

# **Rural Municipality of Antelope Park No. 322**

## **Meeting Minutes**

**June 15<sup>th</sup>, 2021 - Regular Meeting of Council - 7:00 p.m.**

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday June 15<sup>th</sup>, 2021 at the Marengo Community Hall located at 13 Main Street in Marengo, Saskatchewan.

Member of Council oath was signed by Joel Hamm

The following council members were in attendance:

Reeve: Clinton Barr

Division 1: Joel Hamm

Division 2: William Warrington

Division 3: Brantford Whittleton

Division 4: Barry Noble

Division 5: Raymond McKeary

Division 6: Eldon Roesler

The following staff members were in attendance:

Administrator: Robin Busby

### **CALL TO ORDER**

Reeve Clinton Barr called the meeting to order at 7:00 p.m.

The agenda was reviewed by council and will be used as a guideline for this meeting.

### **MINUTES**

**Resolution No. 2021-118**

**Moved By:** Barry Noble

That the minutes from the meeting held on May 20<sup>th</sup>, 2021 be approved as circulated.

**CARRIED**

### **REPORTS**

**Resolution No. 2021-119**

**Moved By:** Brantford Whittleton

That the following board reports be filed for future reference:

Kindersley & District Plains Museum

West Central Municipal Government Committee

Kindersley Vet Board

Kindersley Medical Arts

Major & District Fire Board

North West Heavy Oil Municipalities Committee

CB RB

PCO Inspection Report  
Rat Infestation Report

**CARRIED**

**REVENUE AND EXPENSES**

**Resolution No. 2021-120**

**Moved By: William H. Warrington**

That the statement of revenue and expenses for May be approved as presented.

**CARRIED**

**CORRESPONDENCE**

**Resolution No. 2021-121**

**Moved By: Eldon Roesler**

That we acknowledge receipt of the following correspondence and file for future reference:

Saskatchewan Association of Rural Municipalities (SARM)

Weekly Policy Bulletin – May 25, 2021

Weekly Policy Bulletin – June 1, 2021

Rural Sheaf – May 2021

Sasklander Platform

Candace Rea

Thank you

Saskatchewan Municipal Hail Insurance (SMHI)

2020 Annual Report

**CARRIED**

**WEST CENTRAL EARLY CHILDHOOD INTERVENTION PROGRAM**

**Resolution No. 2021-122**

**Moved By: Brantford Whittleton**

That we donate \$500.00 to West Central Early Childhood Intervention Program.

**CARRIED**

CS RB

**PIPELINE CROSSINGS**

**Resolution No. 2021-123**

**Moved By: Eldon Roesler**

That the following pipeline crossings be approved:

*Strathcona Resources Ltd.*

SE 26-33-28W3 File No. E23185

**CARRIED**

**KINDERSLEY REGIONAL AIRPORT - 2021 CONTRIBUTION**

**Resolution No. 2021-124**

**Moved By: Brantford Whittleton**

That we donate \$7,500 to the Kindersley Regional Airport.

**CARRIED**

**7:42 p.m. to 8:01 p.m.** - Ken Mielke attended the meeting to discuss grading of roads, mowing of allowances, road construction, graveling of roads, and culverts.

**7:54 p.m.** - Joel Hamm entered the meeting.

**WELLTRAXXRM - MAPPING TOOL**

**Resolution No. 2021-125**

**Moved By: Joel Hamm**

That we table further discussion of the WellTraxxRM mapping tool until the July 2021 meeting of council.

**CARRIED**

**MUNICIPAL FOREMAN**

**Resolution No. 2021-126**

**Moved By: Raymond McKeary**

That Ken Mielke be promoted to the position of Foreman for the Rural Municipality of Antelope Park No. 322.

**CARRIED**

**REQUEST FOR REFUND OF RENTAL PAYMENTS - TEINE ENERGY**

**Resolution No. 2021-127**

**Moved By:** Eldon Roesler

That we agree to refund \$600.00 to Teine Energy for the rental payments made in error in 2019 and 2020 for file S02527, location SE 18-33-27W3.

