

# **Rural Municipality of Antelope Park No. 322**

## **Meeting Minutes**

### **August 17<sup>th</sup>, 2021 - Regular Meeting of Council - 7:00 p.m.**

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday August 17<sup>th</sup>, 2021 at the Marengo Municipal Office located at 20 1<sup>st</sup> Avenue North in Marengo, Saskatchewan.

The following council members were in attendance:

Reeve: Clinton Barr

Division 1: Joel Hamm

Division 2: William Warrington

Division 3: Brantford Whittleton

Division 4: Barry Noble

Division 5: Raymond McKeary

Division 6: Eldon Roesler

The following staff members were in attendance:

Administrator: Robin Busby

#### **CALL TO ORDER**

Reeve Clinton Barr called the meeting to order at 7:00 p.m.

The agenda was reviewed by council and will be used as a guideline for this meeting.

#### **MINUTES**

**Resolution No. 2021-162**

**Moved By:** Brantford Whittleton

That the minutes from the meeting held on July 20<sup>th</sup>, 2021 be approved as circulated.

**CARRIED**

#### **SPECIAL MEETING OF COUNCIL**

**Resolution No. 2021-163**

**Moved By:** Joel Hamm

That we hold a special meeting of council on Thursday August 26<sup>th</sup>, 2021 to discuss the purchase of a motor grader.

**CARRIED**

**7:00 p.m. to 7:45 p.m.** - Cody Spence from Brandt attended the meeting to discuss a potential grader purchase.

**7:45 pm. to 8:08 p.m.** - Ken Mielke attended the meeting to discuss graders, graveling of roads, old culverts, and the mower.

CS RB

**8:10 p.m. to 8:52 p.m.** - Cameron Kosolofski and Nathan Duncan from Finning attended the meeting to discuss a potential grader purchase.

**REPORTS**

**Resolution No. 2021-164**

**Moved By:** William H. Warrington

That the following board reports be filed for future reference:

Highway 317 Construction Update  
Kindersley & District Plains Museum  
Major & District Fire Board

**CARRIED**

**REVENUE AND EXPENSES**

**Resolution No. 2021-165**

**Moved By:** Raymond McKeary

That the statement of revenue and expenses for July be approved as presented.

**CARRIED**

**CORRESPONDENCE**

**Resolution No. 2021-166**

**Moved By:** Brantford Whittleton

That we acknowledge receipt of the following correspondence and file for future reference:

Saskatchewan Association of Rural Municipalities (SARM)  
Rural Integrated Roads for Growth program – Application Intake Open  
Weekly Policy Bulletin – August 3, 2021  
Rural Sheaf – July 2021  
News Release – Agristability announcement

Minister of Agriculture

Response to RM's Agricultural Disaster Area declaration

Many Islands Pipe Lines (Canada) Limited

Esther-Smiley Pipeline Abandonment

Saskatchewan Crime Stoppers

Thank you for your contribution

**CARRIED**

OB RB

**HIGHWAY 317 CONSTRUCTION PROGRESS PAYMENT**

**Resolution No. 2021-167**

**Moved By: Barry Noble**

That we approve the following progress payments for the Highway 317 Phase 2 Construction adjacent to the E 33-31-27W3 and E 4,9, 16 & 21-33-27W3 to Denny Forbes Construction Inc.:  
ST 193221 - \$547,202.25 (includes GST)

**CARRIED**

**HIGHWAY NO. 51 - CONSTRUCTION CAMP**

**Resolution No. 2021-168**

**Moved By: William H. Warrington**

That we approve the camp for Bryden Construction & Transport Co. Inc. at the NE 21-33-28W3 for the Highway 51 construction project with the following conditions:

Septic tanks must be used to collect all septic and gray water

Garbage collection bins must be on site for all garbage that is generated by the camp

**CARRIED**

**IRREVOCABLE LETTER OF UNDERTAKING - GRAVEL LEASES**

**Resolution No. 2021-169**

**Moved By: Barry Noble**

That we authorize the Administrator to sign an Irrevocable Letter of Understanding to the Ministry of Agriculture - Lands Branch for the following quarry leases:

