

# Rural Municipality of Antelope Park No. 322

## Meeting Minutes

**February 20<sup>th</sup>, 2018 - Regular Meeting of Council - 7:00 p.m.**

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday February 20<sup>th</sup>, 2018 commencing at 7:00 p.m. in the municipal office in Marengo, Saskatchewan.

Council members in attendance were:

Reeve: Gordon Dommett

Division 2: William Warrington

Division 3: Brantford Whittleton

Division 5: Raymond McKeary

Division 6: Eldon Roesler

Division 1 council member Clinton Barr was absent.

Division 4 council member Barry Noble was absent.

### **CALL TO ORDER**

Reeve Gordon Dommett called the meeting to order at 7:00 p.m.

### **ADOPT AGENDA**

**Resolution No. 2018-015**

**Moved By:** Brantford Whittleton

That the agenda be adopted as presented.

**CARRIED**

### **AMEND RESOLUTION 2018-011**

**Resolution No. 2018-016**

**Moved By:** William H. Warrington

That we amend resolution 2018-011 by changing "Leipzig Serenity Retreat" to "Prairie Sky Recovery Centre Inc."

**CARRIED**

### **MINUTES**

**Resolution No. 2018-017**

**Moved By:** Raymond McKeary

That the minutes from the meeting held on January 16th, 2018 be approved as amended.

**CARRIED**

RB  
MD

**REPORTS****Resolution No. 2018-018****Moved By:** William H. Warrington

That the following board reports be filed for future reference:

Meeting with Minister of Highways and Infrastructure - Jan 25, 2018

Kindersley Regional Airport

Kindersley &amp; District Plains Museum

Agricultural Producers of Saskatchewan

West Central Municipal Government Committee

PCO Inspection Report

**CARRIED****REVENUE AND EXPENSES****Resolution No. 2018-019****Moved By:** Eldon Roesler

That the statement of revenue and expenses for January be approved as presented.

**CARRIED****CORRESPONDENCE****Resolution No. 2018-020****Moved By:** Brantford Whittleton

That the correspondence be filed for future reference.

**CARRIED****DISTRICT 24 4H FOUNDATION****Resolution No. 2018-021****Moved By:** William H. Warrington

That we donate \$150.00 to the District 24 4H Foundation.

**CARRIED****ANTELOPE PARK COMMUNITY PASTURE****Resolution No. 2018-022****Moved By:** Eldon Roesler

That we instruct the Administrator to write a letter to John Manning, Senior Real Estate Advisor with Public Services and Procurement Canada to advise that the R.M. of Antelope Park is not interested in acquiring the federal properties in the Antelope Park Community Pasture.

**CARRIED**RB  
SD

**GRADER OPERATOR****Resolution No. 2018-023****Moved By:** Raymond McKeary

That we hire John Strong for the seasonal grader operator position effective February 20th, 2018 at a wage of \$29.00 per hour.

**CARRIED****HIRING OF GRADER OPERATOR****Resolution No. 2018-024****Moved By:** Brantford Whittleton

That we hire William Wasylenchuk for the seasonal grader operator position effective February 20th, 2018 at a wage of \$29.00.

**CARRIED****COMMERCIAL PESTICIDE APPLICATOR COURSE****Resolution No. 2018-025****Moved By:** William H. Warrington

That John Strong complete the Commercial Pesticide Applicator course being offered by Great Plains College in Kindersley from March 5-9, 2018 and that the municipality pay the \$819.00 tuition fee, and food expenses.

**CARRIED****2018 ROAD CONSTRUCTION****Resolution No. 2018-026****Moved By:** Raymond McKeary

That we tender for the construction of the road north ½ 22, 23 & 24-32-27W3; with a completion date of October 15th, 2018; fencing to be completed by the successful contractor; tenders to close on April 23rd, 2018 at 4:00 p.m.

**CARRIED****PURCHASE RIGHT OF WAY FOR 2018 ROAD CONSTRUCTION****Resolution No. 2018-027****Moved By:** Brantford Whittleton

That we purchase land from landowners to increase the right of way on the following quarters from a 66 foot right of way to a 100 foot right of way to prepare for future road construction:

NW 22-32-27W3

SW 27-32-27W3

NE 22-32-27W3

SE 27-32-27W3

NW 23-32-27W3

SW 26-32-27W3

RB  
GO

NE 23-32-27W3  
NW 24-32-27W3  
NE 24-32-27W3

SE 26-32-27W3  
SW 25-32-27W3  
SE 25-32-27W3

**CARRIED**

**BYLAW 2017-05 - OFFICIAL COMMUNITY PLAN - SECOND READING**

**Resolution No. 2018-028**

**Moved By: Brantford Whittleton**

That Bylaw 2017-05, a bylaw to adopt an Official Community Plan be given second reading.

