

Carried unanimously.

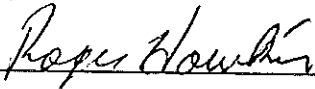
**BYLAW 3/2002**


A bylaw of the Rural Municipality of Antelope Park No. 322, under Section 254 Subsections (1) and (1.3) of *The Rural Municipality Act*, authorizing agreements with other municipalities (Town of Kindersley) Fire Department:

The council of the Rural Municipality of Antelope Park No. 322, in the Province of Saskatchewan, enacts as follows:


- i. Partnering Agreement, attached hereto and forming part of this bylaw, is authorized;
- ii. The responsibility for entering into the within agreement on the municipality's behalf is delegated to: G. Roger Hawkins, Reeve

Introduced and read three times the 17<sup>th</sup> day of June, 2002.

  
 \_\_\_\_\_  
 Reeve

  
 \_\_\_\_\_  
 Administrator

... continued

  
 \_\_\_\_\_  
 Reeve, Admin.

Certified a true copy of Bylaw 3/2002 adopted by council of the Rural Municipality of Antelope Park No. 322 June 17, 2002



Beverly A. Dahl, Administrator



# Fire Service & Extrication Services

## Mutual Aid Agreements



Town of Kindersley  
Fire Department

**MEMORANDUM OF AGREEMENT**

**BETWEEN:**

The Town of Kindersley, Saskatchewan,  
a Municipal Corporation,  
hereinafter referred to as

**The Town**

- and -

The Rural Municipality Antelope Park No. 322  
of \_\_\_\_\_,  
a Municipal Corporation,  
hereinafter referred to as

**The Municipality**

**WHEREAS** the Town maintains a Volunteer Fire Department in concurrence with the Saskatchewan Fire Prevention Act for fire protection within its boundaries; and

**WHEREAS** the Municipality wishes to arrange for the Town Fire Department to provide fire prevention, protection and emergency services within its boundaries.

**NOW THEREFORE**, in consideration of the other premises, conditions, covenants and provisions hereinafter contained and set forth, the parties agree as follows:

**DEFINITIONS**

1. "Senior Fire Officer" means specifically the Fire Chief of the Town and that, in their absence, this may be the Deputy Chief or any other person designated the responsibilities of discharging the duties of the Fire Chief.
2. "Fire Department Services" means services provided by the Kindersley Fire Department to the Town including fire suppression, vehicle extrication services and / or any emergency, real or perceived to be real.
3. "Fire Service Area" shall mean the entire geographical area of the Municipality excluding all right-of-way of "Provincial Highways" as defined in The Highways & Transportation Act, 1997, unless otherwise indicated in a Schedule to this Agreement.
4. "Alarm" means any call to the Kindersley Fire Department in connection with any emergency or request for Fire Department Services.

THIS RECIPROCAL AGREEMENT MADE THIS 18<sup>TH</sup> DAY OF JULY,  
A.D. 2002.

**BETWEEN:**

THE TOWN OF KINDERSLEY

a municipal corporation  
in the Province of Saskatchewan  
(hereinafter referred to as the Town of Kindersley)

**OF THE FIRST PART**

- and -

THE RURAL MUNICIPALITY OF ANTELOPE PARK NO. 322

a municipal corporation  
in the Province of Saskatchewan  
(hereinafter referred to as the Rural Municipality of Antelope Park No. 322)

