

# **Rural Municipality of Antelope Park No. 322**

## **Meeting Minutes**

### **May 20<sup>th</sup>, 2021 - Regular Meeting of Council - 7:00 p.m.**

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Thursday, May 20<sup>th</sup>, 2021 at the Marengo Community Hall located at 13 Main Street in Marengo, Saskatchewan.

The following council members were in attendance:

Reeve: Clinton Barr

Division 1: VACANT

Division 2: William Warrington

Division 3: Brantford Whittleton

Division 4: Barry Noble

Division 5: Raymond McKeary

Division 6: Eldon Roesler

The following staff members were in attendance:

Administrator: Robin Busby

### **CALL TO ORDER**

Reeve Clinton Barr called the meeting to order at 6:57 p.m.

### **MOMENT OF SILENCE**

A moment of silence was held by all present in the council chambers for employee Kevin Rea, who passed away on May 19<sup>th</sup>, 2021. Our thoughts go out to Kevin's family during this difficult time.

The agenda was reviewed by council and will be used as a guideline for this meeting.

### **MINUTES**

**Resolution No. 2021-102**

**Moved By: William H. Warrington**

That the minutes from the meeting held on April 20<sup>th</sup>, 2021 be approved as circulated.

**CARRIED**

CB RB

**REPORTS**

**Resolution No. 2021-103**

**Moved By:** Barry Noble

That the following board reports be filed for future reference:

Kindersley Regional Airport  
Kindersley & District Plains Museum  
West Central Municipal Government Committee  
Kindersley Vet Board  
Kindersley Medical Arts  
Major & District Fire Board

**CARRIED**

**PURCHASE NO HEAVY TRAFFIC SIGNS**

**Resolution No. 2021-104**

**Moved By:** William H. Warrington

That we authorize Acting Foreman Ken Mielke to purchase four "No Heavy Traffic" signs.

**CARRIED**

**7:26 p.m. to 8:12 p.m.** - Ken Mielke attended the meeting to discuss communications during the fire that occurred on May 18<sup>th</sup>, 2021, water extinguishers for graders, grading of roads, and graveling of roads.

**REVENUE AND EXPENSES**

**Resolution No. 2021-105**

**Moved By:** Brantford Whittleton

That the statement of revenue and expenses for April be approved as presented.

**CARRIED**

**CORRESPONDENCE**

**Resolution No. 2021-106**

**Moved By:** Raymond McKeary

That we acknowledge receipt of the following correspondence and file for future reference:

Saskatchewan Association of Rural Municipalities (SARM)

Weekly Policy Bulletin – April.13, 2021

Weekly Policy Bulletin – April 20, 2021

Weekly Policy Bulletin – April 27, 2021

Weekly Policy Bulletin – May 11, 2021

Weekly Policy Bulletin – May 18, 2021

Rural Sheaf – April 2021

PHO Quarterly – Spring 2021

CB RB

News Release – Response to 2021 Federal Budget  
Letter to Members regarding SUMA name change

Ministry of Government Relations  
April 2021 Municipalities Today  
May 2021 Municipalities Today

Community Futures – Meridian Region  
Zone 5 Board Member Nominations

**CARRIED**

**MANY ISLANDS PIPE LINES (CANADA) LIMITED**

**Resolution No. 2021-107**

**Moved By: Barry Noble**

That we approve the abandonment of the 2,716 metre section of 8-inch natural gas pipe using the open trench method over the municipal road allowances on the west side of the NE 14-32-29W3 and the west side of the SW 13-32-29W3.

**CARRIED**

**BEREAVEMENT LEAVE**

**Resolution No. 2021-108**

**Moved By: William H. Warrington**

That effective May 17<sup>th</sup>, 2021 all employees be granted ten eight hour paid days for bereavement leave due to the death of immediate family and five eight hour paid days due to the death of an extended family member, paid days off to be taken within the period commencing on the death of the family member and ending six months after the death of the family member; the definition of “immediate family” as taken from *The Labour Standards Act* as follows:

“Immediate family” means a spouse, parent, grandparent, child, brother or sister of an employee or of a spouse.

**CARRIED**

**APPOINTMENT OF BYLAW ENFORCEMENT OFFICER AND PEACE OFFICER**

**Resolution No. 2021-109**

**Moved By: William H. Warrington**

That the Council of the Rural Municipality of Antelope Park No. 322 appoints Northbound Planning Ltd., Enforcement Services as a Bylaw Officer within the Rural Municipality of Antelope Park No. 322 pursuant to section 373 of *The Municipalities Act* for the purposes of bylaw enforcement and shall be considered a Peace Officer for the purposes of bylaw enforcement under *The Summary Offences Procedures Act, 1990*; appointment term to be from January 1<sup>st</sup>, 2021 to December 31<sup>st</sup>, 2021.

**CARRIED**

CB RB

**MARENGO COMMUNITY CLUB - HALL RENTAL**

**Resolution No. 2021-110**

**Moved By:** Eldon Roesler

That we agree to the rental fee of \$750.00 per month as agreed upon between the Rural Municipality of Milton No. 292 and the Marengo Community Club for the rental of the main area of the Marengo Community Hall for council and committee meetings and that the Administrator allocates the rental costs by use between the RM of Milton No. 292 and the RM of Antelope Park No. 322.