**CARRIED**

**BYLAW 2017-05 - OFFICIAL COMMUNITY PLAN - ALLOW FOR THIRD READING**

**Resolution No. 2018-029**

**Moved By: William H. Warrington**

That the third reading of Bylaw 2017-05 be permitted at this meeting.

**CARRIED UNANIMOUSLY**

**BYLAW 2017-05 - THIRD READING AND ADOPTION**

**Resolution No. 2018-030**

**Moved By: Eldon Roesler**

That Bylaw 2017-05 be given third reading and be adopted.

**CARRIED**

**BYLAW 2017-06 - SECOND READING**

**Resolution No. 2018-031**

**Moved By: Raymond McKeary**

That Bylaw 2017-06, a bylaw to adopt a Zoning Bylaw, be given second reading.

**CARRIED**

**BYLAW 2017-06 - ALLOW FOR THIRD READING**

**Resolution No. 2018-032**

**Moved By: Brantford Whittleton**

That the third reading of Bylaw 2017-06 be permitted at this meeting.

**CARRIED UNANIMOUSLY**

*Handwritten initials: AD, RB*

**BYLAW 2017-06 - THIRD READING AND ADOPTION****Resolution No. 2018-033****Moved By:** William H. Warrington

That Bylaw 2017-06 be given third reading and be adopted.

**CARRIED****SPRING ROAD BANS****Resolution No. 2018-034****Moved By:** Eldon Roesler

That we opt out of the Ministry of Highway and Infrastructure spring road ban program.

**CARRIED****SARM 2018 ANNUAL CONVENTION****Resolution No. 2018-035****Moved By:** Raymond McKeary

That Gordon Dommatt and William Warrington be appointed as the voting delegates for the 2018 SARM Annual Convention to be held in Regina on March 13-16, 2018.

**CARRIED****SMHI ANNUAL MEETING - VOTING DELEGATE****Resolution No. 2018-036****Moved By:** Eldon Roesler

That Gordon Dommatt be appointed as the voting delegate for the SMHI Annual Meeting on March 14th, 2018.

**CARRIED****SASKATCHEWAN WORKERS' COMPENSATION****Resolution No. 2018-037****Moved By:** William H. Warrington

That the municipal council be insured through Saskatchewan Workers Compensation at the minimum rate of \$34,764.00.

**CARRIED****ALSASK SWIMMING POOL DONATION****Resolution No. 2018-038****Moved By:** Brantford Whittleton

That we donate \$2,000.00 to the R.M. of Milton No. 292 for the operation of the Alsask Swimming Pool in 2018.

**CARRIED**40-  
RB

**RETIREMENT GIFT POLICY****Resolution No. 2018-039****Moved By: Eldon Roesler**

That the retirement gift policy, attached hereto and forming part of the minutes be adopted effective February 20th, 2018.

**CARRIED****ACCOUNT****Resolution No. 2018-040****Moved By: Eldon Roesler**

That the following accounts be approved for payment:

<b>Cheque No.</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
EFT	BUSBY, Robin	Salary, January 13-26, 2018	2,217.74
EFT	DUECK, Candace	Salary, January 13-26, 2018	1,414.98
EFT	MEARS, Trina	Wages, January 13-26, 2018	1,158.98
EFT	REA, Kevin	Wages, January 13-26, 2018	1,125.80
EFT	SaskTel	Cell Phones	129.44
EFT	Receiver General	Remittance - January 2018	5,837.44
EFT	BUSBY, Robin	Salary, January 27 - February 9, 2018	2,217.74
EFT	DUECK, Candace	Salary, January 27 - February 9, 2018	1,414.98
EFT	MEARS, Trina	Wages, January 27 - February 9, 2018	1,326.88
EFT	REA, Kevin	Wages, January 27 - February 9, 2018	1,100.65
EFT	SaskPower	Weigh Scale	650.95
EFT	Sask Energy	Grader Shop	146.45
EFT	Sask Energy	Hoosier TG	153.67
EFT	SaskPower	Hoosier Street Lights	125.40
EFT	SaskPower	Hoosier TG	165.01
EFT	SaskPower	Loverna Pump House	14.27
EFT	SaskPower	Loverna Street Lights	83.60
EFT	SaskPower	Grader Shop	131.99
7886	Village of Marengo	Paint supplies and Labour for Office	85.59
7887	Kindersley District Music Festival	2018 Donation	200.00
7888	CANCELLED		
7889	CANCELLED		
7890	M.E.P.P.	Remittance - January 2018	2,884.16
7891	ScotiaBank VISA	Lien Registrations	200.00
7892	Waste Management of Canada Corporation	Garbage Bins	4,695.55
7893	Minister of Finance	Sun West S.D. Remittance - January 2018	307.67
7894	Minister of Finance	Living Sky S.D. Remittance - January 2018	337.18
7895	All-Net.ca Inc.	Six Months All-Net Meeting Support	2,217.23
7896	Bea Bank 4H Club	2018 Donation	150.00
7897	Camp Easter Seal	2018 Donation	100.00
7898	Canadian Cancer Society	2018 Donation	100.00
7899	Canadian Red Cross	2018 Donation	100.00

