

# Rural Municipality of Antelope Park No. 322

## Meeting Minutes

**February 19<sup>th</sup>, 2019 - Regular Meeting of Council - 7:00 p.m.**

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday February 19<sup>th</sup>, 2019 commencing at 7:00 p.m. in the municipal office in Marengo, Saskatchewan.

Council members in attendance were:

Reeve: Gordon Dommett

Division 1: Clinton Barr

Division 2: William Warrington

Division 3: Brantford Whittleton

~~Division 4: Barry Noble~~

Division 5: Raymond McKeary

Division 6: Eldon Roesler

*DL RB* Division 4 council member Barry Noble was absent

### CALL TO ORDER

Reeve Gordon Dommett called the meeting to order at 7:00 p.m.

### AGENDA

**Resolution No. 2019-023**

**Moved By:** Brantford Whittleton

That the agenda be adopted as presented.

**CARRIED**

### MINUTES

**Resolution No. 2019-024**

**Moved By:** William H. Warrington

That the minutes from the meeting held on January 15<sup>th</sup>, 2019 be approved as circulated.

**CARRIED**

### REPORTS

**Resolution No. 2019-025**

**Moved By:** Clinton Barr

That the following board reports be filed for future reference:

Kindersley & District Plains Museum

Agricultural Producers of Saskatchewan

West Central Municipal Government Committee

Kindersley Medical Arts

Major & District Fire Board

**CARRIED**

*DL*  
*RB*

**REVENUE AND EXPENSES****Resolution No. 2019-026****Moved By:** Eldon Roesler

That the statement of revenue and expenses for January be approved as presented.

**CARRIED****CORRESPONDENCE****Resolution No. 2019-027****Moved By:** Raymond McKeary

That the correspondence be filed for future reference.

**CARRIED****NOTICE OF ABANDONMENT - NOVA GAS TRANSMISSION LTD.****Resolution No. 2019-028****Moved By:** Brantford Whittleton

That we acknowledge receipt from NOVA Gas Transmission Ltd. that the company intends to abandon the pipeline from NW 19-032-01W4M to NW 13-032-01W4M, and that the municipality has no objections to the abandonment.

**CARRIED****RESIGNATION OF OFFICE CLERK****Resolution No. 2019-029****Moved By:** Clinton Barr

That we acknowledge the resignation of Kjerstin Cooper effective March 1st, 2019.

**CARRIED****ADVERTISEMENT FOR OFFICE CLERK****Resolution No. 2019-030****Moved By:** William H. Warrington

That we agree to advertise for a full-time office clerk; applications to be accepted until March 15th, 2019; Administrator Robin Busby is hereby authorized to conduct interviews and hire a suitable applicant at a maximum of \$20.00 per hour.

**CARRIED**

SD.  
RB

**2019 BOARD OF REVISION****Resolution No.** 2019-031**Moved By:** Clinton Barr

That the following individuals be appointed to the Board of Revision for the municipality in 2019:

David Bond - Board Member  
 Adrian Boisvert - Board Member  
 James Loken - Board Member  
 Candace Dueck - Board Secretary

**CARRIED****2019-2020 SASKATCHEWAN LOTTERIES FUNDING****Resolution No.** 2019-032**Moved By:** Clinton Barr

That we allocate the 2019-2020 Saskatchewan Lotteries funding to the Hoosier Recreation Board.

**CARRIED****BYLAW 2019-02 - A BYLAW TO REPEAL CERTAIN BYLAWS - FIRST READING****Resolution No.** 2019-033**Moved By:** Raymond McKeary

That Bylaw 2019-02, a bylaw to repeal certain bylaws be given first reading.

**CARRIED****BYLAW 2019-02 - SECOND READING****Resolution No.** 2019-034**Moved By:** Clinton Barr

That Bylaw 2019-02, a bylaw to repeal certain bylaws be given second reading.

**CARRIED****BYLAW 2019-02 - ALLOW FOR THIRD READING****Resolution No.** 2019-035**Moved By:** Brantford Whittleton

That the third reading of Bylaw 2019-02 be permitted at this meeting.

**CARRIED**

**BYLAW 2019-02 - THIRD READING****Resolution No. 2019-036****Moved By:** William H. Warrington

That Bylaw 2019-02 be given third reading and be adopted.