Quarry Lease No. 363251 - NE 03-32-27W3

Quarry Lease No. 378422 - SW 10-32-27W3

Quarry Lease No. 373017 - NE 03 & SW 10-32-27W3

**CARRIED**

**CANCEL TAXES LEVIED IN ERROR**

**Resolution No. 2021-170**

**Moved By: Raymond McKeary**

That the following taxes be cancelled as they were levied in error:

<u>Roll #</u>	<u>Legal Land Description</u>	<u>Municipal Tax Abatement</u>	<u>Education Property Tax Abatement</u>	<u>Total Abatement</u>
1229 000	Lot 8 Block 11 Plan G394	\$25.00	\$1.43	\$26.43
1230 000	Lot 9-10 Block 11 Plan G394	\$50.00	\$2.14	\$52.14

**CARRIED**

CS RB

**ABATE COMMUNITY HALL MUNICIPAL AND EDUCATION PROPERTY TAX**

**Resolution No. 2021-171**

**Moved By: William H. Warrington**

That we abate the following community hall municipal and education property taxes:

<u>Assessed Owner</u>	<u>Roll Number</u>	<u>Legal Land Description</u>	<u>Municipal Tax Abatement</u>	<u>Education Property Tax Abatement</u>	<u>Total Abatement</u>
Hoosier Valley Recreation Centre	1126 000	Parcel C Plan EV2501	\$1,220.18	\$599.00	\$1,819.18
Loverna Sports Club Inc.	1137 000	Lot 13-14 Block 1 Plan G394	\$50.00	\$1.43	\$51.43
Loverna Sports Club Inc.	1140 000	Lot 38-40 Block 1 Plan G394	\$355.30	\$174.42	\$529.72
Loverna Sports Club Inc.	1187 000	Lot 1-2 Block 5	\$954.87	\$468.75	\$1,423.62
Loverna Sports Club Inc.	1188 000	Lot 3 Block 5 Plan G394	\$25.00	\$0.71	\$25.71
Loverna Sports Club Inc.	1197 000	Lot 26 Block 4 Plan G394	\$25.00	\$1.43	\$26.43

**CARRIED**

**OFFER TO PURCHASE LOT 19-20 BLOCK 12 PLAN G394 – LOVERNA**

**Resolution No. 2021-172**

**Moved By: William H. Warrington**

That we accept the offer to purchase Lot 19-20 Block 12 Plan G394 received from Ryan McFadyen with the following conditions:

- Purchaser to pay \$200.00 per lot in "as-is" condition by September 30, 2021;
- Purchaser to pay legal fees for transfer of titles;
- Purchaser to sign an agreement for sale;
- Purchaser must comply with all zoning and building bylaws for the municipality for any development.

**CARRIED**

**AMEND RESOLUTION 2021-157**

**Resolution No. 2021-173**

**Moved By: Eldon Roesler**

That we amend resolution 2021-157 by changing both instances of "\$375,000" to "\$225,000"

**CARRIED**

CS RB

**OFFICE INSURANCE POLICY CHANGES**

**Resolution No. 2021-174**

**Moved By:** Brantford Whittleton

That we make the following changes to the SGI policy Z08502427-1:

Change the replacement cost on the municipal office from \$552,000 to \$600,000

Change office contents from \$35,000 to \$40,000

Change the actual cost value on the storage shed from \$3,500 to \$4,000

**CARRIED**

**SASKATCHEWAN PUBLIC SAFETY AGENCY - FIRE DISPATCH FEE REVIEW  
AND INCREASE**

**Resolution No. 2021-175**

**Moved By:** William H. Warrington

That we authorize the Administrator to sign the Fire Dispatch Agreement Amendment approving the following per capita fees for dispatch services:

January 2022 - \$1.50 per capita

January 2023 - \$1.75 per capita

January 2024 - \$2.00 per capita

**CARRIED**

**ACCOUNTS**

**Resolution No. 2021-176**

**Moved By:** William H. Warrington

That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

**CARRIED**

**ADJOURN**

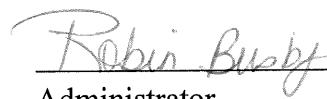
**Resolution No. 2021-177**

**Moved By:** Raymond McKeary

That this meeting now adjourn at 10:05 p.m.

