

Rural Municipality of Antelope Park No. 322

Meeting Minutes

December 18th, 2018 - Regular Meeting of Council - 7:00 p.m.

Minutes of the regular meeting of the council of the Rural Municipality of Antelope Park No. 322 held on Tuesday December 18th, 2018 commencing at 7:00 p.m. in the municipal office in Marengo, Saskatchewan.

Council members in attendance were:

Reeve: Gordon Dommert

Division 1: Clinton Barr

Division 2: William Warrington

Division 3: Brantford Whittleton

Division 4: Barry Noble

Division 6: Eldon Roesler

Division 5 council member Raymond McKeary was absent.

CALL TO ORDER

Reeve Gordon Dommert called the meeting to order at 7:03 p.m.

AGENDA

Resolution No. 2018-192

Moved By: Brantford Whittleton

That the agenda be adopted as presented.

CARRIED

MINUTES

Resolution No. 2018-193

Moved By: Barry Noble

That the minutes from the meeting held on November 19th, 2018 be approved as circulated.

CARRIED

REPORTS

Resolution No. 2018-194

Moved By: Eldon Roesler

That the following board reports be filed for future reference:

Kindersley & District Plains Museum

Agricultural Producers of Saskatchewan

Handwritten initials: RB

West Central Municipal Government Committee
 Kindersley Vet Board
 Major & District Fire Board
 Highway 317

CARRIED

7:28 p.m. to 7:41 p.m. - Kevin Rea attended the meeting to discuss grading of roads, and safety.

REVENUE AND EXPENSES

Resolution No. 2018-195

Moved By: Clinton Barr

That the statement of revenue and expenses for November be approved as presented.

CARRIED

CORRESPONDENCE

Resolution No. 2018-196

Moved By: William H. Warrington

That the correspondence be filed for future reference.

CARRIED

**AGRICULTURAL PRODUCERS ASSOCIATION OF SASKATCHEWAN (APAS)
 MEMBERSHIP**

Resolution No. 2018-197

Moved By: William H. Warrington

That we remain full members of APAS for 2019 and pay the membership fees in the amount of \$4,032.94 (\$4,115.25 with 2% discount of \$82.31)

CARRIED

DRILLING LICENSES

Resolution No. 2018-198

Moved By: Brantford Whittleton

That the following drilling licenses be approved:

Saturn Oil & Gas Inc.

15-36-32-27W3

CARRIED

SD
RB

COUNCIL REMUNERATION**Resolution No. 2018-199****Moved By: Clinton Barr**

That the council remuneration for 2019 be administered as follows:

Regular Meetings - \$200.00

Committee Meetings - \$100.00 to \$200.00 per meeting (councillor's discretion)

Convention Days - \$200.00 per day

Regina - SARM Annual – 5 days SARM Midterm -3 days

Saskatoon - SARM Annual – 4 days SARM Midterm - 2.5 days

Mileage - \$.65 per km

CARRIED**8:27 p.m.** - Robin Busby left the board room while council discussed the joint administration report.**8:34 p.m.** - Robin Busby returned to the board room to discuss a proposed amendment to the joint administration report.**8:37 p.m.** - Robin Busby left the board room while council discussed the proposed amendment to the joint administration report.**8:44 p.m.** - Robin Busby returned to the board room.**2019 WAGES****Resolution No. 2018-200****Moved By: William H. Warrington**

That the following wage increases be approved and come into effect January 1st, 2019:

| | 2018 Wage | Increase | 2019 Wage |
|-----------|-----------|----------|-----------|
| Kevin Rea | 36.00 | 1.00 | 37.00 |

CARRIED**HIRING OF SEASONAL EMPLOYEE****Resolution No. 2018-201****Moved By: Clinton Barr**

That we hire Ken Mielke as a seasonal employee effective December 18th, 2018 at a rate of \$29.00 per hour. Mr. Mielke will start the 2019 season at the discretion of the Foreman.

CARRIED

CANCEL CHEQUE 8143**Resolution No. 2018-202****Moved By: Brantford Whittleton**

That the following cheque be cancelled as the invoice was cancelled and product was not delivered:

Cheque #8143 for \$934.13 dated November 19, 2018 payable to Triod Supply.

CARRIED**CANCEL CHEQUE 8153****Resolution No. 2018-203****Moved By: Barry Noble**

That the following cheque be cancelled as council member Raymond McKeary was unable to attend the November 19, 2018 or the December 18th, 2018 meetings of council:

Cheque #8153 for \$254.60 dated November 19, 2018 payable to Raymond McKeary

CARRIED**ALLOWANCE FOR UNCOLLECTIBLE TAXES****Resolution No. 2018-204****Moved By: William H. Warrington**

That we increase the amount for the allowance of uncollectible taxes by the following amount:

Account 1138 - increase from \$951.35 to \$3043.48.