SD.  
RB

7900	Federation of Canadian Municipalities	2018-19 Membership	77.99
7901	Heritage Manor Auxiliary	2018 Donation	500.00
7902	Hoosier Recreation Board	2018 Donation	100.00
7903	KAC Fire Association	2018 Donation	5,000.00
7904	Information Services Corporation	Lien Registrations	975.00
7905	Kevin Rea	Cell Phone Allowance	50.00
7906	Kindersley (& District) Co-op Ltd.	Ice Melt, Fuel	328.81
7907	Kindersley Glass 2010 Ltd.	Door for Shop	2,100.88
7908	Kindersley Plains Museum Board	2018 Donation	1,000.00
7909	Loverna Sports Club	2018 Donation	100.00
7910	Major Rec. Board	2018 Donation	100.00
7911	Mental Health Assoc.	2018 Donation	100.00
7912	Prairie Sky Recovery Centre Inc.	2018 Donation	500.00
7913	R.M. of Chesterfield No. 261	Pest Control - January 2018	310.81
7914	R.M. of Milton No. 292	July - December 2017 Joint Admin Expenses	9,708.10
7915	Receiver General for Canada	Mobile Radio Licenses	311.00
7916	Ronald McDonald House	2018 Donation	200.00
7917	S.A.M.A	2018 Municipal Invoice	9,541.00
7918	SARM	2018 Donation	10,000.00
7919	Sask Abilities Council	2018 Donation	100.00
7920	Saskatchewan Crime Stoppers	2018 Donation	200.00
7921	Saskatchewan Lung Association	2018 Donation	100.00
7922	SGI	1998 Ford F150	824.84
7923	The Salvation Army	2018 Donation	100.00
7924	West Central Crisis & Family Support Centre	2018 Donation	500.00
7925	Westcliffe Composite School	2018 Donation	100.00
7926	Gordon Dommett	Reeve Indemnity & Mileage - Feb. 2018	839.00
7928	Brantford Whittleton	Councillor Indemnity & Mileage - Feb. 2018	250.70
7929	Raymond McKeary	Councillor Indemnity & Mileage - Feb. 2018	254.60
7930	Eldon Roesler	Councillor Indemnity & Mileage - Feb. 2018	272.80
7931	William Warrington	Councillor Indemnity & Mileage - Feb. 2018	645.70
			<b>\$75,984.58</b>

**CARRIED**

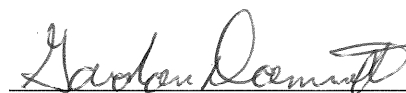
**ADJOURN**

**Resolution No. 2018-041**

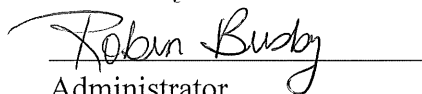
**Moved By: Raymond McKeary**

That this meeting now adjourn at 9:12 p.m.

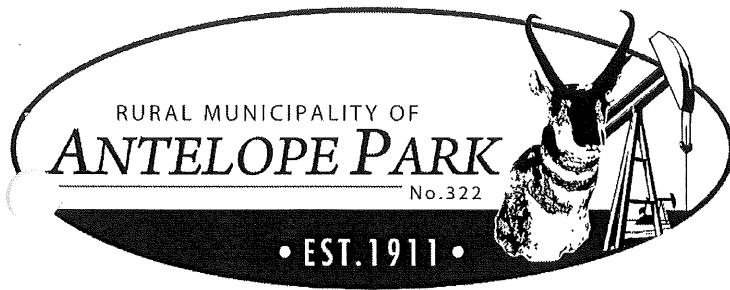
**CARRIED**



Reeve



Administrator



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Marengo, Saskatchewan  
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## Retirement Gift Policy

The R.M. of Antelope Park No. 322 will present a retirement gift to retiring municipal employees based on the number of years of continuous service to the RM. Retirement gifts will not be presented to employees that leave employment with the RM through resignation or termination. Retirement gifts will only be presented to employees with a minimum of 5 years of service.

