

# Rural Municipality of Antelope Park No. 322

## Meeting Minutes

**December 19<sup>th</sup>, 2017 - Regular Meeting of Council - 7:00 p.m.**

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday December 19<sup>th</sup>, 2017, commencing at 7:00 p.m. in the municipal office in Marengo, Saskatchewan.

Council members in attendance were:

Reeve: Gordon Dommett

Division 1: Clinton Barr

Division 2: William Warrington

Division 3: Brantford Whittleton

Division 4: Barry Noble

Division 5: Raymond McKeary

Division 6: Eldon Roesler

### **CALL TO ORDER**

Reeve Gordon Dommett called the meeting to order at 7:00 p.m.

### **ADOPT AGENDA**

**Resolution No. 2017-211**

**Moved By:** Brantford Whittleton

That the agenda be adopted as presented.

**CARRIED**

### **MINUTES**

**Resolution No. 2017-212**

**Moved By:** William H. Warrington

That the minutes from the meeting held on November 21st, 2017 be approved as circulated.

**CARRIED**

### **REPORTS**

**Resolution No. 2017-213**

**Moved By:** William H. Warrington

That the following board reports be filed for future reference:

Kindersley Regional Airport

Kindersley & District Plains Museum

Agricultural Producers of Saskatchewan

West Central Municipal Government Committee

Kindersley Vet Board

PCO Inspection Report

**CARRIED**

GD  
RB

**REVENUE AND EXPENSES****Resolution No. 2017-214****Moved By: Clinton Barr**

That the statement of revenue and expenses for November be approved as presented.

**CARRIED****CORRESPONDENCE****Resolution No. 2017-215****Moved By: Barry Noble**

That the correspondence be filed for future reference.

**CARRIED****DRILLING LICENSES****Resolution No. 2017-216****Moved By: Brantford Whittleton**

That the following drilling licenses be approved:

*Tamarack Acquisition Corp.*

3-9-31-27W3 - Riser Site

**CARRIED****HIGHWAY 317 MAINTENANCE PROPOSAL****Resolution No. 2017-217****Moved By: Raymond McKeary**

That we instruct the Administrator to draft a proposal for presentation to the Minister of Highways and Infrastructure for a 2 year pilot project to maintain Highway 317 in conjunction with the Rural Municipality of Milton No. 292.

**CARRIED****COUNCIL REMUNERATION****Resolution No. 2017-218****Moved By: William H. Warrington**

That the council remuneration for 2018 be administered as follows:

Regular Meetings - \$200.00

Committee Meetings - \$100.00 to \$200.00 per meeting (councillor's discretion)

Convention Days - \$200.00 per day

Regina - SARM Annual – 5 days SARM Midterm -3 days

Saskatoon - SARM Annual – 4days SARM Midterm - 2.5 days

Mileage - \$.65 per km

**CARRIED**

JD  
RB

8:57 p.m. - Robin Busby left the board room while council discussed the joint administration report.

9:02 p.m. - Robin Busby was called back into the board room and Mr. Dommett announced that the council agreed to all changes regarding wages and office purchases.

**ALLOWANCE FOR UNCOLLECTIBLE TAXES**

**Resolution No. 2017-219**

**Moved By: Clinton Barr**

That we increase the amount for the allowance of uncollectible taxes by the following:

Account 1138 - increase from \$150.00 to \$1,154.69.

**CARRIED**

**WILDFIRE RELIEF DONATION**

**Resolution No. 2017-220**

**Moved By: William H. Warrington**

That we make a donation in the amount of \$5,000.00 to the Empress/Acadia Valley Wildfire Relief Fund.

**CARRIED**

**MUNICIPAL BYLAW COURT - RETAINER AGREEMENT WITH MILLER THOMSON**

**Resolution No. 2017-221**

**Moved By: Clinton Barr**

That we authorize the Reeve and Administrator to sign the retainer agreement provided by Miller Thomson for legal services in relation to the West Central Bylaw Court.

**CARRIED**

**COMMUNITY EVENT LICENSE - HOOSIER OUTDOOR BONSPIEL**

**Resolution No. 2017-222**

**Moved By: Clinton Barr**

That we approve the issuance of a Community Event License to the Hoosier Valley Recreation Board for an outdoor bonspiel to take place at the Hoosier Valley Recreation Centre in Hoosier, Saskatchewan on the following dates:

January 19th, 2018 2:00 p.m. to 2:00 a.m.

January 20th, 2018 2:00 p.m. to 2:00 a.m.

**CARRIED**

RB  
RB

**BYLAW 2017-04 - A BYLAW TO AUTHORIZE CERTAIN EXPENDITURES****Resolution No. 2017-223****Moved By:** William H. Warrington

That Bylaw 2017-04, a bylaw to authorize certain expenditures be given first reading.