CARRIED**COMMUNITY EVENT LICENSE - HOOSIER OUTDOOR BONSPIEL****Resolution No. 2018-205****Moved By: Clinton Barr**

That we approve the issuance of a Community Event License to the Hoosier Valley Recreation Board for an outdoor bonspiel to take place at the Hoosier Valley Recreation Centre in Hoosier, Saskatchewan on the following dates:

January 18th, 2019 2:00 p.m. to 2:00 a.m.

January 19th, 2019 2:00 p.m. to 2:00 a.m.

CARRIED

ASD
RB

ROAD MAINTENANCE AGREEMENT**Resolution No. 2018-206****Moved By: Barry Noble**

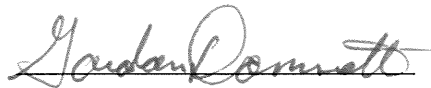
That we enter into a Road Maintenance Agreement with the Ministry of Highways and Infrastructure for the hauling of 10,300 tonnes of aggregate from the NE 15-32-28W3; hauling to take place until March 15th, 2019 using the road along the north boundaries of section 22,23,24,-32-28W3 and sections 19,20,21-32-27W3.

CARRIED**ACCOUNTS****Resolution No. 2018-207****Moved By: Eldon Roesler**

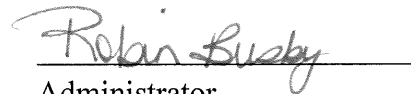
That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

CARRIED**ADJOURN****Resolution No. 2018-208****Moved By: Barry Noble**

That this meeting now adjourn at 9:45 p.m.

CARRIED

Reeve



Administrator

Report Date
18/12/2018 11:57 AM**List of Accounts for Approval**
As of 18/12/2018
Batch: 2018-00046 to 2018-00050

Page 1

| Payment # | Date | Vendor Name Invoice # | Reference | Invoice Amount | Payment Amount |
|---------------------------------------|------------|--|--------------------------------|----------------|----------------|
| Bank Code: Bank1 - Main Demand | | | | | |
| 8151 | 19/11/2018 | Brantford Whittleton | Indemnity Carryover | 250.70 | |
| 8154 | 21/11/2018 | Denny Forbes Construction Inc | Seasonal Final | 180,571.75 | 180,571.75 |
| | | | Road Construction 2018-05 | | |
| 8155 | 05/12/2018 | MEPP | Nov2018 Remit | 7,559.40 | 7,559.40 |
| | | | Remittance - November 2018 | | |
| 8156 | 05/12/2018 | Waste Management Corporation | 0848464-0646-4 | 3,555.62 | |
| | | | Garbage Bins - Hoosier | | |
| | | | 0848465-0646-1 | 1,199.28 | 4,754.90 |
| | | | Garbage Bins - Loverna | | |
| 8157 | 18/12/2018 | Barr, Clinton | October 2018 | 80.00 | |
| | | | Contract Hooiser Water Shed | | |
| | | | November 2018 | 80.00 | |
| | | | Contract Hooiser Water Shed | | |
| | | | December 2018 | 80.00 | 240.00 |
| | | | Contract Hooiser Water Shed | | |
| 8158 | 18/12/2018 | Hill Acme Machine Ltd. | 106307 | 482.65 | 482.65 |
| | | | Supply parts | | |
| 8159 | 18/12/2018 | Information Services Corp | Stmt 30Nov2018 | 972.00 | 972.00 |
| | | | Rd Const Interest Setup | | |
| 8160 | 18/12/2018 | Jamac Publishing Ltd | 25027 | 430.50 | 430.50 |
| | | | Tax Enforcement Notice | | |
| 8161 | 18/12/2018 | Kindersley & District Co-op | 9729 | 177.24 | |
| | | | Oil | | |
| | | | 9743 2Nov2018 | 37.72 | |
| | | | Shop Supplies | | |
| | | | 9846 6Nov2018 | 528.76 | |
| | | | Oil & Shop Supplies | | |
| | | | 9972 9Nov2018 | 201.22 | |
| | | | Oil | | |
| | | | 245102 30Nov18 | 1,447.66 | 2,392.60 |
| | | | Regular & Diesel Fuel - Nov | | |
| 8162 | 18/12/2018 | Loverna Cemetery Club | 22Nov2018 | 50.00 | 50.00 |
| | | | Sale of Partial Plot B15 11NEC | | |
| 8163 | 18/12/2018 | Meridian Surveys Ltd | K36557 | 2,047.19 | 2,047.19 |
| | | | Survey Gravel Pits | | |
| 8164 | 18/12/2018 | Ministry of Agriculture | 359764 | 28.90 | |
| | | | Quarry Lease #359764 | | |
| | | | 373017 | 257.12 | |
| | | | Quarry Lease #373017 | | |
| | | | 443165 | 1,347.70 | 1,633.72 |
| | | | Quarry Lease #443165 | | |
| 8165 | 18/12/2018 | Mitch's Contracting | 14796 | 1,164.45 | 1,164.45 |
| | | | Rock Truck & Operator | | |
| 8166 | 18/12/2018 | Redhead Equipment | X29674 | 555.87 | |
| | | | Travel for Repair G970 #058 | | |
| | | | X29824 | 555.87 | 1,111.74 |
| | | | Travel for Repair G970 #059 | | |
| 8167 | 18/12/2018 | RM of Chesterfield No 261 | 2018-00143 | 454.63 | 454.63 |
| | | | Pest control Contract | | |
| 8168 | 18/12/2018 | SARM | EHD180702 | 245.22 | |
| | | | Ext Health & Dental - K.Cooper | | |
| | | | LTD180718 | 55.70 | |
| | | | Long Term Disability -K.Cooper | | |
| | | | DIS180773 | 104.79 | 405.71 |
| | | | S/T Disability Premium-KCooper | | |

