustainable service delivery by integrating customer values, priorities and an informed understanding of the trade-offs between risks, costs and service performance.

### 4.2 Principles

The Rural Municipality of Antelope Park No. 322 sustainable service delivery needs will be met by ensuring adequate provision is made for the long-term planning, financing, operation, maintenance, renewal, upgrade, and disposal of capital assets by:

1. Ensuring that the Rural Municipality of Antelope Park No. 322 capital assets are provided in a manner that respects financial, cultural, economic and environmental sustainability;
2. Meeting all relevant legislative and regulatory requirements;
3. Demonstrating transparent and responsible Asset Management processes that align with demonstrable best-practices;
4. Implementing sound Asset Management plans and strategies and providing sufficient financial resources to accomplish them by:
  - a. Asset Management plans will be completed for all major asset / service areas.
  - b. Expenditure projections from Asset Management Plans will be incorporated into the Rural Municipality of Antelope Park No. 322 Long Term Financial Plan.
  - c. Regular and systematic reviews will be applied to all asset plans to ensure that assets are managed, valued, and depreciated in accordance with appropriate best practice.
  - d. Regular inspection will be used as part of the asset management process to ensure agreed service levels are maintained and to identify asset renewal priorities.
  - e. Asset renewals required to meet agreed service levels and identified in adopted asset management plans, and when applicable long term financial plans, will form the basis of annual budget estimates with the service and risk consequences of variations in defined asset renewals and budget resources documented.
  - f. Future life cycle costs will be reported and considered in all decisions relating to new services and assets and upgrading of existing services and assets.

CB  
RB



- g. Future service levels with associated delivery costs will be determined in consultation with the community.
- h. Ensuring necessary capacity and other operational capabilities are provided and Asset Management responsibilities are effectively allocated;
- i. Creating a corporate culture where all employees play a part in overall care for the Rural Municipality of Antelope Park No. 322 assets by providing necessary awareness, training and professional development; and
- j. Providing those we serve with services and levels of service for which they are willing and able to pay.
- k. An asset management database will be deployed and maintained with an annual review of condition assessments, level of service assessments, and capital renewal treatment programming in line with delivering level of service targets.

## 5.0 Related Documents

- Asset Management Strategy
- Asset Management Plans
- Official Community Plan
- Prairie West Planning District Plan
- Long Term Financial Plan

## 6.0 Responsibility

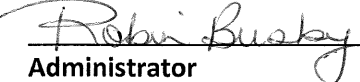
**Councillors** are responsible for adopting the policy, allocating resources, and providing high level oversight of the delivery of the Rural Municipality of Antelope Park No. 322 asset management strategy and plans. The council is also responsible for ensuring that Rural Municipality of Antelope Park No. 322 resources are appropriately allocated to ensure sustainable service delivery.

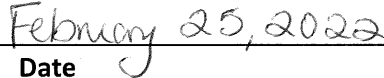
The **Administrator** has overall responsibility for developing an asset management strategy, plans and procedures and reporting on the status and effectiveness of asset management within the Rural Municipality of Antelope Park No. 322.

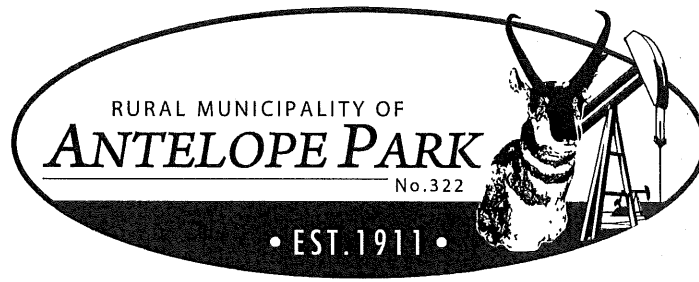
## 7.0 Review Date

This policy has a life of 4 years or less at the discretion of the current Council.

  
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**Reeve**

  
\_\_\_\_\_  
**Administrator**

  
\_\_\_\_\_  
**Date**



## ASSET MANAGEMENT STRATEGY



Main Street Loverna.

Approved by Council – February 15<sup>th</sup>, 2022  
Review Date – February 2026

CB  
PB

## **EXECUTIVE SUMMARY**

**BACKGROUND** – The Asset Management Strategy provides an overview of asset management, its principles and expected benefits from adopting Asset Management.