**CARRIED**

**CONTRACT BOOKKEEPING SERVICES**

**Resolution No. 2021-128**

**Moved By:** William H. Warrington

That we contract Valerie May to provide bookkeeping services at a rate of \$30.00 per hour while the Assistant Administrator is on leave; hours to be at the discretion of the Administrator and costs to be split according to the joint administration arrangement with the Village of Marengo and the Rural Municipality of Milton No. 292.

**CARRIED**

**2020 FINANCIAL STATEMENT**

**Resolution No. 2021-129**

**Moved By:** Brantford Whittleton

That we acknowledge the receipt of the 2020 Audited Financial Statements from our auditor, Close Hauta Bertoia Blanchette, and we approve the statements as presented.

**CARRIED**

**2021 BUDGET MEETING**

**Resolution No. 2021-130**

**Moved By:** William H. Warrington

That we hold a special meeting of council on June 29<sup>th</sup>, 2021 commencing at 7:00 p.m. to discuss and adopt the 2021 budget.

**CARRIED**

**LED LIGHTING FOR MUNICIPAL OFFICE**

**Resolution No. 2021-131**

**Moved By:** Joel Hamm

That we contract Aaron Electric to replace all of the fluorescent lighting in the municipal office with LED fixtures and bulbs at a quoted cost of \$4,474.96 including taxes; costs to be split according to the joint administration arrangement with the Village of Marengo and the Rural Municipality of Milton No. 292.

**CARRIED**

CB RB

**KINDERSLEY & DISTRICT WELLNESS FOUNDATION - 2022-2026 CONTRIBUTION**

**Resolution No. 2021-132**

**Moved By:** William H. Warrington

That we table further discussion of a contribution commitment to the Kindersley and District Health & Wellness Foundation Inc. until the July 2021 meeting of council.

**CARRIED**

**COUNCIL APPOINTMENTS**

**Resolution No. 2021-133**

**Moved By:** Barry Noble

That the following appointments be made for the period from June 15<sup>th</sup>, 2021 to the first meeting following the 2022 elections:

Safety Committee	Barry Noble
Rural Crime Watch	Joel Hamm
Prairie West Planning District	William Warrington
Major & District Fire Board	Joel Hamm

**CARRIED**

**TAX TITLE PROPERTY TENDER ADVERTISEMENT**

**Resolution No. 2021-134**

**Moved By:** William H. Warrington

That we advertise the following properties throughout the area via posters and on the municipality's Facebook page for sale by tender with tenders closing July 19<sup>th</sup>, 2021 at 4:00 p.m.:  
Lot 8-10 Block 11 Plan G394

**CARRIED**

**ACCOUNTS**

**Resolution No. 2021-135**

**Moved By:** William H. Warrington

That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

**CARRIED**

CB RB

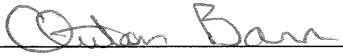
**ADJOURN**

**Resolution No. 2021-136**

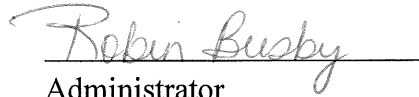
**Moved By: Raymond McKeary**

That this meeting now adjourn at 9:06 p.m.

**CARRIED**



Reeve



Administrator

Report Date  
2021-06-15 3:19 PM**List of Accounts for Approval**  
As of 2021-06-15  
Batch: 2021-00040 to 2021-00047

