

Rural Municipality of Antelope Park No. 322

Meeting Minutes

September 17th, 2019 - Regular Meeting of Council - 7:00 p.m.

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday September 17th, 2019 in the municipal council chambers located at 20 1st Avenue North in Marengo, Saskatchewan.

Council members in attendance were:

Reeve: Gordon Dommett

Division 1: Clinton Barr

Division 2: William H. Warrington

Division 3: Brantford Whittleton

Division 4: Barry Noble

Division 5: Raymond McKeary

Division 6: Eldon Roesler

CALL TO ORDER

Reeve Gordon Dommett called the meeting to order at 6:57 p.m.

AGENDA

Resolution No. 2019-180

Moved By: Clinton Barr

That the agenda be adopted as presented.

CARRIED

MINUTES

Resolution No. 2019-181

Moved By: William H. Warrington

That the minutes from the meeting held on August 20th, 2019 be approved as circulated.

CARRIED

HIGHWAY 317 PROJECT COMMITTEE

Resolution No. 2019-182

Moved By: Clinton Barr

That the following Highway 317 Project Committee minutes attached hereto and forming part of these minutes be approved:

August 23rd, 2019 Committee Meeting

September 1st, 2019 Committee Meeting

CARRIED



REPORTS

Resolution No. 2019-183

Moved By: Barry Noble

That the following board reports be filed for future reference:

Agricultural Producers Association of Saskatchewan
West Central Municipal Government Committee

CARRIED

REVENUE AND EXPENSES

Resolution No. 2019-184

Moved By: Barry Noble

That the statement of revenue and expenses for August be approved as presented.

CARRIED

CORRESPONDENCE

Resolution No. 2019-185

Moved By: Eldon Roesler

That we acknowledge receipt of the following correspondence and file for future reference:

Saskatchewan Association of Rural Municipalities (SARM)

Message from Division 6 Director

Weekly Policy Bulletin - August 27th, 2019

Weekly Policy Bulletin - September 3rd, 2019

Weekly Policy Bulletin - September 10th, 2019

High Interest Savings Account

Regina LeaderPost and Saskatoon StarPhoenix Inquiry

Royal Canadian Mounted Policy - Kindersley Detachment

Quarter 2 Policing Report

Saskatoon StarPhoenix and Regina LeaderPost

Request for Information

Canadian Union of Postal Workers

2019 Federal Election

CARRIED

7:21 p.m. to 7:37 p.m. - Kevin Rea attended the meeting to discuss Highway 317, mowing, grading of roads, large equipment moving into drilling sites, gravel in Hoosier, and scraper.

BO
RB

DRILLING LICENSES

Resolution No. 2019-186

Moved By: William H. Warrington

That the following drilling licenses be approved:

Teine Energy Ltd.

4-16-31-28W3 (2 wells)

CARRIED

SCRAPER TENDERS

Resolution No. 2019-187

Moved By: Brantford Whittleton

That we accept the tender received from Letawsky Construction Ltd. in the amount of \$15,201.00 for the 1982 Terex TS-14B Scraper serial number 053-69155 with the following conditions:

Purchaser is responsible for all costs incurred for the removal of the equipment;

Item is purchased in "as-is" and "where-is" condition;

Purchase is subject to GST and PST;

Payment must be made by certified cheque.

CARRIED

HIGHWAY 317 ENGINEERING SERVICES TENDER

Resolution No. 2019-188

Moved By: Raymond McKeary

That we award the engineering services for the Highway 317 rehabilitation/reconstruction to Wood Environment and Infrastructure Solutions in the amount of \$541,566.00 per the recommendation of the Highway 317 Project Committee and that we authorize the Reeve and the Administrator to enter into an agreement with Wood Environment and Infrastructure Solutions for the Highway 317 engineering services according to the proposal received.

CARRIED

IN-CAMERA SESSION

Resolution No. 2019-189

Moved By: William H. Warrington

That we enter an in camera session at 7:54 p.m. to discuss confidential employee matters pursuant to Section 120 Subsection 2(a) of *The Municipalities Act*.

CARRIED


RB

OUT OF CAMERA

Resolution No. 2019-190

Moved By: Clinton Barr

That we conclude the in camera session at 8:32 p.m. and that the regular meeting of council resume.