**RISKS CRUCIAL TO COUNCIL'S OPERATIONS** – The overall purpose of the Asset Management strategy is to understand the cause, effect and likelihood of adverse events occurring, to manage such risks to an acceptable level and to provide an audit trail for the management of risks.

**ASSET MANAGEMENT CAPABILITY** – An Asset Management Strategy is a high level but very important document that guides the overall asset management activities within an organization. Being a strategy, it is meant to explore long-term issues and ensure the overall plan is limited to key “strategic” issues of the municipality.

**STRATEGY OUTLOOK** – As an Asset Management strategy should be a strategy for identifying and implementing a more cost – effective way of providing and maintaining Assets and a way to make the Rural Municipality of Antelope Park No. 322 a better place to live.

**ASSET MANAGEMENT IMPLEMENTATION** – The Asset Management strategy is to be implemented after consultation between Council and administrative staff, ensuring that an appropriate level of service is provided for the ratepayers of the Rural Municipality of Antelope Park No. 322.

## **INTRODUCTION**

The Rural Municipality of Antelope Park No. 322 is already performing a form of asset management: we operate our assets, fix them when they break and try to plan for future maintenance needs. This, however, is a reactive approach to asset management rather than a proactive approach.

Asset Management helps bring together people and skills across the organization to solve service and infrastructure problems: engineers, planners, administration and elected officials.

The Government of Canada has provided the Gas Tax Fund as a means of helping communities with the infrastructure challenges that they face. They realize the infrastructure challenges that this nation faces. The Government of Saskatchewan has made it mandatory that municipalities in Saskatchewan adopt an Asset Management Policy and Strategy by June 30, 2018. Those municipalities who do not comply risk losing their Gas Tax funding.

The Rural Municipality of Antelope Park No. 322 must first adopt an Asset Management Policy, and then develop an Asset Management Strategy. From these two documents, the Asset Management Plan is formed, and lastly the planning culminates in a Long-Term Financial Plan.

## **WHAT ASSETS DO WE HAVE?**

The Rural Municipality of Antelope Park No. 322 has key asset networks such as:

- Transportation Network, including graveled roads, culverts and signs
- Water Network, including water treatment plant, water mains, and truck fill locations,
- Machinery and Equipment Assets
- Building Assets
- Land

Other assets and service areas of the RM include:

- Employees
- Technology equipment

## **COUNCIL'S ASSETS AND THEIR MANAGEMENT**

As our community has grown, there has been an increased demand for better roads and asset infrastructure. Balancing community expectations with the risk of aging infrastructure and potential service disruption along with limited funding available to municipalities requires us to be diligent in taking action to make our communities more sustainable and resilient. The RM of Antelope Park No. 322 assets mainly include transportation services to all ratepayers in the municipality. These services are provided through our municipal roads, machinery and equipment, and buildings. Grid surfaces are constructed and maintained to provide for travel and access to farm residences, farmland, acreages and oi/commercial developments. Projects are considered during the budget process with attention given to factors such as traffic counts and availability of conditional provincial grants. Water and sewer infrastructure repairs and maintenance are considered when the infrastructure is in need of repair or replacement. Machinery and equipment are updated from time to time based on factors including condition, remaining warranty and cost of replacement. Buildings are maintained and occasionally renewed with consideration to factors including capacity to accommodate existing employees and equipment, and safety of work environment as set by legislation (i.e. Occupational Health and Safety Regulations, 1996).

## **WHERE DO WE WANT TO BE? COUNCIL'S MISSION, GOALS & OBJECTIVES**

The RM of Antelope Park No. 322's goal is to meet the defined level of service (as amended from time to time) in the most cost-effective manner for present and future ratepayers.

### Objectives are:

- To take a lifecycle approach to maintain the RM of Antelope Park No. 322's assets to agreed levels of service at the lowest cost possible for each year of useful life.
- To manage the impact of growth through demand management and infrastructure investment
- To monitor performance by including technologies that may give the right answer to asset management concerns or even to compel change
- To identify, assess and appropriately control risks.
- To provide a linkage to a long-term financial plan which identifies required, affordable expenditures and outlining how it will be allocated.