**OF THE SECOND PART**

**WHEREAS:**

- A. The Rural Municipality of Antelope Park No. 322 and the Town of Kindersley exist in close proximity; and
- B. The Rural Municipality of Antelope Park No. 322 and the Town of Kindersley operate fire departments and supply certain fire suppression services to their respective populations and the Town of Kindersley supplies vehicle extrication services to the respective populations of the Town and the Rural Municipality; and
- C. The Parties mutually acknowledge that each may not in all cases be able to respond with sufficient resources to calls for Fire Services from within their jurisdictions, and the Councils of the municipalities deem it expedient and in the public's best interest to agree between them that the Parties may provide aid, each to the other, in such circumstances; and
- D. The Parties are empowered under the provisions of **The Urban Municipality Act, 1984** and **The Rural Municipality Act, 1989** to enter into agreements with other municipalities for the furnishing of fire-fighting services, fire-fighting equipment and extrication services beyond their boundaries, on any terms that may be agreed upon; and
- E. The Parties wish to agree herein to terms upon which fire-fighting services, extrication services and equipment may be provided;

**NOW THEREFORE THIS AGREEMENT WITNESSES:**

**SECTION 1: DEFINITIONS**

1.1 The following words and phrases shall have the meanings ascribed to them in this Section 1 for the purpose of this agreement:

- Assisting Party** means the Party requested to provide Fire Services or Extrication Services hereunder by the Party primarily responsible for the provision of Fire Services or Extrication Services within the boundaries of a municipality, whether or not assistance is actually extended.
- Per Incident Charge(s)** means those charges for the provision of Fire Services and Extrication Services set forth in Schedule "A" attached hereto, which charges may be adopted and which may be amended from time to time by bylaw of the Councils of each Party.
- Fire Services** means fire-fighting which may occur in any municipality from time to time.
- Fire Services Agreement** means an agreement between either Party hereto and another municipality by which certain fire-fighting and other services are provided to that municipality, but excludes **mutual aid agreements** between municipalities.
- Fire Chief** for the purposes of Sections 6 & 7 of this Agreement, means the Chief of the Assisting Party or the Requesting Party, as the case may be, and includes other personnel as are authorized by their department policy to request or extend aid under this Agreement.
- Incident Command Procedures** means those procedures for the establishment and transferring of command over fire-fighting and related services at the scene of an emergency response as described in Section 4 of this Agreement.
- Requesting Party** means the party which has the primary obligation to respond to fire alarms and other emergencies within a municipal territorial jurisdiction and which requests assistance from the other Party pursuant to this Agreement.
- Extrication Services** means vehicle extrication which may occur in any municipality from time to time.

**SECTION 2: TERM OF AGREEMENT**

- 2.1 This Agreement shall be of force and effect from the effective date, and shall continue in effect until terminated by either Party in accordance with the provisions of Section 13.
- 2.2 The effective date shall be the date upon which the last Party executes this Agreement, following ratification hereof by bylaw of the Councils of the Town of Kindersley and the Rural Municipality of Antelope Park No. 322.

### SECTION 3: FIRE SERVICE AND EXTRICATION SERVICE MUTUAL AID

- 3.1 As and from the effective date; each Party hereto may request Fire Services and Extrication Services from the other Party and such Fire Services and Extrication Services, if given, shall be requested and extended in accordance with and subject to the terms and conditions set forth in this Agreement.
- 3.2 Fire Services and Extrication Services may be requested either where the Requesting Party is unable to respond to a call within its jurisdiction or is unable to respond with sufficient manpower or equipment, in the opinion of the Requesting Party, and further to the above, Fire Services and Extrication Services may be extended without request if the Party that holds primary responsibility for the jurisdiction in which an emergency is taking place is unable to be contacted.
- 3.3 Where the Requesting Party is privy to a Fire Services Agreement, the geographic area covered in the Fire Services Agreement shall for the purposes hereof be deemed to be within the jurisdiction of the Requesting Party, without enquiry by the Assisting Party. In such cases the Requesting Party shall be principally liable for the payment of the service charges of the Assisting Party whether or not the municipality receiving aid under the Fire Services Agreement disputes such charges.