CARRIED

WASTE DISPOSAL SERVICES

Resolution No. 2019-191

Moved By: William H. Warrington

That we enter into a two year contract with Loraas Environmental commencing on January 2, 2020 to provide waste disposal services for Hoosier and Loverna at the following rates:

Loverna

2 - 6 yard bins

Bi-weekly pickup

\$120.00 per month per bin, plus GST and fuel surcharge

\$85.00 per month per bin, plus GST and fuel surcharge for additional pickup

Hoosier

3 - 6 yard bins

Weekly pickup

\$225.00 per month per bin, plus GST and fuel surcharge

CARRIED

SCOTIABANK EXTENSION OF BANKING SERVICES AGREEMENT

Resolution No. 2019-192

Moved By: Brantford Whittleton

That we extend the municipality's financial services agreement with Scotiabank for an additional three year term.

CARRIED

HIGHWAY 317 - TRANSFER FUNDS TO RESERVE

Resolution No. 2019-193

Moved By: Clinton Barr

That we transfer \$175,000 from general operating to account 3110 Reserve - Hwy 317 RM 322 reserve and that we move \$175,000 from the municipality's general operating ScotiaBank account 20198-****214 to the municipality's reserve bank account 20198-****110.

CARRIED

Handwritten initials and signature, possibly "RB" or "RB" with a flourish.

HIGHWAY 317 PROJECT COMMITTEE - ALTERNATE MEMBER

Resolution No. 2019-194

Moved By: Clinton Barr

That we appoint William Warrington as an alternate member of the Highway 317 Project Committee.

CARRIED

BYLAW ENFORCEMENT

Resolution No. 2019-195

Moved By: Clinton Barr

That we enter into a contract with Northbound Planning Ltd. for the provision of bylaw enforcement services within the municipality.

CARRIED

APPOINTMENT OF PEACE OFFICER - LUC MORIN

Resolution No. 2019-196

Moved By: Brantford Whittleton

That the Council agrees that Luc Morin shall be appointed a Bylaw Officer within the Rural Municipality of Antelope Park No. 322 pursuant to section 373 of *The Municipalities Act* for the purposes of bylaw enforcement and shall be considered a Peace Officer for the purposes of bylaw enforcement under *The Summary Offences Procedures Act, 1990* effective the 17th day of September 2019.

CARRIED

ANIMAL CONTROL BYLAW

Resolution No. 2019-197

Moved By: Barry Noble

That we table the discussion of the Animal Control Bylaw until the October 2019 meeting of council.

CARRIED



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SASKALERT

Resolution No. 2019-198

Moved By: William H. Warrington

That the Rural Municipality of Antelope Park No. 322 authorizes the creation of an alerting organization with the Rural Municipality of Milton No. 292 and the Village of Marengo for the issuance of alerts through the SaskAlert system and that Robin Busby be designated as the authorized alert issuer for the organization.

CARRIED

LIFT FIRE BAN

Resolution No. 2019-199

Moved By: Barry Noble

That we lift the fire ban that was imposed on August 9th, 2019.

CARRIED

ACCOUNTS

Resolution No. 2019-200

Moved By: William H. Warrington

That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

CARRIED

ADJOURN

Resolution No. 2019-201

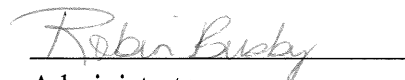
Moved By: Raymond McKeary

That this meeting now adjourn at 9:25 p.m.

CARRIED



Reeve



Administrator

Report Date
16/09/2019 4:24 PM**List of Accounts for Approval**
As of 17/09/2019
Batch: 2019-00055 to 2019-00061