## HOW ARE WE GOING TO DO IT? ASSET MANAGEMENT ACTIVITIES

### Year One (2019)

- Define Level of Service
- Develop an Asset Management Policy & Strategy
- Add the current condition & desired condition of assets to the Asset Register
- Begin developing individual Asset Management Plans per major class

### Year Two (2020)

- Develop risk framework
- Report on replacement costs for all assets
- Data collection relating to replacement and operations/maintenance
- Add to Improvement Plan within the Asset Management Plan as required
- Continue developing individual Asset Management Plans per major class

### Year Three to Five (2021 – 2023)

- Develop proposed replacement schedule
- Develop a long-term financial plan by linking the capital and operational plan
- Identify the funding gap between current and desired condition for completed asset classes

A review of the current condition of the assets must occur. In 2009, an inventory of the capital assets was undertaken. The next step is to expand on that by reviewing:

- Where it is? (inventory)
- What is it worth? (costs/replacement rates)
- What condition is it in and what is its remaining service life? (condition and capability analysis)
- What is the level of service expectation and what needs to be done? (capital and operating plans)
- When do we need to do it? (capital and operating plans)
- How much will it cost and what is the acceptable level of risk? (short and long term financial plan?) Does it need to be prioritized or managed?
- What is our funding shortfall? Current plan to fund that gap?
- What are the funded and unfunded needs over the next 10 years for the total infrastructure?

The Administrator, Assistant Administrator, Foreman, and Council will undertake this review.

CB  
RB

## FINANCIAL SUMMARY

In order to deliver affordable services, we will need to ensure that we set aside sufficient funds to operate, maintain and replace our assets. Once we complete our development of an Asset Management Plan for all of our assets we will have a greater understanding of the gap between the current and desired conditions. We will then re-evaluate the level of service that we are able to provide. If we are unable to fill this gap we run the risk of running higher operating costs, negatively impacting the environment, potential threats to public health and safety as well as other social costs, lost economic potential and productivity and even higher capital costs in the future.

## MONITORING AND MANAGING THE ASSET MANAGEMENT PROGRAM

The asset inventory, condition assessment data, level of service results, and resulting 5-year maintenance and capital works program will be loaded into an MS Access Asset Management Database for the RM to continue to manage the asset management program moving forward. Based on the initial asset management assessments and analysis completed in 2021, the following are requirements for the RM Administrator to sustain and manage an asset management program moving forward:

- Continuously update the data within the Asset Management Database.
- Train and engage operations staff to provide condition assessments and updates to the Administrator to update the data and level of service results.
- On a periodic basis, seek the support of professional services to reanalyze the Long-Range Sustainability Plan and determine the corresponding Short-Range Maintenance and Capital Program in line with delivering the long-range level of service targets.

## CONCLUSION

The Asset Management Strategy is the template for the Asset Management Plan. All documents regarding Asset Management form part of our life cycle approach to Asset Management and should be reviewed and changed as needed. Our hope is that any decisions that are made with an understanding of service, risk, demand drivers and cost. This strategy will be reviewed and revised annually as we continue to gain a greater understanding the level of service we are able to deliver while identifying risks and evaluating our assets' conditions with the goal of doing a comprehensive review by June 2022.