**CARRIED****SARM ANNUAL CONVENTION - VOTING DELEGATES****Resolution No. 2019-037****Moved By:** Eldon RoeslerThat Gordon Dommett and William Warrington be appointed as the voting delegates for the 2019 SARM Annual Convention to be held in Saskatoon on March 12<sup>th</sup> -14<sup>th</sup>, 2019.**CARRIED****SMHI ANNUAL MEETING - VOTING DELEGATE****Resolution No. 2019-038****Moved By:** Raymond McKearyThat Gordon Dommett be appointed as the voting delegate for the SMHI Annual Meeting on March 12<sup>th</sup>, 2019.**CARRIED****SASKATCHEWAN WORKERS' COMPENSATION BOARD****Resolution No. 2019-039****Moved By:** Brantford Whittleton

That the municipal council be insured through Saskatchewan Workers Compensation at the minimum rate of \$35,682.00.

**CARRIED****SPRING ROAD BAN PROGRAM****Resolution No. 2019-040****Moved By:** William H. Warrington

That we opt out of the Ministry of Highway and Infrastructure spring road ban program.

**CARRIED****INVOICE 420593 - C. FISCHER TRUCKING LTD.****Resolution No. 2019-041****Moved By:** Clinton Barr

That we pay invoice 420593 in the amount of \$8,284.50 received from C. Fischer Trucking Ltd. for the spreading of the gravel on the 2018 road construction.

**CARRIED**

LD
   
BB

**2019 GRAVEL SPREADING TENDER****Resolution No. 2019-042****Moved By:** Brantford Whittleton

That we advertise for tender the loading, hauling and spreading of approximately 10,000 cubic yards of road gravel in 2019 from the municipality's gravel stockpile locations throughout the municipality; the majority of the gravel to come from the Loverna stockpile locations; tenders to close April 15th, 2019 at 4:00 p.m.

**CARRIED****WEED CONTROL IN 2019****Resolution No. 2019-043****Moved By:** Raymond McKeary

That we contract Dan's Contracting Ltd. to provide weed control within the municipal right of ways in 2019.

**CARRIED****ACCOUNTS****Resolution No. 2019-044****Moved By:** Eldon Roesler

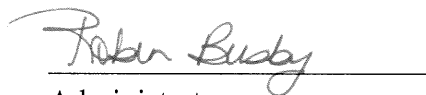
That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

**CARRIED****ADJOURN****Resolution No. 2019-045****Moved By:** Raymond McKeary

That this meeting now adjourn at 8:51 p.m.

**CARRIED**

Reeve



Administrator

Report Date  
19/02/2019 1:29 PM**List of Accounts for Approval**

As of 19/02/2019

Page 1

Batch: 2019-00005 to 2019-00010

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: Bank1 - Main Demand</b>					
Computer Cheques:					
8201	25/01/2019	<b>Kindersley District Music</b> 2019 Donation	2019 Donation	200.00	200.00
8202	25/01/2019	<b>ScotiaBank VISA</b> Stmt15Jan2019	Late Fee on January Due Date	11.51	11.51
8203	06/02/2019	<b>VOID - Misplaced</b>			
8204	06/02/2019	<b>VOID - Misplaced</b>			
8205	06/02/2019	<b>VOID - Misplaced</b>			
8206	06/02/2019	<b>VOID - Misplaced</b>			
8207	07/02/2019	<b>Enviroway Detergent Man Inc</b> IN033862	WTP Chemicals	93.45	93.45
8208	07/02/2019	<b>MEPP</b> 2019PP01 2019PP02	Remittance Dec 29/18-Jan 11/19 Remittance Jan 12-25, 2019	1,951.02 2,063.74	4,014.76
8209	07/02/2019	<b>RM of Milton No 292</b> 2019 Donation 2018-00074	2019 Donation - Alsask Pool Joint Admin - July-Dec 2018	2,000.00 9,770.52	11,770.52
8210	07/02/2019	<b>Waste Management Corporation</b> 0850785-0646-7 0849644-0646-0-	Garbage Bins - Loverna Garbage Bins - Hoosier	1,306.38 3,877.95	5,184.33
8211	08/02/2019	<b>Spoiled During Printing</b>			
8212	19/02/2019	<b>Bea Bank Beef 4-H Club</b> 2019 Donation	2019 Donation	150.00	150.00
8213	19/02/2019	<b>Camp Easter Seal</b> 2019 Donation	2019 Donation	100.00	100.00
8214	19/02/2019	<b>Canadian Cancer Society</b> 2019 Donation	2019 Donation	100.00	100.00
8215	19/02/2019	<b>Canadian Red Cross</b> 2019 donation	2019 Donation	100.00	100.00
8216	19/02/2019	<b>C. Fischer Trucking</b> 420593	Road Construction Gravel	8,284.50	8,284.50
8217	19/02/2019	<b>Heritage Manor Auxiliary</b> 2019 Donation	2019 Donation	500.00	500.00
8218	19/02/2019	<b>Hoosier Recreation Board</b> 2019 Donation	2019 Donation	100.00	100.00
8219	19/02/2019	<b>KAC Fire Association</b> 2019 Donation	2019 Donation	5,000.00	5,000.00
8220	19/02/2019	<b>Kindersley &amp; District Co-op</b> #1855 00312084J 2062	Grease Gun & Shop Supplies Shop Supplies Wrench & Shop Supplies	685.96 13.84 186.23	