Report Date
18/12/2018 11:57 AM**List of Accounts for Approval**

As of 18/12/2018

Batch: 2018-00046 to 2018-00050

Page 2

| Payment # | Date | Vendor Name Invoice # | Reference | Invoice Amount | Payment Amount |
|-----------|------------|--|--|------------------|----------------|
| 8169 | 18/12/2018 | Warrington, Micheal & Christy RefundNov2018 | Refund of overpaid taxes | 140.03 | 140.03 |
| 8170 | 18/12/2018 | Wood Enviro. & Infrastructure C23423712 Plus | Road Construction 2018-05 | 7,859.60 | 7,859.60 |
| 8171 | 18/12/2018 | Loverna Sports Club 2018/19 Sk Lott | 2018-2019 Sk. Lotteries | 952.00 | 952.00 |
| 8172 | 18/12/2018 | Gordon Dommett Dec 2018 | Reeve Indemnity & Mileage | 572.00 | 572.00 |
| 8173 | 18/12/2018 | Clinton Barr Dec 2018 Nov2018Safety | Councillor Indemnity & Mileage Safety Meeting 26 Nov 2018 | 222.10 122.10 | 344.20 |
| 8174 | 18/12/2018 | William Warrington Dec 2018 Dec2018 WCGSC | Councillor Indemnity & Mileage WSGSC Meeting in Kindersley | 229.90 263.70 | 493.60 |
| 8175 | 18/12/2018 | Barry Noble Exp19 Nov2018 Dec 2018 | Airport Meeting - Kindersley Councillor Indemnity & Mileage | 330.00 250.70 | 580.70 |
| 8176 | 18/12/2018 | Eldon Roesler Nov 2018 | Councillor Indemnity & Mileage | 272.80 | 272.80 |
| | | | | Total for Bank1: | 215,486.17 |

MD.
RB

Report Date
18/12/2018 11:57 AM**List of Accounts for Approval**
As of 18/12/2018
Batch: 2018-00046 to 2018-00050