**CARRIED**

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Administrator

**List of Accounts for Approval**

As of 17/08/2021

Batch: 2021-00058 to 2021-00061

Report Date  
17/08/2021 12:33 PM

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: Bank1 - Main Demand</b>					
Computer Cheques:					
9073	11/08/2021	<b>Enviroway Detergent Man Inc</b> IN055347	WTP Chemicals	99.75	99.75
9074	11/08/2021	<b>MEPP</b> AP1PP2021-14 AP1PP2021-15	Remittance 26 June-Jul 09 2021 Remittance 10 - 23 July 2021	2,789.20 2,377.82	5,167.02
9075	11/08/2021	<b>RM of Milton No 292</b> 2021-00054	To pay RM 292 for 317 work	1,805.92	1,805.92
9076	11/08/2021	<b>SGI Canada</b> 2021 Major Acct	Renew Major Acct Policy	7,445.44	7,445.44
9077	11/08/2021	<b>SGI Canada</b> 2021 ComAuto	Comm Auto Policy Renewal	1,422.52	1,422.52
9078	17/08/2021	<b>C. Fischer Trucking</b> 010368 010369	Gravel Spread June 22-July 8 Gravel Spread Jul 19-25 317&RM	9,961.87 8,331.75	18,293.62
9079	17/08/2021	<b>Denny Forbes Construction Inc</b> ProgPmt13Aug21	Hwy 317 - Phase 2 Construction	547,202.25	547,202.25
9080	17/08/2021	<b>Faubert Contracting Ltd.</b> 4947	Clear blocked culvert	1,677.21	1,677.21
9081	17/08/2021	<b>GopherNet High Speed</b> 43199	Shop Internet Plan	77.70	77.70
9082	17/08/2021	<b>Integra Tire</b> KINR073971	Tire Repairs	611.34	611.34
9083	17/08/2021	<b>Voided by the print process</b>			
9084	17/08/2021	<b>Kindersley &amp; District Co-op</b> 9406 9414 9510 9562 9905 9901 9881 9914 0085 0140 0226 0302 320085	Shop Supplies & Sump Pump Diesel Exhaust Fluid Shop Supplies Shop Supplies Shop Supplies Shop Supplies Shop Supplies 317 Fencing Wire & Staples Mower Repairs Shop Supplies Shop Supplies Shop Supplies Bulk Fuel - July 2021	147.93 33.28 75.66 99.84 7.76 22.18 14.97 274.15 103.29 99.84 14.62 7.76 7,351.91	8,253.19
9085	17/08/2021	<b>Loraas Environmental Services</b> 0000386617	Garbage Bins Hoosier & Loverna	1,084.69	1,084.69
9086	17/08/2021	<b>Rawhide Supplements Ltd</b> 19770-01	Dust Control - 3 Sites	3,714.78	3,714.78
9087	17/08/2021	<b>Redhead Equipment</b>			

Report Date  
17/08/2021 12:33 PM**List of Accounts for Approval**

As of 17/08/2021

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Batch: 2021-00058 to 2021-00061

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		P99986	Mower Clutch	1,101.71	1,101.71
9088	17/08/2021	<b>SARM</b> SARM805443	Grader Tire	1,918.70	1,918.70
9089	17/08/2021	<b>SARM</b> BEN116343	2021 Benefit Premiums	2,415.26	2,415.26
9090	17/08/2021	<b>SaskTel</b> 317 LineRelocat	Hwy 317 Line Relocate	6,396.93	6,396.93
9091	17/08/2021	<b>Saskatchewan Workers' Comp</b> Issued To: Saskatchewan WCB Stmnt 23MarBalan	WCB 23 Mar 2021 Stmt Balance	2,674.81	2,674.81
9092	17/08/2021	<b>Triod Supply</b> 000-137421 000-137422 000-137425 000-137506 000-137558 000-137661 000-137664 000-137692 000-137697	Mower Blades, Bolt & Nut Kit Mower Parts Purchase of Rhino Mower Mower Parts Mower Adapter Kit Returned Mower Blades Grader Blades Scraper Bolt & Nut Grader Blades	3,597.73 97.01 26,805.90 524.48 299.70 778.45- 7,636.80 133.20 6,241.53	44,557.90
9093	17/08/2021	<b>Village of Marengo PO</b> 401	Hoosier Reduce Water Usage	4.52	4.52
9094	17/08/2021	<b>WellTraxx</b> SI-7425	Annual Mapping Subscription	3,885.00	3,885.00
9095	17/08/2021	<b>Hamm, Joel</b> IND Mtg 2021-08	Councillor Indemnity & Mileage	361.95	361.95
9096	17/08/2021	<b>Warrington, William</b> IND Mtg 2021-08	Councillor Indemnity & Mileage	719.60	719.60
9097	17/08/2021	<b>Whittleton, Brantford</b> IND Mtg 2021-08	Councillor Indemnity & Mileage	250.70	250.70
9098	17/08/2021	<b>Noble, Barry</b> IND Mtg 2021-08	Councillor Indemnity & Mileage	401.40	401.40
9099	17/08/2021	<b>McKeary, Raymond</b> IND Mtg 2021-08	Councillor Indemnity & Mileage	509.20	509.20
9100	17/08/2021	<b>Roesler, Eldon</b> IND Mtg 2021-08	Councillor Indemnity & Mileage	445.15	445.15
				Total for Bank1:	662,498.26