Report Date  
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		2378	Shop Supplies	17.74	903.77
8221	19/02/2019	<b>Kindersley Plains Museum</b> 2019 Donation	2019 Donation	1,000.00	1,000.00
8222	19/02/2019	<b>Loverna Sports Club</b> 2019 Donation	2019 Donation	100.00	100.00
8223	19/02/2019	<b>Major Rec Board</b> 2019 Donation	2019 Donation	100.00	100.00
8224	19/02/2019	<b>Major 4-H Club</b> 2019 Donation	2019 Donation	150.00	150.00
8225	19/02/2019	<b>Mental Health Association</b> 2019 Donation	2019 Donation	100.00	100.00
8226	19/02/2019	<b>Prairie Sky Recovery Centre In</b> 2019 Donation	2019 Donation	500.00	500.00
8227	19/02/2019	<b>Receiver General for Canada</b> 20190026863	Radio Authorization Renewal	311.00	311.00
8228	19/02/2019	<b>RM of Chesterfield No 261</b> 2019-00003 2019-00008	Pest control Contract Pest Control - Annual Inspects	202.65 1,532.78	1,735.43
8229	19/02/2019	<b>Ronald McDonald House</b> 2019 Donation	2019 Donation	200.00	200.00
8230	19/02/2019	<b>The Salvation Army</b> 2019 Donation	2019 Donation	100.00	100.00
8231	19/02/2019	<b>SAMA</b> 2190198	2019 Municipal Invoice	9,641.00	9,641.00
8232	19/02/2019	<b>SARM</b> 2019 Stars	2019 Stars Donation	10,000.00	10,000.00
8233	19/02/2019	<b>SARM</b> BEN100649	2019 Premiums - Benefit Plan	484.73	484.73
8234	19/02/2019	<b>Sask Abilities Council</b> 2019 Donation	2019 Donation	100.00	100.00
8235	19/02/2019	<b>Saskatchewan Crime Stoppers</b> 2019 Donation	2019 Donation	200.00	200.00
8236	19/02/2019	<b>Saskatchewan Lung Association</b> 2019 Donation	2019 Donation	100.00	100.00
8237	19/02/2019	<b>SGI</b> 2019 437CZK	1998 Ford F150 Renewal	793.04	793.04
8238	19/02/2019	<b>Village of Marengo</b> 2018-00008	Office - Loss Coverage	30.00	30.00
8239	19/02/2019	<b>West Central Crisis &amp; Family</b> 2019 Donation	2019 Donation	500.00	500.00
8240	19/02/2019	<b>Westcliffe Composite School</b> 2019 Donation	2019 Donation - Awards Night	100.00	100.00
8241	19/02/2019	<b>Gordon Dommett</b>			