**CARRIED**

**KINDERSLEY REGIONAL AIRPORT - 2021 CONTRIBUTION**

**Resolution No. 2021-111**

**Moved By:** Brantford Whittleton

That we table further discussion of the Kindersley Regional Airport contribution until the June 2021 meeting of council.

**CARRIED**

**WELLTRAXXRM - MAPPING TOOL**

**Resolution No. 2021-112**

**Moved By:** Brantford Whittleton

That we table further discussion of the WellTraxxRM Mapping Tool until June 2021 meeting of council.

**CARRIED**

**ADDITIONAL POUND AND POUND KEEPER**

**Resolution No. 2021-113**

**Moved By:** Barry Noble

That we appoint Lisa and Adam Ensor as additional pound keepers for the municipality with the pound located at the Pt NE 06-29-27W3.

**CARRIED**

CB RB

**MUNICIPAL OFFICE CARPET REPLACEMENT**

**Resolution No. 2021-114**

**Moved By:** Brantford Whittleton

That we contract DunRite Contracting & Flooring Ltd. to replace approximately 1,656 square feet of carpeting and all of the baseboards in the office at a quoted cost of 17,955.83 including taxes with the costs to be split according to the joint administration arrangement with the Village of Marengo and the Rural Municipality of Milton No. 292.

**CARRIED**

**MUNICIPAL ECONOMIC ENHANCEMENT PROGRAM (MEEP) - AMEND FUNDING ALLOCATION**

**Resolution No. 2021-115**

**Moved By:** Barry Noble

That we apply to the Municipal Economic Enhancement Program (MEEP) to amend our funding allocation to the following:

Asset Management Plan - \$4,455.00

Office Renovations - \$14,230.00

**CARRIED**

**ACCOUNTS**

**Resolution No. 2021-116**

**Moved By:** Raymond McKeary

That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

**CARRIED**

**ADJOURN**

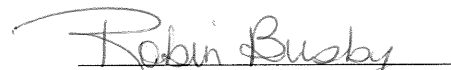
**Resolution No. 2021-117**

**Moved By:** Raymond McKeary

That this meeting now adjourn at 10:00 p.m.

**CARRIED**

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Administrator

Report Date  
18/05/2021 5:01 PM**List of Accounts for Approval**

As of 18/05/2021

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Batch: 2021-00032 to 2021-00038

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: Bank1 - Main Demand</b>					
Computer Cheques:					
8990	30/04/2021	<b>VOID - wrong amount</b>			
8991	30/04/2021	<b>ScotiaBank Visa</b>			
		Stmnt 15Apr2021	Socket & Shop Supplies	178.46	178.46
8992	30/04/2021	<b>MEPP</b>			
		AP1PP2021-07	Remittance 20 Mar-02 Apr 2021	2,386.00	
		AP1PP2021-08	Remittance 03 - 16 Apr 2021	3,356.58	
		AP1PP2021-09	Remittance 17-30 April 2021	3,516.80	
		Ensor PP09 Adj.	Ensor PP09 MEPP Adj	226.44-	9,032.94
8993	18/05/2021	<b>Spoiled During Printing</b>			
8994	18/05/2021	<b>3-Way Sales &amp; Service Ltd.</b>			
		205463	Motorola Mic	76.59	76.59
8995	18/05/2021	<b>C. Fischer Trucking</b>			
		010363	Gravel Spread Apr 27 - 29 317	5,071.50	5,071.50
8996	18/05/2021	<b>Enviroway Detergent Man Inc</b>			
		CN007810	Returned Pail Deposit (May)	73.50-	
		IN054035	WTP Chemicals	105.00	31.50
8997	18/05/2021	<b>GopherNet High Speed</b>			
		39758	Shop Internet Plan	77.70	77.70
8998	18/05/2021	<b>Information Services Corp</b>			
		Stmnt 30Apr2021	Title Detail	12.00	12.00
8999	18/05/2021	<b>Kindersley &amp; District Co-op</b>			
		5851	Repairs Loverna Water Well	55.33	
		6086	Shop Supplies	18.86	
		313604	Bulk Fuel - April 2021	10,787.79	10,861.98
9000	18/05/2021	<b>Loraas Environmental Services</b>			
		0000363212	Garbage Bins Hoosier & Loverna	1,084.69	1,084.69
9001	18/05/2021	<b>Ministry of Finance</b>			
		D-114034-443165	Quarry Lease #443165	1,415.09	
		D-114100-373017	Quarry Lease #373017	269.98	
		D-114109-359764	Quarry Lease #359764	30.35	1,715.42
9002	18/05/2021	<b>Redhead Equipment</b>			
		P89406	Sight Glass & Freight	118.14	
		P91855	Belt Tensioner - Grader	382.58	500.72
9003	18/05/2021	<b>RM of Chesterfield No 261</b>			
		2021-00050	Pest Control Contract April	837.50	837.50
9004	18/05/2021	<b>SGI</b>			
		2021 893LUE	2018 Ford F350 SD CrewcabTruck	1,222.34	1,222.34
9005	18/05/2021	<b>Village of Marengo PO</b>			
		388	Notice Prep Assessment Mailout	10.31	10.31
9006	18/05/2021	<b>Zee Medical Service Co</b>			
		179463	Eye Wash Station & Supplies	307.72	307.72