**CARRIED****Resolution No. 2017-224****Moved By:** Eldon Roesler

That Bylaw 2017-04, a bylaw to authorize certain expenditures be given second reading.

**CARRIED****Resolution No. 2017-225****Moved By:** Raymond McKeary

That the third reading of Bylaw 2017-04 be permitted at this meeting.

**CARRIED UNANIMOUSLY****Resolution No. 2017-226****Moved By:** Brantford Whittleton

That Bylaw 2017-04 be given third reading and be adopted.

**CARRIED****BYLAW 2017-05 - ADOPTION OF OFFICIAL COMMUNITY PLAN - 1ST READING****Resolution No. 2017-227****Moved By:** Clinton Barr

That Bylaw 2017-05, a bylaw to adopt an official community plan be given first reading.

**CARRIED****BYLAW 2017-06 - ZONING BYLAW - 1ST READING****Resolution No. 2017-228****Moved By:** Barry Noble

That Bylaw 2017-06, a bylaw to adopt a Zoning Bylaw be given first reading.

**CARRIED**

**ROAD MAINTENANCE AGREEMENT - MINISTRY OF HIGHWAYS AND  
INFRASTRUCTURE**

**Resolution No. 2017-229**

**Moved By: Brantford Whittleton**

That we enter into a Road Maintenance Agreement with the Ministry of Highways and Infrastructure for the hauling of 2,000 tonnes of aggregate from the NE 15-32-28W3; hauling to take place until the end of March 15th, 2018 using the road along the north boundaries of section 22,23,24,-32-28W3 and sections 19,20,21-32-27W3.

**CARRIED**

**ACCOUNTS**

**Resolution No. 2017-230**

**Moved By: Raymond McKeary**

That the following accounts be approved for payment:

<b>Cheque No.</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
EFT	BUSBY, Robin	Salary, November 18 - December 1, 2017	2,334.11
EFT	DUECK, Candace	Salary, November 18 - December 1, 2017	1,486.39
EFT	HEEKS, Gerry	Wage, November 18 - December 1, 2017	453.87
EFT	MEARS, Trina	Wage, November 18 - December 1, 2017	1,151.89
EFT	REA, Kevin	Wage, November 18 - December 1, 2017	2,553.02
EFT	SaskTel	Cell Phones	124.15
EFT	Receiver General	Remittance - November 2017	10,857.58
EFT	Scotiabank	Deposit Book Orders	58.06
EFT	SaskPower	Hoosier TG	72.01
EFT	SaskPower	Loverna Street Lights	83.60
EFT	SaskPower	Hoosier Street Lights	125.40
EFT	SaskPower	Grader Shop Hoosier	136.16
EFT	BUSBY, Robin	Salary, December 2-15, 2017	2,334.11
EFT	DUECK, Candace	Salary, December 2-15, 2017	1,486.40
EFT	MEARS, Trina	Wages, December 2-15, 2017	1,168.31
EFT	REA, Kevin	Wages, December 2-15, 2017	1,016.53
EFT	Sask Energy	Hoosier TG	73.68
EFT	Sask Energy	Grader Shop Hoosier	96.13
7821	ScotiaBank VISA	Council Lunches; Convention Hotel	536.94
7822	Sun West S.D. No. 207	Remittance - November 2017	2,277.04
7823	Living Sky S.D. No. 202	Remittance - November 2017	3,152.55
7824	SMHI	Remittance - November 2017	13,176.88
7825	M.E.P.P.	Remittance - November 2017	4,846.00
7826	Barry Noble	Disturbance Rd Construction Project 2017-01	5,776.58
7827	Gordon Richard Berry	Disturbance Rd Construction Project 2017-01	2,374.66
7828	Leonard Baier and Claudia Baier	Disturbance Rd Construction Project 2017-01	589.04
7829	SaskTel	Cable Loring Rd Construction Proj. 2017-01	2,505.83
7830	Gerry Heeks	Water Treatment Plant Operator Contract	240.00
7831	Jamac Publishing Ltd.	Grader Operator Ad	296.21
7832	Kee Sheet Metal Ltd.	Grader Shop Hoosier	743.15