Cancelled  
CS # 2019-004  
RB

Cancelled  
CS # 2019-010  
RB

RB

Report Date  
19/02/2019 1:29 PM

**List of Accounts for Approval**  
As of 19/02/2019  
Batch: 2019-00005 to 2019-00010

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		CN Jan2019 CPP	CPP Deduction for January	5.53-	
		Feb 2019 Mtg	Reeve Indemnity & Mileage	338.57	333.04
<b>8242</b>	<b>19/02/2019</b>	<b>Clinton Barr</b>			
		Feb 2019 Mtg	Councillor Indemnity & Mileage	222.10	222.10
<b>8243</b>	<b>19/02/2019</b>	<b>William Warrington</b>			
		Jan 2019 Comm	Councillor Indemnity & Mileage	79.90	
		Feb 2019 Mtg	Councillor Indemnity & Mileage	650.90	730.80
<b>8244</b>	<b>19/02/2019</b>	<b>Brantford Whittleton</b>			
		Jan 2019 Comm	Councillor Indemnity & Mileage	258.50	
		Feb 2019 Mtg	Councillor Indemnity & Mileage	250.70	509.20
<b>8245</b>	<b>19/02/2019</b>	<b>Raymond McKeary</b>			
		Feb 2019 Mtg	Councillor Indemnity & Mileage	254.60	254.60
<b>8246</b>	<b>19/02/2019</b>	<b>Eldon Roesler</b>			
		Feb 2019 Mtg	Councillor Indemnity & Mileage	272.80	272.80
				Total for Bank1:	65,080.58

*LB*



Report Date  
19/02/2019 1:29 PM**List of Accounts for Approval**  
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: EFT - Electronic Funds Transfer</b>					
Computer Cheques:					
990033	15/01/2019	<b>SaskEnergy</b> HTG 18Dec18	Hoosier TG	140.49	140.49
990034	15/01/2019	<b>SaskEnergy</b> Shop 18Dec18	Grader Shop	161.78	161.78
990035	15/01/2019	<b>SaskPower</b> LPH 18Dec18	Loverna Pump House	52.33	52.33
990036	15/01/2019	<b>SaskPower</b> LSL 18Dec18	Loverna Street Lights	86.56	86.56
990037	15/01/2019	<b>SaskPower</b> Shop18Dec18	Hoosier Grader Shop	118.14	118.14
990038	15/01/2019	<b>SaskPower</b> HSL 18Dec18	Hoosier Street Lights	129.84	129.84
990039	15/01/2019	<b>SaskPower</b> HTG 18Dec18	Hoosier TG	143.65	143.65
990040	31/01/2019	<b>VOID - Wrong Date</b>			
990041	25/01/2019	<b>Payroll - Scotia EFT</b>			
		BusbyR PP1902	Salary, 12-25 Jan 2019	2,314.92	
		CooperK PP1902	Wages, 12-25 Jan 2019	1,147.63	
		DueckC PP1902	Salary, 12-25 Jan 2019	1,444.42	
		MearsT PP1902	Wages, 12-25 Jan 2019	1,366.97	
		ReaK PP1902	Wages, 12-25 Jan 2019	1,443.96	7,717.90
990042	30/01/2019	<b>SaskTel</b> Bill 16Jan2019	Internet Bill	29.85	29.85
990043	05/02/2019	<b>Minister of Finance</b> Dec2018Variance	EPT Remittance - 2018 Variance	679.87	679.87
990044	06/02/2019	<b>Minister of Finance</b> Jan2019LivSky	EPT Remittance - Monthly	157.58	157.58
990045	06/02/2019	<b>Receiver General</b> Jan2019 RP0001	Remittance RP0001 - Jan 2019	7,230.02	7,230.02
990046	06/02/2019	<b>Receiver General</b> Jan2019 RP0002	Remittance RP0002 - Jan 2019	11.06	11.06
990047	08/02/2019	<b>Payroll - Scotia EFT</b>			
		BusbyR PP1903	Salary, 26 Jan-8 Feb 2019	2,354.92	
		CooperK PP1903	Wages, 26 Jan-8 Feb 2019	1,041.95	
		DueckC PP1903	Salary, 26 Jan-8 Feb 2019	1,484.42	
		MearsT PP1903	Wages, 26 Jan-8 Feb 2019	1,256.46	
		ReaK PP1903	Wages, 26 Jan-8 Feb 2019	1,219.05	7,356.80
990048	12/02/2019	<b>SaskEnergy</b> HTG 18Jan19	Hoosier TG	170.83	170.83
990049	12/02/2019	<b>SaskEnergy</b> Shop 18Jan19	Grader Shop	197.98	197.98