\_\_\_\_\_  
 Reeve

\_\_\_\_\_  
 Robin Busby  
 Administrator

\_\_\_\_\_  
 February 25, 2022  
 Date

## Rural Municipality of Antelope Park No. 322

### List of Accounts for Approval

Batch: 2022-00007 to 2022-00013

Date Printed  
2022-02-14 1:32 PM

Page 1

Bank Code - Bank1 - Main Demand

#### COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
9236	2022-01-18	Ensor, Lisa				
		GiftBskt KRea		Welcome Hm Gift Basket	108.35	108.35
9237	2022-01-18	Salvation Army, The				
		Donation 2021		2021 Donation	100.00	100.00
9238	2022-01-19	Ministry of Finance				
		SunWest 21-13	<b>Accrual</b>	EPT Remittance - Annual Adjust fo	63.47	63.47
9239	2022-01-31	Enviroway Detergent Man Inc				
		IN059517		WTP Chemicals	99.75	99.75
9240	2022-01-31	Major & District Fire Board				
		2022-02		Fire Services Levy [Year]	10,000.00	10,000.00
9241	2022-01-31	RM of Milton No 292				
		2021-00090	<b>Accrual</b>	Hwy 317 Ground Disturbance NE2	945.60	
		Donation 2022		Donation - Alsask Pool 2022	2,000.00	2,945.60
9242	2022-01-31	ScotiaBank Visa				
		Stmnt 17Jan2022		Filter, Generator/Inverter	1,394.05	1,394.05
9243	2022-02-15	Bea Bank Beef 4-H Club				
		Donation 2022		Donation 2022	150.00	150.00
9244	2022-02-15	Camp Easter Seal				
		Donation 2022		Donation 2022	100.00	100.00
9245	2022-02-15	Canadian Cancer Society				
		Donation 2022		Donation 2022	100.00	100.00
9246	2022-02-15	Canadian Mental Health Assoc				
		Donation 2022		Donation 2022	100.00	100.00
9247	2022-02-15	Canadian Red Cross				
		Donation 2022		Donation 2022	100.00	100.00
9248	2022-02-15	Eatonia Oasis Living				
		Donation 2022		Donation 2022	5,000.00	5,000.00
9249	2022-02-15	Heritage Manor Auxiliary				
		Donation 2022		Donation 2022	500.00	500.00
9250	2022-02-15	Hill Acme Machine Ltd.				
		129690		Supply parts	131.20	131.20
9251	2022-02-15	Hoosier Recreation Board				
		Donation 2022		Donation 2022	100.00	100.00
9252	2022-02-15	Hudson Bay Route Association				
		Membership 2022		Membership 2022	300.00	300.00
9253	2022-02-15	Information Services Corp				
		Stmnt 31Jan2022		Registrations & Transfer Fees	61.30	61.30
9254	2022-02-15	KAC Fire Association				
		Donation 2022		Donation 2022	5,000.00	5,000.00
9255	2022-02-15	Kindersley Regional Airport				
		Donation 2022		Donation 2022	7,500.00	7,500.00
9256	2022-02-15	Kindersley & District Co-op				
		6218		Shop Supplies & Oil	156.20	
		6108		Shop Supplies	32.17	
		332812		Bulk Fuel - January 2022	1,665.83	1,854.20
9257	2022-02-15	Kindersley Glass 2010 Ltd				
		25972		Shop Door Remotes	149.85	149.85
9258	2022-02-15	Kindersley Plains Museum				

CB  
10



**Rural Municipality of Antelope Park No. 322**  
**List of Accounts for Approval**  
Batch: 2022-00007 to 2022-00013

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			Donation 2022	Donation 2022	1,000.00	1,000.00
9259	2022-02-15	Kindersley Dist Music Festival	Donation 2022	Donation 2022	200.00	200.00
9260	2022-02-15	Kindersley Veterinary Service	2022-2023 Req	2022-23 Municipal Requisition	1,137.50	1,137.50
9261	2022-02-15	Loraas Environmental Services	0000429093	Garbage Bins Hoosier & Loverna	1,101.98	1,101.98
9262	2022-02-15	Loverna Sports Club	Donation 2022	Donation 2022	100.00	100.00
9263	2022-02-15	Major 4-H Club	Donation 2022	Donation 2022	150.00	150.00
9264	2022-02-15	Major Rec Board	Donation 2022	Donation 2022	100.00	100.00
9265	2022-02-15	Prairie Sky Recovery Centre In	Donation 2022	Donation 2022	500.00	500.00
9266	2022-02-15	Redhead Equipment	P23532	Repair Parts	1,543.95	1,543.95
9267	2022-02-15	RM of Chesterfield No 261	2022-00014	Pest Control Contract	864.82	864.82
9268	2022-02-15	RM of Milton No 292	2021-00092	<b>Accrual</b> Joint Admin Exp - Jul - Dec 2021	14,226.94	14,226.94
9269	2022-02-15	Ronald McDonald House	Donation 2022	Donation 2022	200.00	200.00
9270	2022-02-15	Salvation Army, The	Donation 2022	Donation 2022	100.00	100.00
9271	2022-02-15	SAMA	2022667	Municipal Invoice 2022	11,997.00	11,997.00
9272	2022-02-15	SARM	Donation 2022	Donation - STARS 2022	10,000.00	10,000.00
9273	2022-02-15	SARM	BEN119815	2022 Benefit Premiums Adj	486.84	486.84
9274	2022-02-15	Sask Abilities Council	Donation 2022	Donation 2022	100.00	100.00
9275	2022-02-15	Saskatchewan Crime Stoppers	Donation 2022	Donation 2022	200.00	200.00
9276	2022-02-15	Saskatchewan Lung Association	Donation 2022	Donation 2022	100.00	100.00
9277	2022-02-15	Sask. Heavy Construction Assoc	25610	Membership 2022	446.25	446.25
9278	2022-02-15	Stasiuk Farms Ltd.	CropDmg283127W3	<b>Accrual</b> Hwy 317 Crop Damage NE 28-31-	376.20	376.20
9279	2022-02-15	Triod Supply	000-140996	Grader Blades	9,028.30	9,028.30
9280	2022-02-15	Village of Marengo PO	427	Postage	9.72	9.72
9281	2022-02-15	West Central Crisis & Family	Donation 2022	Donation 2022	500.00	500.00
9282	2022-02-15	West Central Early Childhood	Donation 2022	Donation 2022	500.00	500.00
9283	2022-02-15	Westcliffe Composite School				