### SECTION 4: JURISDICTION AND COMMAND

- 4.1 Where the Requesting Party has been unable to respond to a call for Fire Services or Extrication Services, and the aid of the Assisting Party is requested, the Assisting Party shall have command of the response and shall provide Fire Services or Extrication Services in accordance with all applicable policies, operating procedures, directives, manuals and / or practices of the Assisting Party.
- 4.2 Where the Requesting Party requests assistance but has responded or intends to respond to a call, the first Party on the scene shall establish a command, and shall retain jurisdiction and command over Fire Services and Extrication Services unless command is formally turned over to the other Party in accordance with appropriate Incident Command Procedures.

### SECTION 5: EFFECT OF COMMAND

- 5.1 The Party which establishes or assumes command may direct the other Party in accordance with the policies, procedures, practices and methodologies adopted or followed by the commanding Party.
- 5.2 The Party subject to the commands of the other shall respond to such command whether or not such commands are in accordance with policies, procedures, practices and methodologies adopted or followed by the subordinate Party.
- 5.3 Nothing set forth in subsections 5.1 or 5.2 above shall require the subordinate Party to act or suffer or permit any action which may be contrary to law or which places the personnel or equipment of that Party unduly at risk.

## SECTION 6: ASSISTANCE DISCRETIONARY

- 6.1 The Parties acknowledge that each has a primary obligation to provide Fire Services or Extrication Services within the boundaries of its own municipality and / or Fire Protection District, and that the provision of aid to the Requesting Party may not be advisable, on a call by call basis, having regard to such factors as the state of available resources, the nature of the incident giving rise to the request for aid, the traveling distance involved, and the existence or apprehension of emergencies or potential emergencies within the Assisting Party's municipality. Accordingly, the Fire Chief of a Party that receives a request to assist another Party shall have the sole and unfettered discretion to decline to authorize Fire Services or Extrication Services to the Requesting Party and may exercise such discretion without stating reasons. Further, the Assisting Party may divert personnel and equipment to another scene notwithstanding a response in aid of the Requesting Party or may withdraw from a scene, whether or not the Assisting Party is in command thereof, if in the sole discretion of the Fire Chief of the Assisting Party another alarm, emergency or location should be afforded a higher priority, and may exercise such discretion without stating reasons.
- 6.2 Notwithstanding anything to the contrary in this Agreement, the Assisting Party shall under no circumstances be liable for any damages or injury for failing to respond to any call or for delay in responding to any call or as a result of the failure of the equipment to attend to the incident scene.

## SECTION 7: PROCEDURES FOR REQUESTS

- 7.1 The Fire Chief of the Requesting Party shall have and is hereby granted full and sufficient authority to request Fire Services or Extrication Services from the Assisting Party.
- 7.2 The Fire Chief of the Assisting Party shall have and is hereby granted full and sufficient authority to provide or, in his discretion, to decline to provide Fire Services or Extrication Services to the Requesting Party.
- 7.3 The Fire Chief of the Assisting Party is further authorized to dispatch such personnel and equipment as can be allocated, in his judgement, for the response, and may do so without verifying the bona fides of the call or the alarm giving rise to the request. The Parties agree to co-operate in establishing protocols for confirming the identity of the caller on behalf of the Requesting Party so as to preclude so far as possible requests for assistance being made under false pretences.

## SECTION 8: PER INCIDENT CHARGE

- 8.1 The Assisting Party may charge a fee for Fire Services and Extrication Services, in accordance with Schedule "A", to assist in offsetting the cost of provision of the service.
- 8.2 It is acknowledged that Per Incident Charges are reviewable from time to time by the respective Councils of the Town and the Rural Municipality. Fees may be amended, by bylaw, on or before April 1<sup>st</sup>, for the ensuing year, for so long as this Agreement remains in force.

- 8.3 Following the provision of Fire Services or Extrication Services the Assisting Party shall prepare and deliver to the Requesting Party an itemized invoice for payment, in accordance with rates set forth in Schedule "A", and the Per Incident Charge shall constitute a debt of the Requesting Party. The Requesting Party shall remit payment of the amount so billed within thirty (30) days of receipt of the invoice. Failing payment as required, the Requesting Party shall pay interest on the debt or such portion thereof as remains unpaid, at the prime rate of interest of the Bank of Canada plus two per cent (2%), such interest to be calculated from the date payment is overdue to the date of payment in full.