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
990050	19/02/2019	<b>SaskPower</b> LSL 18Jan19	Loverna Street Lights	86.56	86.56
990051	19/02/2019	<b>SaskPower</b> HSL 18Jan19	Hoosier Street Lights	129.84	129.84
990052	19/02/2019	<b>SaskPower</b> LPH 18Jan19	Loverna Pump House	159.08	159.08
990053	19/02/2019	<b>SaskPower</b> HTG 18Jan19	Hoosier TG	255.83	255.83
990054	19/02/2019	<b>SaskPower</b> Shop18Jan19	Hoosier Grader Shop	298.42	298.42
				Total for EFT:	25,314.41
				<b>TOTAL:</b>	<b>\$90,394.99</b>

Handwritten signature and initials, possibly 'JLB', located in the bottom right corner of the page.



**R.M. of Antelope Park No. 322**  
**February 19, 2019 - Regular Meeting of Council - 07:00 PM**

- 1 **Call to order**
- 2 **Adopt Agenda**
- 3 **Minutes**
  - 📎 2019-01-15 RM 322 Minutes
- 4 **Reports**
  - 📎 WCMGC - Approved Minutes - November 22, 2018
- 5 **Revenue and Expenses**
  - 📎 Revenue and Expenses - January 2019
- 6 **Correspondence**
  - 📎 SARM - New Federal Ministry of Rural Economic Development
  - 📎 SARM - Information - Elections
  - 📎 Randy Aumack - Request for Support - SARM Division 6 Director
  - 📎 Darwin Whitfield - Request for Support - SARM Division 6 Director
  - 📎 APAS in Action - January 2019
  - 📎 Ministry of Government Relations - January 2019 Municipalities Today
  - 📎 Ministry of Government Relations - February 2019 Municipalities Today
  - 📎 Ministry of Highways and Infrastructure - Notice of Sight Triangle Clearing
  - 📎 Ministry of Highways and Infrastructure - Contractor safety evaluation changes
  - 📎 RCMP - 2018 Policing Report and 2019 Community Consultation
  - 📎 SMHI - 2018 Claims
  - 📎 Ag Health & Safety Network - Health & Safety Clinics
  - 📎 SaskPower - Transformer Oil Testing and Replacements
  - 📎 Western Regional Landfill Inc. - Acceptance of all waste
  - 📎 Richelhoff Resources Inc. - Letter to Vendors
- 7 **Notice of Abandonment - NOVA Gas Transmission Ltd.**
- 8 **Resignation of Office Clerk**
- 9 **Advertisement for Office Clerk**
- 10 **2019 Board of Revision**

- 11 **2019-2020 Saskatchewan Lotteries Funding**
- 12 **Bylaw 2019-02 - A Bylaw to Repeal Certain Bylaws - First Reading**
  - ✍ Bylaw 2019-02 - A Bylaw to Repeal Certain Bylaws
- 13 **Bylaw 2019-02 - Second Reading**
- 14 **Bylaw 2019-02 - Allow for Third Reading**
- 15 **Bylaw 2019-02 - Third Reading**
- 16 **SARM Annual Convention - Voting Delegates**
- 17 **SMHI Annual Meeting - Voting Delegate**
- 18 **Water West Pipeline Utility**
- 19 **Saskatchewan Workers' Compensation Board**
- 20 **Spring Road Ban Program**
- 21 **Invoice 420593 - C. Fischer Trucking**
- 22 **2019 Gravel Spreading Tender**
- 23 **Weed Control in 2019**
- 24 **Fencing Policy**
  - ✍ Fencing Policy - February 19th, 2019
- 25 **Weed Management Plan**
  - ✍ Sample Weed Management Plan
- 26 **Clubroot Plan & Bylaw**
  - ✍ Sample Bylaw - A Bylaw to Prevent and Control Clubroot
- 27 **Date of Next Meeting - March 19, 2019**
- 28 **Robin away - February 22 - March 4**
- 29 **Accounts**
  - ✍ Accounts up to February 19, 2019
- 30 **Adjourn**