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: Bank1 - Main Demand</b>					
Computer Cheques:					
9012	2021-06-03	<b>Accurate/Western Scale Co. Ltd</b> 023188	Recertify Scale	1,998.00	1,998.00
9013	2021-06-03	<b>MEPP</b> AP1PP2021-10 AP1PP2021-11	Remittance 17-30 April 2021 Remittance 17-30 April 2021	3,186.86 3,081.90	6,268.76
9014	2021-06-03	<b>ScotiaBank VISA</b> Stmnt 14May2021	Flowers - Sonmor Funeral	107.67	107.67
9015	2021-06-03	<b>Rea Kevin, Estate of</b> Death Benefit	K Rea Death Benefit	7,500.00	7,500.00
9016	2021-06-15	<b>B &amp; T Mears Enterprises Inc.</b> 505	Tire Repair	44.40	44.40
9017	2021-06-15	<b>Barr, Clinton</b> WTP Con 2021-04 WTP Con 2021-05 WTP Con 2021-06	Contract - Hoosier Water Shed Contract - Hoosier Water Shed Contract - Hoosier Water Shed	80.00 80.00 80.00	240.00
9018	2021-06-15	<b>Faubert Contracting Ltd.</b> 4928	Hydrovac pipelines	7,327.11	7,327.11
9019	2021-06-15	<b>GopherNet High Speed</b> 40910	Shop Internet Plan	77.70	77.70
9020	2021-06-15	<b>Hill Acme Machine Ltd.</b> 125488	Supply Flat Iron & Plate	231.70	231.70
9021	2021-06-15	<b>Kindersley Bearing (2008) Ltd.</b> 001-035629	Fire Extinguishers for Graders	834.33	834.33
9022	2021-06-15	<b>Kindersley &amp; District Co-op</b> 7313 7722 7762 7971 27May2021 315465	Poly Rope Shop Supplies Shop Supplies Shop Supplies Bulk Fuel - May 2021	31.08 22.18 17.74 15.52 10,223.06	10,309.58
9023	2021-06-15	<b>Loraas Environmental Services</b> 0000367358	Garbage Bins Hoosier & Loverna	1,084.69	1,084.69
9024	2021-06-15	<b>Minister of Finance</b> 243285	Gazette Ad - Tax Assessment	30.00	30.00
9025	2021-06-15	<b>Minister of Finance</b> T045546	Mineral Rights Tax	1,449.00	1,449.00
9026	2021-06-15	<b>Prairie Steel</b> IN-155654	Culverts - Hwy 317	25,361.85	25,361.85
9027	2021-06-15	<b>Rawhide Supplements Ltd</b> 19770	Dust Control - 12 Sites	14,863.24	14,863.24
9028	2021-06-15	<b>Redhead Equipment</b> X50468	Grader Hard Starting - Travel	607.95	607.95

CS RB

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
9029	2021-06-15	<b>RM of Chesterfield No 261</b> 2021-00075	Pest Control Contract June	853.38	853.38
9030	2021-06-15	<b>ScotiaBank Visa</b> Stmt01June2021	Charger & Broom	127.64	127.64
9031	2021-06-15	<b>Superb Locating</b> Issued To: 1667442 AB Ltd. 6162	Locate pipeline along 317	2,814.00	2,814.00
9032	2021-06-15	<b>Wood Enviro. &amp; Infrastructure</b> C26424709	Hwy 317 Infrastruct&Environ	3,392.75	3,392.75
9033	2021-06-15	<b>Hamm, Joel</b> IND Mtg 2021-06	Councillor Indemnity	231.20	231.20
9034	2021-06-15	<b>Warrington, William</b> IND Mtg 2021-06	Councillor Indemnity & Mileage	229.90	229.90
9035	2021-06-15	<b>Whittleton, Brantford</b> IND Mtg 2021-06	Councillor Indemnity & Mileage	250.70	250.70
9036	2021-06-15	<b>Noble, Barry</b> IND Mtg 2021-06	Councillor Indemnity & Mileage	250.70	250.70
9037	2021-06-15	<b>McKeary, Raymond</b> IND Mtg 2021-06	Councillor Indemnity & Mileage	254.60	254.60
9038	2021-06-15	<b>Roesler, Eldon</b> IND Mtg 2021-06	Councillor Indemnity & Mileage	272.80	272.80
				Total for Bank1:	87,013.65

CB TB



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Batch: 2021-00040 to 2021-00047