#### SECTION 9: EMERGENCY MEASURES

- 9.1 The Parties acknowledge that each has an emergency measures plan in effect in accordance with The Urban Municipality Act, 1984 and The Rural Municipality Act, 1989. The provisions of this Agreement are not in lieu of plans made in respect of emergency measures nor does this Agreement derogate from the duty of the Parties hereto to follow protocols and lawfully report to authorities and agencies in the case of discharges of pollutants, spills or discharges of hazardous materials, hazardous waste, disaster in the transportation of dangerous goods and incidents of the like.

#### SECTION 10: INSURANCE

- 10.1 Each Party hereto shall obtain and keep in force all-risk property insurance covering, on an appraised cost basis, vehicles and equipment which may be employed in the provision of assistance under this Agreement.
- 10.2 Each Party hereto shall obtain and keep in force Comprehensive General Liability Insurance covering the operations of its fire department, including unlicensed vehicles, in an amount not less than \$5,000,000 per occurrence.

#### SECTION 11: MUTUAL RELEASES

- 11.1 Each Party agrees to remise and release the other Party in respect of damage to or loss of property and in respect of personal injury (including death) occurring in the course of requesting or providing assistance under this Agreement, and each expressly waives any right cause of action in respect of such loss or injury as against the other Party, howsoever arising.

#### SECTION 12: INDEMNIFICATION

- 12.1 The Parties expressly covenant and agree that the Requesting Party shall, in respect of third party claims of any nature arising from the provision of Fire Services or Extrication Services by the Assisting Party under this Agreement, indemnify and hold harmless and keep indemnified and held harmless the Assisting Party from and against all losses, claims, costs, expenses, demands, actions, and causes of action (hereinafter in this Section 12 called "costs") asserted by third parties, save and except and this covenant of indemnity expressly excludes such costs or portions of costs as are attributed to the negligence or breach of covenant herein committed by the Assisting Party, its officers, employees and / or volunteers. Notwithstanding any termination of this Agreement in accordance with Section 13, the covenant of indemnity shall apply to such costs as arise in consequence of the provision of Fire Services or Extrication Services by the Assisting Party during the currency of the Agreement.



### SECTION 13: TERMINATION

13.1 Either Party hereto may terminate this Agreement upon thirty (30) days written notice to such effect delivered to the other Party.

### SECTION 14: GENERAL AND MISCELLANEOUS

- 14.1 The captions, section numbers, article numbers and Table of Contents (if any) appearing in this Agreement are inserted as a matter of convenience only and in no way define, limit, construe or describe the scope or intent of such clauses or articles and such captions, section numbers, article numbers and Table of Contents shall not in any way other than for reference purposes affect the interpretation or construction of this Agreement.
- 14.2 This Agreement shall be governed by and construed in accordance with the laws of the Province of Saskatchewan.
- 14.3 Subject to the provisions hereof for the revision of fees, this Agreement may not be modified or amended except by an instrument in writing signed by both Parties hereto or by their successors or assigns.
- 14.4 The words "the Town" and "the Rural Municipality" shall mean respectively "the Rural Municipality, its successors and / or assigns" and "the Town, its successors and / or permitted assigns".
- 14.5 If for any reason, any term, covenant or condition of this Agreement, or the application thereof to any person or any circumstance, is to extent held or rendered unenforceable or illegal then such term, covenant or condition:
- a) is and is deemed to be independent of the remainder of the Agreement and to be severable and divisible there from and its unenforceability or illegality does not affect, impair or invalidate the remainder of the Agreement or any part thereof; and
  - b) continues to be applicable to and enforceable to the fullest extent permitted by law against any person and circumstance other than those to whom it has been held or rendered unenforceable or illegal.