Retiring employees will be presented with a retirement using the following calculation:

$$\text{Years of Service} * \$75.00 = \text{Amount of retirement gift}$$

Maximum amount received by any employee regardless of years of service will be \$2,000.

Resolution No. 2018-039

February 20<sup>th</sup>, 2018





**R.M. of Antelope Park No. 322**  
**02/20/2018 - Regular Meeting of Council - 7:00 P.M.**

- 1 **Call to order**
- 2 **Adopt Agenda**
- 3 **Amend resolution 2018-011**
  - ④ Resolution 2018-011
- 4 **Minutes**
  - ④ 2018-01-16 RM 322 Minutes
- 5 **Reports**
  - ④ WCMGC - Approved Minutes - November 23, 2017
  - ④ Kindersley Regional Airport - 2016 & 2017 Income Statements
  - ④ PCO Inspection Report - December 2017 to January 2018
- 6 **Revenue and Expenses**
  - ④ Change in income for month ending January 31, 2018
  - ④ Balance Sheet - January 2018
- 7 **Correspondence**
  - ④ SARM Update - January 2018
  - ④ SARM - News Release - Congratulations to Premier-Designate Scott Moe
  - ④ SARM - Information - MLDP Modules
  - ④ SARM - Saskatchewan Crime Stoppers - 2018 Requisition and Newsletter
  - ④ SARM - Risk Management Seminar
  - ④ SARM - Division Elections Deadline
  - ④ SARM - Media Release - Gerald Stanley Trial Verdict
  - ④ SARM - Information - Saskatchewan Hospital
  - ④ SARM - Division Directors Elected by Acclamation
  - ④ SARM - 2018 Annual Convention Resolutions
  - ④ APAS in Action - January 2018
  - ④ APAS - Policy Priorities for Agriculture Conference
  - ④ Ministry of Government Relations - Funding of Pre-K to Grade 12
  - ④ KLD Wellness Foundation - Annual Meeting in Luseland

- ✎ Municipal Hail - 2018 Annual Meeting and 2017 Losses
- ✎ The Agricultural Health and Safety Network - Annual General Meeting
- ✎ SAMA - 2018 Municipal Invoice
- ✎ Con Alexander Trucking Ltd. - Grader Training Course
- ✎ Eatonia Oasis Living - Request for Financial Support
- ✎ Heritage Manor Auxillary - Items Supplied
- ✎ Oyen and District Minor Hockey Association - Request for Support
  
- 8 **District 24 4H Foundation**
  
- 9 **Antelope Park Community Pasture**
  - ✎ Public Services and Procurement Canada - Antelope Park Community Pasture
  
- 10 **Grader Operator**
  
- 11 **Hiring of Grader Operator**
  
- 12 **Commercial Pesticide Applicator Course**
  
- 13 **2017 Gravel Inventory**
  - ✎ 2017 Gravel Inventory
  
- 14 **Gravel Purchase for 2019**
  
- 15 **2017 Road Construction**
  - ✎ 2017 Road Construction
  
- 16 **2018 Road Construction**
  - ✎ Pipeline Map
  
- 17 **Purchase ROW for road construction**
  
- 18 **Fencing Policy**
  - ✎ DRAFT - Fencing Policy
  
- 19 **Bylaw 2017-05 - Official Community Plan - Second Reading**
  
- 20 **Bylaw 2017-05 - Official Community Plan - Allow for Third Reading**
  
- 21 **Bylaw 2017-05 - Third Reading and Adoption**
  
- 22 **Bylaw 2017-06 - Second Reading**
  
- 23 **Bylaw 2017-06 - Allow for Third Reading**
  
- 24 **Bylaw 2017-06 - Third Reading and Adoption**
  
- 25 **Spring Road Bans**
  
- 26 **Gear Energy Ltd.**
  
- 27 **SARM 2018 Annual Convention**

- 28 SMHI Annual Meeting - Voting Delegate
- 29 Saskatchewan Workers' Compensation
- 30 Alsask Swimming Pool Donation
- 31 Retirement Gift Policy
  - ✎ DRAFT - Retirement Gift Policy
- 32 2017 Municipal Audit
- 33 Hoosier Recreation Board
- 34 Date of Next Meeting
- 35 Accounts
  - ✎ Accounts up to February 20, 2018
- 36 Adjourn