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Bank1 - Main Demand					
Computer Cheques:					
8405	27/08/2019	C. Fischer Trucking 419969	Gravel Spreading Aug 11-18	1,992.37	1,992.37
8406	27/08/2019	ScotiaBank Visa Stmt14Aug2019	Staff BBQ Supplies	223.37	223.37
8407	27/08/2019	ScotiaBank Visa Stmt 14Aug2019	Ford Parts	52.48	52.48
8408	29/08/2019	MEPP PP1916 2019PP17	Remittance July 27-Aug 9, 2019 Remittance August 10-23, 2019	3,150.58 3,336.90	6,487.48
8409	29/08/2019	The Provincial Mediation Board Consent Fees	Tax Enforcement - PMB Fees	40.00	40.00
8410	29/08/2019	Waste Management Corporation 0858369-0646-2 0858368-0646-4	Garbage Bins - Loverna Garbage Bins - Hoosier	1,306.38 3,877.95	5,184.33
8411	29/08/2019	West Central Crisis & Family Donate DayTreat	Donation-Day Treatment Program	500.00	500.00
8412	17/09/2019	Barr, Clinton July 2019 Sept 2019 August 2019	Contract - Hoosier Water Shed Contract - Hoosier Water Shed Contract - Hoosier Water Shed	80.00 80.00 80.00	240.00
8413	17/09/2019	Bradley Directories 100088	Patrol & Time Sheet Books	306.00	306.00
8414	17/09/2019	C. Fischer Trucking 419971	Gravel Spreading Aug 28	543.37	543.37
8415	17/09/2019	Information Services Corp Stmt 30Aug2019	Title Detail	24.00	24.00
8416	17/09/2019	Kindersley & District Co-op 9710 9727 9841 0117 0392 0547 0574 0586 269627	Shop Supplies Shop Supplies Shop Supplies Shop Supplies Oil Oil Shop Supplies Shop Supplies Cardlock Fuel - Aug 2019	11.08 11.08 13.31 55.95 209.65 52.51 11.09 18.86 8,008.55	8,392.08
8417	17/09/2019	Luseland Travel Club 001	Donation - Ditch Picking 2019	500.00	500.00
8418	17/09/2019	Minister of Finance RP-2019-046	Policing Services 2019	6,043.82	6,043.82
8419	17/09/2019	Redhead Equipment P08018	Beacon	372.33	





Report Date
16/09/2019 4:24 PM**List of Accounts for Approval**

As of 17/09/2019

Batch: 2019-00055 to 2019-00061

Page 2

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		P09539	Grader Bulbs	182.70	
		X36676	G970 Grader Repairs	313.38	
		X36724	Travel for Repair G970 #530114	607.95	1,476.36
8420	17/09/2019	RM of Chesterfield No 261			
		2019-00064	Pest Control Contract	583.99	583.99
8421	17/09/2019	Village of Marengo PO			
		298	Postage - CCA Notice	11.08	11.08
8422	17/09/2019	Warrington, Marvin			
		TxOvpmt 4Sept19	Tax Overpayment	44.63	
		GR #190029-001	Tax pmt received in error	593.05	637.68
8423	17/09/2019	Zee Medical Service Co			
		V2-164182	Extra Defibulator Pads	256.04	256.04
8424	17/09/2019	Gordon Dommett			
		Sep 2019	Reeve Indemnity & Mileage	689.37	689.37
8425	17/09/2019	William Warrington			
		Sept 2019	Councillor Indemnity & Mileage	605.40	605.40
8426	17/09/2019	Brantford Whittleton			
		Sept 2019	Councillor Indemnity & Mileage	250.70	250.70
8427	17/09/2019	Barry Noble			
		Sept 2019	Councillor Indemnity & Mileage	250.70	250.70
8428	17/09/2019	Raymond McKeary			
		Sept 2019	Councillor Indemnity & Mileage	254.60	254.60
8429	17/09/2019	Eldon Roesler			
		Sept 2019	Councillor Indemnity & Mileage	272.80	272.80
8430	17/09/2019	Clinton Barr			
		Sept 2019	Councillor Indemnity & Mileage	511.47	511.47
				Total for Bank1:	36,329.49

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Report Date
16/09/2019 4:24 PM**List of Accounts for Approval**
As of 17/09/2019
Batch: 2019-00055 to 2019-00061