CS RB

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9007	18/05/2021	<b>Warrington, William</b> IND Mtg 2021-05	Councillor Indemnity & Mileage	229.90	229.90
9008	18/05/2021	<b>Whittleton, Brantford</b> IND Mtg 2021-05	Councillor Indemnity & Mileage	558.60	558.60
9009	18/05/2021	<b>Noble, Barry</b> IND Mtg 2021-05	Councillor Indemnity & Mileage	450.70	450.70
9010	18/05/2021	<b>McKeary, Raymond</b> IND Mtg 2021-05	Councillor Indemnity & Mileage	509.20	509.20
9011	18/05/2021	<b>Roesler, Eldon</b> IND Mtg 2021-05	Councillor Indemnity & Mileage	272.80	272.80
				Total for Bank1:	33,042.57

CB RB

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: EFT - Electronic Funds Transfer</b>					
Computer Cheques:					
<b>990451</b>	<b>30/04/2021</b>	<b>Payroll - Scotia EFT</b>			
		BusbyRPP2021-09	Salary, 17 - 30 April 2021	2,426.20	
		EnsorLPP2021-09	Wages, 17 - 30 April 2021	991.07	
		LokenCPP2021-09	Wages, 17 - 30 April 2021	2,029.40	
		MearsTPP2021-09	Wages, 17 - 30 April 2021	1,427.32	
		MielkeKP2021-09	Wages, 17 - 30 April 2021	2,415.47	
		ReaCPP2021-09	Wages, 17 - 30 April 2021	1,488.78	
		ReaK PP2021-09	S/T Dis Pay 17 - 30 April 2021	1,762.05	
		WldmanGP2021-09	Wages, 17 - 30 April 2021	1,782.93	14,323.22
<b>990452</b>	<b>18/05/2021</b>	<b>To Delete Invoice</b>			
<b>990453</b>	<b>03/05/2021</b>	<b>SaskTel</b>			
		Hall 16Apr2021	Internet Bill - Marengo Hall	58.78	58.78
<b>990454</b>	<b>05/05/2021</b>	<b>Receiver General for Canada</b>			
		RP0001Remit2104	Remittance RP0001 - April 2021	19,906.78	19,906.78
<b>990455</b>	<b>06/05/2021</b>	<b>Payroll - Scotia EFT</b>			
		EnsorPP21-09adj	MEPP Adjustment PP 09	113.22	113.22
<b>990456</b>	<b>14/05/2021</b>	<b>Payroll - Scotia EFT</b>			
		BusbyRPP2021-10	Salary, 1 - 14 May 2021	2,354.21	
		EnsorLPP2021-10	Wages, 1 - 14 May 2021	1,463.62	
		LokenCPP2021-10	Wages, 1 - 14 May 2021	1,970.23	
		MearsTPP2021-10	Wages, 1 - 14 May 2021	1,265.06	
		MielkeKP2021-10	Wages, 1 - 14 May 2021	2,343.35	
		ReaK PP2021-10	S/T Dis 1 - 14 May 2021	1,618.92	
		WldmanGP2021-10	Wages, 1 - 14 May 2021	1,906.36	
		ReaCPP2021-10	Wages, 1 - 14 May 2021	27.33-	12,894.42
<b>990457</b>	<b>11/05/2021</b>	<b>SaskPower</b>			
		Scale16Apr2021	Weigh Scale 5Jan-16Apr'21	125.71	125.71
<b>990458</b>	<b>14/05/2021</b>	<b>SaskEnergy</b>			
		HTG 21Apr2021	Hoosier TG	126.09	126.09
<b>990459</b>	<b>14/05/2021</b>	<b>SaskEnergy</b>			
		Shop 21Apr2021	Grader Shop	143.49	143.49
<b>990460</b>	<b>14/05/2021</b>	<b>SaskPower</b>			
		LPH 21Apr2021	Loverna Pump House	54.20	54.20
<b>990461</b>	<b>14/05/2021</b>	<b>SaskPower</b>			
		LSL 21Apr2021	Loverna Street Lights	79.87	79.87
<b>990462</b>	<b>14/05/2021</b>	<b>SaskPower</b>			
		HTG 21Apr2021	Hoosier TG	102.12	102.12
<b>990463</b>	<b>14/05/2021</b>	<b>SaskPower</b>			
		HSL 21Apr2021	Hoosier Street Lights	119.81	119.81
<b>990464</b>	<b>14/05/2021</b>	<b>SaskPower</b>			
		Shop 21Apr2021	Hoosier Grader Shop	152.35	152.35
<b>990465</b>	<b>18/05/2021</b>	<b>Barr, Clinton</b>			

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		IND Mtg 2021-05	Reeve Indemnity & Mileage	438.30	438.30
				Total for EFT:	48,638.36
				Grand Total:	81,680.93

CS RB