Neither party is obliged to enforce any term, covenant or condition in this Agreement against any person, if, or to the extent by doing so, such party is caused to be in breach of any laws, regulations or enactments from time to time in force.

14.6 No waiver shall be inferred or implied by any forbearance by a party hereto or anything done or omitted to be done by a party with respect to a default, breach or nonobservance except only an express waiver in writing and then only to the extent expressly stipulated and necessary to give effect to such express waiver.

- 14.7 Notwithstanding anything to the contrary contained in this Agreement, if either the Town or Rural Municipality is bona fide delayed or hindered in or prevented from performance of any term, covenant or act required in this Agreement by reason of strikes, lockouts, labour trouble, inability to procure materials, government intervention or other casualty or contingency beyond the reasonable control of the party who is by reason thereof delayed in the performance of such party's covenants and obligations under this Agreement in circumstances where it is not within reasonable control of such party to avoid delay, excluding solvency, lack of funds or other financial cause of delay (hereby known as "Unavoidable Delay"), such performance shall be excused for the period of the delay and the period within which performance is to be effect shall be extended by the period of such delay.
- 14.8 Any notice or demand required or permitted to be given to either party hereto pursuant to this Agreement (excluding requests for assistance contemplated in Section 3) shall be in writing and may be delivered to the Party in person (or agent) or by sending it by prepaid registered mail, addressed:

In the case of the Town; to:

Town of Kindersley  
Office of the Administrator  
Box 1269  
Kindersley, Saskatchewan  
SOL 1SO

In the case of the Rural Municipality; to:

Rural Municipality of Antelope Park No. 322  
Office of the Administrator  
Box 70  
Marengo, Saskatchewan  
SOL 2KO

or to such alternate address as either party may by notice from time to time advise, and if mailed as aforesaid shall be deemed to be given three (3) days following the date of such mailing.

Any such notice, demand, request or consent is conclusively deemed to have been given or made on the day upon which it is delivered, or, if mailed and postal service is interrupted or substantially delayed, any notice, demand, request or other instrument shall be delivered only in person to the same Town or Rural Municipality at the above addresses.

14.9 Time is of the essence of this Agreement and of every part thereof.

14.10 This Agreement shall be binding upon and enure to the benefit of the Parties, their respective successors and representatives.

## **SCHEDULE 'A'**

### **Fire Services**

- \$800.00 per hour or part thereof per fire truck (includes 6 members)

- \$30.00 per hour for each additional member over the basic 6

- \$50.00 plus \$0.50 per kilometer per support vehicle

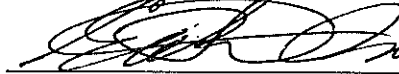
- extinguishment and disposables (ie: foam, air), as used

### **Vehicle Extrication Services**

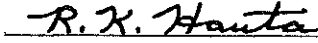
- \$500.00 per hour or part thereof plus cost of materials used

**THIS AGREEMENT** executed the day and date first written above by affixing the appropriate signatures of both parties.

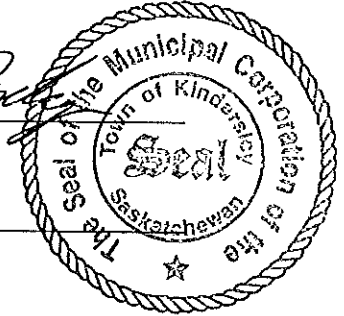
TOWN OF KINDERSLEY



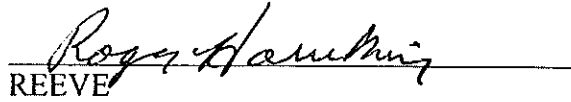
MAYOR



ADMINISTRATOR



RURAL MUNICIPALITY OF ANTELOPE PARK  
NO. 322



REEVE



ADMINISTRATOR