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: EFT - Electronic Funds Transfer					
Computer Cheques:					
990139	23/08/2019	Payroll - Scotia EFT			
		BusbyR PP1917	Salary, Aug 10-23 2019	2,486.90	
		DueckC PP1917	Salary, Aug 10-23 2019	1,444.42	
		EnsorL PP1917	Wages, Aug 10-23 2019	1,045.47	
		LokenC PP1917	Wages, Aug 10-23 2019	1,636.39	
		MearsT PP1917	Wages, Aug 10-23 2019	1,173.73	
		MielkeK PP1917	Wages, Aug 10-23 2019	2,067.37	
		ReaK PP1917	Wages, Aug 10-23 2019	2,247.78	12,102.06
990140	30/08/2019	SaskTel			
		Bill 16Aug2019	Internet Bill	73.43	73.43
990141	06/09/2019	Payroll - Scotia EFT			
		BusbyR PP1918	Salary, Aug 24-Sept 6, 2019	2,526.90	
		DueckC PP1918	Salary, Aug 24-Sept 6, 2019	1,484.42	
		EnsorL PP1918	Wages, Aug 24-Sept 6, 2019	1,079.26	
		MearsT PP1918	Wages, Aug 24-Sept 6, 2019	1,094.04	
		ReaK PP1918	Wages, Aug 24-Sept 6, 2019	2,461.02	
		LokenC PP1918	Wages, Aug 24-Sept 6, 2019	1,475.07	
		MielkeK PP1918	Wages, Aug 24-Sept 6, 2019	1,901.54	12,022.25
990142	10/09/2019	SMHI			
		August 2019	Remittance - August 2019	2,039.37	2,039.37
990143	11/09/2019	Minister of Finance			
		Aug2019SunWest	EPT Remittance - Aug 2019	6,015.95	6,015.95
990144	11/09/2019	Minister of Finance			
		Aug2019Living	EPT Remittance - Aug 2019	6,004.83	6,004.83
990145	12/09/2019	Receiver General for Canada			
		RP0001 201908	Remittance RP0001 - Aug 2019	11,092.54	11,092.54
990146	12/09/2019	Receiver General for Canada			
		RP0002 201908	Remittance RP0002 - Aug 2019	11.06	11.06
				Total for EFT:	49,361.49

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**RURAL MUNICIPALITY OF MILTON NO. 292
& RURAL MUNICIPALITY OF ANTELOPE PARK NO. 322
HIGHWAY 317 PROJECT COMMITTEE
SUNDAY SEPTEMBER 1ST, 2019**

Minutes of a meeting of Highway 317 Project Committee for the R.M. of Antelope Park No. 322, R.M. of Milton No. 292, held on Sunday September 1st, 2019 in the municipal council chambers located at 20 1st Avenue North in the municipal council chambers, Marengo, Saskatchewan.

David Bond nominated Gordon Dommett as chairperson.

CALL TO ORDER

Chairperson Gordon Dommett called the meeting to order 8:00 a.m. with the following in attendance:

David Bond	Reeve, R.M. of Milton No. 292
Adrian Boisvert	Council member, R.M. of Milton No. 292
James Loken	Council member, R.M. of Milton No. 292
Gordon Dommett	Reeve, R.M. of Antelope Park No. 322
Clinton Barr	Council member, R.M. of Antelope Park No. 322

Barry Noble, council member, R.M. of Antelope Park No. 322 was absent.

AGENDA

2019-004 JAMES LOKEN – That the agenda be adopted as circulated

MINUTES

2019-005 JAMES LOKEN – That the minutes of the meeting held on August 23rd, 2019 be approved as read and circulated.

CARRIED

INVITATION TO TENDER - ADDENDUM DOCUMENTS

2019-006 CLINTON BARR – That we approve the addendum documents submitted by Administrator Robin Busby and authorize the release of the addendum documents on Sasktenders.

CARRIED

AE
RB

TENDER OPENING AND EVALUATION

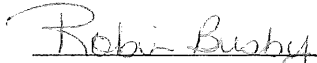
2019-007 **JAMES LOKEN** – That we open and review the received tenders on September 10th, 2019 commencing at 7:00 p.m. and that the tender opening date and time be added as an addendum to the ITT RM292_322_317-1, noting that the committee will be opening and review the tenders at this time, but the resolutions awarding the tender will occur at the September 11th, 2019 regular meeting of the Rural Municipality of Milton No. 292 council and the September 17th, 2019 regular meeting of the Rural Municipality of Antelope Park No. 322.

CARRIED

ADJOURN

2019-008 **JAMES LOKEN** – That this meeting now adjourn at 9:25 a.m.