| Payment # | Date | Vendor Name Invoice # | Reference | Invoice Amount | Payment Amount |
|---|------------|-----------------------------|------------------------------|----------------|----------------|
| Bank Code: EFT - Electronic Funds Transfer | | | | | |
| Computer Cheques: | | | | | |
| 990013 | 30/11/2018 | Payroll - Scotia EFT | | | |
| | | BusbyR PP1824 | Wages, 17-30 November 2018 | 2,436.95 | |
| | | CooperK PP1824 | Wages, 17-30 November 2018 | 1,148.01 | |
| | | DueckC PP1824 | Wages, 17-30 November 2018 | 1,403.54 | |
| | | MearsT PP1824 | Wages, 17-30 November 2018 | 1,040.16 | |
| | | ReaK PP1824 | Wages, 17-30 November 2018 | 2,263.17 | |
| | | StrongJ PP1824 | Wages, 17-30 November 2018 | 521.05 | 8,812.88 |
| 990014 | 30/11/2018 | SaskTel | | | |
| | | Bill 16Nov2018 | Internet Bill | 73.41 | 73.41 |
| 990015 | 07/12/2018 | Minister of Finance | | | |
| | | Nov2018SunWest | EPT Remittance - Monthly | 1,507.69 | 1,507.69 |
| 990016 | 07/12/2018 | Minister of Finance | | | |
| | | Nov2018LivSky | EPT Remittance - Monthly | 5,725.92 | 5,725.92 |
| 990017 | 11/12/2018 | Receiver General | | | |
| | | Nov 2018 RP0001 | Remittance RP0001 - Nov 2018 | 11,055.61 | 11,055.61 |
| 990018 | 14/12/2018 | Payroll - Scotia EFT | | | |
| | | BusbyR PP1825 | Wages, 1-14 December 2018 | 2,476.95 | |
| | | CooperK PP1825 | Wages, 1-14 December 2018 | 1,098.21 | |
| | | DueckC PP1825 | Wages, 1-14 December 2018 | 1,608.40 | |
| | | MearsT PP1825 | Wages, 17-30 November 2018 | 1,355.53 | |
| | | ReaK PP1825 | Wages, 1-14 December 2018 | 1,351.52 | 7,890.61 |
| 990019 | 14/12/2018 | SaskPower | | | |
| | | HTG20Nov2018 | Hoosier TG | 10.48 | 10.48 |
| 990020 | 14/12/2018 | SaskPower | | | |
| | | LPH20Nov2018 | Loverna Pump House | 48.71 | 48.71 |
| 990021 | 14/12/2018 | SaskPower | | | |
| | | LSL20Nov2018 | Loverna Street Lights | 86.56 | 86.56 |
| 990022 | 14/12/2018 | SaskPower | | | |
| | | Shop20Nov2018 | Hoosier Grader Shop | 129.16 | 129.16 |
| 990023 | 14/12/2018 | SaskPower | | | |
| | | HSL20Nov2018 | Hoosier Street Lights | 129.84 | 129.84 |
| 990024 | 14/12/2018 | SaskEnergy | | | |
| | | Shop20Nov2018 | Grader Shop | 153.92 | 153.92 |
| 990025 | 14/12/2018 | SaskEnergy | | | |
| | | HTG20Nov2018 | Hoosier TG | 127.40 | 127.40 |
| | | | | Total for EFT: | 35,752.19 |
| | | | | Grand Total: | 251,238.36 |

Handwritten signature and initials, possibly 'S.D.' and 'R.B.', located at the bottom right of the page.



R.M. of Antelope Park No. 322
December 18, 2018 - Regular Meeting of Council - 7:00 P.M.

1 Call to order

- 📎 2018-12-18 RM 322 Delegation

2 Public Disclosure Statements

3 Adopt Agenda

4 Minutes

- 📎 2018-11-19 RM 322 Minutes

5 Reports

- 📎 WCMGC - Approved Minutes - October 25, 2018
- 📎 Western Regional Landfill Inc. - 2018 AGM Minutes and Financial Information

6 Revenue and Expenses

- 📎 Revenue and Expenses - November 2018

7 Correspondence

- 📎 SARM - News Release - Trespass Changes Welcomed by SARM
- 📎 SARM - Capacity Plan Elected Officials Survey
- 📎 SARM - 2019 Membership
- 📎 SARM - Annual Convention Resolution Deadline
- 📎 APAS in Action - November 2018
- 📎 APAS - Notice of Contractor Change
- 📎 Ministry of Government Relations - December 2018 Municipalities Today
- 📎 Ministry of Labour Relations and Workplace Safety - Harassment Policy
- 📎 FCM - Membership Renewal
- 📎 RCMP - Quarterly Report
- 📎 Kindersley Flying Club - Request for Donation
- 📎 Saskatchewan Crime Stoppers - October 2018 Newsletter
- 📎 Courageous Companions

8 Agricultural Producers Association of Saskatchewan (APAS) - Membership

- 📎 Invoice and Letter from APAS President

9 Drilling Licenses

- 10 **Changes to federal tax exemption for elected officials**
- 11 **Council Remuneration**
- 12 **Meal Allowance Policy**
- 13 **Joint Administration Report**
- 14 **2019 Wages**
- 15 **Grader Operator Application**
- 16 **Cancel Cheque 8143**
- 17 **Cancel Cheque 8153**
- 18 **Oil and Gas Tax Arrears**
- 19 **Allowance for uncollectible taxes**
- 20 **Community Event License - Hoosier Outdoor Bonspiel**
- 21 **Rural Crime Watch**
- 22 **Road Maintenance Agreement**
- 23 **Gravel Spreading Invoice - 420593**
- 24 **2019 Gravel Spreading**
- 25 **2019 Equipment Purchases**
- 26 **2019 Road Construction**
- 27 **Hoosier Water**
- 28 **Date of Next Meeting - January 15, 2019**
- 29 **Accounts**
 - 📎 Accounts up to December 18, 2018
- 30 **Adjourn**

**R.M. of Antelope Park No. 322
Tuesday December 18th, 2018 at 7:00 p.m.**

7:30 p.m. - Kevin Rea