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Rural Municipality of Antelope Park No. 322

List of Accounts for Approval

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COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
		Donation 2022		Donation - Awards Night 2022	100.00	100.00
9284	2022-02-15	Western Municipal Consulting	WMC22022	Retainership Fee 2022	262.50	262.50
9285	2022-02-15	Wood Enviro. & Infrastructure	C26425081	Hwy 317 Eng-Infrastructure & Env	3,517.70	
			C26425050	<b>Accrual</b> Hwy 317 Eng-Infrastructure&Env	5,731.96	9,249.66
9286	2022-02-15	Warrington, William	IND Mtg 2022-02	Councillor Indemnity & Mileage	229.90	229.90
9287	2022-02-15	Whittleton, Brantford	IND Mtg 2022-02	Councillor Indemnity & Mileage	250.70	250.70
9288	2022-02-15	Noble, Barry	IND Mtg 2022-02	Councillor Indemnity & Mileage	250.70	250.70
				Total Computer Cheque:		101,170.73
				Total Bank1:		101,170.73

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**Rural Municipality of Antelope Park No. 322**

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**Bank Code - EFT - Paid Electronically**

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
990016	2022-01-20	Minister of Finance	Jan-Dec 2021	<b>Accrual</b> Jan - Dec 2021 PST Payable	64.58	64.58
990017	2022-01-21	Payroll - Scotia EFT	EnsorLPP2022-02	Wages, 08-21 January 2022	1,636.55	
			ReaCPP2022-02	Salary, 08-21 January 2022	1,588.31	
			MielkePP2022-02	Wages, 08-21 January 2022	2,052.30	
			MearsTPP2022-02	Wages, 08-21 January 2022	1,283.38	
			BusbyRPP2022-02	Salary, 08-21 January 2022	2,475.20	9,035.74
990018	2022-02-04	Payroll - Scotia EFT	ReaCPP2022-03	Salary, 22 Jan - 4 Feb, 2022	1,539.79	
			MielkePP2022-03	Wages, 22 Jan - 4 Feb, 2022	2,144.82	
			MearsTPP2022-03	Wages, 22 Jan - 4 Feb, 2022	1,081.26	
			EnsorLPP2022-03	Wages, 22 Jan - 4 Feb, 2022	1,355.70	
			BusbyRPP2022-03	Salary, 22 Jan - 4 Feb, 2022	2,401.17	8,522.74
990019	2022-02-08	MEPP	AP1PP2022-02	Remittance 08 - 21 Jan 2022	2,447.00	
			AP1PP2022-01	Remittance 25Dec2021-07Jan202	2,319.28	4,766.28
990020	2022-02-08	Minister of Finance	LivingSky 22-01	EPT Remittance - Monthly	1,331.72	1,331.72
990021	2022-02-08	Ministry of Finance	SunWest 22-01	EPT Remittance - Monthly	73.11	73.11
990022	2022-02-08	Receiver General for Canada	RP0001Remit2201	Source Deduction Remittance RP(	9,025.63	9,025.63
990023	2022-02-11	SaskEnergy	HTG 2022-01	Hoosier TG	329.98	329.98
990024	2022-02-11	SaskEnergy	Shop 2022-01	Grader Shop	410.19	410.19
990025	2022-02-11	SaskPower	ScaleQtrly2021-	<b>Accrual</b> Weigh Scale 16 Oct '21 - 17 Jan '2	132.07	132.07
990026	2022-02-15	Barr, Clinton	IND Mtg 2022-02	Reeve Indemnity & Mileage	222.10	222.10
					Total Computer Cheque:	33,914.14

Total EFT: 33,914.14  
Grand Total: 135,084.87

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