CARRIED



Robin Busby - Administrator



Gordon Dommett - Chairperson

**RURAL MUNICIPALITY OF MILTON NO. 292
& RURAL MUNICIPALITY OF ANTELOPE PARK NO. 322
HIGHWAY 317 PROJECT COMMITTEE
FRIDAY AUGUST 23RD, 2019**

Minutes of a meeting of Highway 317 Project Committee for the R.M. of Antelope Park No. 322, R.M. of Milton No. 292, held on Friday August 23rd, 2019 in the municipal council chambers located at 20 1st Avenue North in the municipal council chambers, Marengo, Saskatchewan.

Gordon Dommett nominated David Bond as chairperson.

CALL TO ORDER

Chairperson David Bond called the meeting to order 9:24 a.m. with the following in attendance:

David Bond	Reeve, R.M. of Milton No. 292
Adrian Boisvert	Council member, R.M. of Milton No. 292
James Loken	Council member, R.M. of Milton No. 292
Gordon Dommett	Reeve, R.M. of Antelope Park No. 322
Clinton Barr	Council member, R.M. of Antelope Park No. 322

Barry Noble, council member, R.M. of Antelope Park No. 322 was absent.

AGENDA

2019-001 ADRIAN BOISVERT – That the agenda be adopted as amended:
Highway 317 Project Manager

CARRIED

INVITATION TO TENDER

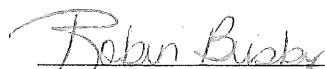
2019-002 GORDON DOMMETT – That we approve the tender document submitted by Administrator Robin Busby and authorize the release of the document on Sasktenders, deadline for tender submission is September 10th, 2019 at 4:00 p.m.

CARRIED

ADJOURN

2019-003 JAMES LOKEN – That this meeting now adjourn at 10:28 a.m.

CARRIED



Robin Busby - Administrator



David Bond - Board Chairman



**R.M. of Antelope Park No. 322
September 17, 2019 - Regular Meeting of Council - 07:00 PM**

1 Call to order

☞ 2019-09-17 RM 322 Delegation

2 Adopt Agenda

3 Minutes

☞ 2019-08-20 RM 322 Minutes

4 Highway 317 Project Committee

☞ 2019-08-23 Highway 317 Committee Meeting Minutes

☞ 2019-09-01 Highway 317 Project Committee Minutes

5 Reports

☞ WCMGC - Approved Minutes - June 27th, 2019

6 Revenue and Expenses

☞ Revenue and Expenses - August 2019

7 Correspondence

☞ SARM - Message from Division 6 Director

☞ SARM - Weekly Policy Bulletin - August 27, 2019

☞ SARM - Weekly Policy Bulletin - September 3, 2019

☞ SARM - Weekly Policy Bulletin - September 10, 2019

☞ SARM - High Interest Savings Account

☞ SARM - Regina LeaderPost and Saskatoon StarPhoenix Inquiry

☞ RCMP - Quarter 2 Policing Report

☞ Saskatoon StarPhoenix and Regina LeaderPost - Request for Information

☞ Canadian Union of Postal Workers - 2020 Federal Election

8 Drilling Licenses

9 Scraper Tenders

10 Highway 317 Engineering Services Tender

11 2020 Gravel

12 In-Camera Session

- 12.1 Employee Matters
- 12.2 Joint Administration
- 13 Out of Camera**
- 14 Annual letters to seasonal employees for end of season**
- 15 Waste Disposal Services**
- 16 Scotiabank Extension of Banking Services Agreement**
- 17 Highway 317 - Transfer Funds to Reserve**
- 18 Highway 317 Project Committee - Alternate Member**
- 19 Bylaw Enforcement**
- 20 Appointment of Peace Officer - Luc Morin**
- 21 John Deere Financial**
- 22 Animal Control Bylaw**
 - ✍ Bylaw 2019-05 - Animal Control Bylaw
- 23 Bylaw 2019-05 - Animal Control Bylaw - Second Reading**
- 24 Bylaw 2019-05 - Allow for Third Reading**
- 25 Bylaw 2019-05 Third Reading**
- 26 SaskAlert**
- 27 Lift Fire Ban**
- 28 SARM Mid-Term Convention**
- 29 Date of Next Meeting - October 15, 2019**
- 30 Accounts**
 - ✍ Accounts up to September 17, 2019
- 31 Adjourn**

**R.M. of Antelope Park No. 322
Tuesday September 17th, 2019 at 7:00 p.m.**

7:30 p.m. - Kevin Rea