CB RB

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Batch: 2021-00058 to 2021-00061

Report Date  
17/08/2021 12:33 PM

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: EFT - Electronic Funds Transfer</b>					
Computer Cheques:					
<b>990494</b>	<b>23/07/2021</b>	<b>Payroll - Scotia EFT</b>			
		BusbyRPP2021-15	Salary, July 10 - 23, 2021	2,717.07	
		EnsorLPP2021-15	Wages, July 10 - 23, 2021	1,256.53	
		LokenCPP2021-15	Wages, July 10 - 23, 2021	1,685.20	
		MielkeKP2021-15	Wages, July 10 - 23, 2021	1,362.36	
		WldmanGP2021-15	Wages, July 10 - 23, 2021	1,856.14	8,877.30
<b>990495</b>	<b>03/08/2021</b>	<b>SaskTel</b>			
		Hall 16July2021	Internet Bill - Marengo Hall	58.78	58.78
<b>990496</b>	<b>06/08/2021</b>	<b>Payroll - Scotia EFT</b>			
		BusbyRPP2021-16	Salary, 24 July - Aug 6, 2021	2,757.07	
		EnsorLPP2021-16	Wages, 24 July - Aug 6, 2021	1,214.59	
		LokenCPP2021-16	Wages, 24 July - Aug 6, 2021	1,882.30	
		MearsTPP2021-16	Wages, 24 July - Aug 6, 2021	1,170.78	
		MielkeKP2021-16	Wages, 24 July - Aug 6, 2021	2,257.75	
		WldmanGP2021-16	Wages, 24 July - Aug 6, 2021	1,772.13	11,054.62
<b>990497</b>	<b>10/08/2021</b>	<b>Receiver General for Canada</b>			
		RP0001Remit2107	Remittance RP0001 - July 2021	9,213.38	9,213.38
<b>990498</b>	<b>11/08/2021</b>	<b>SaskPower</b>			
		Scale15Jul2021	Weigh Scale 16Apr-15Jul '21	125.71	125.71
<b>990499</b>	<b>16/08/2021</b>	<b>SaskEnergy</b>			
		Shop 20Jul2021	Grader Shop	48.38	48.38
<b>990500</b>	<b>16/08/2021</b>	<b>SaskEnergy</b>			
		HTG 20Jul2021	Hoosier TG	59.25	59.25
<b>990501</b>	<b>16/08/2021</b>	<b>SaskPower</b>			
		LPH 20Jul2021	Loverna Pump House	52.63	52.63
<b>990502</b>	<b>16/08/2021</b>	<b>SaskPower</b>			
		LSL 20Jul2021	Loverna Street Lights	79.87	79.87
<b>990503</b>	<b>16/08/2021</b>	<b>SaskPower</b>			
		Shop 20Jul2021	Hoosier Grader Shop	99.25	99.25
<b>990504</b>	<b>16/08/2021</b>	<b>SaskPower</b>			
		HTG 20Jul2021	Hoosier TG	107.13	107.13
<b>990505</b>	<b>16/08/2021</b>	<b>SaskPower</b>			
		HSL 20Jul2021	Hoosier Street Lights	119.81	119.81
<b>990506</b>	<b>17/08/2021</b>	<b>Barr, Clinton</b>			
		IND Mtg 2021-08	Reeve Indemnity & Mileage	590.05	590.05
				Total for EFT:	30,486.16
				Grand Total:	692,984.42