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: EFT - Electronic Funds Transfer</b>					
Computer Cheques:					
<b>990466</b>	<b>2021-05-28</b>	<b>Payroll - Scotia EFT</b>			
		BusbyRPP2021-11	Salary, 15 - 28 May 2021	2,314.21	
		EnsorLPP2021-11	Wages, 15 - 28 May 2021	899.60	
		LokenCPP2021-11	Wages, 15 - 28 May 2021	1,841.97	
		MearsTPP2021-11	Wages, 15 - 28 May 2021	1,357.05	
		MielkeKP2021-11	Wages, 15 - 28 May 2021	2,170.59	
		ReaK PP2021-11	S/T Dis, 15 - 28 May 2021	688.58	
		WldmanGP2021-11	Wages, 15 - 28 May 2021	1,727.07	10,999.07
<b>990467</b>	<b>2021-06-01</b>	<b>SaskTel</b>			
		Hall 16May2021	Internet Bill - Marengo Hall	58.78	58.78
<b>990468</b>	<b>2021-06-04</b>	<b>Minister of Finance</b>			
		LivingSky 21-05	EPT Remittance - May 2021	58.91	58.91
<b>990469</b>	<b>2021-06-04</b>	<b>Receiver General for Canada</b>			
		RP0001Remit2105	Remittance RP0001 - May 2021	14,045.91	14,045.91
<b>990470</b>	<b>2021-06-04</b>	<b>Receiver General for Canada</b>			
		RP0002Remit2105	Remittance RP0002 - May 2021	11.80	11.80
<b>990471</b>	<b>2021-06-11</b>	<b>Payroll - Scotia EFT</b>			
		BusbyRPP2021-12	Salary, 29 May-June 11, 2021	2,314.21	
		EnsorLPP2021-12	Wages, 29 May - June 12, 2021	1,229.27	
		LokenCPP2021-12	Wages, 29 May - June 12, 2021	1,945.23	
		MearsTPP2021-12	Wages, 29 May - June 12, 2021	1,541.54	
		MielkeKP2021-12	Wages, 29 May - June 12, 2021	2,293.35	
		WldmanGP2021-12	Wages, 29 May - June 12, 2021	1,881.36	11,204.96
<b>990472</b>	<b>2021-06-14</b>	<b>SaskEnergy</b>			
		Shop 19May2021	Grader Shop	75.17	75.17
<b>990473</b>	<b>2021-06-14</b>	<b>SaskEnergy</b>			
		HTG 19May2021	Hoosier TG	101.23	101.23
<b>990474</b>	<b>2021-06-14</b>	<b>SaskPower</b>			
		LPH 19May2021	Loverna Pump House	50.62	50.62
<b>990475</b>	<b>2021-06-14</b>	<b>SaskPower</b>			
		LSL 19May2021	Loverna Street Lights	79.87	79.87
<b>990476</b>	<b>2021-06-14</b>	<b>SaskPower</b>			
		HTG 19May2021	Hoosier TG	86.91	86.91
<b>990477</b>	<b>2021-06-14</b>	<b>SaskPower</b>			
		HSL 19May2021	Hoosier Street Lights	119.81	119.81
<b>990478</b>	<b>2021-06-14</b>	<b>SaskPower</b>			
		Shop 19May2021	Hoosier Grader Shop	125.43	125.43
<b>990479</b>	<b>2021-06-15</b>	<b>Barr, Clinton</b>			
		IND Mtg 2021-06	Reeve Indemnity & Mileage	222.10	222.10
				<b>Total for EFT:</b>	<b>37,240.57</b>

CS TB

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: Visa - Scotia Bank Visa</b>					
Other:					
200507601	2021-05-07	<b>Miscellaneous C/C Vendor</b> PrairieRos82576	Flowers - K Sonmor Funeral	107.67	107.67
210525601	2021-05-25	<b>3-Way Sales &amp; Service Ltd.</b> 205651	2 way radio charger	83.25	83.25
210527601	2021-05-27	<b>Miscellaneous C/C Vendor</b> PrairieRos82650	Sympathy in Honour of K Rea	138.75	138.75
210528601	2021-05-28	<b>Miscellaneous C/C Vendor</b> BestBuy944303	Apple Ipad	478.13	478.13
				Total for Visa:	807.80
				Grand Total:	125,062.02

CB RB