RB

7833	Kevin Rea	Cell Phone Allowance	50.00
7834	Kindersley (& District) Co-op Ltd.	Fuel and Shop Supplies - November 2017	2,134.93
7835	Meridian Surveys Ltd.	Measure Gravel Piles	2,482.89
7836	Ministry of Agriculture-Lands Branch	Quarry Lease Renewal	1,547.70
7837	Ministry of Agriculture-Lands Branch	Quarry Lease Rent	286.02
7838	Minister of Finance - Ministry of Justice	2017 RCMP Rural Policing Invoicing	5,936.58
7839	R.M. of Chesterfield No. 261	Pest Control Officer Contract	233.23
7840	Speedy Glass	970 Grader ; 2008 Ford Truck	1,277.65
7841	Waste Management of Canada Corporation	Garbage Bins	4,226.83
7842	Gordon Dommett	Reeve Indemnity & Mileage - December 2017	374.00
7843	Clinton Barr	Councillor Indemnity & Mileage - Dec 2017	222.10
7844	William Warrington	Councillor Indemnity & Mileage - Dec 2017	533.90
7845	Brantford Whittleton	Councillor Indemnity & Mileage - Dec 2017	250.70
7846	Barry Noble	Councillor Indemnity & Mileage - Dec 2017	250.70
7847	Raymond McKeary	Councillor Indemnity & Mileage - Dec 2017	254.60
7848	Eldon Roesler	Councillor Indemnity & Mileage - Dec 2017	272.80
			<u>\$ 82,460.91</u>

**CARRIED**

**ADJOURN**

**Resolution No. 2017-231**

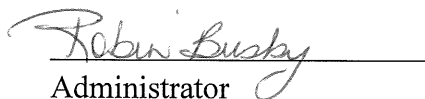
**Moved By: Raymond McKeary**

That this meeting now adjourn at 10:03 p.m.

**CARRIED**



Reeve



Administrator



**R.M. of Antelope Park No. 322**  
**12/19/2017 - Regular Meeting of Council - 7:00 p.m.**

**1 Call to order**

**2 Adopt Agenda**

That the agenda be adopted as presented.

**3 Minutes**

📎 2017-11-21 RM 322 Minutes

**4 Reports**

📎 West Central Municipal Government Committee - October 26, 2017 Approved Minutes

**5 Revenue and Expenses**

📎 Change in Income - November 30, 2017

📎 Balance Sheet - November 2017

**6 Correspondence**

📎 SARM Update - November 2017

📎 SARM - Information: PDAP Assistance for Wildfire Loss

📎 SARM - Information: Smart Cities Challenge

📎 SARM - Division Elections

📎 SARM - Resolution Deadline

📎 SARM - Landfill Advisory Team

📎 SARM - Media Release - Pro Trade

📎 SARM - 2018 Membership Fees

📎 SARM - 2018 Fees

📎 APAS in Action - November 2017

📎 APAS - 2018 Membership Fees

📎 Minister of Government Relations - Highway 317

📎 Ministry of Government Relations - December 2017 Municipalities Today

📎 Saskatchewan Health Authority - Transition to Single Authority

📎 Saskatchewan Municipal Hail - Administrator bursary for Southeast College courses

📎 Finning Canada - Closure of Battleford location

📎 Wounded Warriors - Information and Ad Rates

- ④ Youth Centres Canada - Request for advertisement in publication
- ④ Heritage Manor Auxiliary - Thank you for your support
- 7 **Drilling Licenses**
- 8 **Grader Operator Applications**
- 9 **Highway 317 Maintenance Proposal**
- 10 **Council Remuneration**
- 11 **Joint Administration Report**
  - ④ 2017 Joint Administration Report
  - ④ 2018 RMAA Salary Schedule
  - ④ 2018 RMAA Salary Schedule Letter
- 12 **2018 Wages**
- 13 **Allowance for uncollectible taxes**
- 14 **Wildfire Donation**
- 15 **Municipal Bylaw Court - Retainer Agreement with Miller Thomson**
- 16 **Community Event License - Hoosier Outdoor Bonspiel**
- 17 **Bylaw 2017-04 - A Bylaw to Authorize Certain Expenditures**
  - ④ Bylaw 2017-04 - A Bylaw to Authorize Certain Expenditures
- 18 **Bylaw 2017-04 - Second Reading**
- 19 **Bylaw 2017-04 - Allow for third reading**
- 20 **Bylaw 2017-04 - Third Reading**
- 21 **Bylaw 2017-05 - Adoption of Official Community Plan - 1st Reading**
  - ④ Bylaw 2017-05 - Official Community Plan
- 22 **Bylaw 2017-06 - Zoning Bylaw - 1st Reading**
  - ④ Bylaw 2017-06 - Zoning Bylaw - 1st Reading
- 23 **2018 Road Construction**
- 24 **Gear Energy - Signs**
- 25 **Road Maintenance Agreement - Ministry of Highways and Infrastructure**
- 26 **Date of Next Meeting - January 16, 2017**
- 27 **Accounts**
  - ④ Accounts up to December 19, 2017
- 28 **Adjourn**